

**Academic Misconduct Investigation  
Process at UW-Whitewater  
Chapter 14**

1. Instructor suspects student of academic misconduct and requests a face to face meeting with the student

Instructor checks with the DOS office to see if the student has a history of academic misconduct

2. Instructor meets with student to review allegation. Accused student is given an opportunity to respond to allegation

**Not responsible.** Instructor determines that academic misconduct did **NOT** occur and notifies student that no violation was found. Case closed.

**Responsible.** Instructor determines that academic misconduct did occur and selects a sanction from Group A or B, or recommends a sanction from group C. Instructor sends a written findings letter to the student and Dean of Students Office.  
(see a sample letter on our website)

**Group A Sanctions**  
(Not reported to the DOS Office)

- Oral reprimand
- Written reprimand
- Assignment to repeat the work

Process complete  
Student has a right to an appeal within 10 days

**Group B Sections**  
(Reported to the DOS Office)

- Lower or failing grade on assignment/test
- Lower grade in course
- Failing grade in course
- Removal from course
- Disciplinary Probation
- Written reprimand in disciplinary file

Instructor prepares and delivers a written report with the following

1. A description of the academic misconduct
2. Specification of the sanctions recommended
3. Notice of the students right to request a hearing
4. A copy of UWS Chapter 14

Process complete  
student has the right to appeal within 10 days

**Group C Sanctions**  
(Reported to the DOS Office)

- Disciplinary probation
- Suspension
- Expulsion

Instructor prepares a written report for the investigating officer in the DOS

1. A description of the misconduct
2. Specifications of the sanction recommended

The Investigating Officer will determine if misconduct occurred, conduct an investigation, and recommend one of the following:

**No misconduct,**  
process complete.  
  
The student and instructor will be notified of the outcome.

**Misconduct occurred,**  
IO continues with Chapter 14.07(5) process.  
  
If a hearing is scheduled, the instructor will be asked to attend.