GRADUATE COUNCIL MEETING MINUTES

February 7, 2019

PRESENT: Kristen Curran, Abbie Daly, Lynn Gilbertson, Sarah Hessenauer, Max Hsu, Brenda O’Beirne (for Jennifer Betters-Bubon), Praveen Parboteeah, SangHee Park, Arjan Premti, Rowand Robinson (for Shannon Stuart), Denise Roseland, Balaji Sankaranarayanan, Whitney Sherret, John Smith, Joanna Stradusky, Donna Vosburgh, John Zbikowski, and Jiazhen Zhou.

ABSENT: Kayla Daum, Corey Davis, Christine Neddenriep and Luke Veenhuis.

GUEST: Carol Elsen and Matt Vick

\*Previously notified.

The February 7, 2019, meeting was called to order at 2:20 p.m. by Interim Associate Provost Joan Littlefield Cook. Lynn Gilbertson moved, with a second by Donna Vosburgh, to approve the minutes of the December 6, 2018, meeting. With no additions or corrections, the motion carried.

**Announcements**

1. The Graduate Teaching Award Application deadline is March 1, 2019. Each college can nominate one graduate faculty member. The recipient will be awarded $1,000.00.
2. There will be a series of six LTC Online Teaching workshops offered in the next few months, all facilitated by Ted Witt from the iCIT office. Faculty can receive $250 for attending three of the workshops, which will be used to help develop on-line course delivery, and to help understand and use tools.

**Business Items**

John Smith moved, with a second by Balaji Sankaranarayanan, to approve items A-C on the agenda. With no questions or concerns, the motion carried.

* 1. Curricular Action: Prerequisite Change from the Department of Accounting: [ACCOUNT 757](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/629/index.html&step=tcadiff): Issues in Financial Accounting
  2. Curricular Action: Prerequisite and Credit Change from the Department of Accounting: [ACCOUNT 783](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3941/index.html&step=tcadiff): International Accounting
  3. Curricular Action: Prerequisite, Credit Change, Repeatability Change, Component Change from the Department of Accounting: [ACCOUNT 789](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/635/index.html&step=tcadiff): Readings and Research in Accounting

Next, Donna Vosburgh moved, with a second by John Smith, to approve the college-wide internship course. This course is not department specific. With no concerns or corrections, the motion carried.

* 1. Curricular Action: New Course from the College of Business and Economics: [BEINDP 793](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6159/index.html&step=tcadiff): Practicum/Internship in Business

Donna Vosburgh moved, with a second by Lynn Gilbertson, to approve the program change in the MBA degree program (adding an accounting emphasis) and the Program Change in the MPA degree program. The motion carried.

* 1. Curricular Action: Program Change from the College of Business and Economics: [MBA](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/57/index.html&step=tcadiff): Add Accounting Emphasis
  2. Curricular Action: Program Change from the College of Business and Economics: [MPA](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/53/index.html&step=tcadiff): Change program options, revise program requirements

Next, Lynn Gilbertson moved, seconded by Praveen Parboteeah, to approve items G-I on the agenda. These items are basic clean up items for the Environmental Safety and Health program.

* 1. Curricular Action: Course Deactivation from the Department of Occupational and Environmental and Safety Department: [SAFETY 650](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1771/index.html&step=tcadiff): Behavioral Aspects of Accident Prevention
  2. Curricular Action: Course Deactivation from the Department of Occupational and Environmental and Safety Department: [SAFETY 668](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1775/index.html&step=tcadiff): Ergonomics
  3. Curricular Action: Grade Basis and Description Change from the Department of Occupational and Environmental and Safety Department: [SAFETY 783](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1834/index.html&step=tcadiff): Environmental and Safety Management

On a motion from Abbie Daley, seconded by Kris Curran, the curricular changes for the School Business Management courses were approved.

* 1. Curricular Action: Prerequisite Change and Grade Basis Change from the Department of ITSCM: [SCHBUSMG 777](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/982/index.html&step=tcadiff): School Auxiliary Services Management
  2. Curricular Action: Program Change from the Department of ITSCM: [School Business Management](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/58/index.html&step=tcadiff)

Items L and M were approved on a motion from Abbie Dailey, and a second by Donna Vosburgh motion.

* 1. Curricular Action: Program Change from the Occupational and Environmental Safety & Health Department: [MS Environmental Safety and Health Degree](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/62/index.html&step=tcadiff)
  2. Administrative Action: Admission Requirement Change from the Occupational and Environmental Safety and Health Department: Remove Degree Requirements Paragraph [from MS-Environmental Safety and Health](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/67/index.html&step=tcadiff) Degree Program

John Zbikowski moved, with a second by Lynn Gilbertson, to approve the Course reactivation from the C&I department. (It was noted that a bibliography will need to be added.) The motion carried.

* 1. Curricular Action: Course Reactivation and Prerequisite and Description Change from the Department of Curriculum and Instruction: [EARLYCHD 540](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/1238/index.html&step=tcadiff): Nutrition and Health: Early Childhood

On a Kris Curran/Sarah Hessenauer motion the two items from the Mathematics department were approved.

* 1. Curricular Action: Course Reactivation, Title and Prerequisite Change from the Department of Mathematics: Math 617 Theory of Numbers TO: [MATH 617](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2820/index.html&step=tcadiff): Number Theory
  2. Curricular Action: New Course from the Department of Mathematics: [MATH 623](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5188/index.html&step=tcadiff): Advanced Function and Algebra Concepts

Donna Vosburgh moved to adjourn the meeting at 3:20 p.m. John Smith seconded the motion. Motion carried.

Respectfully submitted,

Sally Lange

Secretary