GRADUATE COUNCIL MEETING MINUTES

May 4, 2017

PRESENT: Jennifer Betters-Bubon, Sang Choi, Abbie Daly, Corey Davis, Roxanne DePaul, Praveen Parboteeah, SangHee Park, Karla Saeger, Balaji Sankaranarayanan, William Supernaw, and John Zbikowski.

ABSENT: Alison Boyer, Sarah Hessenauer, Max Hsu, Kim Knesting-Lund, Rick Mason, Diane Pertzborn, Brian Schanen, Shannon Stuart, Britta Svoboda, and David Welsch.

GUEST: Paul Ambrose and Carol Elsen

\*Previously notified.

The May 4, 2017, meeting was called to order at 2:17 p.m. by Interim Dean Seth Meisel. Sang Choi moved, with a second by Corey Davis, to approve the minutes of the April 6, 2017, meeting. Motion carried. This will be Roxanne DePaul’s last Graduate Council meeting as she retires at the end of the summer 2017 term. The group thanked Roxanne for her dedicated service on the committee and wished her well in her retirement.

**Announcements**

1. Praveen Parboteeah announced that the first DBA final dissertation defense will be held on May 23rd. In the first class of DBA students, thirteen of the fifteen have already defended their proposals.

1. There will be a Writing Rubric Scoring Workshop in mid-August. Four or five departments are needed to participate in the workshop. Help will be needed to gather and score assignments. The writing assignments, ideally, should be four-to-six pages in length, and should be typical for their respective departments. Please let Seth know if your department would be interested.
2. The MS-Applied Economics program, which was launched in fall of 2014, has been suspended, and will eventually be discontinued. The program was to maintain twenty students per year and the highest number ever enrolled in the program was twelve. The students in this program actually get jobs before they graduate, so seldom finish the program.
3. The annual graduate assistantship survey results were included with the minutes. Overall, the graduate assistants are satisfied with their graduate assistantship experience.

**Information Only Item**

John Zbikowski moved, with a second by Karla Saeger, to approve the lone Information Only item on the agenda. With no questions or concerns, the motion carried.

* 1. Curricular Action: Course Title Change from the Department of Curriculum and Instruction: CIGENRL 661: Organization, Administration and Coordination of Cooperative Education Programs

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/688/index.html&step=tcadiff>

**Business Items**

1. Corey Davis moved, with a second by SangHee Park, to approve items A-K on the agenda. Jennifer Betters-Bubon explained that these changes are adjustments to adhere to accreditation standards. With no questions or concerns, the motion carried.
2. Curricular Action: Course Title, Prerequisite, and Description Change from the Department of Counselor Education: COUNSED 712: Foundations of Clinical Mental Health Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4485/index.html&step=tcadiff>

1. Curricular Action: Course Title, Prerequiste, and Description Change from the Department of Counselor Education: COUNSED 716: Crisis Intervention and Trauma Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4482/index.html&step=tcadiff>

1. Curricular Action: Course Title, Prerequiste, Grad Basis, and Description Change from the Department of Counselor Education: COUNSED 735: Ethical and Professional Identity Formation

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1205/index.html&step=tcadiff>

1. Curricular Action: Course Title, Description, Prerequisite, Grade Basis, and Corequisite Change from the Department of Counselor Education: COUNSED 738: Perspectives in School Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1208/index.html&step=tcadiff>

1. Curricular Action: Course Title, Description, Prerequisite, Grade Basis, and Prerequisite Change from the Department of Counselor Education: COUNSED 743: Counseling in Elementary and Middle Schools

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1210/index.html&step=tcadiff>

1. Curricular Action: Course Title, Description, Grade Basis, and Prerequisite Change from the Department of Counselor Education: COUNSED 745: Counseling in Secondary Schools

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1179/index.html&step=tcadiff>

1. Curricular Action: Course Title, Description, Grade Basis, and Prerequisite Change from the Department of Counselor Education: COUNSED 747: Consultation Models and Outreach Applications in Student Services

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1213/index.html&step=tcadiff>

1. Curricular Action: Program Change from the Department of Counselor Education: Certificate in Clinical Mental Health Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/66/index.html&step=tcadiff>

1. Curricular Action: Program Deactivation: Certificate in Community Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/67/index.html&step=tcadiff>

1. Curricular Action: Program Change from the Department of Counselor Education: Certificate in School Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/70/index.html&step=tcadiff>

1. Curricular Action: Program Change from the Department of Counselor education: MS-Counseling

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/68/index.html&step=tcadiff>

Rick Mason moved, with a second by Corey Davis, to adjourn the meeting at 2:40 p.m. Motion carried.

Respectfully submitted,

Sally Lange

Secretary