The information contained in this publication is based upon current regulations and policies of the University of Wisconsin-Whitewater. Those regulations and policies are directive in nature and binding on the personnel, including faculty, academic staff, classified staff, limited appointment staff, other staff, and/or students, to which they pertain.

Wisconsin Statutes, administrative rules, resolutions of the Board of Regents of the University of Wisconsin System, court decisions, opinions of the Attorney General, regulations and policies of the University of Wisconsin-Whitewater, and any other rules or decisions from an authoritative source applicable to the university, are among the sources of information in this publication. They are subject to change without notice.

Information contained in this publication is also subject to change without notice. For the most specific, up-to-date information on any subject that is part of this publication, contact the Dean of Graduate Studies.

The University of Wisconsin-Whitewater is committed to equal opportunity for all persons regardless of race, color, gender, creed, age, ancestry, national origin, disability, sexual orientation, political affiliation, marital status, developmental disability, Vietnam-era veteran status, or arrest or conviction record, in its educational programs, activities, and employment policies. Refer inquiries to the Assistant Vice Chancellor for Affirmative Action, University of Wisconsin-Whitewater, Whitewater, WI 53190.

In accordance with the Family Educational Rights and Privacy Act of 1974, the University of Wisconsin-Whitewater has established a written institutional policy and adopted procedures covering the privacy rights of students. The institution maintains the confidentiality of student education records and does not release any of these records except as provided by the law. Inquiries regarding specific items in the policy may be obtained from the Office of the Registrar.

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Section I
Policies and Procedures

UNIVERSITY OF WISCONSIN-WHITEWATER

Background. The University of Wisconsin-Whitewater was founded in 1868 as a Normal School to train teachers. Since that time, it has progressed to State Teachers College, State College, and State University. Then in 1972, with the merger of the nine state universities and the former University of Wisconsin, UW-Whitewater became a member of the University of Wisconsin System. The UW System now includes 13 universities and 13 two-year centers. The combined enrollment makes it the fourth largest system of higher education in the United States.

UW-Whitewater itself has grown to over 10,000 students with more than 600 faculty and academic staff members. It is now a comprehensive university offering both undergraduate and graduate degrees. More than 60 majors are offered in four undergraduate colleges: The Arts, Business and Economics, Education, and Letters and Sciences. In addition, the Office of Continuing Education, Extension and Summer Session and enrolls hundreds of students on and off campus in both credit and noncredit programs.

The Campus. The University is located in southeastern Wisconsin approximately 45 miles southeast of Madison, 50 miles southwest of Milwaukee, and 100 miles northwest of Chicago. The 400-acre campus is situated in the northwest corner of the City of Whitewater within walking distance of the city's business district.

The campus has more than 40 major buildings including 14 residence halls which serve some 4,000 students. The focal point of the campus is a scenic pedestrian mall around which are located the academic buildings. North of the mall are the residence halls, the Health Center, Williams Physical Education and Recreation Center, a 15,000 seat stadium, and 43 acres of recreational fields.

Graduate Education. Until the last quarter century, UW-Whitewater had only offered undergraduate degrees. In response to societal needs for greater specialization and increased education in the professional work force, graduate programs were initiated at the University of Wisconsin-Whitewater in the early 1980's. Since then, UW-Whitewater has granted 7,240 master's degrees. It has presently the fourth largest graduate school in the UW System with 1,949 students enrolled during the fall of 1990.

Master's degree programs are available in accounting, business administration, business education, communication, curriculum and instruction, educational administration, guidance and counseling, music education, office systems, public administration, reading, safety, school business management, school psychology, and special education. An extensive program of evening classes is offered for those who are employed during the day. It is possible to complete master's degree programs through summer and evening work without being a full-time student during the academic year.

Graduate degree programs at UW-Whitewater are fully accredited by the North Central Association, the American Assembly of Collegiate Schools of Business, the American Speech-Language-Hearing Association, the National Association of Schools of Music, the National Council for Accreditation of Teacher Education, and the Wisconsin State Department of Public Instruction.

Information on the specific degree programs is found in the section on Degree Programs. For further information on graduate programs and current class schedules, contact: School of Graduate Studies, Roseman 2047, University of Wisconsin-Whitewater, Whitewater, WI 53190-1790.

General information on graduate studies is available on a touch-tone telephone information system which can be accessed by phoning (414) 472-2000.

ADMISSION REQUIREMENTS

In general, all persons who hold a bachelor's or advanced degree from a regionally accredited school may register in graduate-level courses for graduate credit. Proof of a bachelor's or higher degree is required.

Students may be admitted to a graduate degree program either in good standing or on probation. Certain other special categories are established for persons not attempting to complete a degree at this institution. These special categories are "non-candidate for degree" and "guest transfer of credit."

Admission in Good Standing. Requirements for admission to a degree program in good standing are as follows:

1. A baccalaureate or higher degree from a regionally accredited institution.

2. At least a 3.00* overall grade point average in all the graduate work previously completed at UW-Whitewater, with no grades of F or P pending.

3. One of the following:
   a. At least a 2.75 overall grade point average in the undergraduate degree program.
   b. At least a 2.90 grade point average in the last half of the undergraduate degree program.
   c. A master's degree or higher from an institution regionally accredited at the corresponding graduate level.
   d. At least 12 credits of graduate work completed on a regular grade basis at UW-Whitewater.
   e. At least a 2.50 overall grade point average in the undergraduate degree program, a Graduate Management Admission Test (GMAT) score of at least 570, and at least five years of appropriate work experience. (This option is available only to M.B.A. and M.S.- Accounting applicants.)

4. Any additional requirements set by individual departments or colleges for admission to specific degree programs.

*All grade point averages are on a 4.00 basis.
Application Process

Application to Degree Programs. To apply for admission to a graduate degree program, individuals must:

1. Send a completed application for admission form together with a $20 nonrefundable application fee payable to UW-Whitewater, to the Graduate Office. All requests to transfer and/or apply previously taken graduate course work toward the degree requirements must be included in the application. Application forms may be obtained from the Graduate Office.

2. Request that the registrar at each institution of higher education previously attended, other than UW-Whitewater, send an official transcript of all college or university work completed at the institution directly to the School of Graduate Studies at UW-Whitewater. Transcripts submitted personally by applicants will not be accepted. In the case of an institution in a foreign country that does not issue transcripts other than the single official copy presented to the student, a photocopy may be submitted provided that the applicant presents the official document for verification of authenticity at the Graduate Office upon arrival at UW-Whitewater.

3. Submit all other credentials (e.g., test scores and letters of recommendation) required for admission to the particular program for which admission is being sought.

In addition, international students must:

4. Arrange for an official Test of English as a Foreign Language (TOEFL) score to be sent directly to the Graduate Office. If English is not the native language, a TOEFL score of 550 is required for admission into some of the degree programs and is strongly recommended for the others.

5. Send a completed certification of finances form to the Graduate Office to demonstrate that there is adequate financial support available during the planned period of study. Forms will be issued upon request by the Graduate Office.

6. Have a former professor send a letter of recommendation directly to the Graduate Office attesting to the student's ability to pursue graduate study in the United States.

All application credentials must be sent to the School of Graduate Studies, UW-Whitewater, Whitewater, Wisconsin 53190-1790. These materials become the property of the University and are not returned to applicants or forwarded to other institutions. Applications will not be processed until all of the above credentials have been received.

Application material should be submitted at least three months before the beginning of the term the applicant plans to attend. Students may be admitted into a degree program for the fall, spring or summer term. Application for admission will be considered during the applicant's last term of undergraduate study; however, admission will be conditional upon the applicant attaining the baccalaureate degree and meeting all the requirements for admission. Students may apply for admission to a degree program for the term in which they are already enrolled in graduate courses at UW-
Whitewater, but they must be formally accepted into the degree program before they will be allowed to register for classes in a subsequent term.

After application credentials have been evaluated, students will be notified of their admission status. If accepted into a degree program, they will be assigned an adviser and sent class registration material.

Advising. Students are assigned faculty advisers by, and generally within, their major or emphasis department. Advisers are available to help plan each student's program of study and to assist in the selection of courses before students register for classes. Graduate students who seek state professional education licensure should also contact the Director of Certification for current licensure requirements.

Registration. Graduate students who have been admitted to a degree program for a given term or have enrolled in a graduate course during the year preceding a given term, except for those who will have graduated from the University, will be sent a registration form and a timetable of graduate classes for that term. These materials are mailed well in advance of the beginning of a term and include instructions on registering for classes.

Since UW-Whitewater reserves the right to cancel classes that have insufficient enrollment and to restrict classes filled to capacity, students are strongly advised to register in advance by the published dates in order to attain the classes they need. Advance registration also enables departments to make timetable adjustments when possible to accommodate student requests. Students who register in advance will be sent class schedules and will be contacted if there are problems with their course requests.

Enrollment Management. UW-Whitewater is under a continuing program of enrollment management where limits have been placed on the number of students that can enroll in a given semester. Limitations imposed by enrollment management may cause admission of students to degree programs and admission of NCPSD students to be suspended prior to the beginning of a semester. Students are reminded that early submission of applications (prior to Graduate School and program deadlines) will increase the likelihood that qualified students will be able to enroll in courses for a given term. Qualified students applying after these deadlines are unlikely to be able to enroll in courses during the upcoming term; instead, they are likely to have to wait until a subsequent term to begin their course work.

Reactivation. Applicants who do not enroll in graduate course work at UW-Whitewater within a calendar year of the beginning of the term for which they were admitted and students who have not enrolled in graduate course work within a calendar year are considered inactive. Inactive students must update and reactivate their files by completing a reactivation form before they will be eligible to register for graduate courses. Forms are available at, and must be submitted to, the Graduate Office.

ACADEMIC REQUIREMENTS AND POLICIES

In addition to the graduate school academic requirements and policies, it is the prerogative of each graduate degree program to impose more stringent requirements. A graduate student is responsible for meeting all degree requirements in effect at UW-Whitewater during the term for which the student is admitted into the current degree program unless the student's attendance at UW-Whitewater is interrupted by an absence of four or more consecutive academic sessions (including summers), in which case upon re-entry, the student will be subject to the requirements in effect at that time.

General graduate school academic requirements and policies (contained in this section) may be changed by the actions of the Graduate Council. Each graduate student is responsible for adhering to all current graduate school policies. Students are apprised of updated graduate policies through the Graduate Timetable. Information about changes in general graduate school policies is also available at the Graduate Office.

Licensure. Many degree programs allow students to attain licensure within the degree program. However, licensure requirements are different from degree requirements. Questions about licensure should be directed to the Director of Licensure.

Minimum Degree Credit Requirements. All graduate degree programs at UW-Whitewater require at least 30 graduate credits distributed according to the requirements of the individual programs. The minimum credit requirements and credit distribution for specific degree programs are stated in this bulletin under program descriptions.

At least half of the graduate work in a degree program and at least half of the work in a major or emphasis within the program must be completed in courses numbered 700 or higher. In addition, a grade point average of at least 3.00 (B) over all the graduate work taken at UW-Whitewater, as well as in all the graduate work taken in the student's major or emphasis, is required for graduation.

Credit Restrictions. Undergraduate courses, including those taken to make up deficiencies in background or in supervised teaching, will not be counted toward the number of graduate credits required for a degree. Undergraduate courses may not be used to satisfy master's degree requirements, and graduate courses may not be used to satisfy undergraduate requirements at UW-Whitewater.

No course in the major or emphasis or any other required course in which a grade of below C (2.00) has been earned may be applied toward the completion of any degree. Not more than three graduate level courses in which a grade of B (2.50) or C (2.00) has been earned may be counted toward the completion of a degree program.

During a semester, students may register for at most 15 credits, while those on probation should not take more than 12 credits. Graduate assistants must be registered for at least nine graduate credits, but no more than 12 credits each semester. During the 8-week summer session, students are limited to a total of 9 credits with at most 6 credits being earned during either 4-week session. Three credits are the maximum that may be taken in Intercession.
A student may not carry more than 3 credits of individual studies in a single term. Not more than 4 credits in individual studies, not more than 6 credits of special studies, and not more than a combined total of 9 credits of individual studies, workshops, and special studies may be applied toward the completion of a degree. Departments retain the prerogative of allowing fewer than 9 of these types of credits to apply toward their respective graduate degrees.

Course Repeats. Graduate students are allowed to repeat at most two courses in their degree programs. Courses may be repeated only once. When a course is repeated, the original course and grade remain on the transcript; however, the last grade and credits earned replace the original and are the only ones used in computing the overall grade point average and the grade point average in the major or emphasis. Students who have been dropped from a degree program may not use the course repeat process to gain readmission into that degree program.

Course Retakes. A course taken for undergraduate credit may not later be changed to graduate credit. Courses taken for undergraduate credit may not be retaken for graduate credit, although exceptions may be granted by the student’s degree program coordinator when the field of knowledge has changed to the degree that the course content has changed substantially from the first time the student took the course to the present. Graduate courses may not be retaken unless indicated otherwise in the Graduate Bulletin.

Transfer of Credit. All course work, with the exception of up to nine credits, must be completed at UW-Whitewater after the beginning of the term for which students have been admitted into a degree program. The nine credit limit includes both appropriate course work from other graduate institutions and appropriate courses previously completed at UW-Whitewater. While no more than nine such credits may be applied towards the credit requirements of a degree program, additional course work may be used to meet specific program requirements. Some specific consortium arrangements between UW-Whitewater and other institutions, referred to elsewhere in this bulletin, allow more than nine credits to be completed at the participating institutions.

Credit for a course completed at another institution may be transferred to UW-Whitewater and applied toward a graduate degree provided: (1) the institution offering the course is regionally accredited at the graduate level, (2) the course appears as a graduate course on the student’s graduate transcript from the institution offering the course, (3) the course is applicable toward a graduate degree at the institution offering the course, (4) the course is appropriate for the student’s proposed graduate degree program at UW-Whitewater, (5) the course is not a correspondence course, nor was it taught in a format less rigorous than that for UW-Whitewater courses, and (6) the student earned a grade of at least B (3.00) for the course. All requests to apply course work taken by a student prior to being accepted into a degree program at UW-Whitewater toward the degree requirements must be included in the application for admission to the degree program.

Students who have already been admitted to a degree program here and who wish to take a course at another institution and have it transferred to UW-Whitewater, must obtain permission prior to enrolling in the course. Forms for this prior approval are available in the Graduate Office. The institution at which the student wishes to earn graduate credit may also require documentation of the student’s graduate status at UW-Whitewater.

Questions for the comprehensive examination for the master’s degree may be included from courses accepted in transfer to UW-Whitewater. Students should contact their degree program coordinator about this matter.

For the purpose of interpreting the transfer of credit policy and the other policies of this bulletin, the degrees listed below are considered to be separate degrees to which the policies apply. The nine-credit transfer limit does not apply to changes in emphases within any of the degree programs below. Students in existing degree programs not listed below who wish to transfer to one of the listed degree programs should contact the Graduate Office.

| M.B.A.       | M.S. - Office Systems       |
| M.M.E.      | M.S. - Safety               |
| M.S. - Accounting  | M.S.E. - Reading         |
| M.S. - Business Education | M.S.E. - School Business |
| M.S. - Communication | M.S.E. - Management      |
| M.S. - Curriculum & Instruction | M.S.E. - School Psychology |
| M.S. - Guidance & Counseling | M.S.E. - Special Education |

Students may not receive a master’s degree from a degree program in which they already hold a master’s degree, although they may complete a second emphasis within a degree program.

Degree Program Options. At the discretion of the individual degree programs, the following options are available to graduate students:

Comprehensive examination option. A minimum of 30 credit hours of course work, including a comprehensive examination.

Thesis option. A minimum of 30 credit hours of course work, including a thesis taken for one to six credits.

Course work option. A minimum of 30 credit hours of course work.

Degree programs may set additional requirements for any of these plans. Students should check with their degree program coordinator for the options available and for the requirements within each option.

When options exist, students should consult their advisor early in their studies to determine which plan best meets their needs. A thesis may be advised for those who wish to seek depth in an academic area, while those who prefer a breadth of knowledge may select comprehensive examinations. Students formally declare their thesis option by registering for the course, 799 Thesis Research. They declare the comprehensive examination option by submitting their application to take the comprehensive examination. After declaring an option, students are permitted to change options only once. Changing options penalizes students who have either prepared a thesis or invested time preparing for the comprehensive examination. Changes in options must occur before students have failed twice in their first option. Failure occurs when a student’s comprehensive examination is adjudged a failure or at any time a student’s thesis committee formally indicates failure.
Comprehensive Examination. Students must complete a minimum of 30 credit hours of graduate course work and pass a comprehensive examination in the major or emphasis field under the comprehensive examination option. Examinations may be written and/or oral at the discretion of the degree program. Written examinations are intended to take approximately six hours to complete. Questions may cover any graduate work done in the major or emphasis, including credits transferred from other institutions.

Comprehensive examinations are administered once each term near the end of the term. In general, students may not take the examination until during or after the final term of their course work. Exceptions may be made for students who have thesis credits pending and/or still have a practicum or a semester of student teaching remaining. To be eligible to take the examination, students must have cleared all pending incomplete (I) and progress (P) grades and must be in good standing with at least a 3.00 grade point average both in the overall graduate level credits earned at UW-Whitewater and in the major or emphasis area.

Comprehensive examinations are graded either "passed" or "failed." Students who fail the examination may retake it after completing additional work, as designated by those administering the examination, in a subsequent term. Students may retake comprehensive examinations at most twice after an initial failure and after the required additional work has been completed following each failure. Specific programs may have more stringent rules.

Thesis. The thesis option requires a minimum of 30 credits of graduate course work including a thesis for which up to six credits may be earned and applied toward the completion of course and credit requirements in the degree program. Because a thesis is a culminating experience for a degree, only students electing the thesis option within a degree program may register for 799 Thesis Research. Students wishing to pursue significant research projects outside of the thesis requirement for a degree may register for 798 Individual Studies. Students electing to write a thesis in a degree program must formally enroll and pay fees for at least one credit of 799 Thesis Research. Before being allowed to register for 799 Thesis Research, a student must submit to the Graduate Office a thesis proposal form indicating the thesis topic, the proposed number of credits, and the thesis adviser. This form, signed by the thesis adviser, must be on file before a student will be allowed to register for 799 Thesis Research. Enrollment and fee payment for 799 Thesis Research is done only once even though the thesis may require more than one term to complete. With the adviser's permission, in succeeding terms students may increase the number of thesis credits up to the maximum of six by submitting a revised thesis proposal form, then adding and paying for the credits.

Theses vary in type, style, length, and content. They range from research projects to art exhibited. A thesis, however, must involve enrollment in 799 Thesis Research, an oral examination on the thesis, and the filing of the thesis in the Andersen Library. Art shows, etc., must have abstracts and brief written descriptions that must be filed in Andersen Library. Projects done as degree requirement options, but that do not fit the above requirements, are not considered to be theses and are not filed in Andersen Library. They may, however, be filed in departmental offices.

Each thesis is expected to contain evidence of research on the part of the student and must be submitted in a form and quality specified by the School of Graduate Studies. These standards and guidelines are available at the Graduate Office. Unless a department informs the Dean of Graduate Studies in writing that it has adopted some other style manual, theses should be prepared according to the most current edition of the Publication Manual of the American Psychological Association. The original and one copy of the approved thesis and its abstract together with a signed completion of thesis form should be delivered to the Graduate School Office by the end of the term in which the student plans to graduate. Degrees are not conferred until these requirements have been met.

Students also must pass an oral examination over their thesis administered by an appointed thesis committee. The oral examination will be held in an open meeting, announced at least one week prior to the examination. A student's committee will consist of a minimum of three persons at least two of whom, including the committee chairperson, have graduate faculty status. Committee members may be brought in from outside the faculty of the degree program. The majority of the thesis committee members must sign the signature page of the thesis, signifying acceptance by the committee of the thesis. The thesis committee chair's signature signifies completion of the oral examination.

In general, students may not take the oral examination until the term in which they expect to graduate. To be eligible to take the oral examination, students must have cleared all pending incomplete (I) and progress (P) grades except for thesis research, and must be in good standing with at least a 3.00 grade point average both in the overall graduate level credits earned at UW-Whitewater and in the major or emphasis area.

All 799 Thesis Research courses are graded on a pass/fail (S/F) basis. A grade of pass (S) for 799 Thesis Research is not awarded until the oral examination is passed and the thesis is filed. A student who switches from a thesis option will be administratively dropped from any existing 799 Thesis Research credits which show a grade of progress (P). A withdraw (W) grade will be recorded.

Use of Human Subjects in Research. Federal law and University policy require that research projects involving human subjects be designed as much as possible to protect the rights of the subjects. This pertains to projects for courses on research methodology, independent studies, and thesis research. Prior to initiation of the work, each proposal involving human subjects and its provisions for their protection must be reviewed and approved by the appropriate college committee or by the Institutional Review Board for the Protection of Human Subjects.

Research on regular and special education instructional strategies and research on the effectiveness of or comparison of instructional techniques, curricula, or classroom management methods are among the types of projects that may be handled by an expedited review process. For a complete listing of the types of research that may be handled by expedited review, see The Manual of Policies and Procedures for Protection of Human Subjects, which is available in the Graduate Office.

For additional information, contact the chair of the appropriate college committee on human subjects in research or the Assistant Dean for Research within the Graduate Office.
Care and Use of Laboratory Animals. All students involved in the care or use of vertebrate animals and all facilities used for such animals must operate within the guidelines of the Guide for the Care and Use of Laboratory Animals. Copies of the Guide and other pertinent materials may be obtained from the Assistant Dean for Research within the Graduate Office, who is the Chair of the Institutional Animal Care and Use Committee.

Course Numbers. Courses numbered 500 or higher at UW-Whitewater are graduate courses, while those numbered under 500 are undergraduate courses. Courses numbered from 500 to 599 are junior-graduate courses and those numbered 600 to 699 are senior-graduate courses. Courses numbered 700 or higher are open only to graduate students.

Grading System. Students may earn regular grades of A, AB, B, BC, C, D, and F in graduate courses. Grading is based upon a four-point system: each semester credit of A is assigned four grade points, each semester credit of AB is assigned 3.5 grade points, each semester credit of B is assigned three grade points, etc. Students' overall grade point averages and their grade point averages in a major or emphasis area are calculated solely upon the graduate course work attempted at UW-Whitewater. Graduate courses accepted in transfer from other institutions are excluded in the computation.

In addition to the regular grades mentioned above, instructors may assign special grades in certain situations. A grade of S denotes the student has passed a course taken on a pass/fail basis. Students registered for a course on this basis receive either an S or an F. While grades of F count in computing grade point averages, S grades do not. Instructors decide what constitutes pass for their courses. Students should request the options prior to the deadline for changing registration. After the tenth day of classes (less for summer and short-term courses), a student's registration may not be changed from a pass/fail basis to a regular grade basis or vice versa. All 799 Thesis Research courses are graded on a pass/fail basis. Workshops may be taken on a pass/fail basis. Other courses may be taken on a pass/fail basis. Other courses may be taken on a pass/fail basis. Other courses may be taken on a pass/fail basis. Other courses made available by departments on a pass/fail only basis are so indicated in advance in the graduate timetable of classes. Since the decision on whether or not a course taken on a pass/fail basis will count in a degree program rests with the degree program, students should attain appropriate permission from the degree program coordinator prior to taking a course pass/fail.

A grade of NC indicates an unsuccessful attempt of a practicum graded on a satisfactory/no credit basis. This grade differs from an F in that it is not computed in the grade point average.

In courses designed to extend beyond the term of registration, e.g., thesis research, instructors may assign a grade of P to indicate progress toward completion. In courses not designed to extend beyond the term of registration, instructors may assign a grade of I to indicate a student's course work was incomplete due to documented extenuating circumstances. Neither P nor I grades are calculated into the term or cumulative grade point averages. An I grade is accompanied by a signed contract in which the instructor specifies the work to be completed by the student. A P or I grade is replaced by a regular grade when the course work is completed. The grade point average for the term in which the course was registered, as well as for subsequent terms, and cumulative grade point averages will then be retroactively computed using the regular grade replacement. A regular grade cannot be changed to a P or I on a temporary basis. With the exception of 799 Thesis Research, course work must be completed within one calendar year from the time the P or I grade was assigned. Students may petition instructors for extensions of this deadline. Instructors granting extensions will then inform the Registrar's Office. The Registrar's Office automatically changes a P or I grade to an F when the work has not been completed by the deadline.

A grade of N is recorded by the Registrar's Office when an instructor does not report a grade for a student officially registered for the course. The N grade is the same as an F in every way except for the possibility that it being removed or changed with appropriate documentation provided by the student. The student must take the initiative to remove or change any P, I, or N grades.

The grading symbol for audit is X. This grade is not calculated in the grade point average. No credit is earned in courses registered under this option.

Permanent Academic Record. A permanent academic record will be maintained in the Records department of the Registrar's Office. Students share in the responsibility for the accuracy of their records. Each semester's final grade report should be reviewed carefully and the Registrar's Office should be corrected immediately if there are any errors. No changes will be made to course entries that are not appealed within two years of the posting date, and changes will not be made to a record after the degree is officially entered.

Academic Probation. Students in degree programs who fail to maintain at least a 3.00 overall grade point average for all graduate work completed at UW-Whitewater are placed on academic probation. A student on academic probation must attain at least a 3.00 overall grade point average within the next 12 graduate credits attempted at UW-Whitewater (including courses that are repeated) in order to be returned to good standing status. Failure to accomplish this will result in the student being dropped from the degree program with ineligibility to take further graduate work in that degree program.

Changes in Registration. Students who intend to make a change in their course requests or class schedule, including withdrawal from the University, are subject to the procedures, deadlines, and fee refund policies which are printed in the graduate timetable of classes for the given term. Failure to follow the procedures and meet the deadlines may result in students receiving failing grades for not completing the course work.

In general, students may not add a course after the first week of classes in a term. Students may not drop a course without academic penalty after the first six weeks of a semester or after 33 percent of the class days have passed during a summer session or in those classes which do not last a complete semester. Forms for adding or dropping a course after a deadline are available in departmental offices.

Students who want to completely terminate their study during a term, even if they are registered for only one course, should file a withdrawal form. Withdrawal from the University means complete separation from all courses, residence halls, food service and related student activities for the term; however, the students' files remain active per the guidelines detailed in the section entitled...
Application Process. Withdrawal forms are available at the Registrar's Office.

Students may, at any time, voluntarily withdraw from a degree program by notifying the Graduate School in writing. Students may then apply for admission to any degree program, including the one from which they have just withdrawn. In all cases, a student's cumulative grade point average will be carried forward. The student will be subject to the admission requirements in effect at the time the new application is made. All graduate course work previously completed will be re-evaluated. Academic departments may consider the student's prior performance in the degree program in determining eligibility for admission to the program and the status of admission (i.e., in good standing or on academic probation). A student may not be admitted into the same degree program more than twice.

Degree Candidacy. Students in degree programs other than M.B.A. and M.S.-Accounting who have completed at least 12 credits of graduate work and are in good standing are required to file an application for candidacy with the Graduate Office. All course deficiencies must have been removed and all subject matter prerequisites in the major or emphasis must have been met by the student. The application for candidacy is a means of determining the student's plan for course work to complete a degree and to evaluate progress toward that goal.

Time Limit. Students have seven years in which to complete their degree program, measured from the beginning of the term in which the first course to be included in the degree was completed, but not later than the beginning of the term for which they were admitted. Based upon good cause, students may request an extension of this time limit. Such requests should be made in writing, should include the reasons for which the request is being made, and should be directed to the student's degree program coordinator. Requests for extensions not exceeding two additional years will be considered and acted upon by the faculty of the degree program or the degree program coordinator. Requests for extensions beyond two additional years will be considered only if cases of extreme and unavoidable hardship; such requests must also be acted upon by the Committee on Exceptions to Graduate Policy, and must carry the endorsement of the degree program coordinator. All student requests for extensions are reported by degree program coordinators to the Graduate School Office on the appropriate form.

Graduation. Before the beginning of the term in which a degree is expected, students should meet with their advisors to make sure that all course requirements are being met. A student's degree program coordinator is responsible for certifying that the student has met all of the academic requirements for graduation. No student may receive a degree until all A and P grades are cleared from the record and changed to a regular grade. Also, all financial obligations to the University must be cleared by the Accounting Office before students may be issued diplomas and final transcripts of their academic records.

Students must file applications for graduation and a diploma with the Graduate Office during the first two weeks of the semester or the first week of the summer session in which they plan to graduate. Forms are available at the Graduate Office. A graduation fee of $22 must be paid not later than one month before the date of graduation regardless of whether or not students attend the voluntary commencement ceremony. The fee is payable to UW-Whitewater and should be sent together with a graduation fee card to the Cashier's Office, L-1008, P.O. Box 88, Whitewater, WI 53190-1780. If a student fails to graduate during the intended term, new application forms for graduation and a diploma must be filed in a subsequent term, although the graduation fee does not have to be paid again.

Appeals. Graduate students are responsible for meeting the terms and conditions of the School of Graduate Studies and the individual program requirements. In cases where exception to graduate school policies or other regulations seems justified, a student may petition. Requests for specific exceptions to graduate school policies should be presented by students in writing and should include clearly stated compelling reasons which may justify an exception. Such requests should be addressed to the Dean of Graduate Studies and submitted to the Graduate Office at least thirty days prior to the term for which the request would be effective. The Dean will forward each request, accompanied by a recommendation from the program coordinator of the student's major or emphasis, to the Committee on Exceptions to Graduate Policy for its consideration. Students are notified of the action on their requests. Actions by the Committee on Exceptions to Graduate Policy may be appealed to the Graduate Council. Appeals of actions/decisions must be made in writing within thirty days of students being notified of actions/decisions.

Appeals involving college or department policies, procedures, or other academic matters, including those policies which supersedes graduate school policy, will be resolved by the appropriate unit within the college. Such appeals are initiated by students through their advisers. Since NCFS students are not assigned an adviser, they may appeal directly to the college or department where the problem occurred. In either case, appropriate appeal procedures will then be followed as established by the individual college or department within the college.
FEES

Academic Fees. Academic fees are set by the Board of Regents of the UW-System and are subject to change by the Board without notice. Fees shown here are those in effect at the time this bulletin was prepared and are subject to change without notice.

Graduate Fee Schedule, Spring Semester 1991-92

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<th>Credits</th>
<th>Resident Fee</th>
<th>Nonresident Fee</th>
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<td>$3,426.02</td>
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<tr>
<td>8.0</td>
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Special Graduate Business Fees

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<th>Credits</th>
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<th>Nonresident Fee</th>
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<tr>
<td>0.5</td>
<td>73.22</td>
<td>199.22</td>
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State Residency. If you have been a bona fide resident of the State of Wisconsin for one full year prior to the beginning of the term of your enrollment, you are exempt from payment of nonresident tuition. Also, if you are a person who has been continuously employed full-time in this State, and you were relocated to Wisconsin by your current employer; or you moved to Wisconsin and accepted your current employment before applying for admission to UW-Whitewater, you, your spouse, and your dependents will be exempt from the payment of nonresident fees provided the member of your family making application demonstrates an intent to establish and maintain a permanent home in Wisconsin. Intent to become a bona fide resident may be demonstrated or disproved by factors including, but not limited to, filing of Wisconsin income tax returns, eligibility to vote in Wisconsin, motor vehicle registration in Wisconsin, possession of a Wisconsin operator's license, place of employment, and self support.

In addition, if you are a nonresident member of the armed forces (family included) stationed in the State, a minor student and your parents have been bona fide residents of the State for 12 months prior to the beginning of the semester of enrollment, a student who is a graduate of a Wisconsin high school whose parents have been bona fide residents of the State 12 months prior to the beginning of the semester of enrollment or whose last surviving parent was a bona fide resident of the State 12 months preceding his/her death, a minor student who is an orphan and has resided substantially in the State during the years of minority and at least 12 months prior to the beginning of the semester of enrollment, or a minor student whose natural parents are divorced or legally separated provided one or both parents have been bona fide residents of the State for at least 12 months prior to the beginning of the term of enrollment, you are entitled to exemption from nonresident tuition.

However, if you enter and remain in this State principally to obtain an education, you are presumed to continue to reside outside this State, and such presumption continues in effect until rebutted by clear and convincing evidence of bona fide residence.

Minnesota-Wisconsin Reciprocity. This agreement allows Minnesota residents to pay a reduced nonresident fee to attend a Wisconsin University. Arrangements to participate in this program may be made by filing an application with the Minnesota Higher Education Coordinating Board, 400 Capitol Square Building, 550 Cedar Street, St. Paul, Minnesota, 55101. (Telephone: 612-296-5715).

Room and Board. The cost of housing and meals vary greatly with different types of living accommodations and with individual lifestyle. However, the following information is provided as an indication of what students might expect to pay if they were to live on campus. For the spring semester of the 1990-91 academic year, the cost of a double occupancy room in a residence hall was $622. The cost of a 19 meal plan for 17 weeks was $453. Both prices are subject to change without notice.

Textbooks. Graduate students pay no textbook rental fees and are expected to purchase textbooks and other instructional materials that are assigned in courses. The University's textbook rental service is not authorized to rent books to graduate students. The University Bookstore (Moraine Hall) sells graduate texts and other course materials. Students should check with the instructor of the course for the needed materials and textbooks. Since text requirements differ widely, no attempt is made here to estimate textbook purchasing costs.

Fee Payments. The UW-Whitewater offers two methods to pay fees:

1. Payment in full. Students may pay all fees (academic, room, and board) in full by the advance billing due date for advance registrants. If they register after the advance registration process, students pay in full at the same time they register.

2. University Installment Credit Plan. (Not available for summer session.) If electing to use the installment plan, students must fulfill the following requirements:

   a. Have a signed installment credit agreement and marital property form on file with the University to pay fees in installments.

   b. A down payment of $100 is required and due by the advance registration billing due date as listed in the timetable. If registering after the advance registration process, students must sign the installment credit agreement, marital property form, and make $100 down payment at the same time of registration. If total charges are less than $100, students do not qualify for the installment plan and must pay fees in full.
c. The balance of the financial obligation plus a finance charge at an annual rate of 16% (1 1/2% monthly periodic rate) on a balance less than $500 and a finance charge at an annual rate of 12% (1% monthly periodic rate) on a balance that is $500 or more is payable upon receipt (not to exceed 30 days from the billing date). Billing statements are mailed to the student's local address as filed with the Registrar; however, failure to receive a statement in no way relieves a student from the obligation to make timely payments.

d. Failure to have a signed Installment Credit Agreement and Mortar Property Form file will result in a $20 administration fee if fees are not paid in full during the registration fee payment process. An additional $10 (total $30) administration fee will be assessed if fees are not paid in full by the end of the second week of school.

FINANCIAL ASSISTANCE

Graduate Assistantships. UW-Whitewater has a limited number of graduate assistantships for selected full-time graduate students. To be eligible for consideration, individuals must be enrolled in a graduate degree program at UW-Whitewater in good standing status. Graduate assistants must register for at least nine graduate credits, but no more than 12 credits, each semester.

Students receiving full assistantship awards are expected to perform 20 hours of service per week. Workloads for partial awards are reduced proportionately. Duties will involve assignments such as laboratory assistant, research assistant, the preparation of materials for instruction, or other assignments of an academic nature.

The amount of a full assistantship award for the 1990-91 academic year was $6,150. The award amount for subsequent years is contingent upon funding being appropriated from the Wisconsin State Legislature, and is subject to change. When funds are available, out-of-state students who receive at least 2/3 of a full assistantship for an academic year or for one semester will be eligible for a remission of the nonresident portion of tuition costs for the corresponding time period. In addition, the out-of-state portion of the fees may be waived for the summer session if the student received at least 2/3 of a full assistantship award for the preceding spring semester.

New students and students taking courses as non-candidates for degree must complete and return both an application for admission and an application for a graduate assistantship. Students who have already been admitted to a graduate degree program should submit only an application for a graduate assistantship. Completed application forms should reach the Graduate Office by March 15 of the preceding year for first consideration. Recipients will be notified in writing and issued an employment contract as soon as possible.

Advanced Opportunity Program (AOP) Awards. The purpose of AOP is to expand the number of minority/disadvantaged students who receive graduate degrees from UW-Whitewater. To be eligible for an AOP award, individuals must be (1) U.S. citizens or permanent residents at the time of application and (2) members of traditionally under-represented minority groups (Black, Hispanic, American Indian/Alaskan Native or statutorily designated Southeast Asian) or nonminority/disadvantaged students. Individuals who are residents of the State of Wisconsin and members of the aforementioned minority groups are given highest priority for receiving AOP awards.

The amount of a full AOP award for the 1990-91 academic year was $6,150. The award amount for subsequent years is contingent upon funding being appropriated from the Wisconsin State Legislature, and is subject to change. Out-of-state students who receive AOP awards are also eligible for a remission of the nonresident portion of tuition costs for the time period of the award.

Additional information and application forms are available by contacting the Office of the Assistant Vice Chancellor for Academic Support Services, 226 McCutchan Hall, University of Wisconsin-Whitewater, Whitewater, WI 53190-1790. Phone (414) 472-4986.

Financial Aid. Financial Aid is available to UW-Whitewater students in the form of grants, loans, and employment. All these aids make up a "Financial Aid Package" and may be offered singly or in various combinations. Grants are financial assistance which do not have to be repaid, while loans must be repaid. Since funds are limited, priority for aid is based on financial need and how promptly applications are filed. The various forms of financial aid are listed below. The terms and conditions are those in effect at the time of publication of this bulletin and are subject to change without notice.

Nonresident Grants. These grants are available to out-of-state students enrolled full-time who exhibit scholastic excellence and demonstrate need. These awards cover part of non-resident tuition expenses.

Foreign Student Grants. UW-Whitewater is authorized to grant awards to full-time students from outside the continental United States and other countries. To qualify, students must exhibit scholastic excellence and demonstrate financial need. A continuing graduate student must have a cumulative grade point average of 3.00 or better. These grants cover part of non-resident tuition expenses.

Division of Vocational Rehabilitation (DVR). DVR assistance is available to students having some type of disability. Vocational Rehabilitation is a Division of the Wisconsin Department of Health and Social Services. Students should contact their local DVR counselor in addition to filing the Family Financial Statement. (See Application for Financial Aid section.)

Perkins Loans. Formerly called the National Direct Student Loan (NDSL) program, Perkins Loans are available to graduate students who are citizens or permanent residents of the United States. Students must be enrolled at least half-time and demonstrate financial need to be eligible. Students may borrow a total of $18,000 for graduate study. Borrowers must sign a note for the loan which is interest-free as long as they are enrolled at least half-time at any eligible institution. Repayment of the principal plus 5% interest per year begins nine months after students leave school or graduate. The repayment period is 10 years.

Stafford Loans. Formerly called the Guaranteed Student Loan program, the Stafford Loan program enables graduate students to borrow directly from a bank, credit union, savings and loan association, or other participating lender. Stafford Loans are guaranteed by the
state or a private nonprofit agency. Loans from this program are available to students who are citizens or permanent residents of the United States. To be eligible, students must be enrolled at least half-time (four graduate credits) and demonstrate financial need. Graduate students are eligible to receive up to $7,500 annually. There is a $54,750 cumulative total for undergraduate and graduate study. Stafford Loans are interest-free until six months after graduation or the time the student leaves school. An insurance fee and an origination fee are assessed at the time the loan is made. An 8% interest rate will be charged to new borrowers for up to four years of repayment; 10% interest is charged beginning in the fifth year of repayment.

Parents Loans for Undergraduate Students (PLUS). The PLUS program enables parents of dependent undergraduates and parents of all graduate students to borrow up to $4,000 per year for each child that is enrolled at least half-time. A Family Financial Statement (FFS) does not need to be filed. Funds are borrowed from private lenders as in the Stafford Loan program. Repayment of the principal plus an interest rate equal to the 91-day Treasury Bill rate plus 3.75 percentage points begins within 60 days. The maximum interest rate charged cannot exceed 12% and is recalculated annually. Information about current interest rates and repayment terms are available from private lenders. Application forms are available from lenders and the Financial Aid Office.

Supplemental Loans For Students (SLS). Graduate students enrolled at least half-time may borrow up to $4,000 per year and a cumulative total of $20,000. To be eligible to receive a Supplemental Loan, students do not need to demonstrate financial need; however, they must file a FFS with the ACT Student Financial Aid Services. Terms of repayment are the same as for the PLUS program.

Work-Study Employment. The Work-Study program is a federally funded financial aid program available to citizens or permanent residents of the United States. To be eligible, students must (1) receive a Work-Study allocation as a part of the financial package and (2) be enrolled at least half-time (four graduate credits) or have been accepted for such enrollment. Work-Study employment is on campus, and work schedules are set up around classes. Typical jobs include clerical work; assistant in the library, laboratories, or computer labs; tutoring; and child care assistance. During the summer or other vacation periods when students do not have classes, they may work a maximum of 40 hours per week. In general, the basic pay is the prevailing minimum wage.

Regular Student Payroll. Each year hundreds of on-campus part-time jobs are paid by UW-Whitewater. Jobs (similar to Work-Study positions) in university offices, laboratories, or other facilities can be applied for by any student enrolled on at least a half-time (four graduate credits) basis. These positions are listed via the Cable TV Channel 6 “Student Jobline.”

Food Service. Professional Food Management (PFM) is currently the contractor servicing UW-Whitewater food service needs. This private company hires approximately 225 students each year to work in the dining halls and for its catering service.

Off-Campus Employment. Each year the Financial Aid Office lists many part-time jobs in private homes, businesses, and industries in the Whitewater area. These openings are listed via the Cable TV Channel 6 “Student Jobline.” Students on foreign student visas (F-1’s) are not eligible for off-campus employment without special permission.

Application for Financial Aid. To apply for financial aid at UW-Whitewater, students must:

1. Complete a Family Financial Statement (FFS) and submit it to ACT Financial Aid Services by the priority date of April 15. Applications submitted after April 15 may be too late for many aid programs. The FFS can be completed after January 1 of the new year once the federal income tax return for the previous year is completed.

2. Request a Financial Aid Transcript to be sent to UW-Whitewater from every postsecondary school attended whether or not financial aid was received.

3. Be accepted for admission to UW-Whitewater before the application will be considered.

4. Be enrolled at least half-time (four graduate credits) to receive any type of financial aid. Financial aid is calculated on the number of credits the student intends to take. Students have the option of accepting all or part of the assistance offered.

Students must reapply annually for all types of financial aid. Students who withdraw the fall semester, but plan to return the spring semester, must submit written notification to the Financial Aid Office so that aid may be reinstated and/or revised. If students fail to notify the Financial Aid Office, their aid will automatically be cancelled. The Financial Aid Office will not accept a request to revise a financial aid package after December 1 for the fall semester or after April 1 for the spring semester. To apply for summer session financial aid, students must complete a Summer Session Application which is available in the Financial Aid Office. No financial aid is available for Intersession.

For more detailed information and applications in regard to any of the programs or policies listed, contact the Financial Aid Office, 2002E Andersen Library, UW-Whitewater, Wisconsin 53190-1790. Phone (414) 472-1130.

Academic Progress. Students are required to comply with UW-Whitewater’s Academic Progress requirement in order to maintain their eligibility for financial aid. Full-time graduate students who are enrolled in a degree program may receive federal financial aid for a maximum of six semesters of full-time awards. Half-time students are eligible for a maximum of 10 semesters of half-time awards. Students who receive aid based upon full-time enrollment must complete (with a “C” or better) nine credits each semester and 18 credits each year. Part-time aid recipients should successfully complete four credits each semester and eight credits per year. Failure to meet the above requirements will result in loss of eligibility for all major types of financial aid. Students will receive an academic progress report at the end of each semester from the Registrar’s Office. Students who do not meet the requirements may appeal their academic progress status.

Changes Affecting Financial Aid. The student’s financial aid package is subject to change based upon assistance received from other sources. This includes private scholarships, fee waivers, Division of Vocational Rehabilitation funds, graduate assistantships,
etc. Students must notify the Financial Aid Office directly of changes which may affect their family's ability to provide financial assistance. These changes may include loss of employment or benefits, a significant decrease in income, separation or divorce, death or disability. Further, any change in the student's address must be reported directly to the Graduate Office.

Financial Aid Refund/Repayment. Financial Aid is awarded to students to cover direct costs charged by UW-Whitewater and other related educational costs. Funds disbursed to students may exceed these costs when a student withdraws or drops classes during a semester or summer session. Fee refunds of financial aid programs will be processed by UW-Whitewater. Federal and state regulations require that a prorated portion of funds awarded to cover non-institutional costs be repaid by the student. Students should refer to the Graduate Timetable of Classes for details regarding financial aid refund repayment policies. The actual repayment shall be determined by the Financial Aid Office. A student will receive a statement from University Accounting and repayments will be made to the Cashier's Office. A student remains ineligible for future financial aid disbursements until repayment is made in full.
FACILITIES AND SERVICES

Library and Learning Resources. Library and Learning Resources provides a variety of print and non-print materials to meet the specialized and intensive academic information needs of graduate students and their faculty. Over a quarter of a million books, nearly half a million government documents, and several thousand maps are in the permanent collections, along with audiovisual, archival, and other materials. More than four thousand periodicals and serials are received. In developing these collections, particular attention is paid to the needs of graduate students. The professional staff of the Library and Learning Resources work closely with teaching faculty to select, acquire, and provide information resources and to assist students in finding the materials they need.

The Library is open 96 hours per week during the fall and spring semesters. Evening and weekend hours of the Library and Learning Resources are particularly helpful to part-time and commuting students. The Library offers a wide variety of services and houses many special collections. For instance, the Library and Learning Resources is a select repository of the federal, state, and international government documents, including publications of various government agencies; census reports; transcripts of hearings by congressional committees; scientific publications of the National Oceanic and Atmospheric Administration, the National Aeronautic and Space Agency, and the Smithsonian Institute; reports of numerous federal regulatory agencies; and periodicals published by the U.S. Printing Office. It is also a repository of the Defense Mapping Agency. It receives Wisconsin government documents and publications of the United Nations and other international organizations. The Library serves as an Area Research Center of the State Historical Society of Wisconsin to provide local access to the massive holdings of manuscripts, census data, archival materials, and newspapers of the Society.

