**NEW STUDENT CHECKLIST**

**Items to Complete:**

- Regularly check your UW-Whitewater email account. It’s the primary method of communication from the university.

- Students living on campus:
  - Complete the Housing contract at https://www.uww.edu/housing/assignments/housingcontracts
  - Fall students: Sign up to move into your residence hall. Sign up through Housing’s Student Portal, Drop Only (https://student.housing.uww.edu/login)

- Select a meal plan - required for students living in the residence halls, optional for commuter students (see page 23 or https://www.uww.edu/uc/hawkcard/meal-plans)

- Students with federal loans (FAFSA):
  - Log into WINS to accept your financial aid package and authorize use of Title IV funds to pay non-tuition-related charges in WINS
  - Go to https://studentaid.gov/ to
    - Complete Loan Entrance Counseling
    - Sign Direct Loan Master Promissory Note
    - Complete the Annual Student Loan Acknowledgement

- Students with other educational loans
  - If Federal PLUS loans, parents must sign MPN electronically at https://studentaid.gov/
  - For alternative/private loans, start the process early to allow processing time for your financial institution, the Financial Aid Office and Student Accounts.

- Mail scholarship checks to the Cashiers Office (see page 34.).

- Complete TechQuest: technology tutorial found in Canvas: https://www.uww.edu/icit/techquest

- Complete the sexual assault prevention online training. Your personalized link will be emailed a couple of weeks before the semester begins.

- Download the Navigate app to schedule appointments with your academic advisor, check to-do list items and explore campus resources: https://www.uww.edu/advising/navigate#for-students

**Optional Items to Consider:**

- Complete a Release of Information for Student Financial Services and Financial Aid. This will allow specified individuals access to speak with campus staff about your financial records. Log into WINS, Student Financial Account, Account Inquiry, Release Financial Info (page 33).

- Add someone as an Authorized User to the e-bill website: log into TouchNet at https://www.uww.edu/studentbilling, click on Authorized Users.

- Take a campus tour: contact the Admissions Office at 262-472-1440 for an in-person tour or take a virtual tour at https://www.uww.edu/admissions/tour.

- Check out the Student Success website for strategies on how to thrive in and out of the classroom before you arrive on campus: https://www.uww.edu/advising/studentsuccess