**MINUTES**

**Chancellor’s Committee on Inclusive Excellence**

**University of Wisconsin - Whitewater**

**Wednesday, September 5, 2018, 10:00AM – 12:00PM**

**Laurentide Hall Room 4120**

*Present:* Ola Bamgbose, Bob Barry,Kari Borne, LaVar Charleston, Jes Cisneros, Jess Clayton, Deanna Guthrie, Miao-Ching Liu, Courtney Luedke, Marco Marquez, Han Ngo, Lauren Smith, Ozalle Toms, Terry Tumbarello, Kenny Yarbrough

*Minutes Recorded by:* Brittany Dickerson, Program Assistant Confidential

*Meeting began at 10:00AM*

**Ice Breaker**

Dr. Kenny Yarbrough began the meeting with a brief exercise during which all the members of the committee were able to share their thoughts on various topics of diversity.

**Approval of Minutes**

Chancellor’s Committee on Inclusive Excellence: Summer Subcommittee Minutes for August 6, 2018

Motion was made by Dr. Ozalle Toms and seconded by Dr. Jess Clayton to accept the minutes as recorded. Motion approved unanimously.

**Summer Update**

Dr. Yarbrough provided the committee with brief updates on the actions of the Summer Subcommittee, including the progress on the Fall Diversity Forum, the UW-W Diversity Statement, and the College-Level Campus Climate Surveys.

**Fall Diversity Forum Discussion**

Dr. Yarbrough began a discussion on the Fall Diversity Forum. He informed the group that he met with the Chancellor, who asked if it would be possible to push the event back to November 4, 5, and 6, during which times she would be available to attend. The committee discussed whether or not this shift would be possible.

After discussing many points, one of which being that November 6 is Election Day, the committee decided to keep the Diversity Forum on October 7, 8, and 9. Dr. Yarbrough stated that he would inform the Chancellor of this decision and would tell her that she will be involved in all future events. The committee suggested requesting a video recording or written statement from Chancellor Kopper to present at the forum. Dr. Yarbrough will discuss these options with her, as well as the possibility of having her Skype into the event.

Upon request by Drs. Miao-Ching Liu and Ola Bamgbose, there were some changes to the workshop schedule for Monday, October 8. First, the name of the workshop, “Understanding Our Own Diversity” has been changed to “Understanding the Diverse Me.” Second, “Understanding the Diverse Me” and “Civil Discourse Around Microaggressions” have switched times. “Understanding the Diverse Me” will now take place from 1:15PM to 2:30PM and “Civil Discourse Around Microaggressions” will take place from 2:45PM to 4:00PM.

Dr. Yarbrough announced that the keynote speaker of the Fall Diversity Forum will be Dr. Michael Torrence, 6th President of Motlow State Community College. Dr. Torrence will also be facilitating the “Tools on Civil Discourse” workshops on Monday, October 8. Dr. Yarbrough informed the committee that Dr. Torrence’s portions of the event will be recorded.

Dr. Yarbrough reminded the committee that Dr. Toms distributed a list of recommendations for students to help facilitate the event. He requested that committee members submit any additional student recommendations to Brittany Dickerson so that an invitation to participate can be sent out to these individuals.

Dr. Yarbrough explained that Sunday, October 7 will be the Diversity Awards Reception honoring Dr. Fannie Hicklin, Dr. Roger Pulliam, and John Truesdale. Each of these individuals has been contacted and has agreed to be there on that day.

Dr. Toms has been working with University Marketing and Communications to locate materials to present at the reception. She shared these videos with the committee via e-mail and requested feedback. Marco Marquez informed the group that he has been in contact with Kim Adams in the University Center regarding other materials to show at the reception. Kim has agreed to assist with this project and Marco will be scheduling a time with her to discuss.

Dr. Yarbrough explained that the events of Tuesday, October 9 would be more student-focused. The “Talk Back” session will be similar in thought to the World Café in that there will be a discussion on what was learned during the event. It will be set up in stations, which will require student participation and assistance with facilitating.

Dr. Courtney Luedke asked for clarification on the Diversity Awards. Dr. Yarbrough explained that the committee will create a rubric for each of the awards. These rubrics will be used to determine all future award nominees/recipients.