The Instructional Technology Service (ITS), another unit of the Library and Learning Resources, supports teaching and learning by providing films and media equipment for classroom use. Limited classroom video production facilities are also available. ITS also provides the production of graphic and photographic materials for instructional use.

The Learning Materials Center (LMC) of the library functions as a laboratory for teacher training programs by providing special collections of textbooks, curriculum guides, educational method books, standardized tests, children's literature, media materials and equipment, and microcomputer hardware and software. Students enrolled in the University's education programs may use the LMC facilities to familiarize themselves with the current instructional materials and technology.

The Information and Instruction Service (IIS) of the Library provides reference services. Reference librarians help library users find information resources to meet their research and study needs. They also offer both group and individualized instruction in the use of online catalogs and a variety of microcomputer-based information systems for locating subject-specific materials. When the information needs of users cannot be met locally, the IIS Service can obtain the required materials through inter-library loan.

Library and Learning Resources supports study whether it is conducted on or off the campus. Collections of books and periodicals for use in business classes have been established in the libraries of the UW-Rock County and UW-Waukesha County Centers. Reference service is available by mail or telephone and borrowed materials may be either renewed or returned by mail. For more information on these or other services to off-campus students, call 414-472-1001, or the Circulation Desk at 414-472-5511.

Computer Center. The Computer Center provides several services of interest to graduate students. One is the library of application programs including statistical routines for analysis of research project data, both in the batch and time-sharing modes. In the batch mode, both the SAS and SPSS statistical packages are available. For small data sets, similar programs are available in a time-sharing mode.

Both an IBM 4341 and a VAX 11/780 provide interactive and batch support of instructional and research activities. These computers, as well as the library computer, are accessible from a wide variety of terminals located throughout the campus, including every academic building and the residence halls.

The microcomputer laboratories located in McGraw Hall provide access to word processing, spreadsheets, integrated software, and a variety of programming languages on a network of IBM-compatible and Macintosh microcomputers.

A professional academic computing staff and student consultants are available for programming and technical assistance to users. Services are available for those who need help in developing instructional or research materials, instruction on the operation of computing equipment, or help in interpreting documentation and output.

There is no charge for the use of the computing resources if the activity is directly related to a course of study. Information about any of these services can be obtained by calling the Computer Center at 414-472-1325.

Observatory. Whitewater Observatory is a teaching and research facility. Contained in the observatory dome is a 16 inch Cassegrain reflecting telescope. The facility includes a general-purpose room in which evening observing sessions, public lectures, and supervised student research take place, and a darkroom equipped for film development and print-making by students registered in astronomy classes. While the observatory dome is maintained at an outside temperature, both the general-purpose room and photo lab are actively heated in winter and cooled in summer. Immediately outside of the observatory is a viewing area for constellation studies and for instruction in the use of small, portable telescopes. The observatory is used by astronomy classes for both daytime and nighttime activities, for lectures to the general public on alternate Friday evenings during semesters, and for tours for school groups.

Media Based Education. The Educational Teleconference Network (ETN) of UW-Extension provides a system of two-way communication for credit and non-credit courses, available at approximately 185 listening stations in Wisconsin. An ETN listening station is located in Roseman Building on the UW-Whitewater campus. In addition, each county in the State has two or three listening stations within a convenient distance from a student's home. A wide variety of professions accept ETN programs for certification or recertification requirements.
A semester schedule of ETN offerings describing noncredit programs for Continuing Education Units (CEUs) is available by contacting Continuing Education Services, Rosemary 2005. Phone (414) 472-3165.

Licensure. Issues related to teacher licensure are handled by the Director of Licensure. Graduate students who seek a teaching license should make certain that their proposed programs meet all of UW-Whitewater's approved program standards before embarking on a program of study. This is true in both the case of initial licensure and additions to existing licenses. In order to ascertain current licensure requirements, students should direct their questions to the Director of Licensure, 2033 Winther Hall. Phone (414) 472-1184.

Career Services. The services of the Office of Career Services are available to graduate students as the need may arise. Many students take advantage of these services as they explore career fields, develop career plans, prepare themselves for the job search, and actually search for employment. The services include a library of career information, assistance in establishing a credential file, employment counseling and consultation, employment interview opportunities, frequent job listings, and an employer referral system for the benefit of registrants. For more information and registration procedures, contact Career Services, Andersen 2002, Phone (414) 472-1471.

Residence Life. The University provides residence hall accommodations for approximately 4,100 students. In addition, approximately 1,600 householders in the city provide housing facilities for students. UW-Whitewater adheres to federal and state laws and to University policy concerning nondiscrimination in rental policies because of race, religion, or national origin. A variety of residence hall living accommodations are available including coeducational, coeducational intensive study, single gender, and single gender intensive study residence halls. There is no University-operated housing for married students. However, most married students have been able to find apartments, mobile homes, or small homes in the Whitewater area. An up-to-date listing of area rentals is maintained in the Residence Life Office to assist students in obtaining housing. For further information, contact the Residence Life Office, Salisbury Hall, Room 125. Phone (414) 472-1151.

Pricing. All persons who use unmetered University parking facilities must display a valid parking permit issued by the University Police Parking Office. To accommodate the parking needs of on-campus resident students, commuting students, faculty, and staff, some parking facilities are restricted. Observe restrictions posted at the entrance to each parking facility.

A parking permit may be purchased at the University Police Parking Office. You must have the correct amount of cash or a check payable to UW-Whitewater. If you do not have correct change, payment may be made at the Cashier's Office, Room 1006 in the Library. Bring your receipt to the Parking Office to pick up a permit.

It is not necessary to have a permit on a vehicle which is parked at a meter; however, it is necessary to pay the meter even if the vehicle has a permit. Vehicles parked in violation of University regulations will be cited by the University Police. Further information can be obtained by calling the Parking Office at (414) 472-1011.

Health Service. Student Health Services aims to help students maintain optimum health while attending the University. Services are located in the Stephen Ambrose building at the corner of Stark Road and Prairie Street and are available to currently enrolled student. Physicians, nurse practitioners, nurses, a medical technologist, and other staff are available. An appointment system is used. Staff will assist with referrals when further care is required.

Expended services which include special assessment and planning for individual needs are available for students with physical disability or chronic illness. A Personalized Reproductive Care (PRC) clinic provides routine Pap tests, contraceptive management, and treatment for many common gynecologic problems. Other services include: routine laboratory tests including tests for sexually transmitted diseases and pregnancy, tuberculosis skin tests for student teachers, routine immunizations, and allergy injections for students under the care of an allergist. A "Cold Self-Care" service makes throat cultures and advice available without an appointment and without waiting.

Students requiring treatment outside the regular hours are encouraged to use the emergency room at Fort Atkinson Memorial Hospital or Mercy Hospital in Janesville. Any costs associated with referral or emergency care outside the Health Service are the responsibility of the student. The City of Whitewater maintains a skilled Rescue Squad available for emergencies by calling 911 (or 9-911 from campus phones).

Measles and other communicable diseases are common in college students. A completed Immunization form should be sent to the Health Service prior to enrollment. A statement from the attending physician should be obtained by any student with a chronic illness if ongoing medication or care is required. This statement should also be sent to the Health Service.

Students without health insurance are encouraged to seek coverage. A university-endorsed plan which includes hospital, surgical, and medical care is available for a limited time at the beginning of each term. Information concerning the plan is sent to students in August or available in the Health Service.

Health Warning. Any persons present near chemicals (including hazardous waste) should realize that they are voluntarily exposing themselves to these substances. Precautions such as changing routes so as to not pass near the hazardous exposure areas, delaying enrollment, or not enrolling in a class may be necessary. These precautions are especially important for people with sensitive medical conditions which could make exposure to the substances mentioned above especially dangerous. In particular, women who are in their first trimester of pregnancy should avoid exposure.

Counselling and Development Center. There are times when students are troubled by social conflicts, self-doubt, selection of a major, or other problems which affect literary work and personal life. It is the purpose of the Counselling and Development Center's staff to provide assistance on a voluntary and confidential basis. The Counselling and Development Center is located on the
Disabled Student Services. UW-Whitewater has a select mission to develop and provide services for students with disabilities. One result of this mission has been the identification and elimination of environmental barriers. To date, nearly $3 million has been expended to make programs and facilities accessible. Additionally, the University offers a wide variety of services and programs to accommodate the needs of students with disabilities. Services are based on individual need and interest. Information about admissions, housing, financial aids, registration, attendance, transportation, adaptive equipment, wheelchair repair, and specialized academic support services is available upon request.

In 1988, the Board of Regents of the University of Wisconsin System adopted a new policy on nondiscrimination and students with disabilities. The new policy requires a minimum of eight weeks of prior notification when requesting academic accommodations and/or auxiliary aids. In addition, a person may be required to submit a medical or other diagnostic documentation of their disability and may be required to participate in additional evaluation prior to receiving an accommodation or auxiliary aid. (Copies of the Regents' policy are available through Disabled Student Services.) Students who are not functionally independent and desire assistance with personal needs are strongly encouraged to complete an on-campus evaluation the semester prior to enrollment.

The University Health Center has specially trained and experienced staff members available (nurse-practitioner and physical therapist) to provide a range of services including pre-enrollment evaluation to determine level of independence and attendant needs. For more information, contact the Director of Disabled Student Services, Roseman Building, UW-Whitewater, WI 53190-1790. Phone (414) 472-4711.

International Student Programs. The Office of International Student Programs provides individual and group counseling services and orientation, and assists international students with personal, academic, and financial problems as well as problems with housing, food, or immigration. The office also serves as a liaison with the academic and administrative areas of the University and coordinates cultural and social programs that bring together foreign and domestic cultures. Included are the International Dinner, Heritage Fair, UN Day, Host Family Program, and International Week. For more information, contact the Associate Director of International Programs at (414) 472-5178 or (414) 472-4992.

Children's Center. The University offers high quality preschool and school-age programs for children (ages 2 1/2-6 years during spring and fall semesters and 2 1/2-12 years during summer sessions) of students, faculty, and staff. Part-time and full-time schedules are available to suit parents' class, work, and study times on and off-campus. The Children's Center also serves as a teacher training site for state licensed and nationally accredited. The Center is open Monday through Friday 7:30 am - 5:00 pm during the spring and fall semesters and Monday through Thursday 7:00 am - 1:30 pm during the summer sessions. For information regarding curriculum, registration, and fees, contact Dominic Bava, Director, University Children's Center, Roseman Building 1035, UW-Whitewater. Phone (414) 472-1766.

General Recreation. Sports facilities are open evenings and weekends for unorganized recreational use. Indoor facilities include provisions for such activities as basketball, volleyball, badminton, racket sports, weight lifting, gymnastics, and swimming. Outdoor areas and facilities are also available which include a variety of sports fields, tennis and volleyball courts, as well as an exercise course. Equipment is available for these and many other indoor and outdoor activities.

Intramural Sports. An extensive program of intramural sports is available for men and women students. Tournament and leagues are conducted throughout the year in various activities such as flag football, volleyball, basketball, floor hockey, softball, tennis, and other sports. Coed sport activities are conducted in flag football, volleyball, sandpit volleyball, inner tube water polo, softball, tennis, and others.

Religious Groups. The following religious organizations are represented on campus: Campus Crusade for Christ; Inter-Varsity Christian Fellowship; the Navigators (Interdenominational); Catholic Student Association (Roman Catholic); Christian Science Organization; Lutheran Collegians (Evangelical Lutheran); Lutheran Student Ministry; United Ministries in High Education, which includes American Baptist, Methodist, Presbyterian, United Church of Christ (Congregational), and the Community of Christ the Servant, a local ecumenical church; and Share-a-Prayer Holy Spirit Ministries. Local churches or off-campus houses maintained by religious organizations provide the facility for religious and social programs.

Cultural Affairs. UW-Whitewater students have the opportunity to see performances by nationally and internationally renowned theatre, dance, and music groups brought to campus by Cultural Affairs. This student/faculty committee plans both the Performing Arts Series and Lively Arts Series to enrich campus life with live cultural entertainment. Both series bring professional performing groups to Whitewater's stages. Tickets to all Cultural Affairs events are offered to students at greatly discounted prices. Not only do students have the opportunity to attend these performances, but they may also work with the artists in classes or meet them informally on campus.

University Theatre. Annually the Department of Theatre and Dance produces seven major shows, a children's play for tour, experimental and one-act plays, and a dance production. These activities provide rich opportunities for students to see a wide range of productions.

Music Activities. The Department of Music sponsors a wide variety of performing groups including Concert Choir, University Chorus, UW-Whitewater Repertory Singers, Swing Choir, Symphonic Band, Marching Band, Concert Band, the Jazz Laboratory Band,
Percussion Ensemble, Flute Choir, Clarinet Choir, Saxophone Choir, Early Music Ensemble, Brass Choir, and other smaller ensembles. These groups as well as all others sponsored by the department, are open by audition to all university students. If students enjoy singing or playing a musical instrument, they will appreciate the opportunity to share in the musicianship of these groups. Contact the Music Department office for additional information.

If students enjoy music, they will not want to miss the many interesting and exciting concerts given by the campus groups and by the faculty artists. These concerts are free to students and provide a rich and memorable break in weekly routines.

Art Exhibitions. The University's art gallery is a showcase for the campus. The Crossman Gallery focuses on aesthetic research and teaching, fulfilling President John Bascom's "Wisconsin Idea" serving all areas of the state. Further, the gallery is an intellectual center of excellence in the northern midwest. Shows of popular student appeal, as well as exhibits of statewide and midwest significance, draw favorable media review. Some of the most experimental and pioneering work is by art majors and graduate students from the UW System and other universities throughout the country. Art faculty from throughout the UW System exhibit on a regular basis. There is at least one international exhibit each year.
Degree Programs
Section II
Degree Programs

ACCOUNTING

The Master of Science (M.S.) in Accounting degree program is designed primarily as a first professional degree for candidates with a non-business undergraduate background. Individuals with baccalaureate degrees in the arts, humanities, sciences, engineering, education, or business from accredited schools are encouraged to apply. Candidates with an accounting major or equivalent undergraduate background may consider either the M.B.A. program, or, if a greater degree of specialization is desired, the M.S. program. Programs for completion of the M.S. degree are designed to fit the individual needs of the student and satisfy the academic requirements to write the Certified Public Accountant examination. The M.S.-Accounting program is accredited by the American Assembly of Collegiate Schools of Business.

Program Coordinator:
Dr. Roy Weatherwax
Carlson 5019 Phone (414)472-1364

Additional Admission Requirements:

1. Completion of the Graduate Management Admission Test (GMAT).

2. A composite score of at least 1000 based upon the formula: (GMAT score) + [200 x (overall undergraduate grade point average)], or a composite score of at least 1050 based upon the formula: (GMAT score) + [200 x (upper division undergraduate grade point average)].

3. A TOEFL score of at least 550 or the equivalent on another exam for students from countries where English is not the native language.

Due to increasing enrollments, admission may be limited despite fulfillment of the aforementioned entrance requirements.

Additional Program Policies: Same as Business Administration (M.B.A.) program.

Additional Degree Requirements:

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<th>Credits</th>
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<tbody>
<tr>
<td>210-701 Accounting Foundations 3</td>
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<tr>
<td>230-703 Statistics Foundations 3</td>
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<tr>
<td>230-704 Economic Foundations 3</td>
</tr>
<tr>
<td>240-341 Business and Commercial Law 3</td>
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<tr>
<td>240-342 Advanced Business and Commercial Law 3</td>
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<tr>
<td>240-716 Financial Management 3</td>
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<tr>
<td>250-705 Information System Foundations 3</td>
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<tr>
<td>250-719 Operations Management 3</td>
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<tr>
<td>250-720 Organization Theory and Policy 3</td>
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<tr>
<td>260-702 Mathematics Foundations 3</td>
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<td>260-716 Marketing 3</td>
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2. Accounting Course Requirements (27 credits)

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<th>Credits</th>
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<tr>
<td>210-541 Intermediate Accounting I 3</td>
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<tr>
<td>210-543 Intermediate Accounting II 3</td>
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<tr>
<td>210-651 Income Tax Accounting 3</td>
</tr>
<tr>
<td>210-726 Management Cost Accounting 3</td>
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<tr>
<td>210-751 Financial Accounting 3</td>
</tr>
<tr>
<td>210-752 Advanced Financial Accounting 3</td>
</tr>
<tr>
<td>210-755 Managerial Accounting and Controllship 3</td>
</tr>
<tr>
<td>210-761 Accounting and Management Information Systems 3</td>
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<tr>
<td>210-785 Advanced Auditing 3</td>
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3. Three of the following five courses: (9 credits)

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<th>Credits</th>
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<tr>
<td>210-756 Corporate and Special Entities Taxation 3</td>
</tr>
<tr>
<td>210-781 Advanced Accounting Theory I 3</td>
</tr>
<tr>
<td>250-788 Business Policy and Environment 3</td>
</tr>
<tr>
<td>250-788 Business Policy and Environment (250-788 must be taken in the last semester or in the last 12 credits for Outreach students) of the student's program. It is required if the candidate has not had a business policy course at the undergraduate level.) 3</td>
</tr>
<tr>
<td>260-731 Advanced Statistical Methods 3</td>
</tr>
<tr>
<td>260-732 Operations Research 3</td>
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4. Students who have completed any of the courses, listed above under 2 or 3, before entering the M.S.-Accounting program must substitute electives to constitute a 36-credit program. 210-725 Profit Planning and Control is recommended.

5. At least 16 credits of course work above the 730 level. 250-788 Business Policy and Environment is not counted in the 16 credits.

6. No more than two accounting courses with a grade of C.

Outreach Program: Courses leading to the M.S.-Accounting degree are offered off campus in the evening at the UW Centers in Waukesha and Janesville, as well as at the Whitewater campus. The Business Outreach program, as it is called, is designed to assist primarily the working adult or those unable to attend classes on a full-time basis during the day. Admission and degree requirements are the same as for those in the full-time program although special counseling is utilized. For further information, contact Dr. Harish Batra, Carlson 4033, Phone (414)472-1945.

BUSINESS ADMINISTRATION

The Master of Business Administration (M.B.A.) degree program provides individuals with advanced academic work in the functional aspects of public and private organizations. This professional degree program provides the individual with general competencies for overall management and allows a degree of specialization in an area of particular interest to the candidate. Emphases include:
Individuals with baccalaureate degrees in arts, humanities, sciences, engineering, education, or business from accredited schools are encouraged to apply. The M.B.A. program is accredited by the American Assembly of Collegiate Schools of Business.

Program Coordinator:
Dr. Harish Batra
Carlson 4033 Phone (414)472-1945

Additional Admission Requirements:

1. Completion of the Graduate Management Admission Test (GMAT).

2. A composite score of at least 1000 based upon the formula: (GMAT score) + [200 x (overall undergraduate grade point average)], or as composite score of at least 1050 based upon the formula: (GMAT score) + [200 x (upper division undergraduate grade point average)].

3. A TOEFL score of at least 550 or the equivalent on another exam for students from countries where English is not the native language.

Due to increasing enrollments, admission may be limited despite fulfillment of the aforementioned entrance requirements.

Additional Program Policies:

1. In order to enroll in 700 level courses offered in the College of Business and Economics (except Business Education and School Business Management), a student must be admitted to the M.B.A., M.S.-Accounting, or M.S.-Office Systems program. M.E.P.D. students must have prior permission from the Coordinator of the M.E.P.D. program.

2. Candidates must obtain approval from their adviser before enrolling in courses. Courses taken without the approval of the adviser may not apply toward completion of the program. Prior to entering the program or during the first four weeks of the semester, candidates shall prepare a program in consultation with their adviser. This program must then be submitted to the program coordinator for approval. Any changes (including add/drop) to the program must have the written approval of the Coordinator. All changes are initiated by students through their adviser.

3. Individual Studies (XXX-798) and/or Readings and Research (XXX-799) may not be used as electives but may be used to satisfy up to 3 credits in the Emphasis. A copy of the proposal must be on file in the Coordinator’s Office prior to registration. The student should initiate these requests with the instructor.

4. Courses in the Common Body of Knowledge (see below) must be taken at the beginning of the program. Program and course prerequisites will be rigidly enforced. Failure to comply will result in the student being dropped from the course.

5. Students who are dropped from the program for academic reasons or who fail to meet the admission requirements are not eligible to pursue further graduate business courses in the M.B.A., M.S.-Accounting, or M.S.-Office Systems programs in the College of Business and Economics.

6. The maximum course load is 12 graduate credits during fall and spring semesters and 6 credits during the summer term.

7. Business related course work taken in an applicant’s undergraduate program where the applicant has graduated more than five years prior to the date of admission to the Graduate School may not be considered as satisfactory in meeting Common Body of Knowledge requirements.

8. Candidates who have not enrolled in a graduate course at UW-Whitewater within two consecutive semesters must conform to any new requirements in the program at the time they are reactivated.

9. Within the confines of the Constitution of the Graduate Faculty and the policies and procedures adopted by the Graduate Council, the Graduate Studies Committee in the College of Business and Economics is the final governing authority on all policy and procedural matters in the graduate business program.

Additional Degree Requirements:

1. A minimum of 36 graduate credits which may include a thesis of up to 6 credits.

2. An adequate preparation in the Common Body of Knowledge as defined by the American Assembly of Collegiate Schools of Business. Additional graduate courses will be required of those individuals not having a sufficient preparation. (Normally a program of study for those without prior business preparation would require two full years to complete.)

3. Common Body of Knowledge (3-34 credits)
   (To be completed at the beginning of the program.)

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<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>210-701</td>
<td>Accounting Foundations</td>
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<td>230-700</td>
<td>Statistics Foundations</td>
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<tr>
<td>230-704</td>
<td>Economic Foundations</td>
<td>3</td>
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<tr>
<td>240-718</td>
<td>Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>240-721</td>
<td>The Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>250-705</td>
<td>Information System Foundations</td>
<td>3</td>
</tr>
<tr>
<td>250-719</td>
<td>Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>250-720</td>
<td>Organization Theory and Policy</td>
<td>3</td>
</tr>
<tr>
<td>260-702</td>
<td>Mathematics Foundations</td>
<td>3</td>
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<tr>
<td>260-716</td>
<td>Marketing</td>
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<td>3</td>
</tr>
<tr>
<td>210-726</td>
<td>Management Cost Accounting</td>
<td>3</td>
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</tbody>
</table>
4. Breadth Elective Area (18-27 credits)
(May be taken during term in which Common Body of Knowledge courses are completed.)
250-741 Managerial and Organizational Behavior 3
250-788 Business Policy and Environment 3
(250-788 must be taken in the last semester of the student's program, or in the last 12 credits for Outreach students.)
One of:
230-736 Business Conditions Analysis 3
230-737 Managerial Economics 3
One of:
260-731 Advanced Statistical Methods 3
260-732 Operations Research 3
Electives 6-15
(Electives to be selected in consultation with the student’s adviser from courses numbered 730 or above, within the College of Business and Economics, and outside the student’s emphasis area. Not more than 6 credits may be selected from any one emphasis area. Upon recommendation of a student’s adviser and with approval of the M.B.A. Coordinator, up to six credits of courses clearly complementing the student’s program may be selected from courses numbered 700 or above outside the College of Business and Economics or from courses numbered 600 or above from within the College.)

5. Area of Emphasis (9 credits)
Nine graduate credits within one of the following areas:
Accounting
Business Education
Decision Support Systems
Finance
International Business
Management
Managerial Economics
Marketing
Production Management
(Upon recommendation of the student’s adviser and with approval of the M.B.A. Coordinator, a thesis of up to 6 credits may be included in the 9 credit emphasis.)

6. At least 24 credits from the above listed in 4 and 5 must be numbered above 730 and be beyond the Common Body of Knowledge. 250-788 Business Policy and Environment is not counted in the 24 credits.

7. A grade point average of at least 3.00 in emphasis courses, in courses prescribed for the program, and over all graduate work undertaken. Grades earned outside the program cannot be used to adjust the program grade point average.

Outreach Program: Courses leading to the M.B.A. are offered off campus in the evening at the UW Center in Waukesha and Janesville, as well as at the Whitewater campus. The program, known as Business Outreach, is designed to assist primarily the working adult or those unable to attend classes on a full-time basis during the day. Admission and degree requirements are the same as those in the full-time program although special counseling is utilized. For further information contact Dr. Harish Batra, Carlson 4033. Phone (414)472-1045.

BUSINESS EDUCATION

The Master of Science (M.S.) degree in Business Education is offered with or without Wisconsin teaching licensure. The general emphasis within the degree is intended to extend and improve the professional preparation of secondary and post-secondary teachers who are already licensed to teach business education. The secondary and post-secondary emphases are designed for those lacking the course work required for a license to teach business education at the respective levels by providing the background for a license as well as an opportunity to strengthen or develop teaching disciplines.

Program Coordinator:
Dr. Marcia L. James
Carlson 4010  Phone (414)472-1322

Additional Admission Requirements:

General Emphasis: An undergraduate major in business education and a license to teach business education at the secondary or post-secondary level.

Secondary and Post-Secondary Emphases: Approval of the Director of Student Teaching based upon an interview. (Wither 2009, phone (414)472-1123.) Applicants who are unable to come to campus for the interview prior to admission may be granted provisional admission pending a successful interview.

Additional Degree Requirements: Thirty credits of graduate course work and one of the following: (1) a thesis and oral defense, (2) a comprehensive examination, or (3) an additional 6 credits of courses numbered 220-XXX. Specific course requirements are given below. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher. For the thesis option, 1-3 credits of Thesis Research may be included within the 30 credits; however, the number of credits must be determined in advance of registration through consultation with a thesis committee. The 30 credit option is open only to students who have not started a thesis or failed the comprehensive examination. In addition to meeting the aforementioned requirements, candidates electing the secondary emphasis must complete 12 undergraduate credits in directed teaching and meet all the requirements for licensure to teach business education at the secondary level. Candidates electing the post-secondary emphasis should contact the program coordinator for licensure requirements.

1. Professional Education (6-9 credits)
424-740 Techniques of Research 3
Elective courses offered by the College of Education* 3-6

2. Business Education (12-14 credits)
220-762 Current Problems in Business Education 3
One of:
220-660 Principles of Vocational Education 2
220-661 Organization and Administration of Vocational Programs 3
220-705 Occupational Information and Vocational Guidance 3

Credits
One of:
- 220-751 Improvement of Instruction in Skill Subjects 3
- 220-752 Improvement of Instruction in Accounting and Basic Business Education 3
- 220-754 Improvement of Instruction in Business Communication 3
- 220-756 Improvement of Instruction in Marketing and Distributive Education 3
Elective courses numbered 220-XXX 3-5

3. Emphasis (7-24 credits)
One of the following emphases:

a. General Emphasis (7-12)
   Elective courses numbered 220-XXX 3-9
   Elective courses offered by the College of the Arts, the College of Letters and Sciences, or the Department of Economics 3-6

b. Secondary Emphasis (21-24)
   Elective courses offered by the College of Education 3-6
   Effective courses in the teaching major or minor 6
   439-414 Directed Teaching - Secondary 12

c. Post-secondary Emphasis (21-24)
   Elective courses offered by the College of Education 3-6
   Effective courses in the teaching major or minor 6
   439-414 Directed Teaching - Secondary 12

*Course electives should be selected in consultation with the Program Coordinator and the Director of Licensure (Winther 2091, phone (413)472-977) to assure meeting licensure requirements.

COMMUNICATION

The Master of Science (M.S.) degree is offered in Communication with emphases in:

- Communicative Disorders
- Mass Communication
- Speech Communication

The three emphases provide graduate study for (1) persons not licensed to teach, who have professional goals in business, private and/or clinical practice, mass media, or other noneducational areas; (2) persons licensed to teach who want more background in their specialty; and (3) persons with a liberal arts degree who are seeking a license to teach. However, admission and degree requirements vary from one emphasis to another. The program in communicative disorders is accredited by the American Speech-Language-Hearing Association.

Communicative Disorders Emphasis

Program Coordinator:
Dr. Roxanne DePaul
Roseman 1018  Phone (413)472-9203

Additional Admission Requirements: An undergraduate major in communicative disorders. Applicants not meeting this requirement must supplement their academic preparation until it is comparable to an undergraduate major prior to admission to the program.

Additional Degree Requirements: Thirty-six credits of course work including a thesis (1-6 credits) and oral defense or a comprehensive examination. Of the 36 credits, 27 must be in communicative disorders, six in the practicum experience, and three in an elective field-related course. Specific course requirements are listed below. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher.

Credits

1. Courses Required if not Taken as an Undergraduate (0-23 credits)
   - 682-562 Audiology 3
   - 682-584 Aural Rehabilitation 3
   - 682-583 Fluency Disorders 3
   - 682-670 Diagnostic Methods in Communicative Disorders-Children 2
   - 682-680 Speech and Language Development in the Child 3
   - 682-681 Language Assessment and Intervention in Communicative Disorders 3
   - 682-688 Disorders of Voice 3
   - 682-688 Aphasia and Apraxia in Adults 3

2. Required Courses (27 credits)
   - 682-570 Practicum: Communicative Disorders 6
   - 682-709 Seminar in Communicative Disorders 3
   - 682-710 Speech and Language Therapy in the Clinical Environment 3
   - 682-711 The Dysarthrias 3
   - 682-712 Research Methods in Communicative Disorders or equivalent research course 3
   - 682-713 Seminar in Normal and Disordered Language Behavior 3
   - 682-764 Speech and Language Disorders in Special Populations 3
   - 682-770 Diagnostic Methods in Communicative Disorders-Adults 3

Licensure Requirements: In addition to meeting the aforementioned degree requirements, candidates seeking public school licensure must complete the following unless the courses were taken as an undergraduate:

436-470 Post Student Teaching Seminar 2
437-450 Methods: Communicative Disorders 3
439-4110 Directed Teaching: Communicative Disorders 5

One of:
- 423-681 Human Abilities and Learning 3
- 840-624 Human Learning 3
- An approved course in learning 3

One of:
- 432-764 Developmental Reading in the Elementary School 3
- 432-765 Developmental Reading in the Secondary School 3
- An approved course in reading 3
- Wisconsin Human Relations Requirement 3
Mass Communication Emphasis

Program Coordinator:
Dr. John E. Nichols
Salisbury 323 Phone (414) 472-5260

Additional Admission Requirements: Fifteen credits in journalism and/or radio-television-film. Applicants not meeting this requirement will have their transcripts and relevant experience evaluated to determine whether their backgrounds are acceptable or if additional prerequisite course work is required.

Additional Degree Requirements: Thirty credits of course work including one of the following: (1) a thesis (2-3 credits) and an oral defense or (2) a comprehensive examination and an oral defense. The thesis may be either a traditional research project or a non-traditional project. Specific course requirements are listed below. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher. Course options and electives should be selected in consultation with advisers to match individual career paths.

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 424-740 Techniques of Research</td>
</tr>
<tr>
<td>664-688 Adviser's Workshop</td>
</tr>
<tr>
<td>666-622 Communication Theories</td>
</tr>
<tr>
<td>(666-622 may be waived if an equivalent course was taken as an undergraduate.)</td>
</tr>
<tr>
<td>One of:</td>
</tr>
<tr>
<td>666-620 Listening Behavior</td>
</tr>
<tr>
<td>666-624 Cross Cultural Communication</td>
</tr>
</tbody>
</table>

2. One of the following:

a. Electives numbered 664-XXX and/or radio/television/film courses numbered 666-XXX selected with adviser's consent 12-24
   Electives outside the emphasis selected with the adviser's consent 0-9

b. Electives numbered 664-XXX and/or radio/television/film courses numbered 666-XXX selected with adviser's consent 9-18
   Electives in professional education 3-6
   Electives in liberal arts, excluding courses in the emphasis, selected with adviser's consent 0-9

c. 432-768 Developmental Reading in the Secondary School | 3 |
| 439-414 Directed Teaching - Secondary | 12 |
| Electives numbered 664-XXX and/or radio/television/film courses numbered 666-XXX selected with adviser's consent 9-12 |
| Elective in educational psychology | 3 |
| Wisconsin Human Relations Requirement | 3 |

Speech Communication Emphasis

Program Coordinator:
Dr. Darrell Mullins
Heide 442 Phone (414) 472-1034

Additional Admission Requirements: An undergraduate program in speech communication or speech communication and theatre which totals at least 20 credits and is appropriate to the applicant's plan for future academic study.

Additional Degree Requirements: Thirty credits of course work plus one of the following: (1) an approved thesis and an oral defense, (2) a written comprehensive examination and an oral defense in either speech communication or speech communication and theatre, or (3) six additional credits of course work. For the first option, 1-3 credits of Thesis Research may count toward the 30 credits. In order to use option 3, students must receive permission from the graduate faculty of the Department of Communication after successfully completing 15 credits in communication and/or theatre. Specific course requirements are given below. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher. Course options and elective courses should be selected in consultation with advisers to match individual career paths.

<table>
<thead>
<tr>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>1. 666-559 Rhetoric of the Western World</td>
</tr>
<tr>
<td>666-622 Communication Theories</td>
</tr>
<tr>
<td>(666-559 and 666-622 may be waived if equivalent courses were taken as an undergraduate.)</td>
</tr>
<tr>
<td>666-701 Introduction to Graduate Study in Speech</td>
</tr>
<tr>
<td>One of the following:</td>
</tr>
<tr>
<td>a. One of:</td>
</tr>
<tr>
<td>424-740 Techniques of Research</td>
</tr>
<tr>
<td>680-789 Research in English</td>
</tr>
<tr>
<td>Electives in speech communication</td>
</tr>
<tr>
<td>One of:</td>
</tr>
<tr>
<td>Electives in theatre</td>
</tr>
<tr>
<td>Electives selected with the adviser's consent</td>
</tr>
<tr>
<td>b. 424-740 Techniques of Research</td>
</tr>
<tr>
<td>Electives in speech communication</td>
</tr>
<tr>
<td>Electives in professional education</td>
</tr>
<tr>
<td>One of:</td>
</tr>
<tr>
<td>Electives in theatre</td>
</tr>
<tr>
<td>Electives in liberal arts courses, excluding speech communication, selected with adviser's consent</td>
</tr>
</tbody>
</table>
CUMMULUM AND INSTRUCTION

The Master of Science (M.S.) degree program in Curriculum and Instruction provides individuals with advanced academic work in both content and pedagogy. The degree is designed to blend content and pedagogy throughout all coursework and within the culminating experience, either as an integrative project or a thesis. This degree builds from a common core of knowledge and then allows a degree of specialization in an emphasis of special interest to the individual. Emphases include:

- Art Education
- Computer Enhanced Instructional Technologies
- Early Childhood
- Elementary Education
- English Education
- Gifted and Talented
- Library Media and Technology
- Mathematics Education
- Physical/Health Education
- Reading Education
- Social Studies Education

Program Coordinator:
Dr. Bennett F. Berhow
2033 Winther Phone (444)472-1184

Additional Admission Requirements: Applicants for admission must be licensable by the State of Wisconsin for teaching in public schools. Exceptions may be made by the Program Coordinator for applicants with an adequate knowledge base in education who either (1) have a minimum of two years of teaching experience in a school or (2) are employed outside of school in a position with duties determined by the coordinator to be instructional in nature. Individuals admitted as exceptions under the latter criterion may be limited to specific teacher certification in education.

Additional Degree Requirements:

1. In addition to satisfying all other graduate school requirements for a degree, students must complete 36 credits of coursework including (1) a thesis or (2) an integrative graduate project. Students who choose to write a thesis must complete at least three credits of Thesis Research; and those who choose to do an integrative graduate project must complete the integrative project Seminar.

2. All degree candidates will be required to complete 424-740 Techniques of Research within the first six credits after being admitted to the program.

3. As early in the degree coursework as possible, but before completing 15 credits, students opting to do integrative graduate projects must submit a brief two-page proposal for the project to their adviser and the Program Coordinator for approval.

4. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher.

5. Professional Core (12 credits)
- 420-709 Foundations Seminar: Reflections on Education and Teaching
- 424-740 Techniques of Research
- 430-723 Seminar: Issues and Problems in American Education
- 430-XXX Curriculum Design and Development

6. Degree Option (3-6 credits)
One of the following:
- XXX-799 Thesis Research
- Integrative Project Seminar

7. Electives (0-6 credits)
Elective courses selected in consultation with the adviser

8. Emphasis (15-18 credits)
One of the following emphases:

a. Art Education (15 credits)
- 430-721 Trends in Art Education
- 430-XXX Curriculum Concerns in Art Education
  Two courses from the following:
  - 110-710 Graduate Studio I
  - 110-711 Graduate Studio II
  Graduate Art History course(s) chosen in consultation with the adviser
  - 430-759 Art for the Exceptional Child/Adult
  - 437-725 Art Education for the Secondary School

b. Computer Enhanced Instructional Technologies (15 credits)
- 430-XXX Implementing Educational Software
- 785-507 Small Computer Applications
- 785-XXX Hardware and Software Selection, Acquisition and Management in Education
One of:
422-634 Instructional Technology
422-754 Advanced Design and Production of Instructional Materials
3 credits from the following:
430-672 Understanding and Using LOGO in the Classroom
430-752 Microcomputer Applications in the Classroom
765-705 Introduction to Programming
3

**Early Childhood Education (15 credits)**

434-711 Early Childhood Education: From Theory to Practice
3
434-713 Trends in Curriculum for the Preschool/Primary Child
3
434-714 Current Issues in Early Childhood Education
3

One of:
423-522 Pre-school Child Development
430-550 Introduction to Multicultural Education
430-716 Integrating Software and Technology into the Reading and Early Childhood Curriculum
432-774 Emergent Literacy
480-520 Introduction to the Education of Young Children with Exceptional Educational Needs
3

One of:
434-715 Children In Crisis
434-717 Children at Risk: Community/School Programs
3

**Elementary Education (15 credits)**

Five three-credit courses must be selected from at least three different areas.

**AREA #1**

110/430-721 Trends in Art Education
3
430-720 Advanced Techniques in the Teaching of Language Arts and English
3
430-740 Techniques for Improving Elementary and Middle School Children's Writing
3
430-761 Advanced Techniques in the Teaching of Mathematics
3
430-763 Advanced Techniques in the Teaching of Social Studies
3
430-765 Advanced Techniques in the Teaching of Science
3
432-764 Developmental Reading in the Elementary School
3

**AREA #2**

430-672 Understanding and Using LOGO in the Classroom
3
430-718 Integrating Software and Technology into the Reading and Early Childhood Curriculum
3
430-730 The Teaching of Computer Science
3
430-752 Microcomputer Applications in the Classroom
3

**AREA #3**

290/433/427-772 Legal Aspects of Education
3
430-770 Supervision of Student Teachers
3
430-771 Principles of Mentoring
3
433-769 Supervision of Instruction
3

**AREA #4**

430/437-550 Introduction to Multicultural Education
3
430/437-635 Language Acquisition for the Bilingual Child
3
430/437-655 Teaching Content in the Bilingual Classroom
3

**AREA #5**

432-774 Emergent Literacy
3
434-711 Early Childhood Education: From Theory to Practice
3
434-713 Trends in Curriculum for the Preschool/Primary Child
3
434-717 Children at Risk: Community/School Programs
3

**AREA #6**

613-620 Culture and Personality
3
630-703 Environment and Man
3
666-624 Cross Cultural Communication
3
680-701 Language in Society
3
722-702 World Populations and Resources
3
760-615 Modern Algebra and Number Theory for the Elementary Teacher
3
760-616 Geometry for the Elementary Teacher
3
800-702 Physical Science
3
805-630 Astronomy for Teachers
3
840-624 Human Learning
3
880-655 Sociology of the Family
3
880-711 American Social Institutions
3

**English Education (15 credits)**

One of:
437/680-720 Teaching Writing
3
437/680-730 Teaching Literature
3

Six credits from the following:
680-501 Literary Criticism
3
680-510 Literature for Adolescents
3
680-545 Afro-American Literature
3
680-548 American Literature: 1900-1950
3
680-551 Classical Myth and Legend as Sources for Literature
3
680-556 World Literature I: Ancient Times through Renaissance
3
680-557 World Literature II: Neoclassical through Modern
3
680-568 American Minority Women Writers
3
680-603 Renaissance Drama Excluding Shakespeare
3
680-662 20th Century Women Writers
3
680-747 American Novelist
3
680-749 Modern Literature
3
680-771 Studies in Special Topics
3

Other courses in literature selected in consultation with the advisor. 437/
680-730 may be included, but may be taken only once in the emphasis. 0-6

Six credits from the following:
- 680-575 Fiction Writing 3
- 680-581 Survey of Linguistics 3
- 680-583 Modern Grammatical Theory 3
- 680-671 Current Theories of Composition for Teachers 3
- 680-701 Language in Society 3
- 680-771 Studies in Special Topics 3

Other courses in language and writing selected in consultation with the adviser. 437/880-720 may be included, but may be taken only once in the emphasis. 0-6

I. Physical/Health Education Emphasis (15 credits)
- 442-710 Trends in Physical Education 3
- 442-712 Curriculum in Physical Education 3

One of:
- 437/442-XXX Strategies for Effective Teaching in Physical Education 3
- 444-XXX Strategies for Effective Teaching in Health Education 3

Six credits from the following:
- 442-715 Facility Planning Design and Management in Physical Education and Sport 3
- 442-752 New Dimensions in Teaching - Lifetime Sports 3
- 442-770 Assessing Motor Behavior 3
- 442-772 Construction of Motor Performance Assessment Instruments 3
- 442-790 Workshop 1-6
- 442-793 Practicum 1-6
- 442-794 Individual Studies 1-3
- 444-545 Secondary Health Education Topics 3
- 444-560 High Level Wellness 3
- 444-562 Stress Management 3
- 444-591 Nutrition and Weight Control 3
- 480-655 Alcohol and Other Drugs 3
- 880-541 Sexuality for Professional Growth 3
- 880-610 Sociology of Health and Illness 3

II. Gifted and Talented (15 credits)
423-763 Educational Psychology of Teaching the Gifted: Alternative Learning Approaches for the Gifted 3

429-764 Educational Psychology of the Gifted: The Development of Educational Programs for the Gifted 3

429/439/489-793 Practicum in Gifted and Talented 3

480-625 Introduction to Gifted Education 3

480-628 General Instructional Models for Gifted Education 3

III. Library Media and Technology (18 credits)
422-551 Building Media Collections 3

422-638 Utilization of Instructional Television Resources 3

422-654 Library and Media Center Administration 3

422-715 Current Trends in Young People's K-12 Literature and Related Media 3

422-745 Advanced Design and Production of Instructional Materials 3

One of:
- 422-550 Reference and Bibliography 3
- 422-641 Computer Applications in the Library and Media Center 3

IV. Mathematics Education (15 credits)
430-761 Advanced Techniques in the Teaching of Mathematics (K-12) 3

437-701 Modern School Mathematics Curriculum (K-12) 3

Three courses selected from the following list with approval of adviser based on previous course work:
- 760-580 Patterns of Problem Solving 3
- 760-615 Modern Algebra and Number Theory for the Elementary Teacher 3
- 760-616 Geometry for the Elementary Teacher 3
- 760-617 Theory of Numbers 3
- 760-731 Probability and Statistics for Mathematics Teachers 3
- 760-740 Topics in Discrete Mathematics 3

Graduate level mathematics courses selected at the discretion of the adviser 0-9

V. Reading Education Emphasis (16 credits)
432-764 Developmental Reading in the Elementary School 3

432-766 Diagnosis and Treatment of Reading Disabilities (K-6) 3

432-767 Diagnosis and Treatment of Reading Disabilities (7-12) 3

432-768 Developmental Reading in the Secondary School 3

439-793 Reading Practicum (Elementary) 2

439-793 Reading Practicum (Secondary) 2

VI. Social Studies Education Emphasis (15 credits)
Three courses, representing at least two disciplines, from the following:
- 230-659 Comparative Economic Systems 3
- 230-734 Economic Concepts for Teachers (4-8) 3
- 430-763 Advanced Techniques in the Teaching of Social Studies 3

722-702 World Populations and Resources 3

740-710 Seminar in Early American History 3

740-711 Seminar in Recent American History 3

880-555 Social Psychology 3

880-566 Sociology of the Third World 3

880-655 Sociology of the Family 3

880-659 Sociology of Minorities 3

880-711 American Social Institutions 3

Two courses, approved by the adviser, from the above list or from any available graduate courses in anthropology, economics, geography, history, political science, psychology, or sociology.
EDUCATIONAL ADMINISTRATION

A cooperative program between UW-Whitewater and UW-Madison provides an opportunity for students to earn a Master of Science (M.S.) degree in Educational Administration from UW-Madison by completing a substantial portion of their course work on the UW-Whitewater campus. Twenty-four credits of the 30 credits required by the program may be taken at UW-Whitewater through a combination of UW-Whitewater courses and UW-Madison courses offered at UW-Whitewater. The program combines the unique resources of the two institutions to assist qualified persons to add dimension to their education through (1) intensive study in the theory and practice of educational administration, (2) refinement of skills and attitudes essential to educational leaders, and (3) further study in related educational fields such as curriculum and guidance. The program is designed to prepare persons for leadership positions at all levels of education, both public and private. Students in the program may simultaneously pursue licensure as school administrators as well as establish a foundation for an academic and career ladder leading to specialist and doctoral degrees at UW-Madison in educational administration.

