GRADUATE COUNCIL MEETING MINUTES

October 3, 2019

PRESENT: Jennifer Betters-Bubon, Rachel Bucheger, Kristen Curran, Abbie Daly, Corey Davis, Courtney DeVries, Lynn Gilbertson, Max Hsu, Praveen Parboteeah, SangHee Park, Arjan Premti, Denise Roseland, Balaji Sankaranarayanan, Whitney Sherret, John Smith, Joanna Stradusky, Shannon Stuart, Donna Vosburgh, John Zbikowski, and Jiazhen Zhou

ABSENT: Xueqing Chen, Sarah Hessenauer and Christine Neddenriep

GUESTS: Paul Ambrose, Andy Ciganek, Carol Elsen, Angela Harlan, Zach Oster, Matt Vick, and Roger Yin

\*Previously notified.

The October 3, 2019, meeting was called to order at 2:15 p.m. by Interim Associate Provost Joan Littlefield Cook. Praveen Parboteeah moved, with a second by Balaji Sankaranarayanan, to approve the minutes of the September 5, 2019, meeting. Joan noted one correction to the minutes, (adding Angela Harlan as a guest) and then the motion carried.

**Announcements**

1. Graduate Student Research grant applications are due Friday, October 4, 2019.
2. Jennifer Betters-Bubon announced that a *Graduate Students of Color* group will meet next Wednesday, October 9th, at 4:00 p.m. in Winther Hall 4005. This student group is open to graduate students in all program areas.
3. Joan announced that there are several graduate degree programs progressing down the approval path.

**Business Items**

Jiazhen Zhou moved, with a second by Balaji Sankaranarayanan, to move agenda items A-H to be considered after item DD approval, so that all of the items related to the new Cybersecurity program could be considered at once. The motion carried.

Lynn Gilbertson then moved, with a second by Denise Roseland, to approve agenda items I-M, all course deactivations from the Department of Math. Angela Harlan explained that these courses have not been offered at the graduate level for some time. With no objections, the motion carried.

I. Curricular Action: Course Deactivation from the Department of Math: [MATH 552](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4277/index.html&step=tcadiff): Infinite Processes for the Elementary Teacher

1. Curricular Action: Course Deactivation from the Department of Math: [MATH 575](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2807/index.html&step=tcadiff): Development of Mathematics
2. Curricular Action: Course Deactivation from the Department of Math: [MATH 616](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2817/index.html&step=tcadiff): Geometry for the Elementary Teacher
3. Curricular Action: Course Deactivation from the Department of Math: [MATH 621](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4562/index.html&step=tcadiff): Mathematics for High School Teachers I
4. Curricular Action: Course Deactivation from the Department of Math: [MATH 622](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4566/index.html&step=tcadiff): Mathematics for High School Teachers II

Next, two additional course proposals from the Math Department were considered after a Donna Vosburgh/John Zbikowski motion. With no discussion, the motion carried.

1. Curricular Action: Course Repeatability Change from the Department of Math: [MATH 696](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2854/index.html&step=tcadiff): Special Studies
2. Curricular Action: Course Repeatability Change from the Department of Math: [MATH 796](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2866/index.html&step=tcadiff): Special Studies

Donna Vosburgh moved to approve the two course proposals from the Social Work Department. It was noted that item Q. on the agenda should be listed as a prerequisite change rather than a corequisite change. Lynn Gilbertson seconded Donna’s motion. With no questions or concerns, the motion carried.

1. Curricular Action: Corequisite Change from the Department of Social Work: [SOCWORK 771](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4816/index.html&step=tcadiff): Research and Program Implementation and Evaluation
2. Curricular Action: Prerequisite Change from the Department of Social Work: [SOCWORK 776](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4815/index.html&step=tcadiff): Advanced Practice: Intervention and Evaluation

Item R. on the agenda, the program change request from the department of Social Work, was approved on a Lynn Gilbertson/Kris Curran motion. This change deletes the three emphases in the degree program.

Moving on to the College of Arts and Communication proposals, Abbie Daly moved, with a second by Donna Vosburgh, to approve the new capstone course from the department of Communication. This course reflects the shift to a more professional audience with the new program requirements. With no discussion, the motion carried.

1. Curricular Action: New Course from the Department of Communication: [COMM 791](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/5155/index.html&step=tcadiff): Professional Communication Capstone

Next, Abbie Daly moved, with a second by Jiazhen Zhou, to consider agenda items T.-W. Corey Davis gave a brief overview of each new certificate to be offered by the Communication department. There are two required courses and one elective required for each certificate. Three certificates, along with the new capstone course, would constitute a master’s degree (30 total credits). A clarification will be added to the proposals noting that each course can only be used once to complete each certificate. The motion was approved with the addition of the clarification statement.

