GRADUATE COUNCIL MEETING MINUTES

April 4, 2019

PRESENT: Jennifer Betters-Bubon, Kristen Curran, Abbie Daly, Kayla Daum, Lynn Gilbertson, Sarah Hessenauer, Max Hsu, SangHee Park, Arjan Premti, Denise Roseland, Balaji Sankaranarayanan, Whitney Sherret, John Smith, Joanna Stradusky, Donna Vosburgh, John Zbikowski, and Jiazhen Zhou.

ABSENT: Corey Davis, Christine Neddenriep, Praveen Parboteeah, Shannon Stuart, and Luke Veenhuis.

GUEST: Heather Chermak, Angela Harla, and Paul Ambrose

\*Previously notified.

The April 4, 2019, meeting was called to order at 2:20 p.m. by Interim Associate Dean Matt Vick. John Zbikowski moved, with a second by Donna Vosburgh, to approve the minutes of the February 7, 2019, meeting. With no additions or corrections, the motion carried.

**Announcements**

1. Heather Chermak gave a brief overview of the next five academic year calendars. Classes will be held on Good Friday from here on out. There was considerable discussion about the decision to not hold classes on the day before Thanksgiving. Also, the fall grades will now be due at noon rather than 4:00 p.m., as has been past practice.
2. The curricular calendar for 2019-2020 was included with the agenda.
3. Jennifer Betters-Bubon announced that the formation of an association for graduate students of color is underway.

**Business Items**

Donna Vosburgh moved, with a second by Denise Roseland, to approve items A and B on the agenda. These graduate-level courses are related to the eighteen credits needed by high school teachers to teach dual-enrollment courses. With no questions or concerns, the motion carried.

* 1. Curricular Action: New Course from the Department of Chemistry: [CHEM 620](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6189/index.html&step=tcadiff): A Safer, Greener World Through Chemistry
	2. Curricular Action: New Course from the Department of Chemistry:

[CHEM 665](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6180/index.html&step=tcadiff): Structural Biochemistry and Enzymology

Abbie Daley moved, with a second by Joanna Stradusky, to approve the new course from the Department of Social Work. The motion carried.

* 1. Curricular Action: New Course from the Department of Social Work: [SOCWORK 715](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5183/index.html&step=tcadiff): Social Work Practice and Trauma

Next, Kris Curran moved, with a second by Denise Roseland, to approve agenda items D-N. These courses from the Communication department will be part of the revised program, which will be fully on-line and include stackable certificates. With no concerns or corrections, the motion carried.

* 1. Curricular Action: Title Change, Grade Basis, Repeatability Change from the Department of Communication: [COMM 703](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/483/index.html&step=tcadiff)  FROM: Seminar in Corporate Communication TO: Corporate Communication Topics
	2. Curricular Action: New Course from the Department of Communication: [COMM 712](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5092/index.html&step=tcadiff): Crisis Communication
	3. Curricular Action: New Course from the Department of Communication: [COMM 720](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5133/index.html&step=tcadiff): Strategic Planning
	4. Curricular Action: New Course from the Department of Communication: [COMM 724](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5109/index.html&step=tcadiff): Technology, Globalization, and Communication
	5. Curricular Action: New Course from the Department of Communication: [COMM 727](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6167/index.html&step=tcadiff): Corporate Communication Administration
	6. Curricular Action: New Course from the Department of Communication: [COMM 740](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5146/index.html&step=tcadiff): Social and New Media Messaging
	7. Curricular Action: New Course from the Department of Communication: [COMM 745](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5119/index.html&step=tcadiff): Practicing Advocacy and Influence
	8. Curricular Action: New Course from the Department of Communication: [COMM 763](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5158/index.html&step=tcadiff): Health Communication Topics
	9. Curricular Action: New Course from the Department of Communication: [COMM 764](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5156/index.html&step=tcadiff): Health Communication and Public Policy
	10. Curricular Action: New Course from the Department of Communication: [COMM 780](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6166/index.html&step=tcadiff): Written Communication for Diverse Audiences
	11. Curricular Action: Title Change, Prerequisite Change, and Grade Basis Change from the Department of Communication: [COMM 785](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/486/index.html&step=tcadiff): FROM: Methods of Communication Research TO: Applied Communication Research

Items O-R on the agenda, the course proposals from the Computer Science program, were approved on a Donna Vosburgh/Lynn Gilbertson motion.

* 1. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 750](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6181/index.html&step=tcadiff): System and Software Security

P. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 754](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6179/index.html&step=tcadiff): Internet Security

1. Curricular Action: Title Change, Number Change, Description Change from the Department of Computer Science: FROM: COMPSCI 762: Cryptography and Security TO: [COMPSCI 755](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4848/index.html&step=tcadiff)  Cryptography and Security Protocols
2. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 759](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6182/index.html&step=tcadiff): Topics in Cybersecurity

Finally, the new certificate from the Computer Science department was approved on a Lynn Gilbertson/Max Hsu motion. There was discussion of the ITSCM 760 course, which is included in the certificate program. It will need a disclaimer that it is based on different topics each time it is offered. Not all topics will pertain to cybersecurity.

The council discussed how the winner of the new Graduate Faculty Award should be announced. The conclusion was to announce at the May Graduate Council meeting. The winner will be featured on the Graduate Studies website, and will be included in the Whitewater This Week.

There have been some concerns with cross-college curricular consultation, or lack thereof, over this last academic year. The consultation procedures are in the curriculum handbook and should be followed before proposals are forwarded to the curricular committees. Angela Harlan recommended that programs remember that the informal consultation process involves contacting other departments early in the process as a professional courtesy.

John Smith moved to adjourn the meeting at 3:15 p.m. Joanna Stradusky seconded the motion. Motion carried.

Respectfully submitted,

Sally Lange

Secretary