Cooperative Program Coordinator:
Dr. Paul Yvarra
Winther 4036  Phone (414)472-4891

Admission Requirements: Students must be admitted to the UW-Madison Graduate School and the UW-Madison Department of Educational Administration as well as by the UW-Whitewater School of Graduate Studies and the Department of Curriculum and Instruction. Applicants should contact the Cooperative Program Coordinator for a list of current admission requirements and application forms.

Degree Requirements: Applicants should contact the Cooperative Program Coordinator for the current UW-Madison degree requirements at present, the following UW-Whitewater courses are approved for inclusion in the program.

<table>
<thead>
<tr>
<th>Credits</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>290/427</td>
<td>Legal Aspects of Education</td>
</tr>
<tr>
<td>423-681</td>
<td>Human Abilities and Learning</td>
</tr>
<tr>
<td>433-769</td>
<td>Supervision of Instruction</td>
</tr>
<tr>
<td>433-776</td>
<td>The School Principalship</td>
</tr>
<tr>
<td>430-762</td>
<td>Curriculum in the Elementary Schools</td>
</tr>
<tr>
<td>437-710</td>
<td>Curriculum in the Secondary Schools</td>
</tr>
</tbody>
</table>

GUIDANCE AND COUNSELING

The Master of Science (M.S.) degree program in Guidance and Counseling provides graduate level training for students interested in preparing themselves for counseling in a variety of educational and community settings. Emphases are available in elementary and/or secondary school, higher education, and vocational/general counseling.

Program Coordinator:
Dr. David Van Doren
Winther 6037  Phone (414)472-5426

Additional Admission Requirements:

1. Applicants must possess a baccalaureate degree from an accredited institution and have an overall undergraduate grade point average of at least 2.75.

2. Applicants must submit the following directly to the program coordinator: (1) a brief autobiography, (2) a 2-3 page essay pertaining to career goals and plans, (3) a personal resume, and (4) two reference letters. All application materials must be received by the program coordinator by the following dates:

   - June 1: For Fall Semester Admission
   - September 1: For Spring Semester Admission
   - April 1: For Summer Session Admission

3. Applicants meeting all other admission requirements will subsequently be scheduled for a personal interview with a potential adviser and one other member of the program faculty.

4. The Counselor Education Department faculty will make recommendations regarding applicants' admission. Applicants will subsequently be notified of their admission status by the following dates:

   - July 1: For Fall Semester Admission
   - October 1: For Spring Semester Admission
   - May 1: For Summer Session Admission

Additional Program Policies:

1. Students admitted to the program must begin and complete their course work, including practice, at the time and in the manner indicated on the program schedule at admission or receive prior written approval for alteration of their program from their adviser. Students failing to comply with this policy will be dropped from the program. Students may appeal this action.

2. The Counselor Education Department faculty will review all students' progress as they proceed through the program.

3. Elective courses must be approved by students' advisers prior to enrolling in the courses.

4. Students may enroll in at most six credits of course work during any given summer session.

5. A grade of at least a B must be earned in all required courses. Courses in which a grade of less than B is earned may be repeated subject to the course repeat policy.

6. The required academic year-long practicum must commence in the fall. A practicum policy statement may be obtained from the program coordinator.

7. Students who want to practice in the public schools should check state requirements for counselor licensure.

8. Students interested in associate or clinical membership in the American Association of Marriage and Family Therapy or in
Wisconsin licensure as alcohol and/or drug counselors may be
to do course work and clinical supervision beyond the
program requirements in order to meet the academic preparation
and professional standards.

Program Prerequisites:

Students wishing to enter the degree program must have sufficient
background in the behavioral sciences. Academic background will
be examined prior to admission and discussed in the admission
interview. Specific deficiencies will be identified at that time.

Students may be admitted to the program with deficiencies. Any
deficiencies identified must be removed prior to enrollment in
course work beyond the first nine credits. The preparation
provided by this prerequisite course work in the behavioral sciences is
necessary in order to understand the advanced behavioral science
concepts and principles presented in courses in the degree program.

Courses taken to remove deficiencies may be at the undergraduate
or at the graduate level. Credits earned to remove deficiencies will
not count toward the degree requirements.

Additional Degree Requirements: Forty-two credits of course
work which may include a thesis for 1-6 credits. Course and
emphasis requirements are given below. However, emphases, required
course sequences, and elective courses should be selected in consultation with advisers to match individual career paths.

1. **Required courses** (24 credits)
   - 490-718 Principles of Counseling
   - 490-719 appraisal Procedures in Counseling
   - 490-721 Group Procedures in Counseling
   - 490-722 Theories of Counseling
   - 499-790 Practicum

2. **Emphasis** (18 credits)
   One of the following emphases:
   - **Higher Education Emphasis**
     - 424-740 Techniques of Research
     - 490-720 Career Development and Information
       Services
     - 490-729 Student Services in Higher Education
     - 490-747 Consultation Models and Outreach
       Applications in Student Services
     - 490-748 Administration in College Student
       Personnel
     - Elective courses
   - **School Counseling Emphasis**
     - 490-720 Career Development and Information
       Services
     - 490-723 Counseling in Elementary and Junior
       High Schools
     - 490-725 Counseling in Secondary Schools
     - 490-727 Program Development, Research and
       Evaluation for School Counselors
     - 490-730 Consulting Skills for Counselors
     - 490-733 Perspectives in School Counseling

3. **Vocational/General Emphasis**
   - 424-740 Techniques of Research
   - 490-726 Clinical Studies in Counseling
   - 490-731 Introduction to Marriage and Family
     Counseling
   - 490-748 Counseling and the Chemical
     Dependency Process
   One of:
   1) 490-720 Career Development and
       Information Services
   490-724 Career Counseling of
       Adolescent and Adult
   2) One of:
       490-732 Practices of Marriage and
           Family Counseling
       490-733 Theory and Techniques
           of Marriage and Family
           Counseling
   3) 490-749 Chemical Dependency-
       Treatment and Rehabilitation
   Elective courses

**MUSIC EDUCATION**

The Master of Music Education (M.M.E.) degree is designed to
extend and improve the professional preparation of those who are
already licensed to teach music. Emphasis within the degree are
choral, general, and instrumental music education.

**Program Coordinator:**
Dr. Howard G. Ingelfield
Center of the Arts 2038
Phone (414)472-1310

Additional Admission Requirements: Applicants for admission
must (1) have earned an undergraduate music education degree
with licensure and (2) pass entrance examinations in music history
and music theory. Entrance examinations must be taken prior to the
first semester of registration and may result in the requirement of
music history and/or music theory review courses. The review
courses carry graduate credit but will not apply to the degree
requirements.

Additional Degree Requirements: Thirty-three credits of course
work including a three credit thesis and an oral comprehensive
examination. The thesis may be either a traditional research project
or a non-traditional project. Specific course requirements are given
below. At least half of the graduate work in the degree program and
at least half of the work in the emphasis must be completed in
courses numbered 700 or higher.

1. **Required Courses** (26-27 credits)
   - 150-740 Seminar in Music Education Research
   - 150-741 Psychology of Music Learning and Teaching
   - 150-764 Foundations of Music Education
   - 150-799 Thesis Research
   One of:
   - 150-639 History of Jazz
2. **Emphasis** (6-7 credits)

   One of the following:

   a. **Choral Emphasis**
      150-756 Advanced Conducting
      4-5 credits selected in conjunction with the adviser from the following:
      150-538 Applied Music Pedagogy in Voice
      150-667 Jazz Ensemble Techniques
      150-756 Advanced Conducting
      150-777 Advanced Voice Class
      150-787 Advanced Piano Class
      150-798 Individual Studies

   b. **General Emphasis**
      150-745 The General Music Program: Issues and Practices
      3-4 credits selected in conjunction with the adviser, not to include courses in music history; courses in music theory; or 150-780, 150-781, or 150-782.

   c. **Instrumental Emphasis**
      150-756 Advanced Conducting
      4-5 credits selected in conjunction with the adviser from the following:
      150-661 Advanced Jazz Improvisation
      150-662 Advanced Jazz Arranging and Composition
      150-667 Jazz Ensemble Techniques
      150-668 Marching Band Techniques
      150-756 Advanced Conducting

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2. **OFFICE SYSTEMS**

   The Master of Science (M.S.) degree in Office Systems is designed to provide students with an understanding of the effects of automation in the office and the strategies for using automation to improve productivity. The degree stresses (1) the importance of the user environment (ergonomics) in managing office systems; (2) the development of skills necessary to manage an integrated office systems environment; (3) the preparation for changes in technology; (4) the ability to identify strategies and techniques needed to implement office systems using components such as local area networks, artificial intelligence, multivendor computer connectivity, and relational database software. The degree is well suited for business administration graduates, business teachers or graduate students who would like to strengthen their background in office technology.

   **Program Coordinators:**
   
   Dr. Harish Batra
   Carlson 4933 Phone (414) 472-1945
   
   Dr. Marcia L. James
   Carlson 4918 Phone (414) 472-1322

3. **Additional Admission Requirements:**

   1. Completion of the Graduate Management Admission Test (GMAT)

   2. A composite score of at least 1000 based upon the formula: (GMAT score) + [200 x (overall undergraduate grade point average)], or a composite score of at least 1050 based upon the formula: (GMAT score) + [200 x (upper division undergraduate grade point average)].

   3. A TOEFL score of at least 550 or the equivalent on another exam for students from countries where English is not the native language.

   Due to increasing enrollments, admission may be limited despite satisfaction of the aforementioned entrance requirements.

4. **Additional Program Policies:** Same as Business Administration (M.B.A.) program.

5. **Additional Degree Requirements:** A minimum of 36 graduate credits and a written comprehensive examination or a thesis. For the thesis option, 1-3 credits of Thesis Research may be included within the 36 credits. Additional graduate courses will be required of those individuals who do not have an adequate preparation in the Common Body of Knowledge as defined by the American Assembly of Collegiate Schools of Business. Specific course requirements are given below.

   1. **Common Body of Knowledge** (0-33 credits)
      Individuals are required to take the following courses if the respective functional courses were not included in their undergraduate preparation.
an adviser at UW-Whitewater to assist them in selecting appropriate UW-Whitewater courses. UW-Whitewater offers a broad range of courses that fulfill the M.P.A. degree requirements. Most of these courses are offered in the evening both on campus and at the UW-Waukesha County and UW-Rock County Centers. Normally, students will take up to twelve UW-Whitewater credits to fulfill the professional emphasis requirement of the degree. With joint approval and supervision, students also may enroll for their field projects at UW-Whitewater.

2. Business Courses (30 credits)

   220-645 Records Management
   (220-645 may be waived if an equivalent undergraduate course was completed)
   220-772 Office Automation Technology
   220-773 Human Factors in Office Automation
   220-775 Business Telecommunications
   220-776 Seminar in Office Management
   220-779 Office Systems: Case Studies
   250-751 Management of Human Resources II
   280-733 Seminar in Methodology of Business Research

   Elective courses at the 700 level within the College of Business and Economics

   Credits

   6-9

3. Non-business Courses (6 credits)

   One of:
   666-521 Nonverbal Communication
   666-527 Introduction to Organizational Communication
   666-620 Listening Behavior
   666-629 Organizational Communication Audit
   880-525 White-Collar Crime

   Elective courses outside the College of Business and Economics

   Credits

   3

PUBLIC ADMINISTRATION

A cooperative program between UW-Whitewater and UW-Oshkosh enables students in southeastern Wisconsin to take up to 15 credits at UW-Whitewater and have the credits apply toward a Master of Public Administration (M.P.A.) degree granted by UW-Oshkosh. The M.P.A. degree program is designed to enhance the administrative knowledge and skills of those employed in public and not-for-profit agencies. It is a blend of academic and field-related training accessible to professionals who may not be able to come to campus on a regular basis.

Cooperative Program Coordinator:
Dr. John F. Kozlowski
Salisbury 202  Phone (414) 472-1120

Admission Requirements: Applicants must meet the admission requirements of UW-Oshkosh.

Degree Requirements: Students should contact the M.P.A. Program Director at UW-Oshkosh for their current degree requirements as program advising is the responsibility of that institution. However, students participating in the cooperative program will be assigned

1. Reading Sequence (25 credits)

   432-764 Developmental Reading in the Elementary School
   432-766 Diagnosis and Treatment of Reading Disabilities (K-6)
   432-767 Diagnosis and Treatment of Reading Disabilities (7-12)
   432-768 Developmental Reading in the Secondary School
   432-771 Planning and Implementing Reading Programs
   432-772 Reading in the Content Areas
   432-773 Research Related to the Teaching of Reading
   439-774 Field Experience in Reading Programs
   439-793 Practicum (Elementary)
   439-793 Practicum (Secondary)

   Credits

   3

2. Research Course (3 credits)

   424-740 Techniques of Research

   Credits

   3

3. Related Reading Requirement (3 credits)

   To be determined in consultation with the student’s adviser from the following:
   430-716 Integrating Software and Technology into the Reading and Early Childhood Curriculum
   430-720 Advanced Techniques in the Teaching of Language Arts and English
   430-740 Techniques for Improving Elementary and Middle School Children’s Writing

   Credits

   3
1. **Required courses** (13-18 credits)
   - 424-740 Techniques of Research (or an equivalent course) 3
   - 460-752 Safety Communications 3
   - 460-788 Advanced Human Factors Engineering 3
   - 462-753 Legal Aspects in Occupational Safety 3
   One of:
   - 480-789 Readings and Research in Safety 3
   - 480-799 Thesis Research 1-6

2. **Emphasis** (18-23 credits)
   One of the following emphases:

   a. **Institutional Safety Emphasis**

      **Prerequisites:** Industrial Accident Prevention (462-380) and Chemistry (640-109 or the equivalent).

      - 462-657 Principles of Occupational Epidemiology 3
      - 462-684 Industrial Hygiene 3
      - 462-685 Fire Protection/Prevention 3
      - 463-672 Organization and Administration of School Safety 3
      - 463-711 Principles of Institutional Safety 3
      - 469-793 Practicum (469-793 may be waived for those with appropriate work experience)

      Effective courses suggested from among the following:
      - 210-701 Accounting Foundations 3
      - 250-719 Operations Management 3
      - 250-751 Management of Human Resources I 3
      - 250-752 Management of Human Resources II 3
      - 250-758 Conflict Resolution in Labor Relations 3
      - 290-773 School Plant Planning 3
      - 423-682 Educational Statistics 3
      - 460-655 Alcohol and Other Drugs 3
      - 460-686 Ergonomics 3
      - 462-583 Introduction to Security 3
      - 462-680 Industrial Hygiene Instrumentation 3
      - 462-683 Industrial Safety Management 3
      - 462-689 Chemical Safety 3
      - 462-753 Legal Aspects in Occupational Safety 3
      - 630-610 Bacteriology 3
      - 630-656 Radiation Biology 3
      - 662-644 Occupational Hearing Conservation 3

   b. **Occupational Safety Emphasis**

      **Prerequisites:** Analysis and Design for Safety in Industrial Operations (462-383), Chemistry (640-109 or the equivalent), and Probability and Statistics (760-230 or 760-231 or the equivalent).

      - 480-787 System Safety Analysis 3
      - 462-684 Industrial Hygiene 3
      - 462-685 Fire Protection/Prevention 3
      - 462-783 Corporate Safety Management 3
      - 469-793 Practicum (469-793 may be waived for those with appropriate work experience)
C. Traffic Safety Emphasis

Prerequisites: Introduction to Safety (460-251 or the equivalent), Basic Traffic Safety (461-260 or the equivalent), and Techniques of Laboratory Instruction (461-464). 461-464 is required only of those who plan to teach driver education.

460-650 Behavioral Aspects of Accident Prevention
480-655 Alcohol and Other Drugs

Elective courses suggested from among the following:
220-645 Records Management
250-705 Information Systems Foundations
250-719 Operations Management
250-720 Organization Theory and Policy
250-771 Strategic Management and Planning
437-710 Curriculum in the Secondary School
460-581 Motor Fleet Safety
460-688 Ergonomics
460-787 System Safety Analysis
461-661 Problems & Materials in Driver Education
461-686 Police in Highway Enforcement
461-785 Highway Traffic Administration
461-767 Traffic Engineering
462-687 Product Safety
463-672 Organization and Administration of School Safety
463-711 Principles of Institutional Safety
469-793 Practicum
820-516 Police and Criminal Justice Administration
820-530 Public Policy Analysis
820-613 Constitutional Law
820-615 Criminal Justice and the Constitution
820-619 The Judicial Process
880-525 White Collar Crime
880-570 Juvenile Delinquency

SCHOOL BUSINESS MANAGEMENT

The Master of Science in Education (M.S.E.) degree in School Business Management provides students an opportunity to pursue a course of study which will qualify them for licensure as a school business manager. An undergraduate degree from an accredited institution with a major in the field of business or business education is desirable. However, the program has the flexibility to tailor programs based upon students’ past education and work experience.

Program Coordinator:
Dr. George Gray
Administrative Wing, Library 2244 Phone (414) 472-1926

Additional Admission Requirements: An undergraduate major in business education or business administration or the equivalent is desirable. An undergraduate grade point average of at least 3.00 for admission in good standing. Applicants with an undergraduate grade point average less than 2.75 must take the Miller Analogies Test and attain a raw score of at least 44 to be considered for admission on probation. No more than ten percent of all students admitted during a calendar year will be admitted on probation.

Additional Degree Requirements: Thirty-six credits of course work, or 30 credits and a thesis or comprehensive examination. Upon completion of the program, each student is required, to have 9-12 graduate credits in school business management, 9-12 graduate (or undergraduate) credits in business administration, and 9-12 graduate (or undergraduate) credits in educational foundations areas. Specific course requirements are given below. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher.

1. School Business Management (12 credits)
   290-770 School Finance and Accounting
   290-771 School Business Management Techniques
   290-772 Legal Aspects of Education
   One of:
   260-636 Purchasing and Materials Management
   290-773 School Plant Planning
   290-777 School Auxiliary Services Management

2. Business Administration (0-9 credits)
   (Courses below may be waived if similar courses have been completed as an undergraduate. Course substitutions in this area must have prior departmental approval.)
   240-646 Insurance
   6 credits from the following:
   210-541 Intermediate Accounting
   210-701 Accounting Foundations
   230-737 Managerial Economics
   290-782 Collective Negotiation in Education

3. Electives (9-24 credits)
   Graduate-level courses in the areas of accounting, business administration, business education, finance, management, economics, or educational foundations determined in consultation with the student’s advisor on the basis of the candidate’s
background and interests. (Students with fewer than six undergraduate credits in accounting are strongly advised to select additional accounting courses to improve their chances for employment. Nondesigned students should consult with their advisor in regard to the Wisconsin Human Relations Requirement.)

SCHOOL PSYCHOLOGY

The Master of Science in Education (M.S.E.) program is part of a two-year, 60-credit program which fulfills the academic requirements for licensure as a School Psychologist. This area of study concerns itself with the application of psychological theories and skills to the problems of schools, with special attention to children as they interact with the school. It provides comprehensive knowledge in psychological and educational foundations and competence in psychological assessment and intervention. Elective courses and practicum experiences can also prepare graduates for work in other mental health areas.

Program Coordinator:
Dr. James D. Larson
Winther 5039 Phone (414)472-1028

Additional Admission Requirements:

1. An overall undergraduate grade point average of at least a 3.00. Applicants who do not meet this requirement may appeal for an exception on the basis of other factors (e.g., relevant work experience, outstanding job performance, recommendations, and evidence of appropriate personal qualifications).

2. An appropriate academic background with a minimum of 12 credits including a course in each of the following: psychology of childhood or adolescence, abnormal psychology, principles of behavior modification, and basic statistical methods. For a student with insufficient background, the School Psychology Committee may require that specific undergraduate courses be completed with a grade of B or better before the application for admission will be processed.

3. An autobiographical letter sent to the Program Coordinator, outlining one's interest, intent, and goals regarding the School Psychology degree.

4. Three letters of recommendation from appropriate persons (such as former professors or work supervisors) who are familiar with the applicant's academic and personal qualifications for graduate study in school psychology sent to the Program Coordinator.

5. Upon review of all of the above materials, individual personal interviews with three faculty members of the School Psychology Committee.

Additional Degree Requirements: Thirty credits consisting of courses required for licensure with specific courses determined in consultation with the student’s adviser depending upon individual professional goals and past academic course work. A comprehensive examination designed to assess proficiency and general knowledge is required of every degree candidate. Students must maintain a grade point average of B or better throughout the program. Only one C is allowed in the psychology area and only two C’s are allowed in the entire program of study. No course in the program may be repeated. A full-time student in good standing may carry a maximum load of 12 credits per semester.

Admission Requirements for Specialist-level Licensure Program: A master's degree in school psychology or a related area. If the student's degree is not in school psychology from UW-Whitewater, an autobiographical statement, letters of recommendation, and personal interviews are required. Before admission to Supervised Clinical Practicum, all prerequisite courses and the successful completion of the comprehensive examination are required.

Requirements for Provisional School Psychologist Licensure: Forty-eight graduate credits (i.e., 18 credits beyond the master's degree) of psychology and professional education work completed with an overall grade point average of at least 3.00, completion of the Wisconsin Human Relations Requirements, and a letter of recommendation from the Program Coordinator in consultation with the School Psychology Committee. Specific course work requirements are as follows:

1. Psychology (39 credits)
   - 840-615 Research Design
   - 840-624 Human Learning
   - 840-640 Psychological Tests and Measurements
   - 840-745 Individual Intelligence Testing
   - 840-746 Psychopathology of Childhood and Adolescence
   - 840-766 Interview and Psychotherapy Techniques-Child
   - 840-767 Interview and Psychotherapy Techniques-Adolescent
   - 840-768 Clinical Applications of Behavior Therapy
   - 840-770 Assessment of Personality
   - 840-793A Supervised Clinical Practicum I
   - 840-793B Supervised Clinical Practicum II
   Credits
   3
   3
   3
   3
   3
   3
   3
   3
   3
   6
   6

2. Professional Education (9 credits)
   - 480-626 Introduction to Individual Diagnostic
   Assessment of Exceptional Educational Needs
   Courses from educational foundations and special education selected in consultation with the student's adviser to complement specific emphases and specializations
   Credits
   3
   6

Requirements for School Psychologist Licensure: Sixty credits of course work including the 48 credits listed above plus 12 additional credits in areas relevant to school psychology, one year of satisfactory supervised experience, and a letter of recommendation from the Program Coordinator in consultation with the School Psychology Committee and the student's internship supervisor(s).
SPECIAL EDUCATION

The Master of Science in Education (M.S.Ed.) degree program in Special Education is offered with or without Wisconsin teaching licensure. The general program without licensure is designed to increase the knowledge, skills, and general teaching competencies of those already certified to teach and/or to prepare students for other professional responsibilities such as administration, curriculum development, or adult programming of the developmentally disabled. The degree program may also be used to attain a teaching license in early childhood - exceptional educational needs, emotional disturbance, learning disabilities, and mental retardation with mild, moderate or severe/profound. Emphasis is in these areas of specialization prepare teachers to work with individuals having exceptional educational needs. Individuals planning to teach in a state other than Wisconsin should obtain the list of licensure requirements of that state prior to meeting with an advisor.

Program Coordinators:

Early Childhood: Exceptional Educational Needs:
Ms. Mary D. Bross
Winnipeg 3049 Phone (414)472-4831

Emotional Disturbance:
Dr. Norma Gwalia Oglesby
Winnipeg 3046 Phone (414)472-5807

General (without certification):
Dr. Hans R. Hahn
Winnipeg 3052 Phone (414)472-4877

Learning Disabilities:
Dr. Robin M. Warden
Winnipeg 4037 Phone (414)472-5811

Mental Retardation:
Dr. Hans R. Hahn
Winnipeg 3052 Phone (414)472-4877

Severely/Profoundly Handicapped:
Dr. Ann Riehl
Winnipeg 3050 Phone (414)472-5809

Transitional/Special Needs:
Dr. Richard C. Lombard
Winnipeg 4039 Phone (414)472-5813

Additional Admission Requirements: Three letters of recommendation from individuals familiar with the applicant’s personal and professional qualifications, and a conference with a designated adviser in the Department of Special Education.

Additional Degree Requirements: A minimum of thirty credits of coursework including a thesis (1-6 credits) or a comprehensive examination. At least one half of the credits must be taken in courses offered within the Department of Special Education. Specific course requirements are given below. At least half of the graduate work in the degree program and at least half of the work in the emphasis must be completed in courses numbered 700 or higher. Individual programs of study must be planned cooperatively by the student and the advisor. Those programs which include teaching licensure may require some additional coursework contingent upon the student’s previous training.

1. Required courses:
   424-740 Techniques of Research  3
   480-721 The Exceptional Child  3
   (480-721 may be waived if an equivalent course was completed as an undergraduate.)
   480-772 Lifespan Issues in Special Education  3
   480-XXX A Special Education Department research course  3

2. Emphasis:
   One of the following:
   a. Early Childhood: Exceptional Educational Needs Emphasis
      480-520 Introduction to the Education of Young Children with Exceptional Educational Needs  3
      480-523 Developmental Therapy: The Education of Young Children with Social-Emotional Needs  3
      480-555 Introduction to Emotional Disturbance  3
      480-556 Introduction to Mental Retardation  3
      480-564 Introduction to Learning Disabilities  3
      480-621 Curriculum Methods and Program Administration: EC; EEN; Social/Motor  3
      480-622 Curriculum Methods and Materials - EC; EEN: Language/Cognition  3
      480-623 Working with Infants/Toddlers with Special Needs and with Their Families  3
      480-676 Curriculum, Methods and Materials for those with Multiple Disabilities (480-520, 480-523, 480-555, 480-564, and 480-676 may be waived if equivalent undergraduate courses were completed.)  3
      489-725 Fieldwork with Exceptional Children  1-3
      One of:
      489-780G Practicum: EC; EEN  5
      Internship in EC; EEN under 489-793 Practicum  3
      Electives selected in consultation with advisor  0-6
   b. Emotional Disturbance Emphasis
      480-555 Introduction to Emotional Disturbance  3
      480-660 Education of the Severely Emotionally Disturbed  3
      One of:
      480-671 Curriculum and Methods in Emotional Disturbance - Elementary  3
      480-672 Curriculum and Methods in Emotional Disturbance - Secondary  3
      489-725 Fieldwork with Exceptional Children  1-3
      One of:
      480-678 Curriculum and Methods in Learning Disabilities - Elementary  3
d. Learning Disabilities Emphasis
480-564 Introduction to Learning Disabilities
480-681 Remediation of Written Language Disorders
(480-564 and 480-681 may be waived if equivalent undergraduate courses were completed)
489-725 Fieldwork with Exceptional Children

One of:
432-766 Diagnosis and Treatment of Reading Disabilities (K-6)
432-767 Diagnosis and Treatment of Reading Disabilities (7-12)

One of:
480-678 Curriculum and Methods in Learning Disabilities-Elementary
480-679 Curriculum and Methods in Learning Disabilities-Secondary

One of:
489-780E Practicum: Learning Disabilities-Elementary
489-780F Practicum: Learning Disabilities-Secondary
Inservice in Learning Disabilities under 480-793 Practicum
Electives selected in consultation with adviser

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e. Mental Retardation Emphasis
480-556 Introduction to Mental Retardation
(480-556 may be waived if an equivalent undergraduate course was completed.)
480-665 Curriculum and Methods for the Moderately Handicapped
489-725 Fieldwork with Exceptional Children

One of:
480-657 Curriculum and Methods in Mental Retardation-Elementary
480-659 Curriculum and Methods in Mental Retardation-Secondary

One of:
489-780A Practicum: Mental Retardation-Elementary
489-780B Practicum: Mental Retardation-Secondary
Electives selected in consultation with the adviser

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f. Severely/Profoundly Handicapped Emphasis
480-555 Introduction to Emotional Disturbance
480-556 Introduction to Mental Retardation
480-564 Introduction to Learning Disabilities
480-576 Medical Aspects of Disability
480-622 Curriculum Methods and Materials - EC: EEN: Language/Cognition
480-676 Techniques for Those with Multiple Disabilities
(480-555, 480-556, 480-564, 480-622, and 480-676 may be waived if equivalent undergraduate courses were completed.)
489-725 Fieldwork with Exceptional Children
662-681 Language Assessment and Intervention in Communicative Disorders
662-683 Augmentative and Alternative Communication

One of:
489-780H Practicum: Severely and Profoundly Handicapped
Inservice in Severely/Profoundly Handicapped under one of:
480-766 Individual Studies
489-793 Practicum
Electives selected in consultation with adviser

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g. Transitional/Special Needs Emphasis
480-606 Career/Vocational Programming for Exceptional Educational Needs
480-706 Vocational Assessment of Students with Special Needs
480-773 Consultation Techniques for Special Educators
480-781 Programming for the Transition of Youth with Disabilities - OVI
480-782 Survey of Research Literature in Mild Disabilities
(480-782 may be taken as an alternative to 480-772 by those without prior certification in special education.)
489-725 Fieldwork with Exceptional Children

One of:
220-660 Principles of Vocational Education
490-718 Principles of Counseling
Electives numbered 220-XXX, 230-XXX, 420-425XXX, 442-446XXX, 480-XXX, 840-XXX, or 860-XXX selected in consultation with adviser
Section III
Course Descriptions

GENERAL INFORMATION

In the pages to follow, the courses in effect at the time of publication of this bulletin are briefly described. The course number, title, semester credit hours, description, and prerequisites (abbreviated "prereq") are given in that order for each course. Courses are listed alphabetically by college, alphabetically by departments within colleges, and numerically within departments.

Course Numbers: Courses at UW-Whitewater are designated by six-digit numbers. The first two digits generally indicate the department offering the course, while the third digit distinguishes between sub-disciplines within departments. The last three digits indicate the level of the course. Courses numbered 500 or higher are graduate courses, whereas those numbered under 500 are undergraduate courses. Courses numbered 500 through 599 are junior-graduate courses, and those numbered 600 through 699 are senior-graduate courses. Courses numbered 700 or higher are open only to graduate students.

Course Currency Policy: Graduate courses which have not been offered for the four calendar years immediately preceding the issuance of a new bulletin are dropped from the list of approved courses. The term "offered" is defined as (1) a course wherein there has been actual enrollment and where instruction has occurred (in graduate/undergraduate courses, undergraduate enrollment will meet this criterion) or (2) a course which during the semester immediately preceding bulletin issuance has been scheduled for registration. Exceptions to this policy must be approved by the Graduate Council. Requests for exceptions must be accompanied by an updated course outline and bibliography.

At the request of the department, courses which are deleted from the bulletin may be banked in an inactive course file for a maximum of four years. Banked courses are not listed in the bulletin. A banked course may be returned to active status by the department with approval of the Graduate Council. Department requests must be accompanied by an updated course outlines and bibliography.

SPECIAL COURSES

These courses are available on a selected basis through most of the academic departments. The course descriptions are common to all departments. However, the prerequisites and the number of credits permitted in certain programs may differ. Not the limitation of credits for degree/programs identified in the Bulletin.

690 WORKSHOP
Group activity oriented presentations emphasizing "hands on" and participatory instructional techniques. Workshops have as their primary goal the imparting of either a specialized knowledge base regarding an instructional strategy or method or a specific skill. Presentations which are more broadly based in content or which emphasize intensive study and/or research procedures are not to be offered under a workshop number or title.

691 TRAVEL STUDY
A planned and directed group excursion involving extensive academically-focused travel, usually conducted in a foreign country.

696 SPECIAL STUDIES
Group activity. Not offered regularly in the curriculum but which is offered on topics selected on the basis of timeliness, need and interest, and generally in the format of regularly scheduled bulletin offerings.

790 WORKSHOP
Group activity oriented presentations emphasizing "hands on" and participatory instructional techniques. Workshops have as their primary goal the imparting of either a specialized knowledge base regarding an instructional strategy or method or a specific skill. Presentations which are more broadly based in content or which emphasize intensive study and/or research procedures are not to be offered under a workshop number or title.

793 PRACTICUM
Individual activity. Provides planned practical experience in a prescribed area with an agency and under the supervision and cooperative direction of faculty and agency person.

796 SPECIAL STUDIES
Group activity. Not offered regularly in the curriculum but which is offered on topics selected on the basis of timeliness, need and interest, and generally in the format of regularly scheduled bulletin offerings.

798 INDIVIDUAL STUDIES
Individual activity. Carried on in an area of special interest for a variable number of credits under the sponsorship of an interested faculty member and with a minimum of external guidance.

799 THESIS RESEARCH
Guided investigation of an approved thesis topic. Students may receive credit for research activities planned in conjunction with their advisors and leading to the completion of a master's degree.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>110-524</td>
<td>WATERCOLOR</td>
<td>3 cr</td>
<td>A studio course where exercises and experimentation lead to individual techniques that will be combined with art principles to form aesthetic judgments in watercolor.</td>
<td></td>
</tr>
<tr>
<td>110-506</td>
<td>DRAWING VI</td>
<td>3 cr</td>
<td>Advanced studio experience in drawing.</td>
<td>Prereq: 9 credits in drawing.</td>
</tr>
<tr>
<td>110-507</td>
<td>DRAWING VII: RESEARCH</td>
<td>3 cr</td>
<td>A highly specialized course offering directed research in a specific problem related to drawing.</td>
<td>Prereq: 9 credits in drawing.</td>
</tr>
<tr>
<td>110-524</td>
<td>PAINTING IV</td>
<td>3 cr</td>
<td>Advanced studio experience in painting.</td>
<td>Prereq: 9 credits in painting.</td>
</tr>
<tr>
<td>110-525</td>
<td>PAINTING V: RESEARCH</td>
<td>3 cr</td>
<td>A highly specialized course offering directed studio research in a specific problem related to painting.</td>
<td>Prereq: 9 credits in painting.</td>
</tr>
<tr>
<td>110-538</td>
<td>PRINTMAKING IV</td>
<td>3 cr</td>
<td>Advanced studio experience in printmaking.</td>
<td>Prereq: 9 credits in printmaking.</td>
</tr>
<tr>
<td>110-537</td>
<td>PRINTMAKING V: RESEARCH</td>
<td>3 cr</td>
<td>A highly specialized course offering directed research in a specific problem related to printmaking.</td>
<td>Prereq: 9 credits in printmaking.</td>
</tr>
<tr>
<td>110-544</td>
<td>SCULPTURE IV</td>
<td>3 cr</td>
<td>Advanced studio experience in sculpture.</td>
<td>Prereq: 9 credits in sculpture.</td>
</tr>
<tr>
<td>110-545</td>
<td>SCULPTURE V: RESEARCH</td>
<td>3 cr</td>
<td>A highly specialized course offering directed studio research in a specific creative problem related to sculpture.</td>
<td>Prereq: 9 credits in sculpture.</td>
</tr>
<tr>
<td>110-554</td>
<td>CERAMICS IV</td>
<td>3 cr</td>
<td>Advanced studio experience in ceramics.</td>
<td>Prereq: 9 credits in ceramics.</td>
</tr>
<tr>
<td>110-555</td>
<td>CERAMICS V: RESEARCH</td>
<td>3 cr</td>
<td>A highly specialized course offering directed studio research in a specific creative problem related to ceramics.</td>
<td>Prereq: 9 credits in ceramics.</td>
</tr>
<tr>
<td>110-556</td>
<td>TECHNICAL STUDY IN CERAMICS</td>
<td>3 cr</td>
<td>Exploration of technical concerns within ceramics. Emphasis on clay composition and analysis, glaze calculation and formulation, study of ceramic minerals, kiln design, construction and operation.</td>
<td>Prereq: 6 credits in ceramics.</td>
</tr>
<tr>
<td>110-574</td>
<td>METAL AND JEWELRY IV</td>
<td>3 cr</td>
<td>An advanced course emphasizing design and creation of objects, both wearable and sculptural. Specifically aimed at the serious metals student.</td>
<td>Prereq: 9 credits in metal and jewelry.</td>
</tr>
<tr>
<td>110-584</td>
<td>METAL AND JEWELRY V: RESEARCH</td>
<td>3 cr</td>
<td>A highly specialized course offering directed research in a specific creative problem related to metals and jewelry.</td>
<td>Prereq: 9 credits in metal and jewelry.</td>
</tr>
<tr>
<td>110-585</td>
<td>GRAPHICS DESIGN IV</td>
<td>3 cr</td>
<td>Emphasis is on conceptual and visual graphic design problem solving in the third dimension. The student analyzes, defines objectives and develops and presents in comprehensive 3-D format, graphic design solutions for package design, point of purchase promotional display, exhibit design and a 3-D area of special interest.</td>
<td>Prereq: 9 credits in graphic design.</td>
</tr>
<tr>
<td>110-699</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
<td>With consultation and guidance from the instructor, the student defines objectives and realizes graphic design solutions for a self-promotional &quot;resume&quot; and an area of defined graphic special interest. The final presentation encompasses an imaginatively coordinated portfolio of accumulated communication graphics projects reflecting individual interests, capabilities and potential.</td>
<td>Prereq: Permission of the Workshop Director.</td>
</tr>
<tr>
<td>110-698</td>
<td>SPECIAL STUDIES</td>
<td>3-4 cr</td>
<td>Prereq: Consent of the instructor.</td>
<td></td>
</tr>
<tr>
<td>110-710</td>
<td>GRADUATE STUDIO I</td>
<td>3-6 cr</td>
<td>A course designed to provide advanced level studio experience for the graduate art student in a free, informally structured situation with a consulting professor. May be repeated up to 6 credits.</td>
<td>Prereq: At least three courses in the chosen area or consent of the instructor.</td>
</tr>
<tr>
<td>110-711</td>
<td>GRADUATE STUDIO II</td>
<td>3-6 cr</td>
<td>A course designed to provide advanced level studio experience for the graduate art student in a free, informally structured situation with a consulting professor. May be repeated up to 6 credits.</td>
<td>Prereq: At least three courses in the chosen area or consent of the instructor.</td>
</tr>
</tbody>
</table>
110-721 TRENDS IN ART EDUCATION 3 cr
A course designed to acquaint the teacher with recent trends in the teaching of art. The sources of contemporary knowledge of the function and structure of art education, the child and his growth in art expression, the development of skills and building the art curriculum will be considered during lecture-discussion sessions. A variety of materials and techniques will be explored in the art workshop.

110-740 RESEARCH IN STUDIO ART 3 cr
An individualized course designed to explore research techniques applicable to the artist-teacher in a designated area of specialization. Restricted to graduate students selecting the thesis exhibition degree requirement.

110-790 WORKSHOP 1-6 cr
110-796 INDIVIDUAL STUDIES 1-3 cr
110-799 THESIS RESEARCH 1-6 cr

ART HISTORY (115)

115-503 SURVEY OF AMERICAN ART 3 cr
An historical survey of American art from Colonial to Contemporary periods. The emphasis is on specific American qualities in comparison with similar European developments and how these qualities were motivated by unique characteristics in American social and cultural developments.

115-505 HISTORY OF WOMEN IN ART 3 cr
A study of the contribution of women artists to the fields of architecture, painting, sculpture, printmaking and fibre from the middle ages to the present.

115-508 SURVEY OF AFRICAN ART 3 cr
This course is designed to survey the culturally diverse, yet in some ways homogeneous societies of Africa. It covers the artistic expression of one of the world's major art producing areas. Emphasis is placed on the art traditions of East, West, and Central Africa. Offered fall semester in even numbered years.

115-509 SURVEY OF OCEANIC ART 3 cr
The course will survey the art of the cultures of the South Pacific. Emphasis will be placed on the art of the major art producing groups of Polynesia, Melanesia, and Micronesia.

115-510 SURVEY OF MESOAMERICAN ART 3 cr
A survey of artistic expression of the early cultures of Middle America and parts of South America. Emphasis is placed on the Olmec, Mayan, Toltec, Mixtec, Zapotec and Aztec cultures of Mesoamerica, and the Incas of South America.

115-511 HISTORY OF GREEK AND ROMAN ART 3 cr
This course is designed to cover Greek and Roman art and architecture from pre-classical times to the late Roman Empire. Students are introduced to classical archaeology, technology, style, and iconography. Vase painting, architecture, and sculpture are emphasized in the context of the development of the classical tradition.

115-512 HISTORY OF MEDIEVAL ART 3 cr
Romanesque and Gothic Art from the late 11th to the 15th centuries, with pre-Romanesque study of Roman tradition in architecture, sculpture, and minor arts. Relationships between artistic context, expression, and techniques are explored in medieval cultural history. Emphasis on the Gothic Cathedral and the synthesis of technology, art, and social ideology in medieval France and England. Usually offered spring even numbered years.

115-513 HISTORY OF ITALIAN RENAISSANCE ART 3 cr
A course designed to trace the development of architecture, painting and sculpture from the early fifteenth century through the sixteenth century in Italy. Emphasis is on the revival of interest in classical traditions and the combination of classic ideals and forms with contemporary artistic themes. Usually offered spring even numbered years.

115-514 HISTORY OF NORTHERN RENAISSANCE 3 cr
ART
This course is designed to study in depth the unique development of Renaissance art outside Italy, specifically in the Lowlands, France, Germany and Spain during the fifteenth and sixteenth centuries. Usually offered fall odd numbered years.

115-515 HISTORY OF BAROQUE ART 3 cr
An art lecture course covering the leading work in painting, sculpture and architecture in Italy, France, Spain, Germany and The Netherlands, from the Manierist period to 1800. Slide illustrated. Usually offered spring odd numbered years.

115-516 HISTORY OF NINETEENTH CENTURY ART 3 cr
A slide illustrated lecture course examining major social, scientific and technical factors affecting stylistic progressions in painting, photography, architecture and sculpture during the nineteenth century. European art movements will be the principal concern of the course. Usually offered fall semester.

115-517 HISTORY OF MODERN ARCHITECTURE 3 cr
The major emphasis of this course is the development of the experimental nature of contemporary architectural forms. The student will study this trend from the early engineering solutions of mid-nineteenth century to the complex social and technological solutions of today.
### MUSIC (150)

#### APPLIED MUSIC

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-530</td>
<td>APPLIED MUSIC PEDAGOGY IN VOICE</td>
<td>2 cr</td>
</tr>
<tr>
<td></td>
<td>Functional knowledge of the singing voice, teaching skills, and appropriate materials for teaching applied voice in class and studio. Prereq: Admission to the MME degree program.</td>
<td></td>
</tr>
<tr>
<td>150-758</td>
<td>ADVANCED CONDUCTING</td>
<td>2 cr</td>
</tr>
<tr>
<td></td>
<td>Advanced study and analysis of conducting techniques, Score reading and interpretation of masterpieces from standard instrumental and choral repertoire.</td>
<td></td>
</tr>
<tr>
<td>150-768</td>
<td>ADVANCED INSTRUMENTAL TECHNIQUES (WOODWIND, BRASS, PERCUSSION)</td>
<td>1 cr</td>
</tr>
<tr>
<td></td>
<td>An advanced course in the theory and practice of playing the woodwind, brass and percussion. May be repeated one semester for credit.</td>
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</tr>
<tr>
<td>150-777</td>
<td>ADVANCED VOICE CLASS</td>
<td>1 cr</td>
</tr>
<tr>
<td></td>
<td>Group instruction in singing techniques with emphasis on posture, breathing, diction and tone production for students whose major performance is not voice. May be repeated one semester for credit.</td>
<td></td>
</tr>
<tr>
<td>150-780</td>
<td>GRADUATE APPLIED MUSIC</td>
<td>1-2 cr</td>
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<tr>
<td>150-781</td>
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<tr>
<td>150-782</td>
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<tr>
<td>150-787</td>
<td>ADVANCED PIANO CLASS</td>
<td>1 cr</td>
</tr>
<tr>
<td></td>
<td>Group instruction in piano technique, sight-reading and accompaniment for students whose major performance is not piano. May be repeated once for credit.</td>
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</tbody>
</table>

#### MUSIC THEORY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-655</td>
<td>FORM AND ANALYSIS</td>
<td>2 cr</td>
</tr>
<tr>
<td></td>
<td>A study of the basic structural components as they are employed in the traditional long forms. Analysis of selected examples extracted from traditional music literature.</td>
<td></td>
</tr>
<tr>
<td>150-656</td>
<td>TWENTIETH CENTURY THEORY</td>
<td>2 cr</td>
</tr>
<tr>
<td></td>
<td>A study of the melodic, rhythmic, and harmonic elements of twentieth century music. Students will work with readings, scores, and recordings and will study the compositional aspects and sight singing skills involved in twentieth century music.</td>
<td></td>
</tr>
<tr>
<td>150-658</td>
<td>IMPROVISATION: JAZZ</td>
<td>1 cr</td>
</tr>
<tr>
<td></td>
<td>The study and practice of jazz improvisation. Study of the fundamentals of jazz music theory and nomenclature. Listening to, and transcribing historic jazz solos. Performance of modal jazz and 12 bar blues. Prereq: basic music theory, audition for a UW-W jazz band or consent of the instructor.</td>
<td></td>
</tr>
</tbody>
</table>

#### MUSIC LITERATURE AND HISTORY

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>150-639</td>
<td>THE HISTORY OF JAZZ</td>
<td>2 cr</td>
</tr>
<tr>
<td></td>
<td>The history of Jazz examines the medium through historical writings and listening analyses. The course encompasses jazz history from the earliest influences to the current state of jazz. Prereq: Admission to the MME program in good standing or permission of the instructor.</td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
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</tr>
<tr>
<td>150-650</td>
<td>JAZZ ARRANGING AND COMPOSITION</td>
<td>2</td>
</tr>
<tr>
<td>150-661</td>
<td>ADVANCED JAZZ IMPROVISATION</td>
<td>1</td>
</tr>
<tr>
<td>150-662</td>
<td>ADVANCED JAZZ ARRANGING AND COMPOSITION</td>
<td>2</td>
</tr>
<tr>
<td>150-753</td>
<td>ADVANCED ARRANGING</td>
<td>2-3</td>
</tr>
<tr>
<td>150-755</td>
<td>COMPOSITION</td>
<td>2-3</td>
</tr>
<tr>
<td>150-771</td>
<td>SEMINAR IN MUSIC THEORY</td>
<td>3</td>
</tr>
<tr>
<td>150-867</td>
<td>JAZZ ENSEMBLE TECHNIQUES</td>
<td>1</td>
</tr>
<tr>
<td>150-868</td>
<td>MARCHING BAND TECHNIQUES</td>
<td>1</td>
</tr>
<tr>
<td>150-875</td>
<td>ADAPTIVE MUSIC</td>
<td>4</td>
</tr>
<tr>
<td>150-740</td>
<td>RESEARCH TECHNIQUES</td>
<td>3</td>
</tr>
<tr>
<td>150-741</td>
<td>PSYCHOLOGY OF MUSIC LEARNING AND TEACHING</td>
<td>3</td>
</tr>
<tr>
<td>150-745</td>
<td>THE GENERAL MUSIC PROGRAM: ISSUES AND PRACTICES</td>
<td>3</td>
</tr>
</tbody>
</table>

MUSIC EDUCATION

150-629 MUSIC EDUCATION FOR THE EXCEPTIONAL CHILD

A course in music education of children and adolescents with specific physical, mental, learning, and emotional handicaps. Emphasis on assessment of handicaps as related to music, construction of individual education programs and mainstreaming techniques. (A 15 credit add-on certification in music for the exceptional child is available. Contact the Music Department Office for details.) Prerequisite: Consent of instructor.
### The Department of Music

#### 150-759 Beginning Training in Kodaly Music Skills
- **Course Description:** Practical application and practice in the use of hand signals, sight-reading, ear training, dictation, and analysis, through the sub-pentatonic and pentatonic modes, as applied through the Kodaly approach to music education.
- **Prerequisites:** Evidence of participation in undergraduate or graduate workshops in Kodaly using basic skills and Kodaly pedagogy, or comparable basic knowledge satisfactory to the instructor.

