**Kinesiology Department Meeting Minutes**

**9/27/2021, 12-12:50pm WC183A**

In attendance: Jason Shurley, Brandi Niemeier (chair), Mike Stibor, Josh Ireland, Yubing Wang, Nikki Hollett, Wesley Kephart, Lindsey Greviskes, Jen Regan, Kathleen Happel, Jay Cameron, Logan Edwards, Bridgette Hermanson, Mike Johnson, John Schimenz, Neil Romney, Brienne Diebolt-Brown

Not Present: Andrea Ednie and Kelly Witte

1. Call to order – Brandi called the meeting to order at 12:03 p.m.
2. Steven Fischer and Nicole Weber gave brief introductions about COEPS advising
3. Corrections and/or approval of minutes from May 10th, 2021. Need to change agenda to minutes. Mike first, Lindsey second, motion approved.
4. Unfinished Business – None
5. New Business
* Department Elections (Action Items): Committees and 2020-2021 Memberships
	+ Kinesiology Curriculum Committee
		- Andrea Ednie for KINCC + COEPSCC + UCC
	+ Kinesiology Website Work Group
		- Logan Edwards, Kim Duesing, Brandi Niemeier
	+ COEPS Committees and 2020-21 Memberships
		- Constituency Standards Committee
			* Jason Shurley
		- Curriculum Committee
			* Andrea Ednie for KINCC + COEPSCC + UCC
		- Dean’s Advisory Council
			* Brandi Niemeier will ask for a HPEA Rep
			* ACTIVE rep: Cole Walkington
		- Faculty and Staff Awards Committee
			* Wes Kephart
		- Inclusive Excellence and Diversity Committee
			* Kathleen Happel
		- International Education Committee
			* Nikki Hollett
		- Salary Committee
			* Kelly Witte
		- Strategic Planning and Budget Committee
			* Lindsey Greviskes
		- Student Scholarship Committee
			* Wes Kephart
		- TELFE Committee
			* Jay Cameron
		- Technology Committee
			* Logan Edwards
	+ Considerations for Ad Hoc Committees
		- Evaluation Committee(s) (Advising, Classes [Peer and Student], Coordinator, others)
			* Improve/Create/Standardize assessments for the department
			* Logan Edwards, Wes Kephart, Mike Stibor, Jason Shurley, Lindsey Greviskes for committee.
		- Lunch & Learn Committee
			* Facilitate sharing of scholarly work and updates (once/month?)
* Peer reviews for staff and faculty
	+ Need to schedule
1. Reports & Announcements
* Department Chair
	+ ADA/Department support – No update
	+ Distance Ed – Funds available
	+ Professional Development – Funds available
	+ Lab/Courses Equipment – Funds available
	+ Publication costs – Feedback is requested – Funds available, but on a criteria/standard bases on what should be considered.
	+ Enrollment Guidelines – Feedback is requested
	+ Virtual/Online Etiquette – Appearance and backdrop that is appropriate.
	+ Staffing Plan – Ann Garvin’s position was approved for tenure track.
	+ Course modalities in 2021-22. Starting Fall-2022, *face-to-face, web-based, hybrid,* and *remote* terminology will be clarified and better distinguished.
	+ Payroll – Cycle has changed. Contact Brandi if errors are noted.
	+ Post agendas and minutes on COEPS website
	+ COEPS Action Plan for Diversifying Program Enrollment – Increase teacher and diversity of teaching. Contact Lana Collet-Klingenberg for more information.
	+ Ed Talk opportunities – Look for email from Robin about the focus of Whitewater School District.
	+ Students and Employees – Counseling and mental health support is available online (telehealth) at UHCS and face-to-face at Winther Counseling Services (x2842)
	+ Other COEPS News/Updates – Summary of recent COEPS News and updates were presented by Brandi.
* Department/Committee Reports
* HPEA Licensure (Nikki/Kathleen)
	+ Bake Sale October 5th
* HP (Lindsey)
	+ Working on master’s program
* Curriculum (Brandi)
	+ No update
* Kinesiology website work group (Logan & Kim)
	+ Will meet October 12th
* COEPS Committee Reports
* Constituency Standards Committee (Jason) – No update
* Curriculum Committee (Yubing/Andrea) – No update
* Graduate Programs Council (Kelly) – No update
* Inclusive Excellence and Diversity Committee (Kathleen) – No update
* International Education Committee (Nikki) – No update
* Salary Committee (Kelly) – No update
* Scholarship and Awards Committee (Wes)
	+ Application open on December 1st and close on Feb 22nd
	+ Most have increased in value (only ~$50 on average)
	+ Be on lookout for deserving students to remind them that we have these scholarships
* Strategic Planning and Budget Committee (Lindsey) – No update

The following reports were shared via email following the meeting. In the interest of time, the meeting was adjourned at 1:00 pm.

* Teacher, Education, Licensure & Field Experiences (TELFE) Committee (Jay)
	+ There was an email sent out to HPEA program members regarding the question about supervision.
	+ Who are we comfortable having do 'remote supervision'? For example, if a student teacher goes to Colorado, are we OK with having the Cooperating Teacher do supervision, or a School Administrator, or a PETE/HETE faculty member (or some combination)?
	+ Fred Trotter and the OFE are also considering paying the person that does this sort of supervision for us, so keep that in mind.
	+ Please just reply and let Jay know your thoughts on who can perform remote supervision of a UWW student teacher.
* Technology Committee (Logan) – No update
* University Committee Reports
	+ Faculty Senate (Jason) – No update
	+ University Curriculum Committee (Yubing/Andrea) – No update
	+ Elections Committee (Lindsey) – No update
	+ Audit & Review Committee (Andrea) – No update
	+ Library (Kelly)
		- We have $1,000.00 to spend as department
* Kinesiology Office Report (Kim)
	+ - Student workers hours are posted in the main office.
		- Email Kim if you need them to work on projects for you.