

# NEW STUDENT CHECKLIST

## Items to Complete:

- Regularly check your UW-Whitewater email account. It's the primary method of communication from the university.
- Get your HawkCard (student ID): after SOAR, the HawkCard Office will send a personalized link to your UW-W email account. Submit the required photos and your HawkCard will be mailed to you.
- Students living on campus:
  - Complete the Housing contract at [uww.edu/housing/assignments/housingcontracts](http://uww.edu/housing/assignments/housingcontracts))
  - Fall students: Sign up to move into your residence hall. Sign up through Housing's Student Portal, Drop 'N' Go ([student.housing.uww.edu/login](http://student.housing.uww.edu/login))
- Select a meal plan - required for students living in the residence halls, optional for commuter students (see page 20 or [uww.edu/uc/hawkcard/meal-plans](http://uww.edu/uc/hawkcard/meal-plans))
- Students who have applied for financial aid through the Free Application for Federal Student Aid (FAFSA):
  - Log into WINS to accept, decline or reduce your offered financial aid.
  - If accepting a Federal Direct Subsidized/Unsubsidized Loan, complete Entrance Counseling and Master Promissory Note at [StudentAid.gov](http://StudentAid.gov) at least 30 days prior to the start of the term.
  - If applying for a Federal Direct Parent PLUS loan, complete the application and Master Promissory Note at [StudentAid.gov](http://StudentAid.gov) at least 30 days prior to the start of the term.
  - If applying for a private/alternative loan, complete the application directly with your chosen lender at least at least 30 days prior to the start of the term.
- Mail scholarship checks to the Cashiers Office (see page 31.).
- Complete TechQuest: technology tutorial found in Canvas: <https://www.uww.edu/icit/techquest>
- Complete the sexual assault prevention online training. Your personalized link will be emailed a couple of weeks before the semester begins.
- Download the Navigate app to schedule appointments with your academic advisor, check to-do list items and explore campus resources: [uww.edu/advising/navigate#for-students](http://uww.edu/advising/navigate#for-students)

## Optional Items to Consider:

- Complete a Release of Information for Student Financial Services and Financial Aid. This will allow specified individuals access to speak with campus staff about your financial records. Log into WINS, Student Financial Account, Account Inquiry, Release Financial Info (page 31).
- Add someone as an Authorized User to the e-bill website: log into NelNet at <https://www.uww.edu/studentbilling>, click on Authorized Users.
- Take a campus tour: contact the Admissions Office at 262-472-1440 for an in-person tour or take a virtual tour at [uww.edu/admissions/tour](http://uww.edu/admissions/tour).
- Check out the Student Success website for strategies on how to thrive in and out of the classroom before you arrive on campus: [uww.edu/advising/studentsuccess](http://uww.edu/advising/studentsuccess)