#### 150-760 Advanced Training in Kodaly Music Skills
- **Course Description:** Intermediate practical application and practice in the use of hand signals, sight-reading (solmization), ear-training, dictation, analysis, and creativity, through the hexatonic and diatonic modes, as well as whole-tone and chromatic scales and harmonics, as applied through the Kodaly approach to music education.
- **Prerequisites:** Successful completion of 150-759 or successful achievement of a test-out exam of 150-759.

#### 150-762 Folk Music in the Kodaly Curriculum
- **Course Description:** An introduction to folk music analysis, with emphasis upon the traditional folk music literature of the multicultural entities of the United States.

#### 150-763 Principles of Kodaly for Choral Directors
- **Course Description:** Kodaly principles applied to choral rehearsal and performance.

#### 150-764 Foundations of Music Education
- **Course Description:** An examination of the historical, philosophical, and psychological bases for current approaches to music education. Evaluation of present practices with respect to goals, techniques employed, and evidence of effectiveness.

#### 150-765 Methodology in the Kodaly Curriculum
- **Course Description:** Collating Kodaly's philosophy, contemporary learning theory, folk song materials, and pedagogy into building a music curriculum compatible with the Kodaly approach.
- **Prerequisites:** 150-764.

#### 150-772 Seminar in Music Education
- **Course Description:** Investigation and discussion of contemporary, significant problems in music education. Topics are selected on basis of needs and desires of participants in such areas as music curriculum, tests and measurement in music, music research techniques and criticism, history and philosophy of music education.

### Theatre (133) and Dance (131)

Graduate students may elect theatre courses in proper balance in the speech communication emphasis when appropriate to their degree program (M.S. - Communication).

#### 133-500 Theatre Production
- **Course Description:** This course is designed for qualified students to participate in the performance, management, costume and set construction, lighting, and sound operation of an on-campus repertory theatre.
- **Prerequisites:** Audition or interview and consent of department.

#### 133-507 Theatre Management and Promotion
- **Course Description:** A study of theory and practice in theatre management, including ticket office procedures, house management, publicity and promotion and the special problems in educational, community, and professional theatre.

#### 133-525 Improvisational Drama
- **Course Description:** A study of the techniques of non-scripted drama, including theatre games, improvised scenes, creative drama and story dramatization. Implications and uses of non-scripted drama for education and performance are explored through lectures, demonstrations and group participation.

#### 133-528 Vocal Production and Stage Speech
- **Course Description:** A study of vocal production and vocal techniques for the actor. Emphasis on the fundamentals of freeing the actor's voice: breathing, relaxation, resonance, articulation, variety and projection.
- **Prerequisites:** 133-120 or consent of Instructor.

#### 133-530 Stage Movement and Mime
- **Course Description:** A study of body awareness and movement for the actor as it relates to the stage as well as an introduction to the basic techniques of mime and unarmored combat.
- **Prerequisites:** 133-120 or consent of Instructor.

### Music Miscellaneous

#### 150-690 Workshop
- **Course Description:** 1-6 cr

#### 150-691 Travel Study
- **Course Description:** 1-3 cr

#### 150-696 Special Studies
- **Course Description:** 1-4 cr

#### 150-701 Music in Contemporary Culture
- **Course Description:** The study of music in the contemporary world. Includes the study of all facets of classical music, trends in contemporary music theater, and the influence of American jazz and popular music on other countries and cultures. Not to be enrolled in by those in the music emphasis.
- **Course Description:** 3 cr

#### 150-790 Workshop
- **Course Description:** 1-6 cr

#### 150-796 Special Studies
- **Course Description:** 1-3 cr

#### 150-798 Individual Studies
- **Course Description:** 1-3 cr

#### 150-799 Thesis Research
- **Course Description:** 1-6 cr
133-543 THEATRICAL COSTUMING 3 cr
A lecture/laboratory course to study and practice the
basic principles of theatrical costuming, including the
process of costuming a play and the fundamentals of
pattern making and costume construction. Construction
of a costume is required.

133-546 SURVEY OF MODERN DRAMA 3 cr
A study of the trends and developments in the modern
theatre from the Romantics and early Realists to the
Theatre of the Absurd, with emphasis on literary history
and staging problems. May be team-taught with English
faculty.
Prereq: 133-270 or consent of Instructor.

133-533 DIRECTING II 3 cr
The study and application of contemporary directing
theories and an exploration of approaches to production
styles; includes the direction of a 30-40 minute studio
production.
Prereq: 133-332 or consent of Instructor.

133-543 COSTUME DESIGN 3 cr
A lecture/laboratory course to study the history and the
basic principles and techniques of costume design and
to practice the design of historical, naturalistic and non-
realistic costumes.

133-571 HISTORY OF THE THEATRE THROUGH 3 cr
1550 A.D.
Traces the development of theatre from its origins to
1550 A.D., including theatre and drama in ancient Greece,
Rome, the Middle Ages, the Italian Renaissance and the
Orient. The course also examines the impact of outside
forces on the various arts of the theatre.
Prereq: 133-270 or consent of Instructor.

133-572 THEATRE HISTORY AND DRAMA: 3 cr
1550-1830
Traces the development of the theatre in the West from
1550 to 1830, including Neoclassicism, Elizabethan and
Restoration theatre and the development of Romanticism.
The impact of outside forces on the various arts of the
theatre will be examined.

133-576 CONTEMPORARY DRAMA 3 cr
Analysis of the trends and developments in the theatre
of the past 30 years, including the impact of television,
motion pictures and other forces on the theatre of today.
Prereq: 133-270 or consent of Instructor.

133-590 WORKSHOP 1-6 cr
133-591 TRAVEL STUDY 1-3 cr
133-596 SPECIAL STUDIES 1-3 cr

133-699 PRODUCTION PROJECT 3 cr
Directing, designing or writing a full-length play, or the
planning and presentation of a full-length acting recital
or theatrical promotion campaign. The project will be
conducted under the supervision of the Theatre/Dance
Department faculty, and will be presented for the university
and community.
Prereq: 25 credits in theatre and submission and
approval of proposal by the Theatre Department.

133-704 FOUNDATIONS OF DRAMATIC ART 3 cr
An intensive study of the theatre as an art and as a
cultural force. The approach is an aesthetic and historical
consideration of dramatic literature and the interpretative
arts of stage, motion pictures, radio and television.

133-790 WORKSHOP 1-6 cr
133-796 SPECIAL STUDIES 1-3 cr
133-798 INDIVIDUAL STUDIES 1-3 cr
133-799 THESIS RESEARCH 1-6 cr

COLLEGE OF BUSINESS AND ECONOMICS

ACCOUNTING (210)

210-541 INTERMEDIATE ACCOUNTING I 3 cr
Interpretation and application of accounting principles
involving current assets and liabilities, investments and
noncurrent liabilities along with internal and external
reporting of operations in these areas.
Prereq: 210-244 or 210-701.

210-543 INTERMEDIATE ACCOUNTING II 3 cr
Interpretation and application of accounting principles
involving stockholders' equity, intangibles, plant and
equipment, funds flow, financial statement analysis, and
price-level adjusted statements.
Prereq: 210-341 or 210-541.

210-551 INCOME TAX ACCOUNTING 3 cr
A study of United States and Wisconsin income tax laws
with emphasis on the individual taxpayer. The study
includes a review of current proposals, discussion of
practical problems in tax planning and practice in the
preparation of tax returns.
Prereq: 210-244 or 210-701.

210-590 WORKSHOP 1-3 cr
Prereq: Consent of Instructor.
210-696 SPECIAL STUDIES 1-3 cr
A limit of three credits can be applied toward the accounting major and limit of six credits toward a degree.

210-701 ACCOUNTING FOUNDATIONS 3 cr
This course involves an in-depth coverage of financial accounting topics similar to Accounting Concepts at the undergraduate level. The content includes a study of the accounting cycle, financial statement preparation and interpretation, assets, liabilities, and owner's equity.

210-725 PROFIT PLANNING AND CONTROL 3 cr
An in-depth look at the concepts and techniques of creating a firm's financial plan. Emphasis is on analysis of past costs so as to predict the future patterns, forecasting of sales, production, cash, and other components, while stressing the need for the commitment, involvement and coordination of management.
Prereq: 210-701.

210-726 MANAGEMENT COST ACCOUNTING 3 cr
This course examines the acquisition, analysis, and application of accounting information in the management decision process. Topics discussed are product costing, joint-cost allocation, C-V-P analysis, profit planning and control, pricing strategies, and tactical decisions.
Prereq: 210-701.

210-751 FINANCIAL ACCOUNTING 3 cr
Advanced study of the theory and accounting for joint ventures, consignments, installment sales and estates and trusts. Application of actuarial science principles and procedures to business problems. A study of insolvency and receivership accounting, the principles of governmental (fund) accounting, and recent FASB Statements not covered in 210-541, 210-543 and 210-752.
Prereq: 210-543.

210-752 ADVANCED FINANCIAL ACCOUNTING 3 cr

210-755 MANAGERIAL ACCOUNTING AND CONTROLLERSHIP 3 cr
Managerial requirements and uses of accounting information, flexible budgeting, capital budgeting and break-even analysis. Analysis of cost-profit-volume relationships, direct costing, historical costs, current costs and price level adjustments. Includes application of regression analysis, linear programming, discounted cash flow techniques, PERT, and EOQ.
Prereq: 210-726 and 230-703.

210-756 CORPORATE AND SPECIAL ENTITIES TAXATION 3 cr
An in-depth study of (1) corporate taxation, (2) partnership and subchapter S taxation, and (3) estate and gift taxation. Compliance and tax planning are both emphasized. Fundamentals of tax research are explored. Prereq: 210-651.

210-761 ACCOUNTING AND MANAGEMENT INFORMATION SYSTEMS 3 cr
A study of the theory and principles underlying the design and implementation of accounting and management information systems; consideration of the integration and impact of the computer on the total information system.
Prereq: 250-705 and 210-543.

210-785 ADVANCED AUDITING 3 cr
An extensive study of audit programs, standards, responsibilities and controls. A review of AICPA releases and publications. Consideration of the impact of the computer and the use of statistical sampling techniques on auditing procedures and practice.
Prereq: 210-761 and 210-543.

210-781 ADVANCED ACCOUNTING THEORY I 3 cr
A study of accounting theory at the advanced level. An in-depth study of accounting principles and standards with particular reference to established theory.
Prereq: 210-543 or consent of instructor.

210-789 READINGS AND RESEARCH IN ACCOUNTING 1-3 cr
Study of selected contemporary areas in accounting through readings in current research and literature.
Prereq: Consent of Instructor.

210-790 WORKSHOP 1-8 cr

BUSINESS EDUCATION AND OFFICE ADMINISTRATION (220)

220-581 MERCHANDISE MANAGEMENT 3 cr
Instruction concerning business functions involved in bringing goods to the retail point of sale and adjusting and merchandising stock so the retail businesses can satisfy customer demand. The course explores in depth the issues, basic concepts, problems and techniques involved in effective retail merchandising management.

220-562 VISUAL MERCHANDISING 2 cr
A specialized course dealing with application of principles of visual display for retail merchandise. Designed to familiarize students with aspects of visual merchandising from window and interior display standpoint. Intended for students who plan to teach appropriate business courses or to work in retailing.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>220-563</td>
<td>RETAIL SALES AND DISTRIBUTION</td>
<td>3 cr</td>
<td>The various methods of retail selling and distribution of products and services are covered with emphasis on the technical and psychological aspects of department store as well as small retail store distribution.</td>
</tr>
<tr>
<td>220-645</td>
<td>RECORDS MANAGEMENT</td>
<td>3 cr</td>
<td>The development of the principles of records administration including creation, use, maintenance and destruction. A discussion of storage facilities, records classification, forms and reports control, protection of vital records and micro-image systems.</td>
</tr>
<tr>
<td>220-647</td>
<td>DATA PROCESSING FOR BUSINESS TEACHERS</td>
<td>3 cr</td>
<td>A study of the concepts, procedures, and hardware used in business in a systems approach to data processing. An introduction to program development with BASIC programming through microcomputer and mainframe experience. An understanding of how data processing can be integrated throughout the business education curriculum.</td>
</tr>
<tr>
<td>220-660</td>
<td>PRINCIPLES OF VOCATIONAL EDUCATION</td>
<td>2 cr</td>
<td>History and development of vocational education both in the United States and Wisconsin are explored. The administrative structure of vocational education at the local, state, and national levels is outlined. Vocational program areas are discussed with emphasis given to issues, trends, and problems in vocational education. Meets the Department of Public Instruction's course requirement for vocational certification and fulfills one of the certification requirements of the Wisconsin Board of Vocational, Technical and Adult Education.</td>
</tr>
<tr>
<td>220-661</td>
<td>ORGANIZATION AND ADMINISTRATION OF VOCATIONAL PROGRAMS</td>
<td>3 cr</td>
<td>Study of vocational occupational preparation programs which utilize the project/simulation method or cooperative method of instruction. Includes the knowledge and procedures necessary to implement the quality components of an occupational program. Current issues facing vocational education will be discussed. The cooperative method, procedures, and techniques are stressed. Meets the Department of Public Instruction's course requirement for vocational certification. Prereq: 220-460 or 220-660 or equivalent.</td>
</tr>
<tr>
<td>220-662</td>
<td>COORDINATION TECHNIQUES</td>
<td>1 cr</td>
<td>This course covers techniques of how a vocational education teacher can successfully coordinate a vocational program using the cooperative method. Students will have the opportunity to demonstrate their skills in coordination techniques through field experience and role playing. Specific topical areas covered are: how to locate job training sites, how to convince the employer to participate in the program, and how to articulate the classroom curriculum with the part-time job experience. Prereq: 220-460 or 220-660 or equivalent.</td>
</tr>
<tr>
<td>220-690</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
<td></td>
</tr>
<tr>
<td>220-698</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
<td></td>
</tr>
<tr>
<td>220-701</td>
<td>CONSUMERS IN CONTEMPORARY SOCIETY</td>
<td>1-3 cr</td>
<td>Study for managing personal resources; emphasis on goals, financial analysis, decision making related to acquiring goods, services, credit; protections through health, life, property and social insurance; enhancing financial position through savings, stocks, bonds, mutual funds, tax shelters; utilized microcomputer and compound interest tables in the decision process. Not to be enrolled in by those in the business education emphasis.</td>
</tr>
<tr>
<td>220-738</td>
<td>SEMINAR IN BUSINESS COMMUNICATION</td>
<td>3 cr</td>
<td>A course consisting of the study of levels of language, organizational techniques, the development of ideas, and clarity of expression. Frequent writing exercises and extensive analyses of actual business communication are a major part of this course. The culmination of the course is the development of an article written for publication.</td>
</tr>
<tr>
<td>220-751</td>
<td>IMPROVEMENT OF INSTRUCTION IN SKILL SUBJECTS</td>
<td>3 cr</td>
<td>A study of current trends in the teaching of skill subjects at the secondary and post-secondary levels. Current literature and research are utilized in discussing curriculum, objectives, instructional materials, equipment and methodology.</td>
</tr>
<tr>
<td>220-752</td>
<td>IMPROVEMENT OF INSTRUCTION IN ACCOUNTING AND BASIC BUSINESS EDUCATION</td>
<td>3 cr</td>
<td>Study of the teaching-learning system for accounting and courses involved with education about business as related to learning domains, objectives, teaching techniques, new materials, review and application of research, present status through current literature, incorporating economic education into subjects, and utilizing microcomputers as a tool for learning.</td>
</tr>
<tr>
<td>220-754</td>
<td>IMPROVEMENT OF INSTRUCTION IN BUSINESS COMMUNICATION</td>
<td>3 cr</td>
<td>A course designed to provide help in developing a business communication course and course materials. Innovative approaches to the teaching of business communication will be explored and creative teaching materials will be developed.</td>
</tr>
<tr>
<td>220-755</td>
<td>IMPROVEMENT OF INSTRUCTION IN INTEGRATED BUSINESS SYSTEMS</td>
<td>3 cr</td>
<td>An update on current, new and emerging innovations, practices, and procedures in teaching integrated business systems. This course is designed to assist the secondary and post-secondary teacher in understanding the latest in integrated business systems as well as current practices in teaching office procedures, business telecommunications and business data processing. Prereq: 220-447/647, equivalent or consent of instructor.</td>
</tr>
</tbody>
</table>
IMPROVEMENT OF INSTRUCTION IN MARKETING AND DISTRIBUTIVE EDUCATION 2 cr
A study of the issues, trends, and problems that are unique to marketing and distributive education. Included as topics of study in the course would be curriculum development and updates on the three major support methods that are used with the related in-class instruction. Additional topics will focus on current or changing business practices in marketing occupations that could have a direct impact on the marketing and distributive education curriculum.

TRENDS IN BUSINESS TEACHING—SECRETARIAL 2 cr
Designed to improve classroom instruction in the office occupations area through an evaluation of research and current literature.

CURRENT PROBLEMS IN BUSINESS EDUCATION 1-3 cr
A study of the problems currently confronting the supervisor, teacher, and student of business education on both secondary and post-secondary level. Includes a study of curriculum development and objectives of business education.

ADMINISTRATION AND SUPERVISION OF BUSINESS EDUCATION 3 cr
Administration and supervisory problems of business education programs in secondary and post-secondary schools. Topics include determining goals and objectives; building strategies and curriculum to reach the goals and objectives; evaluation systems, and leadership skills in building team consensus and motivation.

OCCUPATIONAL INFORMATION AND VOCATIONAL GUIDANCE 3 cr
Study of guidance and career selection procedures particularly appropriate for use with students in secondary and post-secondary vocational education programs; teaching occupational information, career exploration, interviewing techniques, employment and training opportunities for the new employee and those retraining; networking with businesses, State agencies, career counselors for keeping current.

OFFICE COMMUNICATIONS, SYSTEMS, AND PROCEDURES 3 cr
The modern office as the center of communications for the business enterprise. Exploration of worker competencies necessary for employment in the office of today. Designed for business teachers in secondary and post-secondary schools who are concerned with preparing students for office occupations.

OFFICE AUTOMATION TECHNOLOGY 3 cr
An overview of office systems—technology, people, and procedures—with a special focus on technologies. This course is designed to assist the student in understanding the major technologies involved in an office system with on-site business studies of office systems. The emphasis is helping the student choose the correct technology to solve problems.

HUMAN FACTORS IN OFFICE AUTOMATION 3 cr
The study of how automated technology affects the worker. Specific emphasis will be on incorporating human factors into office automation by considering changing social, workplace, and communication patterns; e.g., electronic offices, telecommuting, ergonomic office design.
Prereq: 220-772.

BUSINESS TELECOMMUNICATIONS 3 cr
The business analyses of the multi-faceted regulatory issues, economic factors, management practices, and technological forces underpinning the telecommunications and information systems industry. The course is equally concerned with providing the student with the tools necessary to produce a system that will facilitate continued study and applications of telecommunications after completion of the course.

SEMINAR IN OFFICE MANAGEMENT 3 cr
The study of advanced concepts and issues relative to office systems management. Specific emphasis will be on the application of various management styles, delegation of authority, negotiation techniques, and conflict resolution.
Prereq: 220-772 and 220-773.

OFFICE SYSTEMS: CASE STUDIES 3 cr
A final course for office systems integrating knowledge in areas such as human factors in technology, telecommunications, office automation, reprographics, and word and data processing to plan, design, and implement office systems.

WORKSHOP 1-3 cr

OCCUPATIONAL EXPERIENCE 1-3 cr
Designed to be undertaken by qualified business teachers and prospective teachers through participation in a coordinated work-study program in certain business offices of retail establishments. This course correlates classroom training and experience with office or distributive experience and standards.
Prereq: Advance approval of instructor.

SPECIAL STUDIES 1-6 cr

INDIVIDUAL STUDIES 1-3 cr

THESIS RESEARCH 1-3 cr
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prereq.</th>
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</thead>
<tbody>
<tr>
<td>230-545</td>
<td>BUSINESS STATISTICS II</td>
<td>3</td>
<td>Development of probability theory and distributions, frequency and sampling distributions, inferential statistics including estimation, hypothesis testing and Bayesian techniques, decision theory under uncertainty, multiple correlation and regression, time series analysis, analysis of variance, and statistical use of computers. Applications oriented to business and economics. Prereq: 230-245.</td>
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</tr>
<tr>
<td>230-611</td>
<td>INTERMEDIATE MICROECONOMIC ANALYSIS</td>
<td>3</td>
<td>Price and modern microeconomic theory, pricing of products and factors of production under different market structures; modern approaches to theories of consumption and production: general equilibrium theory. Prereq: 230-212.</td>
<td></td>
</tr>
<tr>
<td>230-612</td>
<td>INTERMEDIATE MACROECONOMIC ANALYSIS</td>
<td>3</td>
<td>Income and modern macroeconomic theory; general aggregative systems; national income determination theory; composition and measurement of the national income; analysis of income generation; government policy. Prereq: 230-212.</td>
<td></td>
</tr>
<tr>
<td>230-630</td>
<td>URBAN ECONOMICS</td>
<td>3</td>
<td>Focuses on the Important aspects of urban economics: the theory of housing, location, property values and race, slums and urban renewal, public policy and the urban environment. Practical aspects of proposed solutions. Prereq: 230-211.</td>
<td></td>
</tr>
<tr>
<td>230-641</td>
<td>THE ECONOMICS OF INDUSTRIAL</td>
<td>3</td>
<td>Application of economic theory and analysis to case studies in industry in terms of market structure, market conduct, and industry performance. Extensive treatment of the related problems of establishing criteria, gathering and evaluating empirical evidence, and formulating and implementing various public policies concerned with industrial organization and market behavior. Prereq: 230-212 or consent of Instructor.</td>
<td></td>
</tr>
<tr>
<td>230-650</td>
<td>COMPARATIVE ECONOMIC SYSTEMS</td>
<td>3</td>
<td>A study of the major types of economic organizations: Capitalistic, socialist, communist; study of several real world economies with special emphasis on Soviet-type economies. Prereq: 230-212.</td>
<td></td>
</tr>
<tr>
<td>230-690</td>
<td>WORKSHOP</td>
<td>1-3</td>
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<tr>
<td>230-896</td>
<td>SPECIAL STUDIES</td>
<td>1-3</td>
<td></td>
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</tr>
<tr>
<td>230-703</td>
<td>STATISTICS FOUNDATIONS</td>
<td>3</td>
<td>Introduction to descriptive statistics and basic statistical methods as applied to scientific problem solving and decision making. Topics covered include: Descriptive statistics, elementary probability theory, theoretical distributions, sampling distributions, estimation, tests of hypothesis, simple linear regression and correlation analysis, and index numbers.</td>
<td></td>
</tr>
<tr>
<td>230-734</td>
<td>ECONOMIC CONCEPTS FOR TEACHERS (4-8)</td>
<td>3</td>
<td>This course is designed to introduce teachers to selected economic concepts and principles deemed fundamental to economic understanding, and to provide for the development of teaching related materials which will permit teachers to bring their newly acquired economic understanding to the student. Special attention will be given to the use of video and microcomputer equipment.</td>
<td></td>
</tr>
<tr>
<td>230-737</td>
<td>MANAGERIAL ECONOMICS</td>
<td>3</td>
<td>Applications of microeconomic theory to problems of formulating managerial decisions. Emphasis on economics as a science that facilitates decision making. Topics considered include optimization techniques, risk analysis and estimation of demand and costs of production, market structures and pricing practice, and antitrust economics. Integrates theory and practice. Prereq: 230-703, 230-704, and 260-702.</td>
<td></td>
</tr>
</tbody>
</table>
230-758 ADVANCED INTERNATIONAL ECONOMICS  3 cr
A study of international trade and finance issues; multinational enterprises, international investments, currency problems, balance of payments issues. Analyzes the structure and scope of world trade and international financial markets in developed and developing countries. Prereq: 230-704.

230-781 BUSINESS AND ECONOMIC FORECASTING  3 cr
Techniques for operational business forecasting with emphasis on time-series methods. Topics covered include single and multiple regression models; trend analysis; smoothing techniques, decomposition methods; Box-Jenkins time series methods; evaluation of forecasts; and the integration of forecasting in the decision-making process. Prereq: 230-703, 230-704.

230-767 ADVANCED MANAGERIAL ECONOMICS  3 cr

230-789 READINGS AND RESEARCH IN ECONOMICS  3 cr
Directed readings in current research and literature selected to apply to a contemporary economic field, problem or issue. Prereq: Graduate standing and consent of Instructor.

230-790 WORKSHOP  1-6 cr

230-798 INDIVIDUAL STUDIES  1-3 cr

230-799 THESIS RESEARCH  1-6 cr
Prereq: Graduate standing and 28 credits in undergraduate and graduate economics courses. Some of these may be taken concurrently with approval of adviser.

FINANCE AND BUSINESS LAW (240)

240-620 BANK ADMINISTRATION  3 cr
Commercial banking, principles and practices, comprehensively treated with emphasis on operations and administration, bank services, credit analysis, loan and investment policies, profit planning and control. This course cannot be used to satisfy the MBA degree requirement. Prereq: 240-344.

240-642 ESTATES AND TRUSTS  3 cr
A study of the law relating to real and personal property, wills, estates, trusts and the responsibility of fiduciaries in handling other people's assets. Prereq: 240-341 or consent of Instructor.

240-646 INSURANCE  3 cr
Principles of risk and insurance and their applications to business management and personal affairs. Analysis of concepts and methods of handling risks; insurance contracts and contracts; survey of policies for fire insurance, business interruption, liability, automobile, life and health. Prereq: 240-344 or consent of Instructor.

240-656 SECURITY ANALYSIS  3 cr
A detailed examination of the various classes of securities available for investors, and the development of techniques used to reach dependable conclusions as to the safety and attractiveness of a given security at the current market price or at some assumed price. Prereq: 240-345.

240-660 ADVANCED PROPERTY AND CASUALTY INSURANCE  3 cr
Consideration of advanced topics in property and casualty insurance. Among those topics covered are direct and indirect property coverages, inland marine insurance, liability coverages, including its legal foundations, workmen's compensation, the general liability contract, crime coverages, surety and fidelity bonding and insurance regulations. Prereq: 240-646 or consent of Instructor.

240-664 ADVANCED LIFE AND HEALTH INSURANCE AND PENSIONS  3 cr
Consideration of advanced topics in life and health insurance. Among those topics covered are principles underlying life insurance, individual life insurance contracts, business uses of life insurance, fixed and variable annuities, individual health coverages, group insurance principles and uses, and pensions. Prereq: 240-446 or consent of Instructor.

240-690 WORKSHOP  1-3 cr

240-696 SPECIAL STUDIES  1-3 cr

240-716 FINANCIAL MANAGEMENT  3 cr
Consideration of the finance function as it relates to other organizational roles, the use of capital budgeting techniques, other quantitative methods, and model building in decision making. Prereq: Graduate standing, 240-344, or 210-701. Not open to those who have an undergraduate finance degree.

240-721 THE LEGAL ENVIRONMENT OF BUSINESS  3 cr
Macro Law (the nature, formation, and application of law in general) stressed in the environmental approach. The course includes the study of legislation relating to consumer protection, product liability, labor law, securities regulation, and antitrust legislation.
<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Credits</th>
<th>Prerequisites</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>240-731</td>
<td>ADVANCED TRUSTS AND ESTATES</td>
<td>3 cr</td>
<td>Prereq: 240-721 or 240-341</td>
<td>This course will involve an advanced, in-depth, study of the law which relates to the field of probate, including the legal responsibilities of trustees, guardians, personal representatives, conservators and other fiduciaries. Credit for Estates and Trusts: 240-442/240-642 and 240-731 will not be given.</td>
</tr>
<tr>
<td>240-739</td>
<td>FINANCIAL PLANNING PROCESS</td>
<td>3 cr</td>
<td>Prereq: 240-718</td>
<td>This course explores the quantitative and qualitative aspects of the Personal Financial Planning process. It includes study of the following areas: determining financial objectives, formulating investment objectives, tax planning, insurance planning, retirement planning and estate planning.</td>
</tr>
<tr>
<td>240-750</td>
<td>REAL ESTATE FINANCE AND INVESTMENT</td>
<td>3 cr</td>
<td>Prereq: 240-718</td>
<td>Consideration of the institutional environment affecting the financing and ownership of real estate. Detailed evaluation of both the nature of and the risks associated with lender and investor yields from real estate investment.</td>
</tr>
<tr>
<td>240-755</td>
<td>MULTINATIONAL BUSINESS FINANCE</td>
<td>3 cr</td>
<td>Prereq: 240-344/240-718 or equivalent</td>
<td>An advanced course of international financial principles covering major macroeconomic factors affecting international corporate decisions, foreign exchange transactions, hedging strategies, international capital structure decisions, capital budgeting, international financial markets and taxation.</td>
</tr>
<tr>
<td>240-780</td>
<td>FINANCIAL MARKETS</td>
<td>3 cr</td>
<td>Prereq: 240-344 and 240-345 or 240-718</td>
<td>Structure and operation of the markets for corporate debt and equity securities, municipal obligations and mortgages. Detailed examination of stock markets and their use by investors.</td>
</tr>
<tr>
<td>240-770</td>
<td>CAPITAL BUDGETING</td>
<td>3 cr</td>
<td>Prereq: 240-718</td>
<td>Financial planning for working capital management and long range investment projects. Emphasis on capital budgeting problem solving. Readings on capital budgeting and related topics; cost of capital structure, and dividend policy.</td>
</tr>
<tr>
<td>240-780</td>
<td>PORTFOLIO THEORY AND PRACTICE</td>
<td>3 cr</td>
<td>Prereq: 240-718 and 240-731</td>
<td>Formulation of objectives and the development of portfolios to meet these objectives for individuals and institutions. Special attention will be focused on statistical and analytical techniques for portfolio selection and management.</td>
</tr>
<tr>
<td>240-789</td>
<td>READINGS AND RESEARCH IN FINANCE</td>
<td>3 cr</td>
<td>Prereq: 240-731</td>
<td>Selected readings in current periodicals and publications chosen to deal with contemporary problems and issues in investments, banking institutions and financial management.</td>
</tr>
<tr>
<td>240-790</td>
<td>WORKSHOP</td>
<td>1-6 cr</td>
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</tr>
<tr>
<td>240-798</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
<td></td>
<td>A student may satisfy up to 3 credits of the 9 credit emphasis by pursuing this course with one or more members of the graduate faculty. A copy of the proposal must be on file in the chairman's office prior to registration.</td>
</tr>
<tr>
<td>240-799</td>
<td>THESIS RESEARCH</td>
<td>1-6 cr</td>
<td>Prereq: Graduate standing and 26 credits in undergraduate and graduate economics courses. Some of these may be taken concurrently with approval of adviser.</td>
<td></td>
</tr>
<tr>
<td>250-551</td>
<td>PRODUCTIVITY ANALYSIS</td>
<td>3 cr</td>
<td></td>
<td>Deals with key functions of Work Simplification and Work Measurement in implementing cost reduction. Work Simplification training programs have proven especially successful in a wide variety of companies. Work Measurement often establishes the required time for an operation. Standard Data and Methods Time Measurement are additional areas studied.</td>
</tr>
<tr>
<td>250-896</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
<td>Prereq: Consent of Instructor</td>
<td>A limit of three credits can be applied toward a major or six credits toward degree.</td>
</tr>
<tr>
<td>250-705</td>
<td>INFORMATION SYSTEM FOUNDATIONS</td>
<td>3 cr</td>
<td></td>
<td>An introductory course intended to provide a basic knowledge of Information systems and computers. Includes the study of Information system concepts, the use of Information systems for management decision-making, the impact of Information systems on management, user application development, hands-on experience, elementary programming, and productivity packages.</td>
</tr>
<tr>
<td>250-719</td>
<td>OPERATIONS MANAGEMENT</td>
<td>3 cr</td>
<td>Prereq: 250-702, 230-703, and 250-705</td>
<td>A survey course focusing on the performance of managerial activities entailed in selecting, designing, operating, controlling, and updating productive systems. This life cycle approach will include treatment of non-manufacturing activities, and will draw heavily upon latest developments in the field.</td>
</tr>
<tr>
<td>250-720</td>
<td>ORGANIZATION THEORY AND POLICY</td>
<td>3 cr</td>
<td></td>
<td>An analysis of organization theory and research. The history of organization theory and the economic, political and social influences on its development. Major theories in scientific management, classical administrative organization, neoclassical management theory and modern organization theory, and policy formation are covered.</td>
</tr>
</tbody>
</table>
250-734 INTRODUCTION TO COMPUTER BASED INFORMATION SYSTEMS 3 cr
A course applicable to all MBA students that examines the role and nature of Computer Based Information Systems (CBIS) in organizations and investigates the effects of these systems on managerial decision making. Emphasis is placed on the analysis of business environment, planning/organizing/controlling CBIS effort, and designing/implementing in a fourth generation language. Prereq: 250-706 or its equivalent or consent of instructor.

250-741 MANAGERIAL AND ORGANIZATIONAL BEHAVIOR 3 cr
Case analysis of human problems in the business organization. Application of findings of behavioral science research to organizational problems. Development and leadership skills. Prereq: 250-720 and 9 credits.

250-742 DECISION SUPPORT SYSTEMS 3 cr
A study of computer information systems which assist managers in their problem solving and decision-making responsibilities. Emphasis is on the specification and design of such systems including user interfaces, modeling, and data analysis and design. Students will learn to use a DSS/fourth generation modeling language. Applicable to all MBA students. Prereq: 250-734 or its equivalent.

250-743 DATA BASE MANAGEMENT 3 cr
An introduction to data design and the management of data as a corporate resource. An in-depth study of the relational database model with emphasis on loading, modifying and querying the database using a host language like SQL. Prereq: 250-734.

250-751 MANAGEMENT OF HUMAN RESOURCES I 3 cr
An examination of the organization and administration of the personnel function in management. It is concerned with the employment, training, safety and health, employees services, and employee relations functions of personnel administration. Attention is focused on a limited number of topics drawn from these areas so more crucial concepts and methods involved may be dealt with in depth. Prereq: 250-751.

250-752 MANAGEMENT OF HUMAN RESOURCES II 3 cr
An examination of compensation programs in profit/nonprofit organizations. It is concerned with a detailed study of job structures, job evaluation, performance appraisal, wage surveys, basic systems/plans of compensation, and fringe benefits. Attention is focused on a limited number of topics from these areas so more crucial concepts/methods may be dealt with in depth. Prereq: 250-751.

250-754 EXPERT SYSTEMS IN BUSINESS 3 cr
An introduction to the application of expert systems to the solution of business problems. The student learns to select business problems which can be solved through the use of expert systems. The student learns to structure expert systems to solve appropriate business problems. Prereq: 250-742 and 250-743.

250-758 CONFLICT RESOLUTION IN LABOR RELATIONS 3 cr
Primary concern is with contract negotiation and administration. Emphasis is on understanding the forces affecting the decisions of the parties to a labor contract. A dynamic approach is taken to examine difficulties that arise in attempting to administer a collectively established relationship. Study of conflict resolution including mediation and arbitration.

250-759 BUSINESS AND SOCIETY 3 cr
Analyzes (1) a broad spectrum of social, political, ethical, and legal frameworks within which firms must function, and (2) social trends and their underlying causes as they affect businesses. Prereq: 250-720 or 240-721.

250-761 OPERATIONS PLANNING AND CONTROL 3 cr
A case-study course focusing on major strategic operating decisions faced by production vice-presidents and their staffs. These decisions include production capacity, type of production system, vertical integration and timing of change. The requirement for operational performance which originates in the corporate planning process and the task of profit planning in various industries is considered via case studies of real world business situations. A research paper and presentation covering in depth an industry of interest to the student are required. Text and cases are used. Prereq: 250-719.

250-762 INVENTORY SYSTEMS 3 cr
A quantitative course providing a thorough treatment of the many common and most useful inventory systems and their impact on materials management. Systems covered will include purchase/production order quantity systems, fixed order size and interval systems under risk and uncertainty, and single and multiproduct stochastic models. Prereq: 250-719 and 260-731.

250-768 MANUFACTURING POLICY 3 cr
A course focusing on the strategic implications of major manufacturing decisions facing the top manager, such as the manufacturing vice-president. Different industries are explored relative to their evolving technologies, critical processes, cost structures, and competitive conditions, including global competition. Prereq: 250-719.
<table>
<thead>
<tr>
<th>Course</th>
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<th>Description</th>
<th>Prerequisites</th>
</tr>
</thead>
</table>
| 250-769      | 3 cr    | MANUFACTURING SEMINAR  
A quantitative course focusing on techniques that are primarily unique to the production/manufacturing area. Topics may include facility layout, line balancing, scheduling, sequencing, reliability, quality control, and others of use to the functional specialist in systems producing goods or services. A research paper and seminar presentation covering a topic of interest will be used. 
Prereq: 250-719. |
| 250-770      | 3 cr    | ORGANIZATION DESIGN  
A course that examines organizational analysis implications and develops rationale for management practice, effective organizational structures through analysis of relationships of organizational variables, and firm-environment matches. Provides analysis of the major overall considerations relevant to the effective design of organizations. 
Prereq: 250-720 or equivalent. |
| 250-771      | 3 cr    | STRATEGIC MANAGEMENT & PLANNING  
The course deals with practical methods and applications based upon sound theory, research, and practice of strategic management and planning, and management control and operational control systems. Comparative analysis of emerging strategic management frameworks will be examined with implications for management practice. 
Prereq: 250-720 or equivalent. |
| 250-777      | 3 cr    | INTERNATIONAL MANAGEMENT  
The course deals with concepts, problems, and research in the managerial aspects of international business. 
Prereq: 250-720 or equivalent. |
| 250-784      | 3 cr    | SIMULATION FOR MANAGERIAL DECISION MAKING  
A quantitative course designed to familiarize the students with the use of computer simulation. Emphasis throughout is on the use of simulation as an aid to managerial decision making. Students are taught to focus simulation studies on tractable questions, to draw conclusions from simulation results, and to bring these conclusions into the managerial context. Examples of applications in manufacturing and service industries are studied throughout the semester. Students write short simulation programs using a specialized discrete event simulation computer language, and analyze simulation generated data using statistical software. 
Prereq: 250-709 or equivalent, and 250-211 or 250-705 or equivalent. |
| 250-788      | 3 cr    | BUSINESS POLICY AND ENVIRONMENT  
Study of the legal, political, social, technological, and economic environment in which business operates. The course integrates this environmental study with development of organization policy concerning planning and administration of the functional activities of the business. A coverage of corporate social responsibility and business ethics is also included in this course. 
Prereq: Last semester of program. |
| 250-789      | 3 cr    | READINGS AND RESEARCH IN MANAGEMENT  
Study of a selected area in management through readings and/or empirical research. 
Prereq: Permission of instructor and department chairperson. |
| 250-790      | 1-6 cr  | WORKSHOP  
| 250-798      | 1-3 cr  | INDIVIDUAL STUDIES  
Student and adviser decide the study, with the consent of the professor in charge of the study and the approval of the College Graduate Studies Committee. Consult the Associate Dean's Office for further information/limitations. |
| 250-799      | 1-6 cr  | THESIS RESEARCH  
Requires advance approval of the MBA Program Director. |

MARKETING (260)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
<th>Prerequisites</th>
</tr>
</thead>
</table>
| 260-561      | 3 cr    | INTERNATIONAL MARKETING  
A survey of the structure, techniques, problems and general environment of marketing abroad. Subjects include organization, promotion, finance, legal aspects and operation. 
Prereq: 260-311. |
| 260-620      | 3 cr    | CONSUMER BEHAVIOR  
Survey of social science theories pertinent to information processing, human behavior, and social interaction. Emphasis is placed on using this information to develop marketing strategies. 
Prereq: 260-311. |
| 260-630      | 3 cr    | PURCHASING AND MATERIALS MANAGEMENT  
An integrated approach to the problems of inventory determination, purchasing, incoming traffic and industrial marketing from the viewpoint of the manager of materials. Cases studied. 
Prereq: 260-311. |
| 260-842      | 3 cr    | PHYSICAL DISTRIBUTION SYSTEMS ANALYSIS  
Analysis of the problems encountered in the physical movement of goods from the end of production to the consumer. Surveyed in this course are various techniques and methods for analyzing spatial arrangements of markets, plant and warehouse location, inventory systems, selection of carrier alternatives and physical movement channels. 
Prereq: 260-311 and 230-245. |
| 260-696      | 1-3 cr  | SPECIAL STUDIES  
| 260-702      | 3 cr    | MATHEMATICS FOUNDATIONS  
Development of analytical concepts of mathematics needed for business applications. The course is designed to help students improve their understanding of quantitative and statistical applications in business and related areas. |
MARKETING
3 cr
Analysis of the institutional, behavioral, competitive, legal and intra-firm aspects of the marketing function in business and other organizations.
Prereq: Graduate standing and Microeconomics.

ADVANCED STATISTICAL METHODS
3 cr
Applications of advanced statistical methods to managerial problems of prediction, inference, parametric and nonparametric, and decision making under uncertainty. Topics emphasized are multiple regression and time series.
Prereq: Graduate standing and demonstrated proficiency in mathematics and statistics or 260-702 and 230-703, or 760-143, 760-243 and 230-245.

OPERATIONS RESEARCH
3 cr
Application of scientific problem solving techniques to the business decision process. The model-building process includes linear programming and its applications, both deterministic and stochastic models such as network models, queuing theory, and simulation.
Prereq: Graduate standing and demonstrated proficiency in mathematics and statistics or 260-702 and 230-703 or 760-143, 760-243 and 230-245.

SEMINAR IN METHODOLOGY OF BUSINESS RESEARCH
3 cr
Designed to acquaint graduate students with the research process, its tools and techniques, as well as the methods which form a basis for business planning, decision making and problem solving.
Prereq: 260-731 or consent of instructor.

APPLIED MULTIVARIATE DATA ANALYSIS
3 cr
A study of selected multivariate statistical techniques and their applications in the analysis of business and marketing data.

BUYER BEHAVIOR
3 cr
The study and explanation of the behavior of consumers, research methods and findings from the behavioral sciences.
Prereq: 260-716 or equivalent.

SEMINAR IN MARKETING THEORY
3 cr
Marketing theory is probed and analyzed in terms of its historical development, foot and the current investigation for more systematic and rigorous conceptions of the marketing process.
Prereq: 260-716 or equivalent.

INTERNATIONAL BUSINESS (MARKETING)
3 cr
Fundamental aspects of international business will be studied. Emphasis is placed on decision making in an international setting and appraisal of market opportunities world-wide. Cases will be used to illustrate operational problems of multinational organizations as well as international intermediaries.
Prereq: 260-716 or equivalent.

SALES PLANNING AND MARKET ANALYSIS
3 cr
Focus is directed toward the construction of an operational sales model and determination of market potential.
Prereq: 230-761 or 230-736 or 260-731 or 260-716.

PRODUCT AND PRICE MANAGEMENT
3 cr
An in-depth examination of the theoretical framework and empirical findings as they relate to product and pricing decisions. The marketing tasks of new product development and old product management will be examined. Current methods of setting prices will also be discussed.
Prereq: 260-716 or equivalent, 230-737 or consent of instructor.

CORPORATE MARKETING PLANNING
3 cr
Analysis of the planning process in the marketing oriented enterprise culminating with the development of a marketing plan based on a current business problem. The supportive nature of staff functions is analyzed from the viewpoint of its contribution to total marketing planning and strategy.
Prereq: 260-716 or equivalent.

SEMINAR IN CURRENT MARKETING TOPICS
3 cr
Intensive and critical examination focused on a specific substantive marketing problem area. Topics will vary.
Prereq: 260-716 or equivalent.

READINGS AND RESEARCH IN MARKETING
3 cr
Study of a selected area in marketing through readings and/or empirical research. Areas of study will be selected by the student in consultation with an adviser.
Prereq: Consent of Instructor.

