

COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date: 11/17/2021

Time: 1:00-3:00

Location: RS 2007B

Attendees: Busch, Morton, Swanson, Nieto, Gilbertson, Aranda, Hammer

Amy Barth

Guest: Amy Barth from counseling to share about collaboration opportunities for group counseling.

Counseling- only have a graduate program and second year students do a practicum in the fall or spring that requires group counseling hours.

- Educational counseling sessions (possibly in COMDIS 481, 464 in spring)
- Processing counseling sessions (possibly in COMDIS 485A fall, COMDIS 485B spring, in advising process)
- Conflict resolution (COMDIS 688 fall)
- Team building/communication (faculty meeting)

Next steps:

- Spring Courses
 - Aural Rehab 484, Child Lang Disorders 481- how to support families during diagnosis
 - Practicum (661/662)- teaming
 - Possibly
 - 780- identity
 - 711, 720, 730- medical diagnosis; further conversation needed
- Days & times and final commitment to Amy by end of the fall semester
- Faculty meeting date/times

Approve Minutes from 11/3 meeting (moved and approved 7-aye)

- [Minutes 11 3 2021](#)

Information Items

- Dept. Calendar: [Calendar](#)
- [Travel Information - Guide](#) (Travel Authorizations and Travel Expense Reports)
- [Change of Status Tutorial](#)
- CSDCAS letters of recommendation & verification
- Professional Photos: During dept meeting Jan 14?
- Chatter Matters applications open- share widely (June 16-20)
 - <https://www.uww.edu/ce/camps/additional/chatter>
- CAA changes
 - [CFCC Announcement in person clinical hours.pdf](#)

- [2023 Revisions to CAA Standards for Accreditation](#)
 - Diversity- course integration and update to KASA
 - Contagious diseases & blood borne pathogens
 - Interprofessional practice
- 2% raise forms- sign and return
- WSHA- encourage academic faculty to join
 - Share research through new virtual workshop series; contact Beth for more information
- Send Lulu requests for books/materials in library

Committee Updates

- Export controls- <https://www.uww.edu/orsp/research-compliance/export-controls>
- Strategic planning and budget- asked to provide updates from department (Post Bac Certificate)
- Academic staff assembly- submitted and approved new process for promotion (deadline Dec 15)
 - <https://www.uww.edu/asa/grants-and-awards/academic-staff-promotions>
- COEPS diversity- working on spring forum; form a group: Leading for Justice Workshop; contact Jenna 11/19 if like to participate
 - Work shop link: <https://www.kevinkumashiro.com/leadingjan2022>
 - When: January 10-12, 2022 (12:30pm-4pm each day)
 - COEPS book groups and NCBI training returning
- UCC- post bac certificate approved
- IRB- no updates
- Critical Race Theory- remaining presentation 11/18 at 5:30

Student Issues

- No new issues

Open House Debrief

- Dates for spring?
 - March 11 virtual 5:30-6:30 & March 12 10:00-11:30
 - Pedro add WebEx link to web page and Lynn send out reminder to GA's
 - ~~March 18 & 19?~~
- Context:
 - Grad apps reviewed by 2/13/22
 - Grad app meeting on 2/16/22
 - Send out decisions no later than 2/25/22

Advising Debrief

- Release of information form (dates and resubmission)
 - Explicitly provide instructions on date (5 years) and ask during spring advising
 - Ask students to keep a copy for their records
- [Undergraduate Advising Survey](#) (4.71 satisfaction rating)
- [Graduate Advising Survey](#) (4.67 satisfaction rating)

Graduate exit survey results

- [Class of 2021 Graduate Student Exit Survey](#) (4.92 overall program quality rating)

Practicum Supporting Supervisor Evaluation- determine process for clinic supervisor evaluation when they are not instructor of record (not discussed)

- [CALIPSO Supervisor feedback - blank.docx](#)
- [Practicum Course Evaluation.docx](#)
- Types of evals in the department:
 - Course eval (for all academic courses)
 - Practicum eval (for UWW practicum supervisors)
 - CALIPSO Supervisor Feedback (for field placement supervisors)
 - Need?
 - UWW clinic supervisor
 - UWW Field Placement Coordinator

Course format/program delivery (not discussed)

- [COVID-19: Distance Education/Alternative Delivery](#)
- [COVID-19 Guidance From CFCC](#)

Other Items (not discussed)

- Curricular changes:
 - Mandatory changes:
 - SPECED 686 changed to SPECED 752 for the graduate program
 - ENGLISH 371 changed to PWP 371 for the undergraduate program
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 - Consider changes:
 - Require a minor
 - Update unique requirements
 - Include BIO 120 and PHYSICS 130, 212, or 240
 - Remove SOC 265 and only include EDFOUND 243
 - Change semester offer COMDIS 371 F2F from fall to spring
- SLPA summer clinic and seminar
 - [Pathways: Speech-Language Pathology Assistant Certification](#)
- Off-Site Supervisor Manual and CANVAS Course