

# NEW STUDENT CHECKLIST

## Items to Complete:

- Regularly check your UW-Whitewater email account. It's the primary method of communication from the university.
- Students living on campus:
  - Complete the Housing contract at [uww.edu/housing/assignments/housingcontracts](http://uww.edu/housing/assignments/housingcontracts)
  - Fall students: Sign up to move into your residence hall. Sign up through Housing's Student Portal, Drop 'N' Go ([student.housing.uww.edu/login](http://student.housing.uww.edu/login))
- Submit a photo for your HawkCard. Your personalized link to the photo submission website will be emailed shortly after your Warhawks SOAR date.
- Select a meal plan - required for students living in the residence halls, optional for commuter students (see page 9 or [uww.edu/uc/hawkcard/meal-plans](http://uww.edu/uc/hawkcard/meal-plans))
- Students with federal loans (FAFSA):
  - Log into WINS to accept your financial aid offer and authorize use of Title IV funds to pay non-tuition-related charges in WINS
  - Go to <https://studentaid.gov/> to
    - Complete Loan Entrance Counseling
    - Sign Direct Loan Master Promissory Note
- Students with other educational loans
  - If Federal PLUS loans, parents must sign MPN electronically at <https://studentaid.gov/>
  - For alternative/private loans, start the process 6 weeks prior to the start of the term to allow processing time for your financial institution, the Financial Aid Office and Student Accounts.
- Mail scholarship checks to the Cashiers Office (see page 16.).
- Complete TechQuest: technology tutorial found in Canvas: [go.uww.edu/techquest](http://go.uww.edu/techquest)
- Complete the sexual assault prevention online training. Your personalized link will be emailed a couple of weeks before the semester begins.
- Contact your assigned Academic Advisor if you have not taken placement tests or if you have any AP or dual-credit courses.
- Download the Navigate app to schedule appointments with your academic advisor, check to-do list items and explore campus resources: <https://www.uww.edu/advising/navigate>

## Optional Items to Consider:

- Complete a Release of Information for Student Financial Services and Financial Aid. This will allow specified individuals access to speak with campus staff about your financial records. Log into WINS, Student Financial Account, Account Inquiry, Release Financial Info (page 16).
- Add someone as an Authorized User to the e-bill website: log into NelNet at <https://www.uww.edu/studentbilling>, click on Authorized Users.
- Check out the Student Success website for strategies on how to thrive in and out of the classroom before you arrive on campus: [uww.edu/advising/studentsuccess](http://uww.edu/advising/studentsuccess)