WORKSHOP
1-6 cr

INDIVIDUAL STUDIES
1-3 cr

THESIS RESEARCH
1-3 cr

SCHOOL BUSINESS MANAGEMENT (290)

Courses marked by an asterisk (*) are designed specifically for School Business Management majors and will not apply toward the M.S.T., M.S.-Accounting, or the M.B.A. degrees except by special permission of the major or emphasis department.

SCHOOL FINANCE AND ACCOUNTING*
3 cr
For administrators and other educators who desire to learn the principles and concepts of school finance, of school business and fiscal affairs, of school budgeting and of school accounting practices and procedures. Restricted to students admitted to School Business Management degree program or with consent of program coordinator.
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<th>Course Code</th>
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<tr>
<td>290-771</td>
<td>SCHOOL BUSINESS MANAGEMENT TECHNIQUES*</td>
<td>3 cr</td>
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<tr>
<td>290-772</td>
<td>LEGAL ASPECTS OF EDUCATION</td>
<td>3 cr</td>
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<tr>
<td>290-773</td>
<td>SCHOOL PLANT PLANNING*</td>
<td>3 cr</td>
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<tr>
<td>290-775</td>
<td>ADMINISTRATION AND ORGANIZATION OF THE PUBLIC SCHOOLS</td>
<td>3 cr</td>
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<tr>
<td>290-777</td>
<td>SCHOOL AUXILIARY SERVICES MANAGEMENT</td>
<td>3 cr</td>
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<td>290-778</td>
<td>INTERNSHIP IN SCHOOL BUSINESS MANAGEMENT</td>
<td>1-6 cr</td>
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<td>290-782</td>
<td>COLLECTIVE NEGOTIATION IN EDUCATION</td>
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<tr>
<td>290-786</td>
<td>THE LAW AND ATHLETIC ADMINISTRATION</td>
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<td>290-793</td>
<td>WORKSHOP</td>
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<td>290-796</td>
<td>INDIVIDUAL STUDIES</td>
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<td>290-799</td>
<td>THESIS RESEARCH</td>
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**COLEGE OF EDUCATION**

**COACHING (411, 413, 419)**

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<td>ORGANIZATION &amp; ADMINISTRATION OF INTERSCHOLASTIC ATHLETICS</td>
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<td>411-861</td>
<td>PREVENTION AND CARE OF ATHLETIC INJURIES</td>
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<td>411-864</td>
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ADVANCED ATHLETIC TRAINING  4 cr 490-718
This course is designed for student seeking professional preparation in the areas of Athletic Training, Physical Therapy, and associated medical and/or allied health fields. This course fulfills the NATA mandate for advanced study in Athletic Training education. This course will deal with the pathophysiology of sports-related injuries, manual muscle testing and joint evaluation techniques, the role of physical fitness assessment, conditioning, and testing protocols, and the indications and contraindications of therapeutic modality use. Also considered will be the nutritional aspects of sports activities, the effects of alcohol/drugs on athletic performance, and injury risks to special athletic groups.
Prereq: 411-661 and 442-271.

THE LAW AND ATHLETIC ADMINISTRATION  2 cr 290-798
The course is designed to examine case law, state and federal laws, state and federal regulations and association regulations pertaining to the administration of a school sports program.

WORKSHOP  3 cr 490-720
SPECIAL STUDIES  1-4 cr 413-896
WORKSHOP  1-4 cr 413-790
INDIVIDUAL STUDIES  1-3 cr 413-798

COUNSELOR EDUCATION (490,499)

INTRODUCTION TO COUNSELING  3 cr 490-650
This is a survey course intended to introduce the student to the field of counseling and guidance. An overview of the purposes, procedures, and expected outcomes of counseling and guidance programs, the counselor's role and relationship to other functionaries will be dealt with.

COUNSELING WOMEN AND GIRLS  3 cr 490-677
Practicing and graduate counselors and undergraduates who have had experience in working with women or counseling will analyze traditional and current theories and practices of counseling women. Alternative programs and strategies will be developed and practiced.
Prereq: 840-486/586 or 860-492 or 490-718 or consent of instructor.

WORKSHOP  1-3 cr 490-690
SPECIAL STUDIES  1-3 cr 490-696

PRINCIPLES OF COUNSELING  3 cr 490-719
Principles of relationship building, conducting interviews and the counseling process are discussed and practiced in a laboratory setting. Professional issues as they relate to ethics, legal considerations, minority concerns, and the value of professional organizations are explored. Role-playing and videotaping are used to provide feedback and experience.
Prereq: Admission to the counselor education program or consent of instructor.

APPRaisal PROCEDURES IN COUNSELING  3 cr 490-719
Methods of appraising individual differences will be considered. Emphasis will be placed on the utilization of measurement procedures in the counseling setting. Discussions and laboratory experiences will center on the use and interpretation of standardized and nonstandardized measures of appraisal with individuals and groups.
Prereq: 490-718 or consent of instructor; concurrent enrollment permitted.

CAREER DEVELOPMENT AND INFORMATION SERVICES  3 cr 490-721
The course focuses upon the major theories of career development and sources of occupational and educational information. The course will also cover other areas such as developmental career guidance and career education, career-development exploration techniques, approaches to career decision-making processes and the relationship between career choice and lifestyle. Students will be given opportunities to explore and become involved with career information and theories of career development.
Prereq: 490-718 or consent of instructor; concurrent enrollment permitted.

GROUP PROCEDURES IN COUNSELING  3 cr 490-721
A discussion and laboratory course designed to assist students to learn concepts and skills related to working with small growth groups. Group development and group dynamics are investigated through didactic assignments and participation in laboratory group. Consideration is given to the application of group procedures in specific counseling settings.
Prereq: 490-718, and 490-722 or concurrently.

THEORIES OF COUNSELING  3 cr 490-722
Exploration of the prominent theories of counseling. Each participant will develop an understanding of the relationships among philosophy, theory, and practice. The course will examine psychoanalytic, humanistic/ existential, behavioral and cognitive-behavioral approaches, trends and issues in theory and application. Each participant will begin to identify the theoretical approach which will serve as a guideline for their practice of counseling.
Prereq: Successful completion of or concurrent enrollment in 490-718.
490-723 COUNSELING IN ELEMENTARY AND JUNIOR HIGH SCHOOLS 3 or 490-730 CONSULTING SKILLS FOR COUNSELORS 3 or
Counseling services and program for elementary and junior high school students as well as the role of the elementary school counselor are studied. The developmental guidance needs of all children are identified along with the specific guidance needs of particular student populations. Individual and group counseling procedures with children are examined.
Prereq: 490-718.

490-724 CAREER COUNSELING OF ADOLESCENT AND ADULT 3 or
Principles of counseling with adolescents and adults in employment, vocational education and rehabilitation agencies or institutions are considered. Emphasis is placed on current trends, organizational patterns of programs and the personal concerns of clients in these settings. Attention is given to procedures for counseling with persons of varying cultural, social and educational experiences.
Prereq: 490-718 or consent of Instructor.

490-725 COUNSELING IN SECONDARY SCHOOLS 3 or
Counseling services and programs for secondary school students are investigated along with the role of the secondary school counselor. The developmental guidance and counseling needs of all secondary school students as well as the specific needs of particular student populations are identified. Discussions focus on individual and group counseling approaches with adolescents.
Prereq: 490-718 or 490-722.

490-727 PROGRAM DEVELOPMENT, RESEARCH AND EVALUATION FOR SCHOOL COUNSELORS 3 or
The course focuses upon program development, implementation, and management competencies for the school counselor or guidance director. It involves development of program planning skills—formulating objectives and goals, needs assessment, and rationale. Evaluation and research competencies for school counselors will be emphasized.

490-728 CLINICAL STUDIES IN COUNSELING 3 or
Principles and methods concerning study of the individual in terms of human development, learning and adjustment as these relate to counseling functions. Exploration of mental health concerns common to health care agencies. Emphasis will be on critical analysis of the literature and procedures in conducting case studies.
Prereq: 490-718 or consent of Instructor.

490-729 STUDENT SERVICES IN HIGHER EDUCATION 3 or
An introductory course designed to familiarize students with basic student services, historical philosophical foundations and theories of student development. In addition, some attention will be given to campus ecology and special needs of certain student subgroups. Prereq: 490-718 or consent of Instructor.

490-731 INTRODUCTION TO MARRIAGE AND FAMILY COUNSELING 3 or
An introductory course which provides counselors with information and skills relevant to conducting marital and family counseling services. Emphasis will be placed on the dynamics of family interaction, and the initial skills in assessment and treatment of dysfunctional marital and family relationships.
Prereq: Admission to counselor education program or consent of Instructor.

490-732 PRACTICES OF MARRIAGE AND FAMILY COUNSELING 3 or
An advanced course in counseling which focuses on various issues related to marriage and family counseling: working with couples; divorce counseling; therapy with children within a family context, remarriage and blended family systems; multi-problematic families. Emphasis will be placed on advanced assessment and procedures of intervention.
Prereq: Successful completion of an introductory course or training in marriage and family counseling or comparable experience or written consent of Instructor.

490-733 THEORY AND TECHNIQUES OF MARRIAGE AND FAMILY COUNSELING 3 or
A professional course designed for individuals who are interested in family counseling as a profession. The course will focus on the major theoretical orientations of family process and the associated techniques necessary for implementation.
Prereq: 490-731 or consent of Instructor.

490-734 FAMILIES: ASSESSMENT AND TREATMENT OF ABUSIVE BEHAVIORS 3 or
A professional course in counseling designed for individuals seeking advanced training in assessment and treatment of abusive family systems.
Prereq: 490-731 and 490-746.

490-737 COUNSELING AND HUMAN SERVICES IN THE COMMUNITY 3 or
This course will explore the role of the counselor in a variety of community agency settings. Historical development, professional identity, licensure and certification of counselors will be addressed. The participant will develop an understanding of the counselor's role in prevention, intervention, and consultation services, as well as, a recognition of techniques of community needs assessment.
490-738 PERSPECTIVES IN SCHOOL COUNSELING
A course designed for students planning to become school counselors. Counseling and guidance are examined within the context of the total school structure. Roles of school counselors are considered along with those factors which impact upon counselor role. Significant topics and issues for school counselors are explored. Prereq: Admission to counselor education program or consent of instructor.

490-746 COUNSELING AND THE CHEMICAL DEPENDENCY PROCESS
A study of alcohol and other drug abuse, the process of chemical dependency, its impact on the family and its importance in the area of counseling. This course will enable the counselor to identify and assess the substance abuser and examine the counselor's role in the prevention and intervention process. The student will learn to identify the various symptoms of progressive stages of chemical dependency and counseling modalities for treatment. Prereq: Admission to the Counselor Education Program or consent of instructor.

490-747 CONSULTATION MODELS AND OUTREACH APPLICATIONS IN STUDENT SERVICES
This course is designed to help counselors learn outreach methods to extend their skills to others and increase accountability. The primary methods to be covered are program development, consultation theory and skills and perprofessional training models. In addition, special topics will be covered utilizing these methods such as leadership training, alcohol programming, orientation and dropout identification and retention.

490-748 ADMINISTRATION IN COLLEGE STUDENT PERSONNEL
This course is designed to focus upon administration skills for professionals in student affairs. Topics covered will include ethics and standards of professional practice, managerial leadership, fiscal resource and facility management, human resource development, supervision and evaluation of student affairs professionals, legal issues, due process, collective bargaining, and environment assessment.

490-749 CHEMICAL DEPENDENCY-TREATMENT AND REHABILITATION
This course is for the student who wishes to develop and refine skills in the area of alcohol and drug counseling with interest in pursuing a counseling career in the specialty area of alcohol and drug counseling or a broader human services context. This course will help the student to gain knowledge and develop skills in individual, group, and family counseling as applied to chemically dependent client and/or family members. Special treatment needs of specific populations (i.e., adolescents, women, elderly) will also be addressed. Prereq: Counselor Education Major and 490-718, 490-722, 490-746.

490-790 WORKSHOP
1-6 cr

490-796 SPECIAL STUDIES
1-3 cr

490-798 INDIVIDUAL STUDIES
1-3 cr

490-799 THESIS RESEARCH
1-6 cr

FIELD PRACTICUM (499)
1-6 cr
Prereq: Graduate status, application and interview, completion of 9 credits at UW-Whitewater, and designated curriculum check sheet requirements. (Not to be used for first-time certification.)

EDUCATIONAL FOUNDATIONS (420, 422, 423, 424, 426, 428)

420-845 HISTORY AND PHILOSOPHY OF EDUCATION
3 cr
The development of contemporary public education from its historical backgrounds with emphasis on the evolution of education philosophy as it relates to present-day needs and practices of teachers.

420-704 SOCIOLOGICAL FOUNDATIONS OF EDUCATION
3 cr
Designed to relate the discipline of sociology to the field of education; to provide a meaningful background to social experiences; to acquaint the student with relevant research in the field of educational sociology.

420-707 SIGNIFICANT ISSUES IN EDUCATION
3 cr
An examination of significant issues in education and their ideological and social bases. Open to elementary and secondary school teachers and to others interested in the topic.

420-709 FOUNDATIONS SEMINAR: REFLECTIONS ON EDUCATION AND TEACHING
3 cr
This course will explore literature in the area of educational foundations to help students examine and formulate their personal philosophy of education. The relation between philosophy of education and everyday teaching practices will be emphasized.

420-710 EDUCATION IN A PLURALISTIC SOCIETY
3 cr
An examination of the sociohistorical, political, and philosophic forces which influence the institution of schooling in the United States. Particular attention will be focused on the role of the school and the teacher specific to a pluralistic society. Prereq: Admission to a licensure program.
420-760 COMPARATIVE EDUCATION IN OVERSEAS FIELDWORK
This course is designed to provide experienced teachers and others with the opportunity to study comparative education in an overseas school or other educational agencies. This is an individualized program, including the opportunities to travel, meet, and work with professional educators in countries around the world.

422-543 ADOLESCENT LITERATURE AND RELATED MEDIA
Described primarily to acquaint the student with books and nonprint media which appeal to the adolescent interest. Emphasis will be placed on adolescent human growth and development, reading interests and principles of selection.

422-544 CHILDREN'S LITERATURE AND RELATED MEDIA
Survey of historical development of children's literature emphasizing on standards for selection of materials related to the interests, abilities and needs of children and the curriculum. Open as an elective.

422-550 REFERENCE AND BIBLIOGRAPHY
Basic reference theory and an introductory survey of materials and bibliographies useful in manual and automated reference service.

422-551 BUILDING MEDIA COLLECTIONS
Principles of building collections for all types of libraries. Study of the standard bibliographies used in the selection of materials for libraries. Emphasis will be placed on the principles of selection of books and other library materials. The publishing field will be examined.

422-634 INSTRUCTIONAL TECHNOLOGY
An introduction to instructional technology as it relates to present and future curriculum objectives. Basic techniques for operating traditional and computer enhanced audiovisual equipment, producing graphic, projected and electronic media are developed including use of video systems and microcomputer applications for the classroom and media center.
Prereq: Junior standing or above.

422-635 DESIGN AND PRODUCTION OF INSTRUCTIONAL MATERIALS
Designed to train students in the preparation and use of a variety of visual media. Students will prepare a number of graphic projects, including a dry mounting, laminating, lettering, and transparency production.

422-637 PHOTOGRAPHIC DESIGN AND PRODUCTION FOR THE TEACHER
Designed to present communication skills relevant to the needs of the classroom teacher in the production of black and white photographic materials.

422-640 UTILIZATION OF INSTRUCTIONAL TELEVISION RESOURCES
This course, presented at the introductory level, provides students with both experiences in hands-on production of instructional programs, as well as evaluation and utilization of off-air and commercially available programs. Class time will be divided between classroom activities and studio sessions.

422-641 DEVELOPING LIBRARY/MEDIA SKILLS
This course is designed to be taken by library/media specialists, in-service teachers, public librarians, and the pre-service library/media specialists who may wish to develop skills to effectively serve the user of the Instructional Media Center.

422-551 CLASSIFICATION AND CATALOGING
Introduction to bibliographic control of library media materials. Study of the principles governing the classification of print and non-print library materials emphasizing the Dewey Decimal Classification and the basic methods of descriptive cataloging according to new standards, as well as subject headings and filing procedures.

422-654 LIBRARY AND MEDIA CENTER ADMINISTRATION
Organization and administration of libraries and school media centers. Includes the study of library objectives and theory and practice of acquiring, processing, disseminating, and housing all types of educational materials according to management principles.

422-715 CURRENT TRENDS IN YOUNG PEOPLE'S K-12 LITERATURE AND RELATED MEDIA
The course is structured so that students will be introduced to a variety of selections from contemporary media and from the viewpoints of the ideas expressed by teachers and bibliographers of the current literature for young people.
Prereq: Previous course in the field, educational experience or consent of instructor.

422-754 ADVANCED DESIGN AND PRODUCTION OF INSTRUCTIONAL MATERIALS
Designed to develop advanced skills in the production of graphic materials in electronic and print environments. Techniques include lettering, mounting, layout, duplication, and projection.
Prereq: 422-435/635.
EDUCATIONAL PSYCHOLOGY AND DEVELOPMENT

423-522 PRE-SCHOOL CHILD DEVELOPMENT 3 or
A study of theory and principles of development and learning from conception to age eight; techniques of observing and the role of play in development.

423-523 LIFE-SPAN DEVELOPMENT FOR EDUCATORS 3 or
The course is designed to encourage knowledge and understanding of the central factors in life-span development. Major concerns involve physical, cognitive, mental, social/personal and emotional development. The course should be of particular interest for educators and counselors, and persons working in the helping professions.

423-684 EDUCATIONAL METHODS OF TEACHING FOR THINKING 3 or
This course is intended to raise awareness of the variety of models, processes and techniques available for enhancing student thinking. Focus will be on skills training and applications of models and techniques. Demonstrations of applications and processes in teaching classroom content will be available. Skills to be stressed include higher-order thinking, divergent-production, strategic reasoning, scientific inquiry and problem solving. Emphasis is on their use in teaching the regular curriculum.

423-685 THE EDUCATIONAL PSYCHOLOGY OF CRITICAL THINKING SKILLS 3 or
This course focuses on the teaching/learning strategies which facilitate critical thinking within the classroom. The cognitive psychology underlying the processes is studied along with relevant research findings. Critical thinking processes which are explored include deductive and inductive reasoning, questioning, problem solving and decision making. Emphasis is on the integration of thinking skills and classroom content.

423-689 ADOLESCENT DEVELOPMENT 3 or
Adolescent Development acquaints students with the major theories related to adolescent development and helps students interpret the theories in ways which are meaningful in understanding and working with adolescents. Focus is on the changes of adolescence with special attention given to the biological, cognitive, social and emotional systems.

423-681 HUMAN ABILITIES AND LEARNING 3 or
This course is designed to help educators comprehend and apply the fundamental psychological principles underlying the teacher-learning process. Among the areas considered are motivation, classroom management, instructional applications, individual differences and creativity.

EDUCATIONAL STATISTICS

423-682 Designed for students at the senior or graduate level who have no statistical background. Emphasis is on measures of central tendency and dispersion, correlation, techniques, linear regression, probability, hypothesis testing, chi-square, analysis of variance and covariance and an overview of non-parametric techniques.

TEACHING STRATEGIES

423-683 This course is designed to assist teachers at all levels to develop a variety of teaching strategies for use in the classroom.

EDUCATIONAL PSYCHOLOGY OF THE GIFTED: ALTERNATIVE LEARNING APPROACHES FOR THE GIFTED

423-763 This course is designed to help present and future educators of the gifted acquire the knowledge and skills necessary to accommodate the learning needs of gifted students. The focus of the course will be the psychological underpinnings for a variety of educational prescriptions which allow the gifted to learn faster and in greater depth. The course includes a comprehensive review of theoretical models and the research-support base behind each model.
Prereq: 480, 426 or consent of instructor.

EDUCATIONAL PSYCHOLOGY OF THE GIFTED: THE DEVELOPMENT OF EDUCATIONAL PROGRAMS FOR THE GIFTED

423-764 This course is intended for all school personnel—administrators, teachers, counselors, social workers—who interact with talented, gifted, and creative students. It will focus on the following aspects of gifted program development and implementation: issues in programming for gifted students, a survey of educational programs for the gifted, talented, and creative, evaluation of strengths and weaknesses of various models, processes by which programs might be implemented, and advocacy for gifted programming within both school and community.

ENHANCING CLASSROOM MOTIVATION

423-774 This course is designed to help teachers and future teachers reduce the day-to-day frustrations caused by motivational problems in the classroom. The course will (1) help teachers develop a broader understanding of the philosophical and psychological complexities of classroom motivation problems, and (2) help teachers develop practical realistic strategies for reducing these problems.
Unreq: 423-474/674

EDUCATIONAL PSYCHOLOGY: MASTERY LEARNING

423-778 This course will provide students with an understanding of the psychological and theoretical assumptions underlying the concept of mastery learning. Several mastery learning models will be examined, and problems associated with implementation of mastery learning in school settings will be considered.
MEASUREMENT AND RESEARCH (424)

424-621 EDUCATIONAL MEASUREMENT, RESEARCH AND EVALUATION 3 cr
This course includes the techniques of measurement, application of measurement and evaluation to the teaching-learning process, basic methods of research and the analysis of data, and an emphasis on the teacher as a consumer of educational research.

424-624 MEASUREMENT AND EVALUATION IN THE ELEMENTARY SCHOOL 3 cr
This class is designed for special education and elementary education majors. It includes teacher testing and assessment of students, basic statistical procedures, the use and interpretation of standardized tests, appropriate use of observational techniques and various grading and reporting systems.

424-625 MEASUREMENT AND EVALUATION IN THE SECONDARY SCHOOL 3 cr
This class is designed for secondary education majors. It includes teacher testing and assessment of students, basic statistical procedures, secondary school use of standardized tests, appropriate use of observational techniques, and various grading and reporting systems.

424-740 TECHNIQUES OF RESEARCH 3 cr
A basic course in the methods of research in education, including a study of the literature and techniques of research, the planning of a research paper, the basic types of research and design; a brief introduction to the statistics used in research; and the elements included in program evaluation.

424-743 IMPROVING CLASSROOM TESTING 3 cr
Improving Classroom Testing focuses on more effective classroom assessment. The course consists of writing instructional objectives for students at different skill ability levels, measuring these objectives by writing effective test items, scoring and grading procedures, and the analysis of classroom tests to improve their validity.
Prereq: A basic course in measurement or its equivalent.

424-821 WORKSHOP 1-6 cr
424-826 SPECIAL STUDIES 1-3 cr
424-799 INDIVIDUAL STUDIES 1-3 cr
424-799 THESIS RESEARCH 1-6 cr

HUMANISTIC STUDIES (428)

428-606 ASSERTIVE TRAINING 1 cr
A course to learn and practice assertive behaviors. The class activity will include role playing with video feedback, assertive homework assignments and group participation.

428-607 CENSORSHIP AND AMERICAN EDUCATION 3 cr
The course will review the nature of censorship in schools and libraries and explore the rights and responsibilities of educators and librarians to protect and assure the rights of students, teachers, librarians, and parents in a pluralistic democratic society.

428-672 MODELS OF ACCELERATED CLASSROOM LEARNING 3 cr
This course is intended to instruct teachers how to use the latest "whole brain" learning theories and techniques in the classroom. It will employ accelerated learning, whole brain instruction, positive and holographic learning.

428-673 HUMAN INTERGROUP RELATIONS FOR EDUCATORS 3 cr
The course is for teachers who deal with students who are culturally different. This includes racial, handicapped, disadvantaged and nontraditional learner population. The emphasis of the course will be on attitudes, feelings and values of both the teacher and the learner.

428-675 UNDERSTANDING AND DEALING WITH DISRUPTIVE CLASSROOM BEHAVIOR 3 cr
Designed to give students an opportunity to discuss the various theoretical approaches to handling disruptive behavior in the classroom and to apply these approaches to actual problem situations. Emphasis will also be placed on the prevention of behavior problems through the development of effective classroom procedures. Recommended for all Education Majors.

428-676 INTERPERSONAL HELPING SKILLS FOR EDUCATORS 3 cr
Designed to (1) help educators develop an increased awareness of their own feelings and conflicts within their classroom, and to examine a wider variety of potentially appropriate responses to these feelings, and (2) present the Gazda/Carkuff theory of interpersonal helping and to train participants in process skills consistent with the theory.

428-679 DISCIPLINE AT HOME AND SCHOOL 3 cr
This course is designed for both parents and teachers. It explores several different discipline programs as to their application in the home and the classroom. Students will become aware of many alternative approaches in dealing with discipline and management problems.
428-687  PRINCIPLES OF HUMAN RESOURCE DEVELOPMENT
Identification and interpretation of policies and practices connected with the development of human resources. Emphasis is placed on personnel needs assessment and training programs in government agencies at all levels. The implication of in-service training in business, educational organizations, and the various professions will be examined.

428-765  GROUP DYNAMICS IN THE CLASSROOM  3 cr
This course is designed to provide an opportunity for participants to explore the dynamics of group processes as they relate to elementary and secondary school classrooms. Emphasis will be placed on the developmental stages of classroom groups. Participants will not only examine the teacher behaviors and activities which help students in classrooms become effective groups, they will also experience these stages themselves.

CURRICULUM AND INSTRUCTION
(430, 432, 433, 434, 436, 437, 439)

430-550  INTRODUCTION TO MULTICULTURAL EDUCATION
3 cr
History, philosophy, and rationale for bilingual/bicultural education. A study of different models of bilingual education programs as well as different types of bilinguals. Cultural socioeconomic and psychological factors influencing learning in the bilingual child.

430-635  LANGUAGE ACQUISITION FOR THE BILINGUAL CHILD
3 cr
An examination of the process involved in the acquisition of a first and second language and the implications this has for the curriculum and language instruction in the bilingual school. Special emphasis on stages of language development, the role of adult models, teachers, and environment in language learning; social classes and differences in language development; dialect differences and language development.

430-655  TEACHING CONTENT IN THE BILINGUAL CLASSROOM
3 cr
An examination of various techniques and materials being used to teach subject matter in bilingual programs with emphasis on Spanish materials. Other topics of discussion are: language assessment and adaption of materials to the learner's language proficiency and cultural experience. Course will be taught in English and Spanish, so that students may have the opportunity of expanding their command of the other language being used as a medium of instruction.

430-672  UNDERSTANDING AND USING LOGO IN THE CLASSROOM
1 cr
The course is a brief introduction to the computer language designed for education—LOGO. The LOGO language is adaptable to a wide range of content areas. The language is available on nearly all makes of microcomputers. After mastery of fundamental key words of the language, the student will prepare materials to integrate the use of the language into their prospective teaching area.

430-673  UNDERSTANDING AND USING PILOT IN THE CLASSROOM
1 cr
The course is a brief introduction to the computer software designed for education—PILOT (Programming Instruction Learning Or Teaching). PILOT software is available on nearly all makes of microcomputers. After mastery of a few fundamental key words of the language, the student will prepare materials to integrate the use of the language into their prospective teaching area.

430-699  EMPLOYMENT STRATEGIES
1 cr
Designed to acquaint the teacher education student with the problems and procedures of securing a teaching position. Includes consideration of professional ethics, preparation of placement credentials, teacher certification practices, interviewing techniques and teaching contracts. Reviews opportunities for professional advancement through graduate study. (Open to teacher education students. Should be taken the semester prior to graduation or the semester of graduation.)

430-716  INTEGRATING SOFTWARE AND TECHNOLOGY INTO THE READING AND EARLY CHILDHOOD CURRICULUM
3 cr
This course introduces teachers to the evaluation of software, and to the integration of software into the reading and early childhood curriculum.

430-720  ADVANCED TECHNIQUES IN THE TEACHING OF LANGUAGE ARTS AND ENGLISH
3 cr
Survey and critical appraisal of research programs, problems, practices and trends in the study and teaching of the language arts, media, composition and the application of linguistic knowledge.

430-721  TRENDS IN ART EDUCATION
3 cr
A course designed to acquaint the teacher with recent trends, issues, and practices in the teaching of art. The sources of contemporary knowledge about the function and structure of art education will be considered as well as recent theoretical and research studies in art and art education. Opportunity for a specific level or teaching situation.
430-722 ISSUES IN ELEMENTARY EDUCATION 3 cr
Current critical issues in education on the state, national and international levels, with particular reference to the elementary schools.

430-723 SEMINAR: ISSUES AND PROBLEMS IN AMERICAN EDUCATION 3 cr
This course is designed to enable educators to identify, comprehend and develop strategies to resolve current critical issues and problems in American education.

430-730 THE TEACHING OF COMPUTER SCIENCE 3 cr
This course is designed for teachers who currently teach or will be teaching computer science. Techniques including specific classroom activities will be introduced for a variety of computing topics. A high level authoring language, test scoring systems and record keeping systems will be studied.

430-740 TECHNIQUES FOR IMPROVING ELEMENTARY AND MIDDLE SCHOOL CHILDREN'S WRITING 3 cr
Elementary and middle school teachers will become familiar with current materials which provide the opportunity to be cognizant of and reaffirm the importance of writing/ composition skills in the elementary content areas. Examination of research, analysis of current knowledge and the exchange of experiences can facilitate growth.

430-750 MICROCOMPUTER APPLICATIONS IN THE CLASSROOM 3 cr
This course is designed for teachers who have little or no knowledge about microcomputers and are interested in learning about microcomputers and their use in schools. This introduction to microcomputer applications in education will include teaching about computers, teaching with microcomputers, managing instruction with microcomputers, developing instructional materials using computers, and software designed to be used in schools. This course does not satisfy any of the requirements for K-12 certification on computer science.

430-759 ART FOR THE EXCEPTIONAL CHILD/ADULT 3 cr
A preparatory course in art education for teachers of exceptional children and adolescents. The course will provide a background for curriculum development in art for children and adolescents with specific physical, mental, learning, and emotional needs.

430-760 ART IN THE ELEMENTARY SCHOOL 3 cr
A consideration of the visual arts in the elementary school curriculum. Designed for elementary teachers and teachers of art or those planning to teach in these areas. The course will include studio experiences using art media and techniques, curriculum resources, innovative approaches to teaching art and art appreciation, as well as the analysis and evaluation of art programs.

430-761 ADVANCED TECHNIQUES IN THE TEACHING OF MATHEMATICS 2-3 cr
Consideration of the current trends in method and curriculum in elementary school arithmetic; the scope, sequence and content of the modern arithmetic program with special emphasis on modern innovations in arithmetic teaching and methods, the relationship of methods, curriculum and evaluation to child development.

430-762 CURRICULUM IN THE ELEMENTARY SCHOOLS 3 cr
Consideration of basic concepts of curriculum development and the relations of instruction and content to the problems of curriculum; assistance to the individual teacher in understanding procedures and plans for bringing about curriculum changes at the local level; opportunity to put theory into practice with guidance from the instructor.

430-763 ADVANCED TECHNIQUES IN THE TEACHING OF SOCIAL STUDIES 2-3 cr
A comprehensive consideration of the K-12 social studies curriculum, its traditions, underlying assumptions, and approaches to curriculum improvement; special emphasis placed on effective teaching techniques designed to facilitate the learning of social studies content and skills.

430-765 ADVANCED TECHNIQUES IN THE TEACHING OF SCIENCE 2-3 cr
Consideration of the present courses of study in elementary science; basic principles of science appropriate to elementary grades; techniques of teaching the science principles; materials used in the teaching of science, and the techniques of evaluation in science.

430-770 SUPERVISION OF STUDENT TEACHERS 2-3 cr
Basic course in supervision of student teachers, open to UW-W cooperating teachers, explores the respective roles and responsibilities of all student teaching personnel, nature of student teaching programs, procedures followed in the selection of cooperating teachers and assignment of student teachers. Attention is also given to the recognition of skills and activities fundamental to the development of effective teachers. Prereq: Previous arrangements with instructor and admission to the Graduate School.

430-770A SUPERVISION OF STUDENT TEACHERS 2-3 cr
Advanced course in supervision of student teaching focuses on identification of specific teaching competencies and the improvement of supervision through the use of more effective supervision techniques. Current trends and new field experience programs are also explored. Prereq: 430-770 or consent of instructor.

430-771 PRINCIPLES OF MENTORING 3 cr
Mentoring, a recently developed concept related to Teacher Induction and staff development, emphasizes the historical development, roles of mentors, mentoring skills and processes, as well as evaluation of the mentor's protege relationships. This course is designed to provide training to present and potential staff who are interested in becoming mentors.
432-772 IMPROVEMENT OF INSTRUCTION THROUGH COLLEGIAL COACHING FOR CLASSROOM TEACHERS 3 cr
Peer supervision, a recently developed concept related to staff development, emphasizes the historical development, roles of collegial coaches, coaching skills and processes, as well as evaluation of the collegial relationships. This course is designed to provide training for experienced staff who are or want to become involved in collegial coaching.

READING (432)

432-764 DEVELOPMENTAL READING IN THE ELEMENTARY SCHOOL 3 cr
An overview of the elementary developmental reading program including the skills necessary for critical reading: development of appropriate attitudes and tastes, and adjustment of materials and methods to meet individual needs.

432-766 DIAGNOSIS AND TREATMENT OF READING DISABILITIES (K-6) 3 cr
A comprehensive consideration of types of reading and study difficulties; the principles and techniques of diagnosing such difficulties, and the methods and materials useful to the classroom teacher in the remediation of reading problems.

432-767 DIAGNOSIS AND TREATMENT OF READING DISABILITIES (7-12) 3 cr
A course designed to give experience in the use and analysis of formal and informal tests used in diagnosing reading problems and related disabilities.

432-768 DEVELOPMENTAL READING IN THE SECONDARY SCHOOL 3 cr
An in-depth examination of the principles underlying the reading process as it relates to secondary school reading demands. This course will offer the opportunity to explore theories of reading, examine techniques and materials, and develop applications to middle, junior high, and high school situations.

432-769 READING PROCESS: VOCABULARY AND COMPREHENSION DEVELOPMENT 3 cr
This course will include an in-depth study of the reading process with an emphasis on current vocabulary and comprehension theory and research. Students will be involved in developing and exploring the use of semantic-based instructional strategies and reading materials.

432-771 PLANNING AND IMPLEMENTING READING PROGRAMS 3 cr
A study of the process and procedures which may be employed in planning and implementing defensible reading programs. Students are involved in planning individual programs appropriate for their school or system. Prereq: 432-764.

432-772 READING IN THE CONTENT AREAS 3 cr
Utilization of reading skills, study strategies and materials as applied to the content fields, and techniques for incorporating reading into content area instruction. Prereq: 432-764.

432-773 RESEARCH RELATED TO THE TEACHING OF READING 2 cr
Comprehensive review and evaluation of the literature and research in reading. The influence of research studies upon teaching procedures and upon the selection and use of materials for reading instruction will be considered. Prereq: 432-764.

EMERGENT LITERACY 3 cr
This course is designed to acquaint graduate students with children's reading and writing development from birth through age 6 and with educational approaches used to promote literacy development. The creation of literate environments at home and at school is emphasized.

SYMPOSIUM IN READING EDUCATION 3 cr
The keynote of the course is the annual University of Wisconsin Reading Symposium on Factors Related to Reading Performance. The purpose of the symposium is to inform educators of current thinking on factors that appear to influence students' reading performance. The course will include attendance at the symposium and at additional class sessions.

EDUCATIONAL ADMINISTRATION (433)

433-769 SUPERVISION OF INSTRUCTION 3 cr
Analysis of basic concepts of supervision and competencies essential to effective supervisory performance. Extended examination of current and emerging supervisory practices found in local school districts. Supervision as a process is considered in a variety of roles and positions of leadership.

LEGAL ASPECTS OF EDUCATION 3 cr
Seeks to present in nontechnical language to educational practitioners legal information on all facets of school operation, including the liability of school districts and school employees, school fund and indebtedness administration, the admission, attendance and instruction of pupils; retirement benefits; and the employment contract and professional negotiations.
CURRICULUM AND INSTRUCTION

433-775 ADMINISTRATION AND ORGANIZATION OF THE PUBLIC SCHOOLS
A survey of the foundation, organization and administration of the American public school system. Designed for teachers, administrators and school business managers.

433-776 THE SCHOOL PRINCIPALSHIP
Study of the application of theories to the administrative behavior problems of leadership in an elementary school. The course content will present research concerning the operation and management of an elementary school. It is designed for students who will have a leadership function or role in their school duties, such as team leader, supervisor, coordinator, or elementary principal.

EARLY CHILDHOOD (434)

434-540 NUTRITION AND HEALTH: EARLY CHILDHOOD
A course in nutrition and health pertaining to the needs of the young child of pre-school age through the third grade, with emphasis on teaching the child good food and health habits and aiding nursery school directors and families in utilizing available community resources in health and nutrition.

434-561 CHILDREN’S LITERATURE
A study of literature and media for early childhood (ages preschool through grade 3) including techniques for evaluating/selected/presenting materials.

434-662 PROGRAMS AND CURRICULUM FOR INFANTS AND TODDLERS
This course will enable students to plan a sequential curriculum for children from birth to age three. Issues, concepts, and research findings pertaining to group care of infants and toddlers in a variety of settings will be considered, as well as teaching strategies employed with very young children. Prereq: 423-322 or consent of Instructor.

434-675 EARLY CHILDHOOD EDUCATION—ADMINISTRATION OF PRESCHOOL PROGRAMS
The concentration of this course is upon managerial skills, Areas of emphasis are licensing, programming, staffing, finances, and public relations. Prereq: Consent of Instructor.

434-711 EARLY CHILDHOOD EDUCATION: FROM THEORY TO PRACTICE
A study of the historical and theoretical foundations; current models and practices; and significant research regarding early childhood education.

434-713 TRENDS IN CURRICULUM FOR THE PRESCHOOL/PRIMARY CHILD
This course is designed to give students sufficient skills to develop, implement and evaluate curriculum for children from ages 3-8.

CURRENT ISSUES IN EARLY CHILDHOOD EDUCATION
Identification of significant issues and consideration of research having an impact on emerging trends as well as current practices in early childhood education.

CHILDREN IN CRISIS
Feelings experienced by parents and children who are going through crises, the behavioral effects of these crises, and effective ways for the school to relate to them at these times. Students will also become familiar with adult reading and children's books in these areas.

CHILDREN AT RISK: COMMUNITY/COMMUNITY PROGRAMS
This course acquaints teachers and school personnel with the Wisconsin Children At Risk Initiative and prepares them to participate in collaborative home/school/community efforts to serve children who are at risk for educational failure.

SPECIAL STUDIES (436)

436-690 WORKSHOP
1-6 cr

436-696 SPECIAL STUDIES
1-3 cr

436-797 SEMINAR
Investigation and discussion of contemporary, significant problems in elementary education. Topics are selected on basis of needs and desire of participants in such areas as curriculum, instruction, school and classroom organization, and staff in-service improvement.

436-790 WORKSHOP
1-6 cr

436-798 INDIVIDUAL STUDIES
1-3 cr

436-799 THESIS RESEARCH
1-6 cr

SECONDARY EDUCATION (437)

437-550 INTRODUCTION TO MULTICULTURAL EDUCATION
3 cr

430-550 HISTORY, PHILOSOPHY AND RATIONALE FOR BILINGUAL/HIGHERCULTURAL EDUCATION
A study of different models of bilingual education programs as well as different types of bilinguals. Cultural, socioeconomic and psychological factors influencing learning in the bilingual child.

437-520 METHODS OF TEACHING PHYSICAL EDUCATION K-12
Techniques of teaching physical education including selection of content, methods of presentation, class management, supervision, community influences, curriculum planning and professional responsibilities. Prereq: 423-212 or 423-222.
437-625 METHODS OF TEACHING ENGLISH AND
LANGUAGE ARTS
3 cr
Engages the student in shaping viable perspectives for
teaching subject English in today's secondary school; in
planning, developing, and evaluating a course, a unit,
and a lesson series; in considering and practicing several
modes of instructing-learning; in individualizing learning
for particular adolescents; and in preparing generally for
the Teaching Practicum.

437-628 METHODS OF TEACHING MATHEMATICS
3 cr
A study of the materials, methods, curriculum and
structure of secondary school mathematics. Review of
current objectives in secondary school mathematics.

437-629 METHODS OF TEACHING SCIENCE
3 cr
Designed to acquaint students with basic educational
principles; to develop in students the ability to utilize
effectively techniques characteristic of science programs,
namely, laboratory learning to acquaint students with
new approaches to science; to familiarize students with
new developments in the science curriculum; to help
students gain a broad vision of their teaching profession,
their science area and their responsibilities to all students.

437-630 METHODS OF TEACHING SOCIAL STUDIES
3 cr
The study of the teaching-learning process, objectives
in social studies, planning for teaching, selection of
content and resources, teaching-learning strategies and
evaluative methods.

437-631 METHODS OF TEACHING SPEECH
3 cr
Designed to help students develop a philosophy of
speech education; skill in preparing courses of study,
unit and lesson plans adapted to the needs and abilities
of their students; methods of improving skill in evaluating
the work of their students; and to give direction in
planning and conducting extra-curricular activities.

437-632 METHODS OF TEACHING JOURNALISM
3 cr
This course is designed to meet the needs of teachers
or prospective teachers who wish to prepare themselves
for teaching journalism, for teaching communications
units, or for sponsoring publications in secondary schools.

437-635 LANGUAGE ACQUISITION FOR THE
3 cr
BILINGUAL CHILD
An examination of the processes involved in the acquisition
of a first and second language and the implications this
has for the curriculum and language instruction in the
bilingual school. Special emphasis on stages of language
development, the role of adult models, teachers and
environment in language learning, social class and
difference and in language development, dialect
differences and language development, etc.

437-655 CURRICULUM AND INSTRUCTION
3 cr
TEACHING CONTENT IN THE BILINGUAL
CLASSROOM
An examination of various techniques and materials
being used to teach subject matter in bilingual programs
with emphasis on Spanish materials. Other topics of
discussion are: Language assessment and adaption of
materials to the learner's language proficiency and
cultural experience. Course will be taught in English and
Spanish, so that students may have the opportunity of
expanding their command of the other language being
used as a medium of instruction.
Prereq: Language proficiency in Spanish.

437-701 MODERN SCHOOL MATHEMATICS
3 cr
CURRICULUM
A survey of selected school mathematics curriculum
development projects, topics in comparative mathematics
education and selected topics in ongoing research in
mathematics education.
Prereq: Consent of Instructor.

437-710 CURRICULUM IN THE SECONDARY
SCHOOLS
3 cr
The study of the theory, substance and development of
curriculum in the American secondary schools. Special
attention is given to the impact of recent innovations in
the secondary school curriculum and the influence of
mandated programs.

437-720 TEACHING WRITING
3 cr
380-720
A survey of techniques for guiding students through
the composing process and improving their ability to write.
Students will become familiar with recent research on
writing and will design writing activities to be used in
middle and secondary schools. Practice in writing will be
an important part of the course.

ART EDUCATION FOR THE SECONDARY
SCHOOL
3 cr
A graduate course for art or secondary teachers or
those preparing to teach in these areas. The study of
contemporary approaches to teaching art education as
aesthetic education in the middle and senior high
curriculum; class discussions, studio and laboratory
experiences and original research for the implementation
of individualized art teaching.

TEACHING LITERATURE
3 cr
A survey of techniques and theories in the teaching of
fiction, poetry, and drama in middle and secondary
schools. Students will read and discuss current writings
about the teaching of literature, investigate selected
topics that show the connection between theories of
literature and teaching practices, and participate in a
variety of demonstrations. The course will be team-
taught by a faculty member from the College of Education
and a faculty member from the Department of English.
FIELD PRACTICUM (439)

439-712 RESIDENCY IN TEACHING 3-12 cr
A comprehensive residency in teaching in an accredited local educational agency participating in the Teacher Residency Program. The resident teacher is under contract for a full school year for less than a full teaching load, is salaried, and works under the guidance of an assigned team of professional and mentors. Prereq: Successful completion of certification. Admission to the Residency Program and Graduate School. Limited to first year teachers. Repeatable.

439-774 FIELD EXPERIENCE IN READING PROGRAMS 1 cr
Observation and directed practice in the area of reading. Students are placed in an approved station or stations for a semester.
Prereq: 439-773.

439-793 PRACTICUM (ELEMENTARY) (SECONDARY) 1-8 cr
Prereq: Graduate status, application and interview, completion of 9 credits at UW-Whitewater, and designated curriculum check sheet requirements (Not to be used for first-time certification.)

HEALTH, PHYSICAL EDUCATION, AND RECREATION (442, 444, 446)

PHYSICAL EDUCATION (442)

442-514 TECHNIQUES OF TEACHING DANCE 3 cr
A course designed to emphasize techniques of teaching dance and the organization of rhythms and dance programs for the elementary and secondary levels.

442-524 TECHNIQUES OF TEACHING GYMNASTICS 3 cr
A course for physical education majors and minors designed to develop an understanding of progressions in and mechanical skill analysis of tumbling, apparatus, and floor exercise activities to be used in the teaching of gymnastics. It includes hands-on teaching experiences.

442-525 PHYSICAL EDUCATION FOR THE KINDERGARTEN-PRIMARY (K-3) CLASSROOM TEACHER 2 cr
Required of students in elementary education who intend to teach children in the kindergarten through third grade levels. Emphasis is placed upon the preparation of the classroom teacher to meet the developmental needs of children in grades K-3 through the medium of motor activities.

442-526 PHYSICAL EDUCATION FOR THE ELEMENTARY (4-8) CLASSROOM TEACHER 2 cr
Required of students enrolled in the elementary education curriculum. Specific emphasis is placed upon preparing the classroom teacher to meet the needs of children in grades 4-8 in the area of physical education.

442-527 MOTOR PROGRAMMING FOR EARLY CHILDHOOD 2 cr
This course is designed for those who plan to work with children in any type of pre-school program. Emphasis will be placed on providing ideas for developmental motor activities that will aid children with their 1) physical coordination, 2) emotional reactions to various experiences, 3) social interactions and, 4) mental development.

