GRADUATE COUNCIL MEETING MINUTES

December 6, 2018

PRESENT: Jennifer Betters-Bubon, Kristen Curran, Abbie Daly, Kayla Daum, Lynn Gilbertson, Manohar Madan (for Balaji Sankaranarayanan), SangHee Park, Arjan Premti, Denise Roseland, Whitney Sherret, John Smith, Shannon Stuart, Luke Veenhuis, Donna Vosburgh, John Zbikowski, and Jiazhen Zhou.

ABSENT: Sarah Hessenauer, Max Hsu, Christine Neddenriep, Praveen Parboteeah, and Joanna Stradusky.

GUEST: Carol Elsen, Angela Harlan, and Matt Vick

\*Previously notified.

The December 6, 2018, meeting was called to order at 2:18 p.m. by Interim Associate Provost Joan Cook. John Zbikowski moved, with a second by Shannon Stuart, to approve the minutes of the November 1, 2018, meeting. With no additions or corrections, the motion carried.

**Announcements**

Joan Littlefield Cook introduced herself to the group as the recently (as in less than a week ago) appointed Interim Associate Provost. She will oversee the School of Graduate Studies and will run the Graduate Council meetings for the near future.

**Business Items**

Jiazhen Zhou moved, with a second by Donna Vosburgh, to approve items A-M on the agenda. These are new courses for the new Applied Biotechnology degree program. This new degree program will be offered in collaboration with eight different campuses, with two of the courses taught by UW-Whitewater staff. With no questions or concerns, the motion carried.

* 1. Curricular Action: New Course from the Department of Biological Sciences: [ABT 700](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5153/index.html&step=tcadiff): Principles of Biotechnology
  2. Curricular Action: New Course from the Department of Biological Sciences: [ABT 705](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5160/index.html&step=tcadiff): Ethics, Safety, and Regulatory Environment in Biotechnology
  3. Curricular Action: New Course from the Department of Biological Sciences: [ABT 710](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5161/index.html&step=tcadiff): Professional and Technical Communication in Biotechnology
  4. Curricular Action: New Course from the Department of Biological Sciences: [ABT 715](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5162/index.html&step=tcadiff): Techniques in Biotechnology
  5. Curricular Action: New Course from the Department of Biological Sciences: [ABT 720](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5163/index.html&step=tcadiff): Experimental Design and Analysis in Biotechnology
  6. Curricular Action: New Course from the Department of Biological Sciences: [ABT 735](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5165/index.html&step=tcadiff): Quality Control and Validation
  7. Curricular Action: New Course from the Department of Biological Sciences: [ABT 740](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5166/index.html&step=tcadiff): Regulatory Practices and Compliance
  8. Curricular Action: New Course from the Department of Biological Sciences: [ABT 745](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5167/index.html&step=tcadiff): Industrial Applications in Regulatory Affairs
  9. Curricular Action: New Course from the Department of Biological Sciences: [ABT 765](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5171/index.html&step=tcadiff): Assessing Innovation in Biotechnology
  10. Curricular Action: New Course from the Department of Biological Sciences: [ABT 770](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5172/index.html&step=tcadiff): Product Development
  11. Curricular Action: New Course from the Department of Biological Sciences: [ABT 775](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5173/index.html&step=tcadiff): Tools for Data Analysis
  12. Curricular Action: New Course from the Department of Biological Sciences: [ABT 789](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5174/index.html&step=tcadiff): Pre-Capstone
  13. Curricular Action: New Course from the Department of Biological Sciences: [ABT 790](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5175/index.html&step=tcadiff): Capstone

With the new courses approved, Donna Vosburgh moved, with a second by Lynn Gilbertson, to approve the new Applied Biotechnology degree program. The motion carried.

* 1. Curricular Action: New Program from the Department of Biological Sciences: [Applied Biotechnology](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/457/index.html&step=tcadiff)

Next, Donna Vosburgh moved, again with a second by Lynn Gilbertson, to approve the title and description change from CoEPS. With no discussion, the motion carried.

* 1. Curricular Action: Course Title and Description Change from the College of Education and Professional Studies: [EDUINDP 533](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3927/index.html&step=tcadiff): Informal Assessment of Young Children

Item P on the agenda, the prerequisite change from the Department of Mathematics, was approved on a Donna Vosburgh/Jiazhen Zhou motion. The motion carried.

* 1. Curricular Action: Course Prerequisite Change from the Department of Mathematics: [Math 650](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4688/index.html&step=tcadiff): Graph Theory

The course proposal from the Department of Social Work was unanimously approved on a Lynn Gilbertson/Donna Vosburgh motion.

* 1. Curricular Action: Course Grade Basis Change and Credit Change from the Department of Social Work: [SOCWORK 783](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4817/index.html&step=tcadiff): Social Work Field Experience

Next, Donna Vosburgh moved, with a second by Lynn Gilbertson, to approve the course proposals from the Department of Special Education. With no questions or concerns, the motion carried.

* 1. Curricular Action: New Course from the Department of Special Education: [SPECED 712](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5149/index.html&step=tcadiff): Philosophy of Applied Behavior Analysis
  2. Curricular Action: New Course from the Department of Special Education: [SPECED 715](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5150/index.html&step=tcadiff): Supervision of Programs and Personnel in ABA
  3. Curricular Action: New Course from the Department of Special Education: [SPECED 741](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5187/index.html&step=tcadiff): Behavior Assessment
  4. Curricular Action: Course Number, Title, and Description Change from the Department of Special Education: [SPECED 710](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4510/index.html&step=tcadiff): Advanced Applications In Applied Behavior Analysis TO: SPECED 742

Finally, Donna Vosburgh moved, seconded by Abbie Daley, to approve the item V on the agenda. The motion carried.

1. Curricular Action: Program Change Request from the Department of Special Education: [APPBHVRCRT](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/77/index.html&step=tcadiff): Certificate in Applied Behavior Analysis

Shannon Stuart moved to adjourn the meeting at 2:53 p.m. John Smith seconded the motion. Motion carried.

Respectfully submitted,

Sally Lange

Secretary