

## COMDIS Department Meeting Minutes

For most efficiency, items highlighted in blue should be reviewed before the meeting

Date: 3/16/2022

Time: 1:00-3:00

Location: RS 2007B

Attendees: Hammer, Nieto, Aranda, Busch, Morton, Gilbertson, Swanson

Approve Minutes from 2/23 meeting (moved and approved 7-aye)

- [Minutes 2 23 2022](#)


### Information Items

- Dept. Calendar: [Calendar](#)
- [Fiscal '22 Cutoffs.docx](#)
- The Canvas course for Travel Training: <https://uws-td.instructure.com/enroll/DEMLAH>
- Summer pay
  - [Summer 2022 Instructional Compensation Memo.pdf](#)
  - [Request to Exceed 3-13s Summer Pay.docx](#)
  - CANNOT exceed 3/9
  - Academic year limit is \$18K or 20% of salary
- Library
  - \$950 for purchases by 3/31- [Send requests to Lulu with link to purchasing info](#)
  - Complete survey about curricular collection: <https://bit.ly/3pvf1wp>
  - Students can make appointments with reference librarians through navigate
  - Requested resources for SLP PRAXIS support
- School of Graduate Studies approved for an assistant dean search
- COEPS recruitment initiatives
  - Talks in schools postponed due to COVID
  - Info videos (\$100 stipend) postponed due to DE funds allocated elsewhere
  - COEPS pennants/banners available in May
  - Project Para (HS students online asynchronous)- include SPECED 205, EDFOUND 230
    - COMDIS 270?-[interest in pursuing the opportunity](#)
  - [COEPS meeting with K-12 partners on 3/15 suggested SLP students have experience:](#)
    - [Training teachers on developmental norms](#)
    - [Collaborating with SPECED teachers/services](#)
    - [Classroom management](#)
- Advising
  - Undergrad- CANVAS content updated and posted 3/7
  - Grad - info published for both groups on CANVAS
- Donors visiting Wednesday April 27 from 1:00-3:00

### Updates

- Clinical Assistant Professor Search- committee will meet 3/17 from 2:00-3:00
  - Contact department for meeting link
- Faculty Search- waiting on approval from HR
- Grad admission- in progress towards the 4/15 deadline

#### Orientation Week

-  Fall 2022 Orientation Week Aug 22 - Sep 2
- Pedro send three calendar reservations for orientation week where all need to attend
- Review the schedule for individual dates and times

#### Dept independent study procedure

- Michael will draft document with current practices and share with Lynn by 3/29

#### SPECED Assistive Technology Certificate: [Assistive Technology Certificate Consult Email.pdf](#)

- Include COMDIS 683 as elective?- not yet, but maybe in the future

#### Assessment

- COMDIS 485B debrief
  - perhaps revise the expectation/rubric to support content with the portfolio and better explain/translate specific academic experiences

#### Committee Updates

- IRB meet on 3/18 at 1:00
- COEPS international education committee- met and looking to support/develop study abroad/travel study opportunities
- McGraw exceptional student award extended to noon on 3/23
- COEPS IE&D - COMDIS document being completed by Lulu, Beth and Pedro
- COEP Tech- unanimous support to keep classroom computers, 1040 smartboard is utilized but fritzzy

#### Student Issues

- Code of Conduct Policy: <https://www.uww.edu/gradstudies/currentstudent#policy>
- Re-entry student update

#### Curriculum (not discussed)

- Professional Issues Coverage: [Professional Issues and Environments in Speech Topics.docx](#)
  - COMDIS 710
  - COMDIS 780
  - Advising
  - Orientation

#### Course format/program delivery (not discussed)

- [COVID-19: Distance Education/Alternative Delivery](#)
- [COVID-19 Guidance From CFCC](#)

Other Items (not discussed)

- 2023 Diversity standards & curriculum
- SLPA summer clinic and seminar
  - [Pathways: Speech-Language Pathology Assistant Certification](#)
- Off-Site Supervisor Manual and CANVAS Course