442-530 TECHNIQUES OF TEACHING MOVEMENT ACTIVITIES IN ELEMENTARY SCHOOL 3 cr
A course which combines the theory of curriculum development with the planning and conducting of lessons suitable for both the K-3 grades and the upper elementary grades. Emphasis is on planning for lessons suitable for the K-3 child including basic manipulative, non-manipulative and locomotor skills, activities of simple organization and lead-up activities in progression.

TEAM AND INDIVIDUAL SPORTS 3 cr
An integration of organizational procedures, lesson planning, program planning progression and teaching techniques related to team and individual sports.

KINESIOLOGY 3 cr
The study of mechanical principles which are essential to the analysis of sport techniques as well as the performance of motor skills. The course includes a review of muscle-skeletal anatomy and the thorough study of human movement.

PERCEPTUAL MOTOR ACTIVITIES FOR YOUNG CHILDREN 3 cr
A study of motor maturation, developmental variances affecting motor efficiency, gross motor assessment instruments, and prescriptive techniques involving perceptual motor activities.

CORPORATE AND COMMUNITY FITNESS 3 cr
Theoretical considerations and practical applications of exercise assessment and exercise prescription. Exercise assessment includes tests of muscular strength, endurance and flexibility, tests of aerobic capacity, primary function testing, electrocardiography and graded exercise testing. Exercise prescription includes prescription techniques, exercise leadership and administration. Applications in commercial fitness, corporate fitness, community fitness and cardiac rehabilitation.

BEHAVIORAL ASPECTS OF SPORTS AND PHYSICAL ACTIVITY 3 cr
Physical activity and sport examined from the standpoint of the factors influencing sport participation, the effects of sport participation, and the methods used to enhance the quality of sport performance.

WOMEN AND SPORT 3 cr
A study of the historical, social, psychological, physiological, and legal issues of women in sport. Comparisons between men and women in sport are explored.
PHYSIOLOGY OF EXERCISE 3 cr
A comprehensive study of physiological changes which occur during exercise and the adaptations which occur during exercise training. The student receives practical experience in the organization, interpretation and reporting of laboratory experiences relative to class discussion.

ADVANCED PHYSIOLOGY OF EXERCISE 3 cr
Theoretical considerations and laboratory experiences in physiology of exercise at an advanced level. Includes exercise biochemistry, biochemical analysis, environmental considerations, exercise histology, cardiorespiratory considerations, animal experimentation, electromyography and aids to performance.
Prereq: 442-471/671.

ORGANIZATION AND ADMINISTRATION OF PHYSICAL EDUCATION 2-3 cr
Relationships and procedures involved in effective administration and organization of physical education programs.

ADAPTED PHYSICAL EDUCATION 3 cr
A study of the problems of the atypical child in relation to the physical education activity program. Emphasis is placed on the atypical child in the public school. Areas studied include postural deviations, orthopedic and neurological disabilities, sensory handicaps, the mentally handicapped and the behaviorally deviant child.

PHYSICAL EDUCATION FOR THE EXCEPTIONAL CHILD 3 cr
Course emphasis is on exploring physical education programs for the self-contained classroom teacher and for recreational leaders in institutional settings and day care centers who deal with exceptional children who are handicapped in physical activities.

FITNESS PROGRAM OPERATIONS 3 cr
Theoretical considerations and practical applications of management, operations and programs for health and fitness organizations. Begins with the planning, design, financing and construction of health and fitness facilities. Includes the hiring and organization of staff members, the development and marketing of special programs and the administration and finance of fitness organizations.

WORKSHOP .5-6 cr
SPECIAL STUDIES .5-3 cr

TRENDS IN PHYSICAL EDUCATION 3 cr
Designed to improve instruction through an analysis of current objectives, new materials, revised curriculum and methods, current literature, current legislation, and organization of physical education within school and related learning laboratories.

CURRICULUM IN PHYSICAL EDUCATION 3 cr
This course will assist the teacher with the process of curriculum development through an analysis of influences that effect curriculum change. Identification of aims, objectives, methods, materials and evaluation which are instrumental in development of efficient and effective programs in physical education.

FACILITY PLANNING DESIGN AND MANAGEMENT IN PHYSICAL EDUCATION AND SPORT 3 cr
A study of the planning process for provision of facilities that will be conducive to a beautiful and safe environment for the conduction of physical education, athletic and recreation programs. Efficient management and use of the physical plant is a major consideration.

CARDIORESPIRATORY PHYSIOLOGY 3 cr
An advanced course in the anatomy and physiology of the cardiac, vascular and pulmonary systems with an emphasis on the impact and adaptations during exercise to these systems.
Prereq: 442-472 or consent of instructor.

NEW DIMENSIONS IN TEACHING LIFETIME SPORTS 3 cr
The course is designed to explore new curriculum ideas, skills, and teaching techniques used in Lifetime Sports. Utilization will be made of lectures, field trips, and participation and discussion of new techniques and activities.

ASSESSING MOTOR BEHAVIOR 3 cr
A study of motor behavior changes and skills acquired for the evaluation of the matured human and instruments currently available for assessing motor development and skill.

CONSTRUCTION OF MOTOR PERFORMANCE ASSESSMENT INSTRUMENTS 3 cr

WORKSHOP 1-3 cr
PRACTICUM 1-6 cr
Prereq: Graduate status, application and interview, completion of 9 credits at UW-Whitewater, and designated curriculum check sheet requirements. (Not to be used for initial certification.)

SPECIAL STUDIES 1-3 cr
INDIVIDUAL STUDIES 1-3 cr
THESIS RESEARCH 1-6 cr
HEALTH (444)

444-540 INTRODUCTION TO HEALTH ISSUES & SECONDARY HEALTH EDUCATION 3 cr
An introduction to various health belief models and philosophies with particular emphasis on health education content at the secondary level.

444-545 SECONDARY HEALTH EDUCATION TOPICS 2 cr
An investigation of secondary school health topics, their implication for sequential development and effective strategies for positive impact.

444-590 HIGH LEVEL WELLNESS 3 cr
A sensitization to, interpretation and evaluation of wellness as it relates to self, others and the environment with opportunities for personal wellness advancement. Areas include stress and relaxation training, health hazards that exist in behavior that tends to shorten life expectancy, nutrition and physical fitness.

444-582 STRESS MANAGEMENT 3 cr
The course explains what stress is, its various causes and its effects. It helps develop a personal “Stress Profile” which enables the participants to pinpoint the specific sources and manifestations of stress and tension. The course shows how to combine biofeedback, relaxation techniques, exercise, diet, and other skills into an individualized “Stress Management System” that will help individuals feel healthier and cope better with daily pressure.

444-582 ELEMENTARY HEALTH EDUCATION 2 cr
Teaching and learning experiences in selected content areas of health education. Designed for the elementary teacher.

444-591 NUTRITION AND WEIGHT CONTROL 3 cr
The course is designed to help students plan, evaluate, and analyze weight control programs. Attention will also be given to nutrients, exercise, sport, and behavior modification techniques that promote holistic health relationships.

444-645 TEACHING HEALTH EDUCATION 3 cr
A study of philosophy, trends and teaching-learning strategies. Emphasis will be placed on developing and utilizing models and strategies in health education.

444-605 HEALTH PROMOTION STRATEGIES 3 cr
This course will focus on: 1) the development, implementation and evaluation of workplace health promotion programs, and 2) examination of the relationship of these programs to the organization as a whole and to the benefits for both the employee and employer.

444-690 WORKSHOP IN HEALTH 1-5 cr
444-696 SPECIAL STUDIES 1-3 cr

444-745 EXERCISE AND HEALTH 3 cr
A course designed to introduce how exercise relates to an individual’s health, specifically cardiovascular endurance, relaxation and nutrition. It will include background information regarding holistic health, exercise prescription, nutrition and relaxation. Application of this background information will also be a part of the course through evaluation of present levels and participation in individually designed programs.

444-790 WORKSHOP 1-3 cr
444-793 PRACTICUM 1-6 cr
Prereq: Graduate status, application and interview, completion of 9 credits at UW-Whitewater, and designated curriculum check sheet requirements. (Not to be used for first-time certification.)

444-796 SPECIAL STUDIES 1-3 cr
444-798 INDIVIDUAL STUDIES 1-3 cr
444-799 THESIS RESEARCH 1-6 cr

RECREATION (446)

446-534 RECREATION PROGRAMMING AND LEADERSHIP 3 cr
Students learn processes involved in assessing recreation participants' needs, program development, goal setting, program implementation, and evaluation. Leadership theories are studied, and skills are enhanced through group process experiences and in-class activity leadership.

446-550 INTRODUCTION TO THERAPEUTIC RECREATION 2 cr
An introduction to the history, philosophy and rationale of therapeutic recreation as programmed for people who are physically disabled, aged, mentally retarded, mentally ill, and socially deviant. The course will emphasize practical approaches to therapeutic recreation programming for special populations.

446-580 AGING AND LEISURE 3 cr
Examines conceptualizations of leisure and aging in the leisure and gerontological literature, examines the benefits of exercise for older persons, as well as examining the benefits of other leisure areas such as the arts, education and outdoor recreation.

446-591 OUTDOOR RECREATION LEADERSHIP 3 cr
This course provides the fundamental knowledge, skills, and experience necessary to lead people in outdoor recreational activities. The course includes topics on trip planning, safety procedures, equipment and food logistics, leadership methods and expedition behavior for a variety of outdoor trip activities. The course also includes a 3 day outdoor trip experience.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>446-689</td>
<td>RECREATION ADMINISTRATION</td>
<td>3 cr</td>
<td>A study of recreational management concepts in the areas of personnel management and facility operations, budgetary preparations, marketing concepts, public relation procedures, management policies development, and program services design.</td>
</tr>
<tr>
<td>446-690</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
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<tr>
<td>446-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>446-790</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
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<tr>
<td>446-793</td>
<td>PRACTICUM</td>
<td>1-6 cr</td>
<td>Prereq: Graduate status, application and interview, completion of 9 credits at UW-Whitewater, and designated curriculum check sheet requirements. (Not to be used for first-time certification.)</td>
</tr>
<tr>
<td>446-796</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>446-798</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
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</tr>
<tr>
<td>446-799</td>
<td>THESIS RESEARCH</td>
<td>1-6 cr</td>
<td></td>
</tr>
<tr>
<td>460-655</td>
<td>ALCOHOL AND OTHER DRUGS</td>
<td>3 cr</td>
<td>An investigation into the physiological, psychological and sociological problems presented by the use of alcohol and other drugs. Prevention and treatment programs will be examined. Other areas of study will include alcohol and traffic safety, alcohol and other drugs education and employee assistance programs.</td>
</tr>
<tr>
<td>460-688</td>
<td>ERGONOMICS</td>
<td>3 cr</td>
<td>This course is intended to provide the student with basic introductory information concerning human information processing capabilities and limitations. Ergonomic strategies for preventing manual material handling, repetitive motion injury and ergonomic design and evaluation of man-machine systems will be included in the course. Prereq: Consent of Instructor.</td>
</tr>
<tr>
<td>460-690</td>
<td>WORKSHOP</td>
<td>1-6 cr</td>
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<tr>
<td>460-698</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>460-752</td>
<td>SAFETY COMMUNICATIONS</td>
<td>3 cr</td>
<td>Investigation of the communication processes as related to the field of safety. Design and manipulation of the communication processes to influence safe behavior. Planning public information and community support programs.</td>
</tr>
<tr>
<td>460-767</td>
<td>SYSTEM SAFETY ANALYSIS</td>
<td>3 cr</td>
<td>Introduction to the system technique as applied to the recognition of potential accident situations in occupational environments. Concentration will be on the qualitative aspects of safety, utilizing numerous examples and problems. Prereq: 460-688 or consent of Instructor.</td>
</tr>
<tr>
<td>460-788</td>
<td>ADVANCED HUMAN FACTORS ENGINEERING</td>
<td>3 cr</td>
<td>An in-depth analysis of the human system, and how that system interacts with various machine systems. Current research in the area of human factors will be emphasized, with practical applications for countermeasures being established. Prereq: 780-441 (or equivalent statistics), 460-686/688 and consent of Instructor.</td>
</tr>
<tr>
<td>460-789</td>
<td>READINGS AND RESEARCH IN SAFETY</td>
<td>3 cr</td>
<td>Students will examine research and professional issues and apply the information to a problem of their choice. This course will be required of students who choose the proposed 36 credit option with the M.S. In Safety - Traffic. In lieu of completing a comprehensive examination or thesis, students will complete this course and 33 additional graduate credits. This course will provide a &quot;capstone&quot; graduate program experience.</td>
</tr>
<tr>
<td>460-799</td>
<td>WORKSHOP</td>
<td>1-6 cr</td>
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<tr>
<td>460-798</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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</tr>
</tbody>
</table>
SAFETY STUDIES

460-798 INDIVIDUAL STUDIES 1-3 cr
460-799 THESIS RESEARCH 1-6 cr
TRAFFIC (461)

461-661 PROBLEMS AND MATERIALS OF DRIVER EDUCATION 3 cr
Emphasis is placed on driver and traffic safety education professional issues and classroom curricular content, methods and resources. Organization and administration of the high school program will also be examined.
Prereq: 461-260 or consent of instructor.

461-666 POLICE IN HIGHWAY TRAFFIC ENFORCEMENT 3 cr
An investigation of local, county, and state police activities in highway traffic law enforcement and investigation. Discussions include philosophical and psychological concepts on law enforcement. Accident records and usage by all levels of enforcement will be studied as well as police training policies and practices.
Prereq: 461-260 or consent of instructor.

461-765 HIGHWAY TRAFFIC ADMINISTRATION 3 cr
A critical analysis of traffic laws, traffic management, and motor vehicle administration, past, present and future. Explores agencies involved with traffic safety. Topics include records and reporting, driver control, driver improvement, driver licensing, vehicle registration and hauling, vehicle inspection, violations bureaus, and traffic courts.
Prereq: Consent of instructor.

461-767 TRAFFIC ENGINEERING 3 cr
An overview of the development, management and operation of highway transportation systems. Includes investigation of and experiences in utilization of traffic engineering methods and techniques.
Prereq: Consent of instructor.

OCCUPATIONAL (462)

462-582 SAFETY IN THE CONSTRUCTION INDUSTRY 3 cr
Students will examine problems and practices posed to nation's work force involved with the construction industry. The course will examine administrative and organizational polices in developing a construction safety program. Students will be introduced to specific detailed problems and countermeasures for correction. An analysis of applicable standards will be conducted as they apply to the construction trade.
Prereq: 462-380 or consent of instructor.

462-583 INTRODUCTION TO SECURITY 3 cr
A study of the physical, personnel, and informational aspects of the security field. Concepts of these areas will be integrated with safety management concepts and will be discussed in relationship to Industrial and business environments.
Prereq: An industrial safety course or consent of instructor.

462-657 PRINCIPLES OF OCCUPATIONAL EPIDEMIOLOGY 3 cr
This course will introduce the principles of occupational epidemiology and discuss the application of these principles in the recognition, control and prevention of disease and injury. The course will review the etiology of various acute, chronic, infectious, occupational and environmental diseases.
Prereq: 230-245 or 423-682 or 760-231.

462-680 INDUSTRIAL HYGIENE INSTRUMENTATION 3 cr
Occupational Safety students will gain a working knowledge of Industrial Hygiene and Safety equipment, which will aid them in recognizing, analyzing, and evaluating specific health hazards in industrial settings. Chemical, physical, biological and ergonomic hazards will be evaluated for potential hazards involving: noise, heat, cold, ionizing radiation, non-ionizing radiation, ventilation, electrical, illumination, hazardous atmospheres, and other related environments.
Prereq: 640-109 and 640-110 or one year of general college chemistry. Coreq: 462-484 or consent of instructor.

462-683 INDUSTRIAL SAFETY MANAGEMENT 3 cr
Emphasis will be on the organizational and administrative problems that relate to an occupational accident prevention program. The course is especially designed for students majoring in the business related areas as well as teachers and future safety professionals who desire to emphasize an understanding of these management problems as well as some applicable solutions.
Prereq: An industrial safety course or consent of instructor.

462-684 INDUSTRIAL HYGIENE 3 cr
An introduction to the science and art of industrial hygiene including the chemical, physical, and biological agents which affect the health and safety of employees; the application of control measures for the various agents.
Prereq: Organic/inorganic chemistry or consent of instructor.

462-685 FIRE PROTECTION PREVENTION 3 cr
Control of fire through study of building construction to prevent fire spread, occupancy-hazard relationships, exposure to and from adjacent occupancies, lifesaving aspects, and the development of professional knowledge of flammable gasses, liquids, combustible solids, dusts, chemicals, and explosives. Interpretation of appropriate codes will be covered.
Prereq: 640-109 and 640-110 or consent of instructor.

462-686 SAFE HANDLING OF MATERIALS 3 cr
Study the manual and mechanical safe handling of materials as major contributors to accident causation in industry. Training and placement of personnel, maintenance and operation of equipment, interaction of manual-mechanical systems and handling of hazardous materials are emphasized.
462-697 PRODUCT SAFETY 3 cr
An analysis of the trends of the product liability problem and the agencies regulating products. Special emphasis will be given to legal theories related to product liability and landmark litigation providing the basis for case law. A substantial portion of the course will be devoted to examining the elements of product safety programming.
Prereq: An industrial safety course or consent of instructor.

462-689 CHEMICAL SAFETY 3 cr
Principles, practices, regulations and procedures for the storage, transportation and use of industrial chemicals. Investigation of plant layout and process design for chemical operations. Attention will be given to the problem of handling laboratory and macro quantities of chemicals as well as commercial chemical reactions and toxicity.
Prereq: 640-109 and 640-110 or one year of general college chemistry or consent of instructor.

462-696 SPECIAL STUDIES 1-3 cr
Repeatable to 6 credits in degree.

462-753 LEGAL ASPECTS IN OCCUPATIONAL SAFETY 3 cr
An examination of federal and state laws with legal interpretations having application to safety professionals and industries will be emphasized. Federal acts, such as OSHA, CPSA and others will be dealt with in respect to their involvement with the industry. Liability to individuals and to the public will be stressed.

462-783 CORPORATE SAFETY MANAGEMENT 3 cr
This course is designed for Occupational Safety majors, prior to fieldwork experience. Attention will be given to the corporate structure of industry and loss control functions within the corporate structure. Special emphasis will be placed on developing a corporate loss control program.

463-711 PRINCIPLES OF INSTITUTIONAL SAFETY 3 cr
The course will review safety and environmental conditions and requirements in hospitals, nursing homes and correctional institutions. The appropriate state, federal and Joint Commission on Accreditation of Hospital regulations and standards will be covered. Problems involving infection control, laboratory, fire safety, employee and patient safety, the safety codes, emergency disaster plans, hazardous materials management, public heath control of insects and rodents, and environmental safety and sanitation of institutions will be discussed. The role of the Institutional Safety Committee and Safety Officer will be developed.
Prereq: Consent of instructor.

PRACTICUM (469)

469-793 PRACTICUM 1-6 cr
Prereq: Graduate status, application and interview, completion of 9 credits at UWO-Whitewater, and designated curriculum check sheet requirements.

SPECIAL EDUCATION (480, 489)
Enrollment in Special Education courses requires admission to professional education.

490-520 INTRODUCTION TO THE EDUCATION OF YOUNG CHILDREN WITH EXCEPTIONAL EDUCATIONAL NEEDS 3 cr
Designed for persons interested in the education of young children. Causes for handicapping conditions will be reviewed and early intervention programs will be studied. Parent training and family involvement rationale and techniques will also be examined.
Prereq: 480-205/211.

490-523 DEVELOPMENTAL THERAPY: THE EDUCATION OF YOUNG CHILDREN WITH SOCIAL-EMOTIONAL NEEDS 3 cr
For persons interested in young children with social-emotional problems. Students will study the causes of disturbance in young children; learn to assess their emotional maturity level, and develop therapeutic techniques designed to ameliorate maladaptive behaviors.
Prereq: 480-320/520.

490-536 MANAGING THE CLASSROOM 3 cr
BEHAVIORAL PROBLEMS OF EXCEPTIONAL CHILDREN
The course will introduce models, methods, and materials for effectively managing behavior problems of learners with exceptional educational needs. Skills will be developed to: (a) manage classroom behaviors that are counter productive to learning; (b) facilitate positive interpersonal behaviors; and (c) structure the instructional environment to produce desirable consequences.
Prereq: 480-205/211.
480-555 INTRODUCTION TO EMOTIONAL DISTURBANCE 3 cr
A basic survey of behavioral and emotional disorders in children. Specific techniques and approaches in handling these problems in a classroom, the psychological role of the teacher and aspects of working with parents of disturbed children will be discussed.
Prereq: 480-205/721 or consent of Instructor.

480-556 INTRODUCTION TO MENTAL RETARDATION 3 cr
An introductory course which provides current and historical perspectives of the field of mental retardation. Emphasis is placed on the educational, social, psychological, vocational and medical aspects of the problem.
Prereq: 3 special education credits or consent of Instructor.

480-564 INTRODUCTION TO LEARNING DISABILITIES 3 cr
Provides the special educator with the basic theoretical and practical approaches to the identification and treatment of learning and language disorders. Identifies the major theoretical and conceptual approaches as well as the current issues in the field of learning disabilities.
Prereq: 480-205/721 or consent of Instructor.

480-576 MEDICAL ASPECTS OF DISABILITY 3 cr
Provides the special educator with knowledge of the medical, physiological, neurological, physical or medical conditions which impact educational programming. The course content emphasizes etiology and implications of genetic, prenatal and acquired causes of disabilities including cerebral palsy, genetic syndromes, medical fragility, technology dependency, AIDS, and perinatal drug dependency. Interdisciplinary approaches to providing services for children with complex needs are addressed.
Prereq: 6 credits of special education or consent of Instructor. Restricted to students with professional admission.

480-600 TEACHING EXCEPTIONAL CHILDREN IN THE REGULAR CLASSROOM 3 cr
A practical course for regular educators who teach students with exceptional educational needs. Based upon an overview of the mildly disabled and the mainstreaming philosophy, specific skills related to assessment, instruction, materials modification and behavior management will be emphasized.

480-605 PROGRAMMING FOR THE DEVELOPMENTALLY DISABLED ADULT 3 cr
For students/agency staff interested in vocational rehabilitation services for developmentally disabled adults in a sheltered workshop setting. Emphasis will be on philosophies of the sheltered workshop training techniques and services provided within agencies.
Prereq: 6 special education credits.

480-606 CAREER/VOCATIONAL PROGRAMMING FOR EXCEPTIONAL EDUCATIONAL NEEDS 3 cr
The course is designed to identify specific strategies for overcoming attitudinal and technical barriers to vocational mainstreaming of special needs students. Values clarification, vocational assessment, vocational IEP development, and elementary and secondary vocational models will be examined to assist special and vocational educators in delivering appropriate vocational services to EEN students. Content covers grades K-12.
Prereq: 480-205/721 and (480-355/555 or 480-356/556 or 480-364/564).

480-621 CURRICULUM METHODS AND PROGRAM ADMINISTRATION-EC: EEN: SOCIAL MOTOR 3 cr
For persons interested in the education of young children with handicaps. This course will examine curricula, methods, techniques and materials designed to ameliorate adaptative social, fine motor and gross motor delays in young children.
Prereq: 480-320/520.

480-622 CURRICULUM METHODS AND MATERIALS - EC: EEN: LANGUAGE COGNITION 3 cr
For persons interested in the education of young children with special needs. Curriculum methods and materials will be studied so that students can develop skills in planning and implementing educational activities which will focus on language and cognitive development. Students will be required to participate in supervised fieldwork activities.
Prereq: 480-320/520.

480-623 WORKING WITH INFANTS/TODDLERS WITH SPECIAL NEEDS AND WITH THEIR FAMILIES 3 cr
Students will examine factors contributing to developmental delay or high-risk incidences in children from birth to three years of age. Parent training and family involvement strategies and techniques will also be examined. Students will learn appropriate techniques for screening and assessing infants and toddlers and have the opportunity to study and develop early intervention procedures.
Prereq: 480-421/621.

480-625 INTRODUCTION TO GIFTED EDUCATION 3 cr
A survey of the definitions and measures of creativity and intellectual pursuits, extraordinary products, and an examination of the genetic, environmental and social factors that develop and maintain gifted humans.

480-626 INTRODUCTION TO INDIVIDUAL DIAGNOSTIC ASSESSMENT OF EXCEPTIONAL EDUCATIONAL NEEDS 3 cr
A core course for special education majors to provide an overview of educational assessment and diagnosis of the handicapped. Emphasis will be placed upon testing for IEP development and teaching and the implications of the educational evaluation for multidisciplinary team decision making.
GENERAL INSTRUCTIONAL MODELS FOR GIFTED EDUCATION 3 cr
This course goes beyond a basic understanding of the nature and needs of gifted students and concentrates on presenting several models for providing curricular and instructional designs for such students in the school setting.
Prereq: An introductory course dealing with the gifted or consent of instructor.

CURRICULUM AND METHODS IN MENTAL RETARDATION - ELEMENTARY 3 cr
A course designed to provide the prospective teacher of mildly/moderately mentally handicapped elementary school students with basic knowledge concerning the educational characteristics of these students, general teaching strategies, organization of classroom/schedule, mainstreaming policies, and curricular methods and materials.
Prereq: 480-356/356 or consent of Instructor.

CURRICULUM AND METHODS IN MENTAL RETARDATION - SECONDARY 3 cr
A course designed for professionals working with adolescent students who are mildly/moderately mentally handicapped. Emphasis is on organization, curriculum, methods, work adjustment, and vocational approaches appropriate for a high school special education class and work-study program.
Prereq: 480-356/356 or consent of Instructor.

EDUCATION OF THE SEVERELY EMOTIONALLY DISTURBED 3 cr
An examination of personality and behavioral dynamics associated with infantile autism, childhood schizophrenia, and other psychotic conditions of childhood. Consideration will be given to teaching techniques, educational materials, and curriculum designs suitable for educating psychotic children in a variety of school settings.
Prereq: 480-355/355 or consent of Instructor.

EDUCATIONAL DIAGNOSIS AND ASSESSMENT OF EC/EEH AND SPH 3 cr
For persons interested in young children with special needs, as well as individuals exhibiting severe disabilities. Persons will learn how to administer diagnostic-prescriptive instruments and how to use assessment information in developing Individual Education Plan (IEPs) and present evaluative data to the multidisciplinary team.
Prereq: 480-320/320 or 480-376/376; 480-426/626 or taken concurrently.

EDUCATIONAL DIAGNOSIS AND ASSESSMENT IN ED, LD, MR 3 cr
A course to develop advanced diagnostic skills for elementary through secondary mildly/moderately handicapped (LD, ID, EMD) individuals. Particular emphasis will be placed upon the assessment of cognitive, academic, developmental, and behavioral skills that affect classroom performance. The application of advanced trend analysis and data synthesis techniques for special education placement and program planning will be stressed and current issues and trends will be discussed.
Prereq: 480-426/626.

CURRICULUM AND METHODS FOR THE MODERATELY HANDICAPPED 3 cr
For persons who will be working with individuals who have moderate disabilities. Provides methods, strategies and techniques in assessment, curriculum development, program design, instructional strategies, material development, and community transition for the population with moderate disabilities. A major focus will be on all aspects of functional programs across home, school, community and vocational environments.
Prereq: 480-356/356 or consent of Instructor.

WORKING WITH PARENTS OF EXCEPTIONAL CHILDREN AND COMMUNITY AGENCIES 3 cr
Provides insight into the adjustment problems of exceptional individuals in the home and school environments. Particular emphasis upon consultation and supportive skills for aiding the individuals and their parents in dealing with school or agency personnel and programs.
Prereq: 480-205/212 or consent of Instructor.

CURRICULUM AND METHODS IN EMOTIONAL DISTURBANCE-ELEMENTARY 3 cr
An examination of the varieties of therapeutic instruction available to teachers of emotionally disturbed children at the elementary school level. Evaluation of specific pathological conditions; curriculum design; placement; environmental manipulation; evaluation procedures; interpersonal management of cognition, affect, and behavior; and ethical considerations of specific interventions will be discussed.

CURRICULUM AND METHODS IN EMOTIONAL DISTURBANCE-SECONDARY 3 cr
An examination of the varieties of therapeutic instruction available to teachers of emotionally disturbed children at the secondary school level. Evaluation of specific pathological conditions; curriculum design; placement; environmental manipulation; evaluation procedures; interpersonal management of cognition, affect, and behavior; and ethical considerations of specific interventions will be discussed.
480-676 CURRICULUM, METHODS AND MATERIALS FOR THOSE WITH MULTIPLE DISABILITIES 3 cr
3 or 480-796
For persons interested in developing techniques in the care and management of severe and profound multiple handicapped individuals with emphasis on basic life skills. Includes built-in field experiences.
Prereq: 480-376/576 or consent of instructor.

480-678 CURRICULUM AND METHODS IN LEARNING DISABILITIES-ELEMENTARY 3 cr
Designed to prepare educators to teach elementary level learning disabled children. Remediation strategies, programs, and techniques appropriate to this level will be reviewed and demonstrated. Emphasis will be on programming based upon an educational diagnosis and participation type activities.
Prereq: 480-426/626 and 480-355/555 or 480-364/564.

480-679 CURRICULUM AND METHODS IN LEARNING DISABILITIES-SECONDARY 3 cr
Designed to prepare educators to teach secondary level learning disabled students. Theoretical models and intervention strategies designed to promote basic skills acquisition and generalization of basic skills needed to perform in secondary level content area programs will be reviewed and demonstrated. Comprehensive educational planning for secondary LD students based on diagnostic findings and adult life roles will be emphasized.
Prereq: 480-426/626 and 480-364/564 or 480-355/555.

480-681 REMEDIATION OF WRITTEN LANGUAGE DISORDERS 2 cr
The course examines writing instruction for handicapped individuals using a language interaction approach to teaching and learning. Assessment and intervention based on the conceptual and linguistic skills of the student in relationship to the conceptual and linguistic demands of specific writing tasks will be presented.
Prereq: 480-426/626, 662-350/550 and 662-360/560 or consent of instructor.

480-690 WORKSHOP 1-10 cr

480-691 TRAVEL STUDY 1-3 cr

480-696 SPECIAL STUDIES
Prereq: Consent of Instructor.

480-689 EMPLOYMENT STRATEGIES 1 cr

430-689 Designed to acquaint the teacher education student with the problems and procedures of securing a teaching position. Includes consideration of professional ethics, preparation of placement credentials, teacher certification practices, interviewing techniques and teaching contracts. Reviews opportunities for professional advancement through graduate study. (Open to teacher education students. Should be taken the semester prior to graduation or the semester of graduation.)

480-721 VOCATIONAL ASSESSMENT OF STUDENTS WITH SPECIAL NEEDS 3 cr
This course examines specific vocational assessment strategies using an ecological approach to in-school data collection. Assessment of occupational interests, aptitude, and learning styles in relationship to IEP development, placement within specific occupational clusters, and successful transition to postsecondary training and/or employment environments will be presented.
Prereq: 480-205/721, 480-405/605.

480-721 THE EXCEPTIONAL CHILD 3 cr
A survey of educationally relevant problems of exceptional children and the implications of these problems for school programs.

480-772 LIFESPAN ISSUES IN SPECIAL EDUCATION 3 cr
This course explores current issues, trends, and instructional strategies relating to the development of curriculum for individuals with handicaps from a lifespan perspective across all categories of exceptionalities.

480-773 CONSULTATION TECHNIQUES FOR SPECIAL EDUCATORS 3 cr
Designed to acquaint special educators with procedures and strategies necessary for successful teacher consultation in the schools. Class will participate in simulation activities designed to develop skills in the consultation problem-solving process. Current practices and procedures will be reviewed.
Prereq: Consent of Instructor.

480-775 SUPERVISION AND ADMINISTRATION OF SPECIAL EDUCATION PROGRAMS 3 cr
Presentation of a broad theoretical and practical background into the nature and role of supervisory and administrative personnel in public school programs for exceptional children.
Prereq: Consent of Instructor.

480-777 DEVELOPMENT OF INSTRUCTIONAL MATERIALS FOR EEN 3 cr
Development of a curriculum consultation model and its implications for modification and development of materials and programs in special education.
Prereq: Consent of Instructor.

480-780 SURVEY OF RESEARCH LITERATURE IN SEVERE DISABILITIES 3 cr
A graduate level seminar exploring current research literature issues and trends in the area of severe disabilities encompassing age ranges from birth to adult. Special attention on cooperative projects, proposal development and other research techniques will be emphasized.
Prereq: Consent of Instructor.
480-781 PROGRAMMING FOR THE TRANSITION OF YOUTH WITH DISABILITIES-OVI
This course will examine direct and indirect instructional support strategies which facilitate successful vocational programming of individuals with exceptional educational needs within secondary and post-secondary environments. The Designated Vocational Instructor model and transition methods will be emphasized. Prereq: One of the following: 480-358/556, 480-364/564, 480-465/665, 480-406/606 or consent of instructor.

480-782 SURVEY OF RESEARCH LITERATURE IN MILD DISABILITIES
A graduate level seminar exploring current research literature, issues, and trends in the area of mild disabilities. Special attention on cooperative projects, proposal development and other research techniques will be emphasized.

480-790 WORKSHOP
1-6 cr

480-796 SPECIAL STUDIES
1-3 cr

480-798 INDIVIDUAL STUDIES
1-3 cr

480-799 THESIS RESEARCH
Prereq: Consent of instructor.
1-6 cr

488-725 FIELDWORK WITH EXCEPTIONAL CHILDREN
Field experiences in public or private community programs or agencies serving the exceptional educational needs. Repeatable to maximum of 6 credits. Prereq: Consent of instructor.
1-3 cr

489-780A PRACTICUM: MENTAL RETARDATION-ELEMENTARY
1-6 cr

489-780B PRACTICUM: MENTAL RETARDATION-SECONDARY
1-6 cr

489-780C PRACTICUM: EMOTIONAL DISBURBANCE-ELEMENTARY
1-6 cr

489-780D PRACTICUM: EMOTIONAL DISBURBANCE-SECONDARY
1-6 cr

489-780E PRACTICUM: LEARNING DISABILITIES-ELEMENTARY
1-6 cr

489-780F PRACTICUM: LEARNING DISABILITIES-SECONDARY
1-6 cr

489-780G PRACTICUM: EARLY CHILDHOOD-EXCEPTIONAL EDUCATIONAL NEEDS
1-6 cr

489-780H PRACTICUM: SEVERELY AND PROFOUNDLY HANDICAPPED
1-6 cr

489-793 PRACTICUM
Prereq: Graduate status, application and interview, completion of 9 credits at UW-Whitewater, and designated curriculum check sheet requirements.
1-6 cr

COLLEGE OF LETTERS AND SCIENCES

GENERAL DIVISION (600)

600-690 WORKSHOP
Repeatable.
1-3 cr

600-691 TRAVEL STUDY
1-3 cr

600-696 SPECIAL STUDIES
Repeatable.
1-3 cr

ANTHROPOLOGY (613)

613-512 ARCHAEOLOGY OF MESO- AND SOUTH AMERICA
A comparative approach to the rise and fall of civilizations in the New World. Prehistoric social developments in Mexico, Central, and South America, from the earliest human occupations to the decline of the Maya, Aztec, and Inca civilizations.
3 cr

613-524 PEOPLES AND CULTURES OF THE PACIFIC
Intensive survey of the prehistory and contemporary cultural anthropology of Pacific Island societies: Polynesia, Micronesia, Melanesia, Island South East Asia, and Australia.
3 cr

613-525 PEOPLES AND CULTURES OF SOUTH ASIA
Survey of South Asia, with emphasis on the contemporary social and cultural anthropology of India and Nepal.
3 cr

613-534 WOMEN IN CROSS-CULTURAL PERSPECTIVE
Sex and gender relations in economic, political, and family institutions in non-Western societies. Topics include women’s roles in marriage and family life, women in politics, women and law, women in myth and ritual.
3 cr

613-620 CULTURE AND PERSONALITY
An interdisciplinary course dealing with questions of mutual interest to psychologists and anthropologists. Cross-cultural approaches to personality formation, measurement, description of personality characteristics of groups. Character attributes of peoples from selected societies throughout the world. Stress and mental disorders. Relationship of personality, culture, and social change.
3 cr
ANTHROPOLOGY

613-696 SPECIAL STUDIES 3 cr
Repeateable.
Prereq: 6 credits in anthropology or consent of instructor.

613-798 INDIVIDUAL STUDIES 1-3 cr

PLANT TAXONOMY 3 cr
The principles of plant classification and identification, with emphasis on flowering plants of this region. Lectures, laboratories and field trips.
Prereq: 630-141 and 630-142.

ENVIRONMENTAL RADIATION PROTECTION 3 cr
A course designed to provide the participant with a series of lecture and laboratory experiences involving radiation and radionuclides both natural and man made, and their impact on the human environment. Emphasis will be on the methodology of detection and measurement of radiation and its human implications.
Prereq: One semester of biology and/or one semester of chemistry and consent of instructor. Field trips.

AGUATIC BIOLOGY 3 cr
The study of aquatic environment, its fauna, flora and general ecology. The laboratory will emphasize the taxonomic study of aquatic organisms. Field trips.
Prereq: 630-141 and 630-142.

INVERTEBRATE ZOOLOGY 3 cr
A comprehensive study of the structure, physiology, natural history and significance of the major groups of invertebrate animals. Five hours of laboratory and lecture per week.
Prereq: 630-142 or consent of instructor.

BACTERIOLOGY 4 cr
Fundamental principles of bacteriology: laboratory growth, metabolism, genetics, pathology and antiseptics. Two lectures and four hours of laboratory per week.
Prereq: 10 hours of biological sciences, part of which must be from the general field of botany and part from zoology. In addition, chemistry through and including Organic Chemistry will be extremely valuable. (If this course is offered during the day, it carries 4 credits including laboratory work: 3 credits evening division.)

IMMUNOLOGY 2 cr
Immunity to infectious diseases related to changes in the constituents of the blood is explored. Transplantation of tissues, allergies, and autoimmune diseases are discussed.
Prereq: 630-142, plus one year of chemistry.

GENETICS 4 cr
Principles of inheritance in microorganisms, plants and animals, including man.
Prereq: 630-141 and 630-142, 640-102 and 640-104 or 640-141 and 640-142 or 800-160, 800-161, 800-162, 800-163.

ENDOCRINOLOGY 3 cr
A study of the hormonal regulation of metabolism, growth and reproduction. Three hours of lecture per week, laboratory demonstrations arranged.
Prereq: 630-141, 630-142, 640-102 and 640-104 or 640-141 and 640-142.

ANATOMY (630)

630-506 MEDICAL TERMINOLOGY 1-2 cr
A study of the language of medicine including word construction, definitions and the use of terms related to all areas of medical science, hospital service and allied health specialties. Two credits may be taken by students who have had no Biology classes.

630-510 BIOLOGY OF AGING 3 cr
A study of the biological phenomena associated with aging, including theories and characteristics of aging, reversibility and irreversibility of bodily functions and behavioral alterations as they are affected by neurological, myological and endocrinological changes. This course is not for those in the biology emphasis.
Prereq: 630-120 or 630-142 or consent of instructor.

630-527 PLANT PATHOLOGY 3 cr
A study of the nature and classification of plant pathogens, the ecologic and physiologic relationships between host and pathogen and the principles of plant disease control. Two lectures and two hours of laboratory per week.
Prereq: 630-141.

630-540 COMPARATIVE VERTEBRATE ANATOMY 4 cr
Dissection and study of vertebrate types emphasizing characteristic structures, general relationships, comparative anatomy, and the significance of adaptation and evolution. Laboratory work, lectures and quizzes.
Prereq: 630-141 and 630-142.

630-541 VERTEBRATE EMBRYOLOGY 4 cr
A study of reproductive cycles, gametogenesis and fertilization; the establishment of tissues, organs and systems. Introduction to embryological experimental techniques and procedures for study of frog, chick, and pig. Laboratory, lecture and quizzes.
Prereq: 630-141 and 630-142.

630-545 ANIMAL PHYSIOLOGY 4 cr
A study of the functional mechanisms that underlie the life processes in animals. Six hours of laboratory and lecture per week.
Prereq: 630-142, plus 640-102 and 640-104, or 640-141 and 640-142 or 800-160, 800-161, 800-162, 800-163.

630-551 PLANT MORPHOLOGY (OR THE PLANT KINGDOM) 3-4 cr
A study of the major groups of plants, with emphasis on structure, reproduction, classification and evolution.
Prereq: 630-141.
630-617 PLANT PHYSIOLOGY 3 cr
Organized around the growth of plants stressing the living processes. The laboratory emphasizes nutrition, growth, hormones, water relations, photosynthesis, respiration and bioassay techniques. Prereq: 630-141; 640-102 and 640-104 or 640-141 and 640-142; or 800-160-161 and 800-162-163.

630-620 ICHTHYOLOGY 3 cr
A study of the taxonomy, distribution, ecology and evolution of fishes. Collection, preservation and identification of local species will be emphasized. Two one-hour lectures and one two-hour laboratory period per week. Field trips. Prereq: 630-142.

630-622 INTRODUCTION TO ORNITHOLOGY 3 cr
The classification, distribution, behavior, life histories and natural habitats of North American birds. Emphasis is given to the field recognition of local species. Five hours of lecture and laboratory per week. Field trips. Prereq: 630-142 or 630-120.

630-623 INTRODUCTION TO MAMMALOLOGY 3 cr
Classification and natural history of mammals with special emphasis on Wisconsin species. Four hours of lecture and laboratory. Field trips. Prereq: 630-141 and 630-142; 630-340 and 630-353 recommended.

630-630 ANIMAL BEHAVIOR 3 cr
Behavior of animals as individuals and groups, including study of causation, development, integration, evolution and adaptive value of behavior patterns. Lecture and laboratory. Prereq: 630-142.

630-641 BIOLOGICAL TECHNIQUES 2 cr
Designed to give the student experience in performing basic biological techniques and to develop skills essential in research and teaching. Prereq: Biology major.

630-644 CELL BIOLOGY 3 cr
Contemporary aspects of the molecular organization, structure, function, growth, reproduction, and differentiation of cells, with emphasis on eukaryotes. The course deals with cell organelles, macromolecular assemblies, extracellular matrix, cell-cell interactions, gene expression, and with modern experimental and analytical techniques. Four hours of lecture and laboratory per week. Prereq: 630-141, 630-142, 640-104.

630-648 ORGANIC EVOLUTION 2 cr
History of evolutionary thought, evidences of evolution, and analysis of evolutionary mechanisms and processes. Prereq: Genetics.

630-652 ENTOMOLOGY 3 cr
A study of the classification, identification and life cycles of insects. Insects of economic importance will be considered. A collection of insects will be required. Field trips. Prereq: 630-142 or consent of instructor.

630-653 ANIMAL HISTOLOGY 3 cr
A study of the minute structure of animal tissues by examination of materials prepared for the light microscope supplemented by micrographs showing details revealed with electron microscope. Emphasis on human microscopic anatomy. Six hours of laboratory or lecture per week. Prereq: 630-141 and 630-142, 630-340 and/or 630-341.

630-654 VERTEBRATE FIELD BIOLOGY 3 cr
A study of the classification, distribution, ecology and life histories of the vertebrates. Special emphasis is given the vertebrates of Wisconsin. A collection of local vertebrates will be required. Field trips. Prereq: 630-141, 630-142 or equivalent and 630-340.

630-655 PARASITOLOGY 3 cr
The life cycles, epidemiology and control of protozoan, trematode, cestode, roundworm and arthropod parasites of man and domestic animals will be studied. Studies of infections in laboratory animals will be carried out. Prereq: 630-141, 630-142.

630-656 RADIATION BIOLOGY 3 cr
A laboratory-oriented course designed to provide formal training in the instrumentation and techniques for measuring nuclear radiation, to observe the effects of radiation on living systems and to acquaint the student with the health hazards involved. Six hours of lecture and laboratory per week. Prereq: 630-141, 630-142, and a year of college chemistry. A year of college physics is also recommended. Field trips.

630-657 GENERAL ECOLOGY 4 cr
A study of the relationships of plants and animals to their environments through an investigation of the physical and biological aspects of the biotic community. Six hours of laboratory and lecture per week. Field trips. Prereq: 630-141 and 630-142 plus six additional hours in biology or consent of the instructor.

