GRADUATE COUNCIL MEETING MINUTES

November 2, 2017

PRESENT: Jennifer Betters-Bubon, Lauren Cavanaugh, Abbie Daly, Corey Davis, Max Hsu, Rick Mason, Giuliana Miolo, SangHee Park, Karla Saeger, Balaji Sankaranarayanan, Brian Schanen, Jennifer Scherer, John Smith, Shannon Stuart, Donna Vosburgh, John Zbikowski, and Jiazhen Zhou.

ABSENT: Sarah Hessenauer, Christine Neddenriep, \*Praveen Parboteeah, and William Supernaw.

GUEST: Paul Ambrose, Carol Elsen and Matt Vick

\*Previously notified.

The November 2, 2017, meeting was called to order at 2:17 p.m. by Interim Dean Seth Meisel. Rick Mason moved, with a second by Donna Vosburgh, to approve the minutes of the September 7, 2017, meeting. Motion carried.

**Announcements**

None

**Information Only Items**

Abbie Daly moved, with a second by Balaji Sankaranarayanan, to approve information only items A – I on the agenda. John Zbikowski indicated that the minor changes to the Library Media courses are the result of a change in the structure of the library media license. It is no longer a two-tiered license. Donna Vosburgh reported that the change to the Safety course is to better represent what is unique to the course. With no questions or concerns, the motion carried.

* 1. Curricular Action: Prerequisite Change from the Department of Educational Foundations: LIBMEDIA 640: Information Literacy

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1493/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change from the Department of Educational Foundations: LIBMEDIA 741: Information Technology in Schools and Libraries

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1495/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change and Description Change from the Department of Educational Foundations: LIBMEDIA 751: Leadership & Administration of Library and Technology Programs

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1502/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change, Description Change, and Title Change from the Department of Educational Foundations: LIBMEDIA 752: Instructional Design

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1286/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change from the Department of Educational Foundations: LIBMEDIA 756: Information, Virtual Libraries & The Internet

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1506/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change from the Department of Educational Foundations: LIBMEDIA 793C: Supervised School Library Practicum Combined

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4351/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change from the Department of Educational Foundations: LIBMEDIA 793E: Supervised Elementary Library Practicum

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3903/index.html&step=tcadiff>

* 1. Curricular Action: Prerequisite Change from the Department of Educational Foundations: LIBMEDIA 793S: Supervised Secondary Library Practicum

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3904/index.html&step=tcadiff>

* 1. Curricular Action: Title and Description Change from the Department of Occupational and Environmental Safety and Health: SAFETY 753: Environmental Safety and Health

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1830/index.html&step=tcadiff>

**Business Items**

Next, John Zbikowski moved to approve business item A on the agenda, a new library media course. Rick Mason seconded the motion. The new library media license will require a middle school practicum, in addition to the two current practicum courses. With no apparent concerns, the motion carried.

1. Curricular Action: New Course from the Department of Educational Foundations: LIBMEDIA 793M Supervised Middle School Library Practicum

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5048/index.html&step=tcadiff>

The council next considered the two new math course proposals. Donna Vosburgh moved, with a second by Corey Davis, to approve the two courses. These courses will offer more options toward the 18 graduate credits needed to teach the dual enrollment courses (PIE courses). With no questions or concerns, the motion carried.

1. Curricular Action: New Course from the Department of Math: MATH 624: Advanced Topics in Geometry and Trigonometry

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5044/index.html&step=tcadiff>

1. Curricular Action: New Course from the Department of Math: MATH 649: Probability and Statistical Inference

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5045/index.html&step=tcadiff>

Max Hsu moved to approve the new accounting courses and the change to the MPA program, items D-G on the agenda. Balaji Sankaranarayanan seconded the motion. Abbie Daly presented a detailed justification of the need for the changes to the current MPA degree program, and these courses are part of the change. With no questions or concerns, the motion carried.

1. Curricular Action: New Course from the Department of Accounting: ACCOUNT 758: Tax Research

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5058/index.html&step=tcadiff>

1. Curricular Action: New Course from the Department of Accounting: ACCOUNT 759: Tax Research, Volunteer Experience, and Practical Tax Learning

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5059/index.html&step=tcadiff>

1. Curricular Action: New Course from the Department of Accounting: ACCOUNT 760: International Taxation

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5060/index.html&step=tcadiff>

1. Curricular Action: Program Change from the Department of Accounting

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/53/index.html&step=tcadiff>

Finally, Giuliana Miolo moved to approve the new courses from the Occupational and Environmental Safety and Health department, as well as the addition of the safety emphasis within the MBA degree. Donna Vosburgh explained the need for the new courses (more elective selection) and Paul Ambrose talked about the addition of the Safety emphasis within the MBA program. The motion carried.

1. Curricular Action: New Course from the Department of Occupational and Environmental Safety and Health: SAFETY 710: Healthcare Safety

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5063/index.html&step=tcadiff>

1. Curricular Action: New Course from the Department of Occupational and Environmental Safety and Health: SAFETY 780: Prevention and Control of Airborne Hazards in the Workplace

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5055/index.html&step=tcadiff>

1. Curricular Action: Add Environmental Safety and Health emphasis to the MBA program

<https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/57/index.html&step=tcadiff>

Donna Vosburgh moved, with a second by Jennifer Betters-Bubon, to approve the following special courses:

Special Courses approved since most recent Graduate Council meeting.

|  |  |  |  |
| --- | --- | --- | --- |
| **Course No.** | **Title** | **Term** | **Approved** |
| [COUNSED 696B](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5034/index.html&step=tcadiff) | Fostering Resilience/Dev Trauma-Sensitive Ed Settings | 2181 (Spring 2018) | 9/13/17 |
| [ACCOUNT 796A](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5040/index.html&step=tcadiff)  | Tax Research | 2181 (Spring 2018) | 09/13/17 |
| [ACCOUNT 796B](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5041/index.html&step=tcadiff) | Tax Research, Volunteer Experience, and Practical Tax Learning | 2181 (Spring 2018) | 09/13/17 |

The motion carried.

With no other business or discussion items, Max Hsu moved, with a second by Corey Davis, to adjourn the meeting at 2:38 p.m. Motion carried.

 Respectfully submitted,

Sally Lange

Secretary