Dr. Yarbrough stated that registration links and other marketing materials will hopefully be sent out next week. Dr. Lauren Smith asked if the committee was interested in having Whitewater community members attend the event, to which the committee answered yes. Dr. Smith volunteered to reach out to various informal networks/activist groups among the community in order to promote their participation in the event. Dr. Luedke suggested reaching out to the Warhawk Ambassadors about staffing the event.

Han Ngo informed the committee that she would put together a list of faculty members who are teaching diversity-related courses this semester. These individuals could be invited to have their classes attend the event. The committee discussed the New Student Seminar classes and requested that Brittany reach out to Beth John for a list of New Student Seminar instructors. Dr. Smith mentioned the course, Individual and Society (GenEd 130).

The committee discussed various forms of marketing for the event (e.g. “Whitewater This Week” (contact Jeff Angileri), messages from the Provost and Chancellor, “Whitewater Banner”, digital signage, front page of campus website, etc.).

Jes Cisneros suggested sending a personal invitation to Campus Police. Jes also brought up the issue of parking for the event. Dr. Yarbrough stated that he will speak with Grace Crickette, Vice Chancellor for Administrative Affairs, about this topic. The idea was suggested to create signs to stick in the ground across campus to advertise the location of the Diversity Forum activities for those who are driving to campus. Dr. Clayton volunteered to help with various set-up tasks on Sunday, October 7.

**New Business**

Strategic Plan

Dr. Yarbrough informed the committee that he has been tasked with rewriting Goal 3, Objective 1 of the Strategic Plan. Specifically, the committee must come up with a better term for “cultural fluency.” Dr. Yarbrough requested that the committee members provide feedback within the next week or two. Dr. Clayton and Han volunteered to create a Google Doc of this information and to share this document with the group. This will give the committee members an efficient way to provide their feedback and suggestions.

January 2019 – MLK Event

Dr. Yarbrough stated that he would like the committee to assist Student Diversity, Engagement, and Success with the MLK event held in January each year. Dr. Charleston shared that there are already prospective speakers in mind for the 2019 event. Dr. Yarbrough believes that this event should be university-wide, rather than just an SDES event. Bob Barry suggested that the Chancellor play a bigger role in the event this year. Jes suggested incorporating the Sesquicentennial in order to bring more attention to it. Dr. Yarbrough requested that the committee members start thinking of ideas for this event.

Spring Diversity Forum

Drs. Yarbrough and Charleston discussed the importance of having a second Diversity Forum during the spring semester. Bob suggested the idea of having an element introduced at the Fall Diversity Forum that would carry through to the Spring Diversity Forum. This would create consistency and increase the likelihood of individuals attending the next event. Dr. Yarbrough agreed with this idea and stated that in the future, campus-wide events such as the Fall Forum and Women in Higher Education Leadership will follow similar themes each year in order to create more consistency throughout campus.

**Questions**

Dr. Luedke asked if the new Inclusive Excellence Fellows will be included in future meetings. Dr. Yarbrough answered that these individuals will be invited to all future meetings.

After some discussion amongst the committee members, it was decided that Brittany will send out a new Doodle Poll in November 2018 to choose a new standing meeting time for the 2019 Spring Semester. Dr. Clayton also requested that the standing location of the meeting be changed to a more central location.

Terry Tumbarello shared an announcement with the committee regarding the Boxes & Walls event. He stated that it will take place from October 21 to October 25 this year in Esker Hall. Sunday hours will be 1:00PM to 5:00PM and Monday-Thursday hours will be 6:00PM to 10:00PM. Reservations are accepted for Sunday; however, Monday-Thursday are walk-ins only.

The Boxes & Walls event receives an average of 1,200-1,300 students each year. This will be the 20th year of conducting the event. This year, 5 out of the 6 rooms will have new platforms. Historically, there has been an “ability room” that focuses mainly on visible abilities. This year, there will be an additional room dedicated to non-visible abilities.

Dr. Clayton asked Terry about the assessment process for the event. Terry stated that the participants swipe their HawkCards at the end of the event and are given the opportunity to complete an assessment. In addition to this assessment, there is a follow-up program titled “Boxes & Walls Happened… Now What?” This program gives participants the opportunity to discuss the event. He informed the committee that he has 20 years of assessment data he is willing to share if anyone is interested.

Dr. Clayton requested that information on Dr. Michael Torrence be sent out to the committee members.

**Adjournment**

*Meeting adjourned at 11:33PM*