630-660 INTRODUCTORY MYCOLOGY 3 cr
A comprehensive study of all fungal phyla emphasizing taxonomy, morphology, phylogeny and physiology. Economic uses of fungi will be studied where feasible. Prereq: 630-141, 630-142, 630-325 or 630-351 or equivalent recommended.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>630-863</td>
<td>MOLECULAR BIOLOGY</td>
<td>3 cr</td>
<td>The course consists of lectures, discussion and laboratory work emphasizing cell ultra structure and the associated chemical activities that function at the cell level. Four hours of lecture, discussion and laboratory per week. Field trips. Prereq: 630-141, 630-142, a year of chemistry or a year of physics, one semester of organic chemistry recommended.</td>
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<tr>
<td>630-864</td>
<td>BASIC ELECTRON MICROSCOPY</td>
<td>2 cr</td>
<td>A laboratory-oriented course designed to provide the student with &quot;hands on&quot; experience in preparation of support film, negative staining, tissue fixation, embedding, block trimming, knife making, thin sectioning, grid and specimen preparation, high vacuum evaporation and replication, staining, shadow casting, photographic techniques and the basic operation and use of an electron microscope. Prereq: Biology majors or minors or consent of Instructor.</td>
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<tr>
<td>630-868</td>
<td>MARINE BIOLOGY - ECOLOGY OF THE FLORIDA KEYS</td>
<td>3 cr</td>
<td>A course designed to provide the participants with a series of field experiences including a basic survey of various marine and terrestrial communities and the ecological principles that govern the existence of the organisms that comprise these unique communities. Prereq: 630-141 and 630-142 or consent of Instructor.</td>
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<tr>
<td>630-869</td>
<td>GENERAL LIMNOLOGY</td>
<td>3 cr</td>
<td>A presentation of the interrelationships between the physical, chemical and biological aspects of aquatic environments. The laboratory will demonstrate methods and equipment for conducting limnological studies. The course will be taught at Pigeon Lake. Prereq: 630-141; 630-142; 640-102-104 or consent of Instructor.</td>
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<tr>
<td>630-885</td>
<td>POLLUTION BIOLOGY</td>
<td>3 cr</td>
<td>A study of environmental pollution with emphasis on the sources, effects and abatement of air and water pollution. The laboratory will be devoted to methods for detecting specific pollutants and evaluating the biological effects of these pollutants. Field trips. Prereq: 630-141, 630-142 and one year of college chemistry.</td>
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<tr>
<td>630-990</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
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<td>630-991</td>
<td>TRAVEL STUDY</td>
<td>1-3 cr</td>
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<td>630-996</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>630-793</td>
<td>ENVIRONMENT AND MAN</td>
<td>3 cr</td>
<td>A study of basic ecological concepts and their applications to the identification, understanding and abatement of contemporary environmental problems. Special emphasis is given to those problems resulting from man and his activities.</td>
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<tr>
<td>630-796</td>
<td>PRACTICUM</td>
<td>1-6 cr</td>
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<td>630-798</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<td>630-799</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-6 cr</td>
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<tr>
<td>640-655</td>
<td>ADVANCED ORGANIC CHEMISTRY</td>
<td>3 cr</td>
<td>Lectures on advanced topics in organic chemistry. Prereq: A year's course in general organic chemistry.</td>
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<tr>
<td>640-690</td>
<td>WORKSHOP</td>
<td>1-4 cr</td>
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<td>640-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
<td>Repeatable 2 times for maximum 6 credits.</td>
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<tr>
<td>640-702</td>
<td>PHYSICAL SCIENCE</td>
<td>3 cr</td>
<td>An in-depth examination of certain developments in physical science principles and their impact on man's thought and way of life. Open to experienced elementary and secondary school teachers who have had an introductory course in physical science.</td>
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<tr>
<td>640-790</td>
<td>WORKSHOP</td>
<td>1-6 cr</td>
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<tr>
<td>645-798</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>662-550</td>
<td>NORMAL LANGUAGE DEVELOPMENT FOR TEACHERS</td>
<td>2 cr</td>
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<td>By surveying information from a variety of sources, this course provides an overview of oral language development in the areas of phonology, morphology, semantics, syntax, and pragmatics. Participation in the course enables future teachers to interact more effectively in their classrooms and provides them with foundation for studying disordered language. Prereq: Special Education major or consent of Instructor.</td>
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<tr>
<td>662-560</td>
<td>LANGUAGE DISORDERS IN CHILDREN WITH</td>
<td>2 cr</td>
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<td></td>
<td>EXCEPTIONAL EDUCATIONAL NEEDS</td>
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<td>By surveying information from a variety of sources, this course provides an overview of oral language development in the areas of phonology, morphology, semantics, syntax, and pragmatics. Participation in the course enables future teachers to apply course content in individual and group interactions with language disordered students. Prereq: 662-350/550 or consent of Instructor.</td>
</tr>
</tbody>
</table>
PRACTICUM: COMMUNICATIVE DISORDERS  2 cr
Clinical (supervised) practice with children and adults who have communicative disorders. May be retaken to maximum of 6 credits in major.
Prereq: 662-370

AUDIOMETRY  3 cr
The course is designed to provide information regarding evaluation procedures of the auditory system; interpretation of the auditory test results; and training in the routine test procedures.
Prereq: 662-381.

AURAL REHABILITATION  3 cr
A study of habilitation and rehabilitation procedures for the hearing impaired including techniques of speechreading, auditory training, and an examination of the psycho-social aspects of hearing loss.
Prereq: 662-270 or consent of instructor.

FLUENCY DISORDERS  3 cr
A study of the theoretical, clinical and experimental approaches to such fluency disorders as stuttering and cluttering.
Prereq: 662-370.

OCCUPATIONAL HEARING CONSERVATION  3 cr
An introductory course dealing with the many facets of an occupational hearing conservation program that includes the parameters of sound, the ear and hearing, introduction to noise problems, audiometric test procedures and practice, selection and fitting of hearing protectors, occupational safety and health administration regulations and proposed noise standards, medicolegal and compensation aspects for the employer and data management.

DIAGNOSTIC METHODS IN COMMUNICATIVE DISORDERS - CHILDREN  2 cr
Students will study diagnostic tests and procedures used to evaluate the communicative skills of individuals in the birth to adolescent age range. Emphasis will be placed on the assessment of language, articulation, fluency, voice, and hearing loss as well as the cognitive, psychological, physiological, and neurological correlates. Students will complete diagnostic evaluations and interviews, interpret results, and summarize their findings in written reports.

INSTRUMENTAL MANAGEMENT OF COMMUNICATIVE DISORDERS  3 cr
This course surveys a variety of techniques for instrumental management of speech production differences or disorders. Participation in the course will lead to the acquisition of skill in basic operations of selected instrumentation, and to competence in interpretation of data in a real laboratory. Students in the class will develop a general understanding of the instrumental techniques reported in the literature through applications of such during diagnosis or management with "real" clients throughout the semester.
Prereq: 662-375, 662-370/570, and senior status or consent of instructor.

SPEECH AND LANGUAGE DEVELOPMENT IN THE CHILD  3 cr
The study of normal speech and language development as seen through literature trends in anthropology, sociology, psychology, psycholinguistics, speech and hearing sciences, and education.

LANGUAGE ASSESSMENT & INTERVENTION IN COMMUNICATIVE DISORDERS  3 cr
Material covered includes formal assessment procedures in the areas of morphology, semantics, syntax, and pragmatics. Students use these procedures to evaluate individuals in the birth to adolescent age range. They study issues related to theories and practices in language intervention. Students develop language intervention programs and practices and explore means of evaluating their effectiveness.

AUGMENTATIVE AND ALTERNATIVE COMMUNICATION  3 cr
This course surveys the variety of alternatives to speech for communicating as well as the methods for augmenting residual speech skills. Participation in the course will lead to a basic understanding of historical and current approaches to augmentative and alternative communication, to the development of basic skills for evaluating and providing treatment programs for nonspeakers, and to an awareness of advocacy procedures for the nonspeaking population.
Prereq: Consent of Instructor.

DISORDERS OF VOICE  3 cr
A study of vocal disorders, their etiologies, procedures for their evaluation and treatment, and a review of recent research literature in these areas.
Prereq: 662-374 or consent of the instructor.

SPEECH AND VOICE DISORDERS OF CLEFT PALATE  3 cr
A study of the etiology, embryology, surgical, prosthetic, and dental management of the child with cleft palate and/or cleft lip; the assessment and management of the speech and voice disorders; and a review of recent research literature.
Prereq: 662-374, 662-376 or consent of the Instructor.
APHASIA AND APRAXIA IN ADULTS 3 cr
The study of the neuroanatomical bases for speech and language impairment in adult aphasia and apraxia; evaluation and management of the speech and language disorders; and the review of recent research literature in these areas. Prereq: 662-374 or consent of the instructor.

WORKSHOP 1-6 cr

TRAVEL STUDY 1-3 cr

SPECIAL STUDIES 1-3 cr
Prereq: Consent of Instructor.

SEMINAR IN COMMUNICATIVE DISORDERS 3 cr
Identification and consideration of significant issues in communicative disorders. The course is geared to the professional development of the speech and language clinician and focuses on such content areas as the acoustically handicapped, oral language problems, voice disorders, fluency disorders, neurological disorders such as aphasia and cerebral palsy, cleft palate and speech and language deviations and problems. Content areas will change each semester and the course may be repeated with a change of content. Prereq: Consent of Instructor.

SPEECH AND LANGUAGE THERAPY IN THE CLINICAL ENVIRONMENT 3 cr
A study of professional and research literature pertinent to the various clinical environments, with emphasis on the school environment, and the special problems that confront the speech-language pathologist in these environments such as hospitals, public schools, etc. Prereq: Consent of Instructor.

THE DYSARTHRIAS 3 cr
Study of the neurophysiology underlying speech and the neuropathologies which lead to the dysarthrias. Evaluation and management of the dysarthrias are emphasized, and relevant experimental research literature is examined.

RESEARCH METHODS IN COMMUNICATIVE DISORDERS 3 cr
A course in the methods of research in communicative disorders including the need for scientific research; the nature of scientific research; methods underlying the research process; the planning of a research paper; and considerations in interpreting research results.

SEMINAR IN NORMAL AND DISORDERED LANGUAGE BEHAVIOR 3 cr
Students will acquire and apply knowledge of normal language processes in several topic areas. Students will examine morphological, semantic, syntactic, and pragmatic language skills present in groups of language disordered individuals. Clinical applications are made to the diagnostic and treatment settings. Prereq: 662-480/680.

SUPERVISION IN COMMUNICATIVE DISORDERS 3 cr
The study of the supervisory process as it relates to speech and language pathology. Emphasis is on the theories and techniques of observation, interpersonal communication, leadership, teaching, decision making and problem solving.

SPEECH AND LANGUAGE DISORDERS IN SPECIAL POPULATIONS 3 cr
This course provides students an in-depth opportunity to explore speech and language skills of communicatively impaired individuals in the birth to adolescent age-range. The focus of study is on morphological, semantic, syntactic, and pragmatic aspects of language for each disorder studied. Students will apply this information in the areas of assessment and intervention.

DIAGNOSTIC METHODS IN COMMUNICATIVE DISORDERS - ADULTS 3 cr
This course reviews a variety of tests designed to assess communicative disorders in adults. Students will examine characteristics of aphasia, apraxia, dysarthria, voice, and fluency disorders. They develop skills in conducting interviews and diagnostic evaluations, interpreting results and reporting their findings.

WORKSHOP 1-6 cr

SPECIAL STUDIES 1-3 cr

INDIVIDUAL STUDIES 1-3 cr

THESIS RESEARCH 1-6 cr

MASS COMMUNICATION (JOURNALISM) (664)

HISTORY OF MASS COMMUNICATION 3 cr
An overview of the origin, development, strengths and weaknesses, and achievements of mass communication in the United States, with particular attention to the interrelationship between mass communication and society.

NEWSPAPER OPERATIONS 3 cr
An examination of the basic aspects of newspaper operations: organization and equipment, production and service, financial and legal questions, and public and employee relations.

REPORTING PUBLIC AFFAIRS 3 cr
Advanced work in reporting with emphasis on news related to crime and the courts, government and politics, business, finance, and labor. Includes study of the courts, legislative procedures and business. Prereq: 664-244.

LAW OF MASS COMMUNICATION 3 cr
Study of law as applied to the mass media with particular emphasis on freedom of information, libel, privacy, contempt and copyright regulation.
COMMUNICATION AND PUBLIC OPINION 3 cr
The role of the mass media of communication in the formation of public opinion. Propaganda goals of government, political, economic, and social groups.
Prereq: Consent of instructor.

COMMUNICATION AND GENDER 3 cr
Advanced study of interpersonal communication between and within the sexes. The focus of the course concerns examination of traditional gender ideals and analysis of communication styles that contribute to societal evolution. Sex differences in communication, theories explaining sex differences in communication, research on sex stereotypes, debates about language and sexism, and implications for inter-gender relationships in a variety of settings are among the topics considered in this course.
Prereq: 666-228

MASS COMMUNICATION IN SOCIETY 3 cr
A course which examines the functions and effects of mass media in our society. Theoretical bases for assessing social, behavioral and cultural influences are emphasized.

ADVISER'S WORKSHOP 1-4 cr
A course characterized by individualized and participatory activities within a group context, the results of which activities are shared with the entire group. Announcements of specific workshops being offered are made as the workshops are developed. Offered in summer school only. See the Credit Restrictions section under Academic Requirements and Policies for credit limitations pertaining to workshops.

WORKSHOP 1-4 cr

TRAVEL STUDY 1-3 cr

SPECIAL STUDIES 1-4 cr

WORKSHOP 1-6 cr

SPECIAL STUDIES 1-3 cr

INDIVIDUAL STUDIES 1-3 cr

THEESIS RESEARCH 1-6 cr

COMMUNICATION CONFLICT RESOLUTION 3 cr
This course provides a communications perspective of the nature and possible methods of resolution of conflict.
Prereq: 666-110

REMOTE TELEVISION PRODUCTION 3 cr
This advanced course instructs students in how to produce, direct, edit, and evaluate portable and remote television productions. Approaches to producing electronic field productions, electronic news gathering, and large scale remotes are examined in depth. Previous course work in television production required.
Prereq: 666-337 or 666-231 or 666-331.

HISTORY OF CINEMA 3 cr
A study of the motion picture as a significant art form of the twentieth century, with an emphasis upon the historical, social, economic, technical, and artistic factors that influenced its development.

SPEECH WRITING 3 cr
A students develop skills necessary to write varied types of public speeches suitable for presentation by others or by themselves.
Prereq: 666-110.

RHETORIC OF THE WESTERN WORLD 3 cr
An introduction to significant theories of communication and persuasion based on western thought.
Prereq: 666-110.

PUBLICITY MEDIA AND CAMPAIGNS 3 cr
Extension of principles of public relations through advanced readings and case studies in business, industry, service, and education, and practice in creating effective publicity campaigns.

SPEECH COMMUNICATION (666)

HISTORY OF MASS COMMUNICATION 3 cr
An overview of the origin, development, strengths and weaknesses, and achievements of mass communication in the United States, with particular attention to the interrelationship between mass media and society.

NONVERBAL COMMUNICATION 3 cr
Nonverbal dimensions of interpersonal communication (physical behavior, facial expression, eye behavior, personal space, personal appearance - clothing, touch, voice and the use of objects) focusing upon their actual interaction with verbal or speech communication. Study of concepts and actual participation in nonverbal exercises/simulations.
Prereq: 666-110 or equivalent.
<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prerequisites</th>
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</thead>
<tbody>
<tr>
<td>666-620</td>
<td>LISTENING BEHAVIOR</td>
<td>3 cr</td>
<td>Study of the current theory and research concerning the process of listening in human communication as a basis for an effective understanding of listening behavior and for an increased ability to improve one's own listening skills. Coverage of material culminates in an analysis of approaches to teaching listening in the schools and training in business-industry. Prereq: 666-110 or equivalent or consent of instructor.</td>
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<tr>
<td>666-622</td>
<td>COMMUNICATION THEORIES</td>
<td>3 cr</td>
<td>Study of theories of communication from various disciplinary viewpoints. An investigation of the approaches which attempt to explain the communication process through a &quot;meaning-centered&quot; focus to the communication act (originating communicator, message, channel, responding communicator). Theories are discussed in terms of their assumptions, claims, and strengths-weaknesses.</td>
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<tr>
<td>666-624</td>
<td>CROSS CULTURAL COMMUNICATION</td>
<td>3 cr</td>
<td>Study of cross-cultural contacts and interactions when individuals are from different cultures. An analysis of verbal and nonverbal communication and related factors within and between various cultures, predictions of patterns and affects, and communication barriers.</td>
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<tr>
<td>666-627</td>
<td>ASSESSING AND DEVELOPING COMMUNICATION COMPETENCIES ON CONTEMPORARY ORGANIZATIONS</td>
<td>3 cr</td>
<td>This is an advanced-level course that focuses on identifying, evaluating, and enhancing the communicative competencies behind the functioning of contemporary organizations. Prereq: 666-327/527.</td>
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<tr>
<td>666-629</td>
<td>ORGANIZATIONAL COMMUNICATION AUDIT</td>
<td>3 cr</td>
<td>This course examines the critical issues associated with doing applied work in organizational communication. Theoretical and empirical questions are addressed in this regard. On the basis of this knowledge, the student then learns by conducting an audit of the communication climate for a specific organization. Prereq: 666-327/527.</td>
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<tr>
<td>666-631</td>
<td>MASS COMMUNICATION IN SOCIETY</td>
<td>3 cr</td>
<td>A course which examines the functions and effects of mass media in our society. Theoretical bases for assessing social, behavioral and cultural influences are emphasized. Prereq: 666-131 or 666-202. Unreq: 664-631.</td>
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<tr>
<td>666-634</td>
<td>BROADCAST STATION OPERATIONS AND PROCEDURES</td>
<td>3 cr</td>
<td>An advanced-level course involving the elements of broadcast station and cable television operations, with particular emphasis on federal regulatory policies. Electronic mass media operations involving management, sales, programming, and audience responsibilities are emphasized. Formation of internal policy guidelines for day-to-day operations is a major course focus. Prereq: 666-131 and at least one semester's staff experience on either WSUW-FM or at Cable 6 or its equivalent as determined by the instructor.</td>
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<tr>
<td>666-645</td>
<td>PERSUASION: CAMPAIGNS &amp; SOCIAL MOVEMENTS</td>
<td>3 cr</td>
<td>Advanced study of the process of persuasion as it relates to significant campaigns and/or social movements such as Civil Rights, Women's Movement, and Political Campaigns. Application and analysis of persuasion and campaigns and/or social movements through term papers, exams, and presentations. Prereq: 666-345.</td>
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<tr>
<td>666-659</td>
<td>COMMUNICATION CRITICISM</td>
<td>3 cr</td>
<td>Advanced study of social influence through the systematic analysis of public messages. Students will be exposed to contemporary methods of rhetorical criticism which aid in the analysis of strategy and effect. Prereq: 666-345</td>
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<tr>
<td>666-690</td>
<td>WORKSHOP</td>
<td>1-6 cr</td>
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<td>666-691</td>
<td>TRAVEL STUDY</td>
<td>1-3 cr</td>
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<td>666-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>666-701</td>
<td>INTRODUCTION TO GRADUATE STUDY IN SPEECH</td>
<td>3 cr</td>
<td>The student will be introduced to the nature of graduate study and the principles and methods of historical-critical, descriptive and experimental research in speech.</td>
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<tr>
<td>666-702</td>
<td>SEMINAR IN RHETORIC AND PUBLIC ADDRESS</td>
<td>3 cr</td>
<td>The group will investigate special topics selected on the basis of need, interest, or timeliness which may change each time the course is offered.</td>
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<tr>
<td>666-703</td>
<td>SEMINAR IN CONTEMPORARY COMMUNICATION PROBLEMS</td>
<td>3 cr</td>
<td>Investigation of special current communication topics from a behavioral perspective which are selected on the basis of need, interest, or timeliness and which may change each time the course is offered.</td>
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<tr>
<td>666-790</td>
<td>WORKSHOP</td>
<td>1 cr</td>
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<td>666-796</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>666-798</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
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</table>
680-799  THESIS RESEARCH  1-6 cr

ENGLISH (680)

680-501  LITERARY CRITICISM  3 cr
A study of the major modes of criticism from Aristotle to the present.

680-510  LITERATURE FOR ADOLESCENTS  3 cr
This course will explore the history and development of adolescent literature, with special emphasis on the period since 1960. Recent novels which have proven popular and influential with young people and teachers will be analyzed using literary and educational criteria. Participants will consider selected current controversies regarding the education of adolescents.

680-515  THE DEVELOPMENT OF THE ENGLISH NOVEL TO THE TWENTIETH CENTURY  3 cr
A survey of the development of the English novel from the eighteenth century to the twentieth, with emphasis on the development of themes and techniques. Studies of selected works by Defoe, Richardson, Fielding, Sterne, Austen, Scott, Dickens, Thackeray, Eliot, Hardy, Conrad and/or others.

680-545  AFRO-AMERICAN LITERATURE, 1600 TO THE PRESENT  3 cr
A survey of essays, prose fiction, drama, and poetry written by Afro-Americans from the colonial period to the present.

680-546  SURVEY OF MODERN DRAMA  3 cr
Analysis of trends and developments in the modern theatre from Ibsen's realistic plays to off-off-Broadway drama with emphasis on literary history and staging problems.

680-547  BRITISH LITERATURE: 1900-1950  3 cr
A survey of the development of the British novel from 1900 to 1950, with an emphasis on the rise of modernism. Studies of selected works by Forster, Ford, Lawrence, Woolf, Joyce, Orwell, and Bowen, and others.

680-548  AMERICAN LITERATURE: 1900-1950  3 cr
A survey of American literature from 1900 through 1950, concentrating on major poets and writers of prose fiction, including Frost, Eliot, Hemingway, Steinbeck and Faulkner.

680-549  MODERN AMERICAN AND BRITISH LITERATURE: 1950 TO PRESENT  3 cr
A study of the literature of the post-World War II era. Special emphasis on the contemporary theme of the search for values.

680-551  CLASSICAL MYTH AND LEGEND AS SOURCES FOR LITERATURE  3 cr
An examination of classical myths and legends and how they are used in various periods and genres of literature.

680-553  MODERN POETRY  3 cr
An intensive study of major twentieth century American and British poets.

680-556  WORLD LITERATURE I: ANCIENT TIMES THROUGH RENAISSANCE  3 cr
A rapid survey of world literatures other than English and American covering major literary periods from ancient times through the Renaissance.

680-557  WORLD LITERATURE II: NEOCLASSICAL THROUGH MODERN  3 cr
A rapid survey of literatures other than English and American covering the major literary periods from Neoclassicism (seventeenth century) to the present.

680-568  AMERICAN MINORITY WOMEN WRITERS  3 cr
A survey of poetry, fiction, drama, and essays written by Afro-American, Spanish-American, and Native American women.

680-570  ADVANCED COMPOSITION  3 cr
A course in advanced exposition and argumentation.

680-572  TECHNICAL AND SCIENTIFIC WRITING  3 cr
Practice in expository, descriptive, and report writing, with special application to technical and scientific subject matter.

680-573  POETRY WRITING  3 cr
An intensive course in the writing of poetry, considering examples from some of the best contemporary verse, as well as criticism by students and the instructor of student work.

680-575  FICTION WRITING  3 cr
Theory, techniques, and practice of the writing of fiction. Graduate students will be required to write 75 pages and to complete a critical study of creative writing publications.

680-576  SCREENWRITING  3 cr
Practical experience in writing scripts for cinema and/or television, with special emphasis on the creative, theoretical, and critical processes.

680-578  PROSE STYLISTICS  3 cr
Introduction to analysis of prose style through intensive study of a broad range of contemporary styles ranging from popular to business, technical, and academic styles. Application of the principles of style in student writing.

680-591  A detailed survey of the techniques, issues, and controversies in theoretical linguistics.

680-592  HISTORY OF THE LANGUAGE  3 cr
A detailed study of change and the conditions for change in the sounds, vocabulary, and grammar of English from its first records through the present.
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>680-503</td>
<td>MODERN GRAMMATICAL THEORY</td>
<td>3 cr</td>
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<tr>
<td>680-583</td>
<td>A study of traditional, structural and transformational-generative grammars.</td>
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<tr>
<td>680-505</td>
<td>TOPICS IN LINGUISTICS (variable topic)</td>
<td>3 cr</td>
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<tr>
<td>680-585</td>
<td>Advanced study of a branch of linguistics or of the application of a branch of linguistics to a cognate field, e.g., pedagogy or literary criticism, the particular topic to be published before registration. Repeatable only with change of topic.</td>
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<tr>
<td>680-500</td>
<td>CHAUCER</td>
<td>3 cr</td>
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<tr>
<td>680-580</td>
<td>A study of the language and art of Chaucer as he reflects the culture of his time.</td>
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<tr>
<td>680-502</td>
<td>ENGLISH RENAISSANCE POETRY AND PROSE</td>
<td>3 cr</td>
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<tr>
<td>680-582</td>
<td>A study of English literature from 1500-1660 (excluding Milton) with emphasis on the works of Sidney, Spenser, Donne, Jonson, and Marvell.</td>
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<tr>
<td>680-503</td>
<td>RENAISSANCE DRAMA EXCLUDING SHAKESPEARE</td>
<td>3 cr</td>
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<tr>
<td>680-583</td>
<td>A study of Tudor and early Stuart drama, exclusive of Shakespeare.</td>
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<tr>
<td>680-504</td>
<td>SHAKESPEARE</td>
<td>3 cr</td>
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<tr>
<td>680-584</td>
<td>A study of the works of Shakespeare which will include representative genres and which will not duplicate works studied in 680-605.</td>
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<tr>
<td>680-505</td>
<td>SHAKESPEARE</td>
<td>3 cr</td>
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<tr>
<td>680-585</td>
<td>A study of the works of Shakespeare which will include representative genres and which will not duplicate works studied in 680-604.</td>
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<tr>
<td>680-506</td>
<td>MILTON</td>
<td>3 cr</td>
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<tr>
<td>680-613</td>
<td>RESTORATION AND EIGHTEENTH CENTURY THEATRE AND DRAMA</td>
<td>3 cr</td>
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<tr>
<td>680-616</td>
<td>A survey of English drama from 1660 to 1800, with attention divided between representative plays and conventions of the theatre.</td>
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<tr>
<td>680-614</td>
<td>PROSE AND POETRY OF THE RESTORATION AND EIGHTEENTH CENTURY</td>
<td>3 cr</td>
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<tr>
<td>680-617</td>
<td>A survey of English prose and poetry from 1660 to 1800.</td>
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<tr>
<td>680-618</td>
<td>THE AGE OF ROMANTICISM</td>
<td>3 cr</td>
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<tr>
<td>680-619</td>
<td>A study of the prose and poetry of the major writers of the Romantic period in English literature.</td>
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<tr>
<td>680-620</td>
<td>VICTORIAN AND EDWARDIAN LITERATURE</td>
<td>3 cr</td>
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<tr>
<td>680-621</td>
<td>A survey of Anglo-Irish literature in the Victorian and Edwardian periods (c. 1830-1914), emphasizing the movement of ideas in the period from romanticism to modernism.</td>
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<tr>
<td>680-661</td>
<td>MAJOR WRITERS (variable topic)</td>
<td>3 cr</td>
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<tr>
<td>680-662</td>
<td>Intensive study of the works of a major writer or related writers and their contributions to literature and culture, the particular topic to be published before registration. Repeatable only with change of topic.</td>
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<tr>
<td>680-663</td>
<td>TWENTIETH CENTURY WOMEN WRITERS</td>
<td>3 cr</td>
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<tr>
<td>680-664</td>
<td>A survey of significant American and British women writers of the twentieth century.</td>
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<tr>
<td>680-665</td>
<td>19TH CENTURY WOMEN WRITERS</td>
<td>3 cr</td>
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<tr>
<td>680-666</td>
<td>A survey of the works of American and English women writers of the 19th century that explores the literary achievements of women and their significance for us today.</td>
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<tr>
<td>680-670</td>
<td>CURRENT THEORIES OF COMPOSITION FOR TEACHERS</td>
<td>3 cr</td>
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<tr>
<td>680-671</td>
<td>A course in theories and methods of teaching composition, including practice in the evaluation of student writing.</td>
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<tr>
<td>680-672</td>
<td>THE CURRENT WRITING SCENE</td>
<td>3 cr</td>
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<tr>
<td>680-673</td>
<td>An intensive study of the range of current writing, with practice in written composition which may qualify students for professional employment.</td>
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<tr>
<td>680-674</td>
<td>APPLIED PROSE WRITING</td>
<td>3 cr</td>
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<tr>
<td>680-675</td>
<td>Intensive training in writing as process; application of basic stylistic skills to diverse practical writing situations, audiences, and purposes; emphasis on self-direction of the writer.</td>
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<tr>
<td>680-676</td>
<td>ADVANCED WRITERS' STUDIO</td>
<td>3 cr</td>
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<tr>
<td>680-677</td>
<td>A closely guided program of instruction in writing, determined in consultation with the instructor, ranging from creative writing to scholarly analysis. May be taken for credit no more than twice.</td>
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<tr>
<td>680-678</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
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<td>680-679</td>
<td>Repeatable only with change of topic.</td>
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<tr>
<td>680-680</td>
<td>TRAVEL STUDY</td>
<td>1-3 cr</td>
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<tr>
<td>680-681</td>
<td>Special studies</td>
<td>2-4 cr</td>
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<tr>
<td>680-682</td>
<td>Repeatable only with change of topic.</td>
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<tr>
<td>680-683</td>
<td>LANGUAGE IN SOCIETY</td>
<td>3 cr</td>
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<tr>
<td>680-684</td>
<td>Historical growth and continuing development of the English language and its use in society, including a study of current usage and principles for evaluating language in use. For experienced elementary and secondary school teachers who have completed the lower division course requirements in English and who have not had similar work.</td>
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<tr>
<td>680-685</td>
<td>TEACHING WRITING</td>
<td>3 cr</td>
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<tr>
<td>680-686</td>
<td>A survey of techniques for guiding students through the composing process and improving their ability to write. Students will become familiar with recent research on writing and will design writing activities to be used in middle and secondary schools. Practice in writing will be an important part of the course.</td>
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</tbody>
</table>
TEACHING LITERATURE 3 cr
A survey of techniques and theories in the teaching of fiction, poetry, and drama in middle and secondary schools. Students will read and discuss current writings about the teaching of literature. Investigate selected topics that show the connection between theories of literature and teaching practices, and participate in a variety of demonstrations. The course will be taught by a faculty member from the College of Education and a faculty member from the Department of English.

BRITISH COMMONWEALTH AND POST-COLONIAL LITERATURE SINCE 1945 3 cr
A survey of selected writing in English since 1945 from Commonwealth and post-colonial societies such as Australia, New Zealand, Canada, the West Indies, Nigeria, Kenya, South Africa, and India.

AMERICAN NOVELISTS 3 cr
A study of the American novel, form and content, intensive reading of selected novels.

MODERN LITERATURE 3 cr
A study of selected poems, novels, plays and short stories of significant twentieth century writers from Yeats, Joyce and Shaw through Frost, O’Neill and Hemingway.

STUDIES IN SPECIAL TOPICS 3 cr
Analysis and discussion of a significant aspect of language or literature or of a theme expressed in a variety of works, the particular topic to be published before registration.

RESEARCH IN ENGLISH 3 cr
Designed to acquaint the student with specialized references, printed compilations and other library resources, and to familiarize the student with techniques and famous examples of literary investigation.

WORKSHOP 1 cr
PRACTICUM 1-3 cr
SPECIAL STUDIES 1-3 cr
INDIVIDUAL STUDIES 1-3 cr
THESIS RESEARCH 1-2 cr

FOREIGN LANGUAGES (702, 704, 708)

FRENCH (702)
WORKSHOP 1-3 cr
TRAVEL STUDY 1-3 cr
SPECIAL STUDIES 1-3 cr

GERMAN (704)
WORKSHOP 1-3 cr
TRAVEL STUDY 1-3 cr
SPECIAL STUDIES 1-3 cr
SPANISH (708)
WORKSHOP 1-3 cr
TRAVEL STUDY 1-3 cr
SPECIAL STUDIES 1-3 cr

METEOROLOGY AND CLIMATE 3 cr
BEGINs WITH fundamental relationships among earth, sun and air. Common myths concerning weather phenomena are dispelled through in-depth explanation in everyday language of the physical laws that govern atmospheric functioning. The course terminates with a survey of world climate regions. Permission of instructor recommended.

WATER RESOURCES 3 cr
Following a treatment of the character, processes, involvement, and distribution of water, the significance of water as a resource in a modern society will be considered. The course will culminate in an evaluation of the development-management, use, and conservation of water within the contexts of the hydrologic cycle and watershed. Field trips are normally taken.

RECREATION REGIONS AND SYSTEMS 3 cr
Initial segments of the course focus upon an evaluation of spatial elements of the recreation phenomenon and the development of recreation areas for the express purpose of providing a background for subsequent analysis of existing recreation plans and formulation of a conceptual framework for the development of future recreation regions. Field trips are normally taken.

REGIONAL ANALYSIS AND PLANNING 3 cr
After an overview of the techniques of regional analysis, the role of state, regional, and county governments in development planning is discussed with emphasis upon short'/long range planning and zoning. The decision making role of citizens, elected officials, and planners within a planning context is an integral part of the course. Field trips are normally taken.

PHYSIOGRAPHY OF NORTH AMERICA 3 cr
A study of the structure, development and interpretation of the landforms in each of the physiographic regions of the United States, Canada and Mexico. Field trips are normally taken.
Prereq: 722-210 or 722-310, or consent of instructor.
722-844 URBAN LAND USE PLANNING 3 cr
A study of the historical, social and political framework of the urban land planning process with primary emphasis on the United States. Exposure to professional planning approaches and techniques and a critical analysis of plans and planners is stressed. Field trips are normally taken.
Prereq: 722-344 or 880-352 or 820-446 or 230-438 or consent of instructor.

722-875 AIR PHOTO INTERPRETATION 3 cr
An introduction to the use of aerial photographs for measurement purposes, and the identification, classification, and mapping of agricultural, urban, industrial, and landform patterns through the use of aerial photographic techniques. Field trips are normally taken.

722-890 WORKSHOP 1-8 cr
722-891 TRAVEL STUDY 1-3 cr
722-896 SPECIAL STUDIES 1-3 cr
Repeatable once for a maximum of 6 credits.

722-792 WORLD POPULATIONS AND RESOURCES 3 cr
An analysis of the elements of the earth's human populations and their resource bases and related problems.

722-781 ANOLO AMERICA 3 cr
A study of Canada and the United States of America with an emphasis on the systematic approach. Regions will be selected from microgeographic studies.

722-796 GEOGRAPHY OF SUB-SAHARAN AFRICA 3 cr
A thematic, geographical analysis focusing on the major regions of Africa south of the Sahara. Emphasis will be placed on the particular problems and potentials of development within the selected regions.

722-790 HISTORY AND NATURE OF GEOGRAPHY 3 cr
A combination lecture and seminar course about the development of geographic thought. The course will include the compilation of biographies of noted geographers.

GEOLOGY (616)

616-890 WORKSHOP 1-3 cr
Repeatable, Prereq: Consent of Instructor.

616-896 SPECIAL STUDIES 1-3 cr
Repeatable, Prereq: Consent of Instructor.

616-701 BASIC CONCEPTS IN GEOLOGY 3 cr
Covers the Important aspects of both physical and historical geology. Laboratory studies will stress the recognition of the common rocks, minerals and fossils with an emphasis on those found in Wisconsin. Two or three field trips will be conducted for field studies. Open to all students who have not had 616-100, 616-202 or their equivalents in other institutions.

HISTORY (740)

740-505 INDUSTRIAL AMERICA 1877-1919 3 cr
A study of the United States from the Compromise of 1877 through World War I, emphasizing the origins, growth and problems of, and response to, Industrialism and new trends in American foreign policy.

740-506 AMERICA IN PROSPERITY, DEPRESSION AND WORLD WAR II: 1919-1945 3 cr
An analysis of the political, economic and social trends in the United States during the Roaring Twenties, the Great Depression, and American participation in World War II.

740-507 RECENT AMERICA, 1945 TO THE PRESENT 3 cr
A study of American society, diplomacy, economics, and politics from the end of World War II to the present.

740-525 WOMEN IN THE WESTERN WORLD 3 cr
A study of the historical position of women in western civilization from classical antiquity through the nineteenth century in the reality of everyday experience and in the context of philosophic, moral, literary, and legal evidence and commentary.

740-526 HISTORY OF CONTEMPORARY WOMEN FROM 1860 3 cr
A comparative historical study of the role of women in representative societies of the modern world - the United States, Scandinavia, Soviet Russia, China, Britain and the Commonwealth - in the reality of everyday experience and in the context of philosophic, economic, social, aesthetic, legal, and political structures and commentary.

740-571 HISTORY OF RUSSIA TO 1815 3 cr
A survey of Russian history to 1815, emphasizing its relationship to major problems in European history.

740-572 HISTORY OF RUSSIA SINCE 1815 3 cr
A survey of Russian history in the nineteenth and twentieth centuries, emphasizing relationships to major European and world problems.

740-580 THE HOLY ROMAN EMPIRE 3 cr
A survey from the beginnings to the Congress of Vienna, emphasizing the development of German political and cultural traditions.

740-581 MODERN GERMANY 3 cr
A survey from the Congress of Vienna to the present, emphasizing the successive solutions to the question of German political organization.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>740-600</td>
<td>DIPLOMATIC HISTORY OF THE UNITED STATES TO 1898</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A survey of American diplomatic history to 1898, stressing principles and</td>
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<td>practice, economic and political aspects and expansion.</td>
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<tr>
<td>740-601</td>
<td>DIPLOMATIC HISTORY OF THE UNITED STATES SINCE 1898</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A survey of American diplomatic history since 1898, emphasizing the United</td>
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<td></td>
<td>States as a great power, changing economic and political realities,</td>
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<td></td>
<td>American intervention in two world wars, and contemporary trends.</td>
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<tr>
<td>740-603</td>
<td>HISTORY OF THE AMERICAN WEST</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A study of the exploration, and settlement of the trans-Mississippi West</td>
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<td>with special emphasis on the fur-trading era, Plains Indians, and the</td>
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<td></td>
<td>mythology of the West. Slides are used extensively to illustrate the</td>
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<td>lecture topics.</td>
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<tr>
<td>740-610</td>
<td>HISTORY OF MODERN MIDDLE EAST</td>
<td>3 cr</td>
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<tr>
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<td>A survey of modern and contemporary history of the Middle East, emphasizing</td>
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<td></td>
<td>its internal structures, institutions and interests.</td>
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<tr>
<td>740-620</td>
<td>THE HISTORY OF BLACK AMERICA</td>
<td>3 cr</td>
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<td></td>
<td>A study of the Afro-American from African beginnings to the present,</td>
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<td>emphasizing the development of white and black racial attitudes, the</td>
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<td>development of slavery, the growth of Afro-American institutions and race</td>
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<td>organizations, Blacks in American politics, Afro-American intellectual</td>
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<td>life, economic life and Black culture.</td>
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<tr>
<td>740-624</td>
<td>AMERICAN INDIAN HISTORY</td>
<td>3 cr</td>
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<td></td>
<td>A study of the role of the American Indian in United States history with</td>
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<td>special emphasis on red-white relations, United States government</td>
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<td>policies, Plains Indian culture and the problems of Indians in American</td>
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<td>society.</td>
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<td>740-632</td>
<td>BANDITRY, REBELLION AND REVOLUTION IN MODERN CHINA</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>An examination of violent socio-political upheavals in China beginning</td>
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<td>with the White Lotus Rebellion and culminating with the Communist</td>
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<td></td>
<td>Revolution.</td>
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<tr>
<td>740-633</td>
<td>TWENTIETH CENTURY JAPAN</td>
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<td>A discussion of Japan's emergence into the modern world centering on the</td>
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<td>Japanese transformation from a secluded feudal nation to a powerful</td>
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<td></td>
<td>industrialized state.</td>
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<tr>
<td>740-650</td>
<td>ANCIENT CIVILIZATION</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A study of the civilization of the Ancient Near East, of Greece, and of</td>
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<td>Rome.</td>
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<tr>
<td>740-652</td>
<td>MEDIEVAL CIVILIZATION</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A survey of basic political, socioeconomic, cultural and religious trends</td>
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<td>in European history from A.D. 300 to 1500.</td>
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### History Courses

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>740-653</td>
<td>THE FRENCH REVOLUTION AND NAPOLEON</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A study of the revolutionary and Napoleonic periods of French history</td>
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<td></td>
<td>(1788-1815), and the relation of the developments of those periods in</td>
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<td>Europe to modern political and constitutional concepts and institutions.</td>
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<tr>
<td>740-659</td>
<td>SOCIAL AND CULTURAL HISTORY OF EUROPE TO 1800</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A study of the interaction of ideas and social and political</td>
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<td>institutions, with an emphasis on the Enlightenment and early</td>
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<td></td>
<td>romanticism.</td>
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<tr>
<td>740-660</td>
<td>SOCIAL AND CULTURAL HISTORY OF EUROPE SINCE 1800</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A study of the interaction of ideas and social and political</td>
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<td>institutions, with an emphasis on such topics as nationalism,</td>
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<td>socialism, anarchism and existentialism.</td>
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<tr>
<td>740-661</td>
<td>HISTORY OF TWENTIETH CENTURY EUROPE</td>
<td>3 cr</td>
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<td>A survey of the political, economic, social, and cultural history of</td>
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<td>Europe since about 1914.</td>
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<td></td>
<td>Prereq: 740-155 or equivalent.</td>
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<tr>
<td>740-690</td>
<td>WORKSHOP</td>
<td>1-6 cr</td>
</tr>
<tr>
<td>740-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>740-705</td>
<td>HISTORIOGRAPHY AND HISTORICAL RESEARCH</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A study of selected historical writings with treatment of the</td>
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<td></td>
<td>practical experience in the techniques of historical research, writing,</td>
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<td>and critique adapted to the individual preparation of the students.</td>
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<tr>
<td>740-706</td>
<td>RECENT AMERICAN HISTORY</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>The economic, political and social development of the twentieth</td>
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<td>century.</td>
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<tr>
<td>740-710</td>
<td>SEMINAR IN EARLY AMERICAN HISTORY</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A reading seminar addressing significant topics in American history</td>
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<td>through Reconstruction. The seminar will be structured so as to also</td>
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<td>permit students to pursue historical topics related to their graduate</td>
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<td></td>
<td>programs and their teaching assignments. May be repeated. Prereq: Teaching</td>
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<tr>
<td></td>
<td>license in a social studies field or in elementary education or</td>
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<tr>
<td></td>
<td>equivalent of an undergraduate minor in history.</td>
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<tr>
<td>740-711</td>
<td>SEMINAR IN RECENT AMERICAN HISTORY</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>A reading seminar addressing significant topics in American history since</td>
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<tr>
<td></td>
<td>the mid-1800's. The seminar will be structured so as to also permit</td>
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<td>students to pursue historical topics related to their graduate programs</td>
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<td>and their teaching assignments. May be repeated. Prereq: Teaching license</td>
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<td></td>
<td>in a social studies field or in elementary education or equivalent of an</td>
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<td></td>
<td>undergraduate minor in history.</td>
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</tbody>
</table>
740-718 SEMINAR IN TWENTIETH CENTURY AMERICA 3 cr
Concentration on specific studies within selected areas of the twentieth century. An evaluation of historical evidence will be stressed and conflicting interpretations of events will be evaluated.

740-790 WORKSHOP 1-6 cr

740-796 SPECIAL STUDIES 1-3 cr

740-798 INDIVIDUAL STUDIES 1-3 cr

740-799 THESIS RESEARCH 1-6 cr

760-580 PATTERNS OF PROBLEM SOLVING 3 cr
This course will expose students to a variety of techniques useful in solving mathematics problems. The experiences gained from this course can be applied to problems arising in all fields of mathematics. The student will have the chance to see how some general techniques can be used as tools in many areas. Homework for this course will consist mostly of solving a large number of mathematics problems.
Prereq: 760-280 or consent of instructor. (Consent will be given to students with substantial interest in problem solving, and adequate preparation.)

760-615 MODERN ALGEBRA AND NUMBER THEORY FOR THE ELEMENTARY TEACHER 3 cr
An introduction to modern algebra with special emphasis on the number systems and algorithms which underlie the mathematics curriculum of the elementary school. Topics include sets, rings, integral domains, rational numbers, real numbers, complex numbers and polynomials. Students may not receive credit for both 760-615 and 760-652.
Prereq: Consent of instructor.

760-542 APPLIED STATISTICS 3 cr
This course will cover the basics of statistical testing, regression analysis, experimental design, analysis of variance, the use of computers to analyze statistical problems.
Prereq: 760-253 or 760-250 or consent of instructor.
Unreq: 230-245.

760-555 MATRICES AND LINEAR ALGEBRA 3 cr
Systems of linear equations, vector spaces, linear dependence, bases, dimension, linear mappings, matrices, determinants, quadratic forms, orthogonal reduction to diagonal form, eigenvalues, geometric applications.
Prereq: 760-254 or concurrent registration.

760-556 LINEAR PROGRAMMING 3 cr
Prereq: 760-171 and 760-365/565, or consent of instructor.

760-575 DEVELOPMENT OF MATHEMATICS 3 cr
A study of the development of mathematical notation and ideas from prehistoric times to the present, with special emphasis being placed on elementary mathematics through the calculus. The development and historic background of the new math will be included.
Prereq: Consent of instructor.

760-616 GEOMETRY FOR THE ELEMENTARY TEACHER 3 cr
A study of the intuitive, informal geometry of sets of points in space. Topics include elementary constructions, coordinates and graphs, tessellations, transformations, problem solving, and symmetries of polygons and polyhedra.
Prereq: 760-112 and 760-152.

760-617 THEORY OF NUMBERS 3 cr
A study of the properties of integers, representation of integers in a given base, properties of primes, arithmetic functions, modulo arithmetic, Diophantine equations and quadratic residues. Consideration is also given to some famous problems in number theory.
Prereq: 760-415/615, or 760-452/652, or consent of instructor.

760-631 TOPOLOGY 3 cr
An introduction to point-set topology, including such topics as topological spaces, mappings, connectedness, compactness, separation axioms, metric spaces, complete spaces, product spaces and function spaces.
Prereq: 760-255 and either 760-280 or consent of instructor.

760-641 PROBABILITY THEORY 4 cr
Probability spaces, discrete and continuous random variables, and continuous distributions, Monte Carlo examination of techniques, and stochastic processes.
Prereq: 760-255 or consent of instructor.
MATH AND COMPUTER SCIENCE

760-642 MATHEMATICAL STATISTICS
This course will cover sampling distributions, the theory of estimation, Bayes, estimation, hypothesis testing, nonparametric tests, and linear models.
Prereq: 760-441/641 and either 760-355 or consent of instructor.

760-645 ACTUARIAL MATHEMATICS
This course will discuss the actuarial profession and the insurance industry, provide direction to students wishing to take the first few actuarial examinations, thoroughly cover the theory of interest, and introduce the basic concepts of actuarial mathematics.
Prereq: 760-441, or concurrent registration.