1. Curricular Action: New Certificate from the Department of Communication: [Certificate in Health Advocacy](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/472/index.html&step=tcadiff)
2. Curricular Action: New Certificate from the Department of Communication: [Certificate in Organizational Communication](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/474/index.html&step=tcadiff)
3. Curricular Action: New Certificate from the Department of Communication: [Certificate in Social and New Media](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/475/index.html&step=tcadiff)
4. Curricular Action: New Certificate from the Department of Communication: [Certificate in Strategic Communication](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/473/index.html&step=tcadiff)

Finally, Donna Vosburgh moved, with a second by John Zbikowski, to approve the program change from the department of Communication. After a brief discussion of the courses that can be used as electives, the motion carried.

1. Curricular Action: Program Change from the Department of Communication: [MS- Communication degree](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/52/index.html&step=tcadiff)

The lone proposal form the College of Education and Professional Studies, was approved on a Lynn Gilbertson/John Smith motion. With no questions or concerns, the motion carried.

1. Curricular Action: Course Deactivation from the Department of Counselor Education: [COUNSED 792](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4887/index.html&step=tcadiff): Trauma Responsive Consultation

Next, agenda items Z. – DD. were considered. Balaji Sankaranarayanan moved, with a second by Corey Davis to approve these items, all part of the new cybersecurity program. The motion carried.

1. Curricular Action: New Course from the Department of ITSCM: [ITSCM 730](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6244/index.html&step=tcadiff) Fundamentals of Ethical Hacking
2. Curricular Action: New Course from the Department of ITSCM: [ITSCM 731](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6241/index.html&step=tcadiff)  Management of Information Assurance and Security
3. Curricular Action: New Course from the Department of ITSCM: [ITSCM 732](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6233/index.html&step=tcadiff) Data Driven Security
4. Curricular Action: New Course from the Department of ITSCM: [ITSCM 733](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6245/index.html&step=tcadiff) Industrial and Critical Infrastructure Security
5. Curricular Action: New Course from the Department of ITBE: [ITBE 734](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6242/index.html&step=tcadiff): Cyber Incident Response, Business continuity, and Risk Management

Next, the Computer Science portion of the proposals for the new cybersecurity program were considered. Item A, COMPSCI 701, was unanimously approved on a Denise Roselan/Balaji Sankaranarayanan motion.

* 1. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 701](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6234/index.html&step=tcadiff): Systems Fundamentals for Cybersecurity

Next, Corey Davis moved, with a second by Balaji Sankaranarayanan, to approve agenda item B, COMPSCI 740. Questions arose regarding the staffing, and also whether there had been consultation with the Finance and Law Department. The Council decided to move ahead with the approval rather than hold up the whole degree approval. The motion was subsequently approved. (Thirteen approve, three did not approve, and one abstention.) Andy Ciganek verbally notified the group that the Finance and Business Law chair did relay to him that she had no concerns.

1. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 740](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6239/index.html&step=tcadiff): Cybersecurity and Privacy Law

Agenda items C-G were considered next. Balaji Sankaranarayanan moved, with a second by Abbie Daly, to approve the proposals. It was noted that the COMPSCI 788 course will become CYBER 789 when the new CYBER prefix is finalized. Actually, all the courses affiliated with the new program will have the CYBER prefix.

1. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 742](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6236/index.html&step=tcadiff): Computer Forensics
2. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 747](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6243/index.html&step=tcadiff): Embedded System Security
3. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 752](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6240/index.html&step=tcadiff): Malware Reverse Engineering
4. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 758](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6238/index.html&step=tcadiff): Cloud Security
5. Curricular Action: New Course from the Department of Computer Science: [COMPSCI 788](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6248/index.html&step=tcadiff): Cybersecurity Capstone Project

Finally, the new cybersecurity program proposal was considered. Balaji Sankaranarayanan moved, with a second the Abbie Daly, to approve the new program proposal. The motion carried.

Other Items

Balaji Sankaranarayanan moved, with a second by Praveen Parboteah, to approve the full-time status of the DBA dissertators. The motion carried.

X. Full Time Status of [Doctor of Business Administration Dissertators](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/79/index.html&step=tcadiff)

The final proposal for the council to consider was a change to the business admission criteria. Again, Balaji Sankaranarayanan moved, with a second by Donna Vosburgh, to approve the proposal. The motion carried.

Y. Graduate [Business Admission Criteria](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/80/index.html&step=tcadiff) Change

Abbie Daly moved to adjourn the meeting at 3:22 p.m. Donna Vosburgh seconded the motion. Motion carried.

Respectfully submitted,

Sally Lange

Secretary