

University of Wisconsin-Whitewater  
Curriculum Proposal Form #4R  
**Change in or Deletion of an Existing Course**

Type of Action (check all that apply)

- Add Cross-listing \*
- Course Deletion
- Number Change
- (other)

- Pre-requisite Change
- Technological Literacy
- Title Change
- Writing Requirement

**Effective Term:** 2111 (Spring 2011)

**Current Course Number** (*subject area and 3-digit course number*): COUNSED 748

**Cross-listing** (*if applicable*):

**New Course Number** (*subject area and 3-digit course number*): **COUNSED 748**

**Cross-listing** (*if applicable*):

**\*If adding a cross-listing, include the following:**

Required in the major:

Required in the minor:

Number of credits:

Lab hours/week:

Contact hours/week:

Repeatable

**Current Course Title:** Administration in College Student Personnel

**New Course Title:** Administration in Student Affairs

**25-Character Abbreviation** (*if new title*):

**Sponsor(s):** David Van Doren

**Department(s):** Counselor Education

**College(s):** Education

List all programs that are affected by this change:

None

If programs are listed above, will this change affect the Catalog and Advising Reports for those programs? If so, have Form 2's been submitted for each of those programs?

(Form 2 is necessary to provide updates to the Catalog and Advising Reports)

NA                       Yes                       They will be submitted in the future

Proposal Information: ([Procedures for form #4R](#))

I. Detailed explanation of changes (use FROM/TO format)

**FROM:**

Administration in College Student Personnel

This course is designed to focus upon administration skills for professionals in student affairs. Topics covered will include ethics and standards of professional practice, theories, models and practices of leadership, organization and management, fiscal resource and facility management, human resource development including paraprofessional training models, program development, supervision and evaluation of student affairs professionals, legal issues, due process, collective bargaining, and environment assessment.

Prereq: Admission to the counselor education program or consent of instructor.

**To:**

Administration in Student Affairs

Course focuses on organizational, management and leadership theory and practice at the postsecondary level. Organizational culture, budgeting and finance, staff hiring and supervision, crisis response, ethical and legal issues in higher education, and contextual issues are all incorporated. Additional topics include program development, collaboration across divisions to promote student development, assessment, leadership in multicultural learning communities, and state and federal legislation that affects services.

Corequisite: COUNSED 718

II. Justification for action

Changes have been made to clarify the focus of the course and to update the language to more accurately represent the present terminology in the counseling field.