**Required**

**Terms & Conditions/Payment Plan for Enrollment**

Students planning to enroll in classes at UW Whitewater will need to complete the “Terms and Conditions for Enrollment/Credit Agreement” each term. This document contains information for the students about their responsibilities for classes for which they register, payment plan information (fall and spring terms only), and charges on student accounts.

The document can be viewed and signed electronically by accessing it from the Student Center Page in WINS. A new agreement will be made available prior to the start of registration **each** term to allow for early completion.

To complete the agreement:

* Log in to your WINS account
* Under Finances/My Account, click on “Terms & Conditions/Pymt Plan”
* Click on the View/Accept button for the Desired Term, Terms & Conditions Contract
* Follow the instructions to consent to the electronic signature
* Follow the instructions to accept the Terms and Conditions
* Click on “I accept the Terms and Conditions” to complete the transaction

Students will **NOT** be able to enroll until the Terms & Conditions agreement is completed.