760-652 ALGEBRAIC STRUCTURE OF THE NUMBER SYSTEM
An introduction to abstract algebra with emphasis on the development and study of the number systems of integers, integers mod n, rationals, reals, and complexes. These offer examples of and motivation for the algebraic structures of group, integral domain, field, polynomial ring, ideal and quotient ring.

760-653 MODERN ALGEBRA I
Introduction to the theory of groups. Definition and examples of groups, normal subgroups, quotient groups, homomorphisms, permutation groups, and Sylow's theorem.
Prereq: 760-355/760-355 or consent of instructor.

760-654 MODERN ALGEBRA II
Continuation of Modern Algebra I, 760-453/653. Rings, integral domains, fields, the examples of numbers, polynomials and matrices, homomorphisms, ideals, quotient rings, unique factorization, field extensions, further topics from groups or rings.
Prereq: 760-453/653 or consent of instructor.

760-658 APPLIED MATHEMATICAL ANALYSIS I
A course in numerical and series solutions for ordinary differential equations, the Laplace transform, boundary value problems. Fourier series, vector analysis and its physical applications.
Prereq: 760-255 and 760-361.

760-659 APPLIED MATHEMATICAL ANALYSIS II
A course in functions of several variables, theory of partial differential equations, partial differential equations of mathematical physics, functions of a complex variable with applications.
Prereq: 760-458/658.

760-663 FUNCTIONS OF A COMPLEX VARIABLE
A study of the algebra of complex numbers and the calculus of the functions of a complex variable. Analytic functions, complex integrals, calculus of residues, conformal mapping and applications are thoroughly studied.
Prereq: 760-255.

760-664 ADVANCED CALCULUS I
A study of the properties of functions of a real variable as exemplified by continuity, differentiation, sequences, series, the Riemann-Stieltjes integral, and sequences and series of functions.
Prereq: 760-255 and either 760-355/555 or consent of instructor.

760-665 ADVANCED CALCULUS II
A course in differential calculus of functions of several variables, multiple and line integrals, improper integrals, theorems of Green, Gauss and Stokes, Fourier series.
Prereq: 760-464/664.

760-671 NUMERICAL ANALYSIS I
Emphasis on numerical algebra. The problems of linear systems, matrix inversion, the complete and special eigenvalue problems, solutions by exact and iterative methods, orthogonalization, gradient methods. Consideration of stability and elementary error analysis. Extensive use of microcomputers and programs using a high level language such as PASCAL.
Prereq: 760-171 and 760-355/760-555.

760-672 NUMERICAL ANALYSIS II
Emphasis on algorithmic approach to numerical analysis. Methods of iteration. Interpolation and approximation applied to numerical differentiation and integration and to solution of nonlinear systems, difference equations, ordinary and partial differential equations. Consideration of rounding error and numerical stability. Extensive use of microcomputers and programs using a high level language such as PASCAL.
Prereq: 760-171 and 760-255.

760-680 WORKSHOP
1-3 cr

760-689 SPECIAL STUDIES
1-3 cr
Prereq: Consent of instructor.

760-731 PROBABILITY AND STATISTICS FOR MATHEMATICS TEACHERS
This course is designed for middle school, junior high school, and high school teachers. Topics covered will be probability, discrete and continuous random variables, descriptive statistics, and some inferential statistics. Elementary calculus will be used in the course.
Prereq: Graduate standing and a course in calculus that includes integration or consent of instructor.

760-740 TOPICS IN DISCRETE MATHEMATICS
The study of discrete structures as opposed to the continuous mathematics of calculus. The major topics covered are: combinatorics (counting, permutations and combinations), and graphs and trees. Other topics include: mathematical logic, recursion, and the analysis of algorithms. The course will emphasize applications and problem solving.
Prereq: Undergraduate mathematics major, undergraduate mathematics minor or consent of instructor.

760-790 WORKSHOP
1-6 cr
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prereqs</th>
</tr>
</thead>
<tbody>
<tr>
<td>765-502</td>
<td>COMPUTER LOGIC AND MICROPROCESSORS</td>
<td>3</td>
<td>Structure of microprocessors and microprocessor systems, programming in machine language, computer logic and logic circuits, interfacing.</td>
<td>Prereq: 765-171</td>
</tr>
<tr>
<td>765-505</td>
<td>INTRODUCTION TO COMPUTERS FOR TEACHERS</td>
<td>3</td>
<td>This course is designed for all teachers who are interested in learning about and using computers. After a brief introduction to programming, discussion will focus on a survey of computer applications in teaching: simulation, interactive instruction, and problems of design and implementation of computer-aided instruction. The course will include a survey of microcomputers as well as use of timeshare systems. No student may receive credit for both this course and 765-171, or for both this course and 250-211. A student who has taken 765-171 may not take this course, 765-305. No student may receive credit for this course and 765-705.</td>
<td>Prereq: 765-171 or consent of Instructor</td>
</tr>
<tr>
<td>765-507</td>
<td>SMALL COMPUTER APPLICATIONS</td>
<td>3</td>
<td>This course will treat the programming and applications of small computers, as well as their architecture, design and social impact. Graduate students will be required to submit a programming project usually related to an aspect of their employment.</td>
<td>Prereq: 765-171 or consent of Instructor</td>
</tr>
<tr>
<td>765-560</td>
<td>PASCAL PROGRAMMING IN MATHEMATICS</td>
<td>3</td>
<td>This course teaches all the fundamentals of the programming language PASCAL and applies them to problems arising in pure mathematics. Topics will include extended precision arithmetic, applications to problems in graph theory, modern algebra, number theory, puzzles and games.</td>
<td>Prereq: 760-250 and 950-222 or 760-254 and a programming course beyond 765-171 or consent of Instructor</td>
</tr>
<tr>
<td>765-572</td>
<td>INTERMEDIATE PROGRAMMING</td>
<td>3</td>
<td>Sequel to 765-171. Advanced Pascal language features and programming techniques, learned through the implementation of larger programs; an introduction to algorithm analysis, program verification, recursion and data abstraction.</td>
<td>Prereq: 765-171 and 760-250. Unreq: 950-231.</td>
</tr>
<tr>
<td>765-612</td>
<td>COMPUTER ORGANIZATION AND SYSTEM PROGRAMMING</td>
<td>3</td>
<td>A study of general computer system organization, and architecture. Comparison of CPU and memory structure, instruction formats, addressing, flow of control and operating systems on different types of computers. Assembly language is used extensively to write systems programs.</td>
<td>Prereq: 760-271 or consent of Instructor</td>
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<tr>
<td>765-690</td>
<td>WORKSHOP</td>
<td>1-3</td>
<td>Repeatable.</td>
<td>Prereq: Consent of Instructor</td>
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<tr>
<td>765-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3</td>
<td>Repeatable.</td>
<td>Prereq: Consent of Instructor</td>
</tr>
<tr>
<td>765-705</td>
<td>INTRODUCTION TO PROGRAMMING</td>
<td>3</td>
<td>This course is designed for the high school teacher who wishes to learn programming and computer science in order to apply them to the teaching of mathematics and science. The BASIC computer language is covered in detail including the use of BASIC files and elementary graphics. Application programs will be written both on terminals and on microcomputers.</td>
<td>Prereq: Graduate standing and a working knowledge of algebra</td>
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<tr>
<td>765-790</td>
<td>WORKSHOP</td>
<td>1-3</td>
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<tr>
<td>765-796</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3</td>
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<tr>
<td><strong>PHILOSOPHY (782) AND RELIGIOUS STUDIES (786)</strong></td>
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<tr>
<td>762-590</td>
<td>FEMINIST PHILOSOPHY</td>
<td>3</td>
<td>An introduction to feminist philosophy including its relation to other philosophical traditions, its historical development, and its relevance to concerns in areas such as ethics, theory of knowledge, political philosophy, and philosophy of religion.</td>
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<tr>
<td>762-690</td>
<td>WORKSHOP</td>
<td>1-3</td>
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<tr>
<td>762-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3</td>
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<td>Course Code</td>
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<tr>
<td>856-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>856-790</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
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<tr>
<td>856-796</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>856-790</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
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</table>

**CHICANO STUDIES (854)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>854-510</td>
<td>HISTORY OF CHICANOS IN THE U.S.: 19TH CENTURY ROOTS AND 20TH CENTURY DEVELOPMENT</td>
<td>3 cr</td>
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</tbody>
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>854-529</td>
<td>POLITICS OF THE CHICANO</td>
<td>3 cr</td>
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</tbody>
</table>

A comprehensive analysis of Chicano life as it relates to U.S. government institutions. Chicanos are presented in terms of their political, social and religious affiliations; their economic and occupational status; and their family life and language relationships to the U.S. Federal System of Government. This study views Chicanos from two separate perspectives: as a self-contained ethnic minority and as a part of the broader U.S. population.

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>854-690</td>
<td>MEXICAN LITERATURE IN TRANSLATION</td>
<td>3 cr</td>
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This course offers the student an opportunity to learn the traditions and heritage of Mexico. It traces the development of the Liberal Revolution in Mexico as seen through the 20th Century Mexican novel and short story.

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>854-691</td>
<td>TRAVEL STUDY</td>
<td>1-3 cr</td>
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<tr>
<td>854-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>854-790</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>854-796</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
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<tr>
<td>854-790</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
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</table>

**AFRO-AMERICAN STUDIES (852)**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>852-690</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>852-691</td>
<td>TRAVEL STUDY</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>852-696</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>852-790</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>852-796</td>
<td>SPECIAL STUDIES</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>852-790</td>
<td>INDIVIDUAL STUDIES</td>
<td>1-3 cr</td>
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</tbody>
</table>

**AMERICAN INDIAN STUDIES (856)**

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>856-690</td>
<td>WORKSHOP</td>
<td>1-3 cr</td>
</tr>
<tr>
<td>856-691</td>
<td>TRAVEL STUDY</td>
<td>1-3 cr</td>
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</tbody>
</table>
### PHYSICS (800) AND ASTRONOMY (805)

#### PHYSICS (800)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
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<tbody>
<tr>
<td>800-503</td>
<td>Microprocessor Laboratory</td>
<td>2 or 3 cr</td>
<td>Laboratory experience in microprocessor addressing, digital logic circuits, microcomputer input and output techniques, digital to analog and analog to digital interfacing and device control by microcomputers. This course will not satisfy the laboratory work requirements for the physics major; the credit will count toward the major. Prereq: 800-175 (or 800-163) and 765-171; or concurrent registration in 765-302/502; or graduate standing with computer programming experience.</td>
</tr>
<tr>
<td>800-610</td>
<td>Modern Physics I</td>
<td>3 cr</td>
<td>A study of twentieth century physics. Topics covered include relativity, elementary quantum physics, atomic structure, elementary nuclear physics and fundamental particles. Three one-hour lectures per week. Prereq: 800-174, 800-175 or 800-162, 800-163 and 760-254.</td>
</tr>
<tr>
<td>800-611</td>
<td>Modern Physics Laboratory I</td>
<td>1 cr</td>
<td>A laboratory course in modern physics. The experiments performed in this course complement the lectures of Modern Physics I. It is recommended that this course be taken concurrently with Modern Physics I. One two-hour laboratory per week. Prereq: 800-410/410 or concurrent registration or consent of instructor.</td>
</tr>
<tr>
<td>800-612</td>
<td>Modern Physics II</td>
<td>3 cr</td>
<td>A continuation of Modern Physics I. Topics covered include statistical mechanics, atomic and molecular spectra, x-ray spectra, physics of the solid state and nuclear physics. Three one-hour lectures per week. Prereq: 800-410/410.</td>
</tr>
<tr>
<td>800-690</td>
<td>Workshop</td>
<td>1-8 cr</td>
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<tr>
<td>800-691</td>
<td>Travel Study</td>
<td>1-3 cr</td>
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<tr>
<td>800-696</td>
<td>Special Studies</td>
<td>1-3 cr</td>
<td>Prereq: Consent of the Instructor.</td>
</tr>
<tr>
<td>800-702</td>
<td>Physical Science</td>
<td>3 cr</td>
<td>An in-depth examination of certain developments in physical science principles and their impact on man's thought and way of life. Open to experienced elementary and secondary school teachers who have had an introductory course in physical science.</td>
</tr>
<tr>
<td>800-790</td>
<td>Workshop</td>
<td>1-8 cr</td>
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<tr>
<td>800-796</td>
<td>Special Studies</td>
<td>1-3 cr</td>
<td></td>
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<tr>
<td>800-798</td>
<td>Individual Studies</td>
<td>1-3 cr</td>
<td></td>
</tr>
<tr>
<td>800-799</td>
<td>Thesis Research</td>
<td>1-6 cr</td>
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#### ASTRONOMY (805)

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
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<tbody>
<tr>
<td>805-550</td>
<td>Astrophotography for the Amateur</td>
<td>3 cr</td>
<td>This course is designed for people interested in combining astronomy with photography through the media of telescope and camera. Techniques for photographing astronomical objects are presented in an activity-oriented format. Darkroom procedures for processing color slides, black/white and color prints are also included. One two-hour lecture and one two-hour laboratory per week. Prereq: Consent of Instructor.</td>
</tr>
<tr>
<td>805-630</td>
<td>Astrology for Teachers</td>
<td>3 cr</td>
<td>An individualized course intended for teachers with limited astronomy background. Subject matter covered will depend on the needs and interests of the student. Each student does an experimental or observational project which is presented at the end of the course as a paper in a seminar. Prereq: Enrollment in this course is limited to those persons teaching at the K-12 grade levels or consent of the Instructor.</td>
</tr>
<tr>
<td>805-690</td>
<td>Workshop</td>
<td>1-5 cr</td>
<td></td>
</tr>
<tr>
<td>805-798</td>
<td>Individual Studies</td>
<td>1-3 cr</td>
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</tbody>
</table>

#### POLITICAL SCIENCE (820)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>820-501</td>
<td>Political Science Research Methods</td>
<td>3 cr</td>
<td>An introduction to basic research methods in political science. Topics will include various data collection and analysis techniques on the U.S. Presidency, the U.S. Congress, the U.S. Supreme Court, political socialization, political parties, interest groups, civil violence, rebellion, and revolution. Students will obtain &quot;hands-on&quot; experience with computer software designed specifically for political science and the social sciences. This is not a statistics course, and no previous knowledge of statistical methods is assumed.</td>
</tr>
<tr>
<td>820-516</td>
<td>Police and Criminal Justice Administration</td>
<td>3 cr</td>
<td>This course examines the administrative process within the criminal justice setting. Both administrative theories and principles as well as applications to the criminal justice system will be covered. Prereq: A political science general studies course.</td>
</tr>
<tr>
<td>820-517</td>
<td>The American Legislative Process</td>
<td>3 cr</td>
<td>The study of the organization and functioning of legislative bodies, with particular attention to Congress: Functions, membership, committee system, executive-legislative relations, pressure groups, lobbying, and movements for reform. Prereq: A political science general studies course.</td>
</tr>
</tbody>
</table>
**THE AMERICAN PRESIDENCY** 3 cr
Analysis and discussion of the various roles of the President regarding his constitutional status and powers, nomination and election, administrative responsibilities, legislative and political leadership, and his role in the conduct of foreign relations.
Prereq: A political science general studies course.

**PUBLIC POLICY AND ADMINISTRATION** 3 cr
A course to introduce students to the concepts and problems of public policy and administration. Emphasis will be given to the role played by individuals and groups in large organizations; theories of organization will be set forth and operations of governmental administrative agencies in the political world will be examined.
Prereq: A political science general studies course.

**PUBLIC POLICY ANALYSIS** 3 cr
A systematic introduction to the study of public policy issues through a public policy/issue analysis and problem solving approach. It will also examine and explore other analytical models and approaches in the study of public problems and policy issues.
Prereq: 820-141.

**STATE AND LOCAL GOVERNMENT** 3 cr
A study of modern American state and local governments, their evolution from colonial beginnings, their problems, and their potential. Topics include constitutional revision, the role of governors, legislatures, and courts, forms of urban and rural government and state-local relations.
Prereq: A political science general studies course.

**POLITICS IN WISCONSIN** 3 cr
A study of government and politics in Wisconsin. Policy formation and administration at both the state and local levels will be considered with attention to the main branches of government, political parties, interest groups, functions and services.
Prereq: A political science general studies course.

**PUBLIC OPINION AND POLITICAL BEHAVIOR** 3 cr
An examination of public opinion in the United States as it concerns political and social behavior. Major topics are the acquisition of beliefs, leadership and opinion formation, voting behavior, and propaganda. Graduate requirements: In addition to meeting the regular requirements of the course, graduate students will be expected to complete a comprehensive research project using survey research methods.
Prereq: A political science general studies course.

**RESOURCES FOR LEGAL RESEARCH** 1 cr
A course to acquaint students with the major resource materials for the study of law and the legal process with an emphasis on library assignments utilizing the various resources of the UW-Whitewater legal collection.
Prereq: A political science general studies course.

**WOMEN AND POLITICS** 3 cr
This course is designed to acquaint the student with the roles of women in political life. Topics include effective civic participation, women's issues and the women's movement.
Prereq: Normal political science prerequisite for upper division course.

**MODERN POLITICAL THOUGHT** 3 cr
An introduction to the principal political concepts and ideas of the modern period, including the writings of Machiavelli, Luther, Calvin, Locke, Hobbes, Rousseau, Hegel, Burke and others.
Prereq: A political science general studies course.

**CONTEMPORARY POLITICAL THOUGHT** 3 cr
A study in depth of certain selected topics of contemporary importance, such as the resolution of power conflicts, the theory and practice of nonviolence and the existentialist dilemma.
Prereq: A political science general studies course.

**CONSTITUTIONAL LAW** 3 cr
A study of judicial review, its meaning and nature. The development of constitutional relationships between the national government and the states as well as between the branches of the national government is considered.
Prereq: A political science general studies course.

**THE CONSTITUTION AND CIVIL LIBERTIES** 3 cr
A course focusing on the constitutional development of equal protection and of the rights and freedoms of individuals and the limitations upon the powers of government, both state and national.
Prereq: A political science general studies course.

**CRIMINAL JUSTICE AND THE CONSTITUTION** 3 cr
This course examines the role of the major participants in the criminal justice system - defendants, police, prosecutors, courts, and corrections - and the development of constitutional law regulating their behavior.
Prereq: A political science general studies course.

**THE JUDICIAL PROCESS** 3 cr
A study of the American judicial system as a part of the larger framework of the political, social and economic systems of the nation. Emphasis will be on topics such as the judicial role, judicial organization and jurisdiction, judicial power and the decisional process rather than legal cases.
Prereq: A political science general studies course.

**AMERICAN POLITICAL THOUGHT** 3 cr
A study of the fundamental political ideas of America and the political philosophers who espoused them from colonial times to the present.
Prereq: 820-141 or consent of instructor.
820-621 PUBLIC PERSONNEL ADMINISTRATION 3 cr
A critical study of problems of public personnel, with
particular emphasis on the process of recruiting and
managing people in the public services. Prereq: A
political science general studies course.

820-630 FORMATION OF PUBLIC POLICY 3 cr
This course will examine the major public policy
problems facing the United States today and the political processes
seeking to resolve these problems. Special emphasis to
be given to governmental cooperation in seeking to
resolve these problems. An additional research paper
will be required for the graduate students.

820-640 THE POLITICS OF GOVERNMENT 3 cr
BUDGETING
A course designed to introduce the students to the study of
criteria for what services or functions should be
undertaken by government and in what amounts.
Analyzing the effects that government spending and
taxes have on the behavior of the private sector of the
economy and on the political system, and evaluating the
problems and solutions for allocating tax burden equitably
among different groups in the society.
Prereq: 820-141.

820-646 POLITICS OF THE METROPOLIS 3 cr
A treatment of social, economic, and political forms,
structures, processes, and behavior in metropolitan
communities. Ideas concerning the power structure and
decision-making process, the role of the citizen, and the
complex whole of metropolitan life will be discussed.
Prereq: A political science general studies course.

820-651 POLITICAL PARTIES 3 cr
A study of the origin, development and contemporary
functioning of political parties in the United States; the
analysis of elections, and voting behavior and interest
groups.
Prereq: A political science general studies course.

820-657 AMERICAN FOREIGN POLICY 3 cr
An analysis of the forces and institutions involved in the
establishment of American foreign policies. Emphasis
is placed on the effect of the growth of American power
and responsibility on the development of foreign policies.
Prereq: A political science general studies course.

820-660 GOVERNMENT AND POLITICS OF ASIA 3 cr
A comparative study of the political structures, institutions
and processes of the nations of Asia.
Prereq: A political science general studies course.

820-662 SOCIAL WELFARE POLICY 3 cr
Provides students with the analysis and critical
understanding of the policy issues surrounding historical
and current social welfare program, of new social welfare
issues and of policy decisions that lead to changes in
programming. Community organization, as an intervention
approach, will be explored.
Prereq: Standard prerequisite for upper division courses
in Political Science.

820-671 GOVERNMENT & POLITICS IN THE 3 cr
MIDDLE EAST
An intensive investigation of the social, economic, and
political conditions of Islamic, Arab and non-Arab countries
of the Middle East. Topics include basic tenets of Islam:
political culture, formation of nation-states, political systems
(monarchies and republics), consequences of political
development and modernization, and the role of the
Middle East in international politics.

820-688 SEMINAR IN POLITICAL SCIENCE 3 CR
An intensive investigation of the major ideas and problems
of politics with emphasis on research methods and
values in political science, discussions, reports on readings,
research papers. Repeatable two times for maximum
six credits.
Prereq: A political science general studies course.

820-689 SEMINAR IN PUBLIC ADMINISTRATION 3 cr
A study of the complex aspects of administrative
organization, behavior and decision-making in the area
of public policy through the examination of a variety of
pertinent cases.
Prereq: A political science general studies course.

820-690 WORKSHOP 1-6 cr

820-696 SPECIAL STUDIES 1-3 cr

820-701 COMPARATIVE POLITICS 3 cr
An advanced course that examines approaches and
methods in comparative analysis, types of political systems
and topics of comparison.
Prereq: A political science general studies course.

820-799 WORKSHOP 1-4 cr

820-793 INTERNSHIP IN POLITICAL SCIENCE 1-12 cr
Study and work with a government unit or in some area
of public affairs under the direction of a faculty supervisor.
Students will have the opportunity to combine academic
learning with practical experience in government and
politics. Students may earn a maximum of 12 credits.
Prereq: A political science general studies course.

820-798 INDIVIDUAL STUDIES 1-3 cr
PSYCHOLOGY (840)

GENERAL PSYCHOLOGY COURSES

840-523 ANALYSIS OF HUMAN BEHAVIOR 3 cr
Examines the relations of environmental variables to stability and change of individual human behavior by applying principles of respondent (reflexive behavior) and operant (non-reflexive behavior) analysis to such topics as personality, emotion, development, social behavior, learning, skill acquisitions, self-concept, behavior disorders and therapy, etc.; and includes a critical consideration of assumptions of behavioristic approaches in psychology.

840-545 BEHAVIOR DISORDERS 3 cr
An introductory survey of abnormal psychology covering the clinical syndromes included in the diagnostic classification system of the American Psychiatric Association. Current research regarding causation, treatment, and outcomes supplement descriptions of maladaptive patterns of behavior.

840-624 HUMAN LEARNING 3 cr
A survey of findings and theoretical analyses of how people acquire, forget, and transfer verbal information. The structures (sensory, short-term, and long-term memory) and processes (attention, encoding, storage, and retrieval) of human memory will be studied and related to the current theories of human information processing.
Prereq: 840-315 or 840-303 or equivalent with consent of instructor.

840-635 MATURITY AND OLD AGE 3 cr
A review and analysis of the various types of adjustments associated with changes in physical, social, and psychological conditions as a person reaches the later adult years.

840-640 INTRODUCTION TO CLINICAL PSYCHOLOGY 3 cr
A survey course designed to acquaint the student with the types of behavior, personality problems with which the clinical psychologist deals, the use of diagnostic methods including projective techniques, and to provide an orientation to the various methods of psychotherapy.
Prereq: 840-304 or 840-345, or consent of instructor.

840-651 INTERPERSONAL RELATIONS AND SOCIAL INTERACTIONS 3 cr
Theory, research and exercises in interpersonal perception, communication, motivation, leadership and problem-solving within groups.

840-636 INTERVIEW AND PSYCHOTHERAPY TECHNIQUES 3 cr
A review of the literature on interview techniques as a method of assessment and as a method of helping. Students will observe and discuss demonstrations conducted by faculty members. In addition, students will conduct, role-play, tape and analyze interviews themselves.
Prereq: 840-304 or 840-345 or consent of instructor.

840-590 WORKSHOP 1-6 cr

840-696 SPECIAL STUDIES 1-3 cr
May be repeated with permission of department.
Prereq: 12 psychology credits or consent of the instructor.

840-777 THEORIES OF PSYCHOTHERAPY 3 cr
An intensive and critical analysis of the major approaches to psychotherapy.
Prereq: 840-746 or 840-776 or consent of Instructor.

840-790 WORKSHOP 1-6 cr
Repeatable to 9 credits.

840-798 INDIVIDUAL STUDIES 1-3 cr

SPECIALIZED COURSES

840-594 DIRECTED RESEARCH IN PSYCHOLOGY 2 cr
Students, under faculty supervision, participate in some or all phases of research projects, literature search, design, data collection and analysis, and preparation of research reports. May be repeated as desired, but no more than six credits may count toward psychology major or minor requirements. Topics vary from term to term.
Prereq: 840-315 and/or permission of instructor.

840-615 RESEARCH DESIGN 3 cr
Several research strategies will be investigated. These will include using questionnaires, attitude and personality research, and interview research. Some of the statistical techniques covered will be: t-tests, chi-square, and various correlational techniques. A thorough discussion of numerous analysis of variance techniques will constitute a major portion of this course.
Prereq: 840-215 or equivalent with consent of instructor.

840-637 PSYCHOLOGICAL ASPECTS OF DEATH AND DYING 3 cr
A study of psychology of death, dying and bereavement, emphasizing stage theory, determination of death, children's view of death, terminal care, grief management, near-death experiences, euthanasia, ethical and legal issues, longevity and current research.
Prereq: 3 credits in psychology or consent of instructor.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisite(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>840-640</td>
<td>PSYCHOLOGICAL TESTS AND MEASUREMENTS</td>
<td>3 cr</td>
<td>Prereq: 840-303, 840-323, or equivalent with consent of instructor.</td>
</tr>
<tr>
<td>840-644</td>
<td>PRINCIPLES OF BEHAVIOR MODIFICATIONS</td>
<td>3 cr</td>
<td>Prereq: 840-746 or concurrent enrollment; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
<tr>
<td>840-652</td>
<td>ORGANIZATIONAL PSYCHOLOGY RESEARCH SEMINAR</td>
<td>3 cr</td>
<td>Prereq: 840-746 or concurrent enrollment; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
<tr>
<td>840-745</td>
<td>INDIVIDUAL INTELLIGENCE TESTING</td>
<td>3 cr</td>
<td>Prereq: 840-615 and 840-640; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
<tr>
<td>840-746</td>
<td>PSYCHOPATHOLOGY OF CHILDHOOD AND ADOLESCENCE</td>
<td>3 cr</td>
<td>Prereq: 840-345 or equivalent with consent of instructor.</td>
</tr>
<tr>
<td>840-766</td>
<td>INTERVIEW AND PSYCHOTHERAPY TECHNIQUES - CHILD</td>
<td>3 cr</td>
<td>Prereq: 840-746 or concurrent enrollment; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
<tr>
<td>840-767</td>
<td>INTERVIEW AND PSYCHOTHERAPY TECHNIQUES - ADOLESCENT</td>
<td>3 cr</td>
<td>Prereq: 840-746 or concurrent enrollment; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
<tr>
<td>840-768</td>
<td>CLINICAL APPLICATIONS OF BEHAVIOR THERAPY</td>
<td>3 cr</td>
<td>Prereq: 840-644; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
<tr>
<td>840-770</td>
<td>ASSESSMENT OF PERSONALITY</td>
<td>3 cr</td>
<td>Prereq: 840-745 or concurrent enrollment; admission to graduate study in the Psychology Department or consent of instructor.</td>
</tr>
</tbody>
</table>
COMPARATIVE SCHOOL PSYCHOLOGY 1-6 cr AND SUPERVISED OVERSEAS FIELD WORK
This course is designed to provide school psychology graduates and school psychologists in the field with the opportunity to study and experience comparative school psychology in an overseas placement.
Prereq: Consent of instructor.

GRADUATE FIELD EXPERIENCE AND COMMUNITY MENTAL HEALTH 2-12 cr
Practical experience in a community agency or institution providing community mental health services. Training and supervision of the students will be provided by members of the Psychology department and by qualified community mental health psychologists. Repeatable to a maximum of 12 credits.
Prereq: one year of course work in the graduate school psychology program.

SUPERVISED CLINICAL PRACTICUM I 6 cr
A two and one-half hour weekly seminar includes school psychological services involving the role, issues, ethics, laws and regulations pertaining to school psychology. Two days per week in a public school setting are required along with a minimum of one hour of supervision of the field placement experience.
Prereq: 840-745; 840-770; admission to graduate study in the Psychology Department or consent of instructor.

SUPERVISED CLINICAL PRACTICUM II 6 cr
A two and one-half hour weekly seminar includes recent and innovative developments in school psychology, application of the consultant role in the form of an in-service program for school psychologists in the field, and other significant issues for practicing school psychologists. Supervision is also provided.
Prereq: 840-797; admission to graduate study in the Psychology Department or consent of instructor.

INTERNSHIP IN SCHOOL PSYCHOLOGY I 6 cr
The Internship in School Psychology is a full-time placement experience (at least half of which takes place in a public school setting) providing the student with the opportunity to acquire proficiency in the area of School Psychology. Internship supervision is on campus and in work setting. Grading is on a pass/fail basis.
Prereq: The M.S.Ed. - School Psychology degree, Practicum I, Practicum II, and sixty credits defined by the SDPI (Wisconsin) toward Provisional School Psychology Certification.

INTERNSHIP IN SCHOOL PSYCHOLOGY II 6 cr
The Internship in School Psychology is a full-time placement experience (at least half of which takes place in a public school setting) providing the student with the opportunity to acquire proficiency in the area of School Psychology. Internship supervision is on campus and in work setting. Grading is on a pass/fail basis.
Prereq: The M.S.Ed. - School Psychology degree, Practicum I, Practicum II, Internship in School Psychology I, and sixty credits defined by the SDPI (Wisconsin) toward Provisional School Psychology Certification.

SPECIAL STUDIES 1-3 cr

THESIS RESEARCH 1-6 cr

ASSERTIVENESS TRAINING IN THE HELPING PROFESSIONS 1 cr
This course focuses on the principles of assertiveness training, uses experiential exercises to help students learn to present themselves more assertively, and prepares students to assist others to become more assertive. Content is focused on students who are planning a career in the helping professions.

GRIEF MANAGEMENT IN THE HELPING PROFESSIONS 1 cr
This course focuses on issues such as adjustment to the death of someone close, helping someone who is terminally ill, and coping with other losses—such as cherished relationships. The grief counselling content is intended for students who are planning a career in the helping professions.

MANAGING STRESS AND BURNOUT IN THE HELPING PROFESSIONS 1 cr
This course focuses on recognizing signs of destructive stress and the initial stages of burnout in the helping professions. Instruction is given in using a number of techniques for coping with stress, such as meditation, relaxation training, time management, social support systems, biofeedback, and life planning, as they apply to the helping professions.

HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT 1 3 cr
This course is designed to provide the student with an understanding of the normal processes of sequential physical, emotional, and socio-cultural development from infancy to young adulthood. It will enable the student to better recognize and understand common stresses and crises affecting normal development and maturity and relate these to social work practice.
Prereq: 860-102 and 630-120 or 442-271 and 840-104 or 840-211 and 880-140 or 880-250; one of these four may be taken concurrently.

HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT 2 3 cr
This course is designed to provide the student with an understanding of the normal processes of sequential physical, emotional, and socio-cultural development from middle adulthood to old age. It will enable the student to better recognize and understand common stresses and crises affecting normal development and maturity and relate these to social work practice.
Prereq: 880-311
SOCIOLOGY (880)

880-520 THE SOCIOLOGY OF RETIREMENT, AGING, AND DEATH
This course examines the emergence of old age as a "problem" in industrial societies. Topics considered include: aging in cross-cultural and historical perspective; social security and welfare systems devised to cope with the problems of the aging; retirement as a "roleless" role; old age institutions and lifestyles; death, dying, and bereavement; and the future of retirement, aging and death.

880-525 WHITE-COLLAR CRIME
An examination of the patterns, causes, costs, and strategies of controlling non-traditional crime committed by persons of respectability and high social status. Topics covered include: occupational crime and employee theft, the mafia and criminal syndicates, corporate crime, and governmental crime. Particular attention is given to the origin and control of criminal behavior that helps organizations achieve their operational goals. Additional requirements for 880-525: The reading of several additional books in the area of white-collar crime as well as an extensive research paper on some aspect of the course.

880-554 THE CONSTRUCTION OF SOCIAL CONSCIOUSNESS AND SOCIETY
An analysis of the divergent ways individuals have experienced their role in society, their attempts to understand the behavioral events around them, and the many ways social consciousness and society have been articulated.

880-555 SOCIAL PSYCHOLOGY
An examination of the process and results of human interaction with an emphasis on attitudes and attitude change, society and personality, intergroup relations and processes of socialization.

880-557 PUBLIC OPINION AND POLITICAL BEHAVIOR
An examination of public opinion in the United States as it concerns political and social behavior. Major topics are the acquisition of beliefs, leadership and opinion formation, voting behavior, and propaganda. In addition to meeting the regular requirements of the course, graduate students will be expected to complete a comprehensive research project using survey research methods.

880-562 POPULATION DYNAMICS
A study of the development of world population and the social significance of different population sizes and growth rates; emphasis on the social determinants of fertility, mortality, and migration.

880-579 JUVENILE DELINQUENCY
A study of the incidence of delinquency, theories and findings regarding causation and the policies designed for treatment and prevention.
880-580 ORGANIZATIONS AND SOCIETY 3 cr
An examination of the growth and role of organizations in society with specific attention to American society.

880-586 SOCIOLOGY OF THE THIRD WORLD 3 cr
A lecture/discussion course focusing on the social implications of change and stability in the institutional structures and processes of Third World societies. Emphasis is given to the role of population, poverty, ideology, technology, resources, planning, and other factors as they relate to the current status and future of Third World countries. Graduate students will prepare a research paper in addition to the undergraduate requirements.

880-588 THE HOLOCAUST: NAZI GERMANY 3 cr
AND THE GENOCIDE OF THE JEWS
(Area: 1 Course)
While the Nazi regime in Germany victimized a wide range of people, its most devastating impact was felt by the Jews. This course will examine the origins, implementation, and legacies of the Nazi Holocaust against the Jews. It is intended to help students gain an appreciation of the importance of the Holocaust to the Jewish experience and explore its implications for understanding the interrelationships between individuals and society.
Prereq: 3 credits of Sociology, History, or Religious Studies.

880-610 SOCIOLOGY OF HEALTH AND ILLNESS 3 cr
This course examines the sociocultural aspects of health and illness, the patient-practitioner relationship, the professionalization and socialization of health practitioners, the social organization of health care services, and the role of ethics in medical decision-making. It analyzes the problems and inequalities in our present system of health care delivery in the United States, with particular emphasis on the sexism, racism, and classism in policy and practice. It analyzes alternative models of health care delivery, and discusses modifications in policy and practice necessary to bring about change. Graduate students will prepare a research paper in addition to the undergraduate requirements.

880-651 SOCIAL STRATIFICATION AND SOCIAL INEQUALITY 3 cr
An analysis of the causes, consequences, and remedies of inequalities in power, income, wealth, authority, ethnic and social status.

880-655 SOCIOLOGY OF THE FAMILY 3 cr
An analysis of the family as a social institution with emphasis on its development, characteristics, and condition in a rapidly changing social milieu.

880-659 SOCIOLOGY OF MINORITIES 3 cr
An examination of the circumstances under which widely diversified segments of the population may constitute a minority, and hence be subject to differential and unequal treatment in a society. Particular consideration is given to the existence of discrimination, segregation and prejudice, the various forms which each may take, and the relations among them providing the structure of minority-dominant group relations.

880-665 EXTRAORDINARY GROUPS: THE SOCIOLOGY OF INTENTIONAL COMMUNITIES
This course is a sociological analysis of a selection of unique groups in our society that illustrates its tremendous range of subcultural diversity. The groups studied are chosen for three reasons: they illustrate major sociological principles in concrete form, they are diverse, and they are interesting.
Prereq: 6 hours in Sociology or consent of instructor.

880-675 CONTEMPORARY SOCIOLOGICAL THEORY 3 cr
An advanced approach to the study of contemporary sociological theory, giving emphasis to the major assumptions, concepts, propositions and methodology of the main perspective.

880-676 METHODS OF SOCIAL RESEARCH 3 cr
To acquaint the student with research methods in sociology and social science; the foundation of sociology in science, the role of theory in research, construction of research design, sampling, data gathering techniques and analysis and interpretation of data.

880-677 DATA COLLECTION AND ANALYSIS 3 cr
Student designed group research projects will be conducted concurrently with the presentation of related class lectures and reading material. Students are expected to work in four or five person groups to formulate a research problem, collect data and perform analysis under the close supervision of the instructor.

880-690 WORKSHOP 1-6 cr
880-696 SPECIAL STUDIES 1-3 cr

880-711 AMERICAN SOCIAL INSTITUTIONS 3 cr
An analysis of the role, structure, and functions of American social institutions as frameworks for human interaction. Emphasis will be given to the relationship between institutional arrangements, class structure and individual action. Not to be enrolled in by students who have majored in sociology.
### Women's Studies (890)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>890-501</td>
<td>Marriage, Family and Alternatives for Women</td>
<td>3 cr</td>
</tr>
<tr>
<td>890-503</td>
<td>Women's Voices/Women's Lives</td>
<td>3 cr</td>
</tr>
<tr>
<td>890-550</td>
<td>Stages and Transitions in Women's Lives</td>
<td>3 cr</td>
</tr>
<tr>
<td>890-579</td>
<td>Women: Race and Ethnicity</td>
<td>3 cr</td>
</tr>
<tr>
<td>890-592</td>
<td>Women and Violence</td>
<td>3 cr</td>
</tr>
</tbody>
</table>

### Comparative Sociology

- This course presents the comparative method and a comparative overview of selected social structures and processes in both advanced industrial and developing nations. Relationships among specific societies or sets of societies in one or more regions of the world will be discussed.
- Prereq: A teaching license in a social studies field or graduate standing with an undergraduate major in sociology, political science, economics, geography or psychology or consent of instructor.

### Internship in Women's Studies

- Work and study with an agency or institution related to women's issues. Students working under faculty supervision will combine academic learning with practical experience.
- Prereq: 12 credits in courses approved for the Women's Studies minor and approval of Women's Studies Internship Committee.

### Individual Studies

- 1-3 cr

### Approved Women's Studies Courses in Other Departments

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 613-534</td>
<td>Women in Cross-Cultural Perspective</td>
<td>3 cr</td>
</tr>
<tr>
<td>ART 115-505</td>
<td>History of Women in Art</td>
<td>3 cr</td>
</tr>
<tr>
<td>ENGL 680-568</td>
<td>American Minority Women Writers</td>
<td>3 cr</td>
</tr>
<tr>
<td>ENGL 680-562</td>
<td>Twentieth Century Women Writers</td>
<td>3 cr</td>
</tr>
<tr>
<td>ENGL 680-563</td>
<td>Nineteenth Century Women Writers</td>
<td>3 cr</td>
</tr>
<tr>
<td>HIST 740-525</td>
<td>Women in the Western World</td>
<td>3 cr</td>
</tr>
<tr>
<td>HIST 740-526</td>
<td>History of Contemporary Women from 1800</td>
<td>3 cr</td>
</tr>
<tr>
<td>PHIL 782-590</td>
<td>Feminist Philosophy</td>
<td>3 cr</td>
</tr>
<tr>
<td>PSCI 820-580</td>
<td>Women and Politics</td>
<td>3 cr</td>
</tr>
<tr>
<td>SCW 860-541</td>
<td>Sexuality for Professional Growth</td>
<td>3 cr</td>
</tr>
<tr>
<td>SOC 860-610</td>
<td>Sociology of Health and Illness</td>
<td>3 cr</td>
</tr>
</tbody>
</table>

### Workshop in Women's Studies

- 1-6 cr

### Special Studies

- 1-4 cr
  - Repeatable.
  - Prereq: Consent of Instructor.
Organization
Section IV
Organization

ADMINISTRATION

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CONSTITUTION OF THE GRADUATE FACULTY

ARTICLE I - Name

The name of this organization shall be the Graduate Faculty of the University of Wisconsin-Whitewater.

ARTICLE II - Purpose

The purposes of this organization are to formulate and to administer programs of graduate study as authorized by the Legislature of the State of Wisconsin and the Board of Regents of the University of Wisconsin System.

ARTICLE III - Membership

Section 1: Graduate Faculty members shall include those persons of the University of Wisconsin-Whitewater who qualify for and accept appointment as Graduate Faculty. Persons are "qualified" who have (1) an educational code of 1 as defined in the most recent version of the Faculty Handbook, (2) a rank of at least assistant professor, (3) a demonstration of successful scholarly activity (or artistic equivalents for professors in the fine arts), and (4) graduate-level subject matter competence and a record of successful teaching.

Section 2: Acceptance of appointment to the Graduate Faculty also carries with it the willingness of the member to transact graduate affairs. Graduate affairs include, but are not limited to, graduate admissions decisions and recommendations; graduate student academic advisement; Graduate Council and/or departmental graduate committee activities; candidacy and comprehensive examination responsibilities; theses, seminar or clinical paper development and evaluation; and graduate course instruction.

Section 3: Membership is limited to the Chancellor of the University and to those members of the administrative staff and faculty who are qualified as defined in Section 1 of this article.

Section 4: Individuals not meeting the above qualifications may be considered for election to the Graduate Faculty by petition, recommendation of a department and/or college graduate studies committee, and vote of the Graduate Council.

Section 5: Departments shall determine which of their faculty members meet the qualifications of Section 1 and shall forward a list of their graduate faculty to the Dean of Graduate Studies by the end of the first week of each semester.

Section 6: Persons transacting graduate affairs within a department must be members of the Graduate Faculty as defined in this article.

Section 7: In order for a person who is not a member of the Graduate Faculty to teach a graduate-level course and/or to transact other graduate affairs during a specific term, the Graduate Faculty of the department and the Dean of Graduate Studies must approve the exception. Appropriate documentation will be forwarded from the department to the Dean of Graduate Studies for review prior to submitting the timetable listing the exception to the academic dean's office.

ARTICLE IV - Meetings

Section 1: The Chancellor of the University is the ex-officio Chairperson of the Graduate Faculty. He may appoint the Dean of Graduate Studies to preside at meetings of the Graduate Faculty and perform all other executive duties.

Section 2: The Secretary shall be appointed by the Dean of the School of Graduate Studies. The Secretary need not be a member of the Graduate Faculty.

Section 3: Meetings shall be called by the Chairperson or his/her appointee when business warrants an assembly. The Secretary shall notify each member in writing a week before the meeting.

Section 4: A quorum shall consist of 20 percent of the membership.

ARTICLE V - Graduate Council

Section 1: The Graduate Council of the Graduate Faculty shall be composed of one Graduate Faculty member from each department offering a graduate course and one graduate student representative from each of the four colleges. The faculty representative shall be chosen by ballot by the Graduate Faculty members of that department. Student representatives shall be selected by their respective colleges. In addition, the Vice Chancellor and Dean of Faculties, the Dean of Graduate Studies, and the Dean of Library and Learning Resources shall be ex-officio members. The Dean of Graduate Studies shall preside over meetings of the Graduate Council.

Section 2: The term of office for faculty members shall be three years. One-third of the membership shall be elected each year. Student representatives shall be selected each year for a one year term.

Section 3: The Graduate Council shall serve as the executive committee of the Graduate Faculty. It shall receive, consider and take final action on all graduate matters including, curriculum, administration and executive action, but excluding amendments to the Constitution.

Section 4: All actions of the Graduate Council are subject to review and change by the Graduate Faculty. By petition of at least 10 Graduate Faculty members or at the request of a department, a meeting of the Graduate Faculty shall be called to review an action of the Graduate Council.

Section 5: A quorum shall consist of 51 percent of the membership.

ARTICLE VI - Committees

Section 1: The Graduate School Committee for Planning, Coordination and Audit. This committee shall be composed of one graduate student and three faculty representatives from each college. Representatives shall be chosen by rules established by the colleges. The term of office for student representatives shall be one year. Faculty representatives shall serve three year terms with one-third of the membership selected each year. The Dean of Graduate Studies shall call and preside over an organizational meeting early in each fall semester for the purpose of electing a committee...
ARTICLE VIII - Amendments

Section 1: Any member may propose an amendment to the Constitution by presenting it in writing to the Dean of Graduate Studies, who shall promptly distribute it in writing to the Graduate Faculty. At the first meeting of the Graduate Faculty held at least two weeks after distribution of a proposed amendment, a motion to adopt the proposed amendment shall be in order, and shall be itself subject to amendment.

Section 2: An amendment is adopted by a two-thirds vote of those present and voting.

ARTICLE VII - Rules of Order

Section 1: All business shall be conducted according to the current edition of Robert's Rules of Order unless otherwise specified in this Constitution.

Section 2: All committees of the Graduate Faculty shall report to the Graduate Council. A minority report, if one exists, must be heard.

Section 3: All committee reports requiring action by the Graduate Council shall be presented in the form of a written motion at least one week prior to its presentation in the meeting.
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