



APPLICATION FOR EXEMPTION

BOARD OF REGENTS' RESIDENCY REQUIREMENT



UW- System Board of Regents' Residency Requirement (Policy 173, May 5th, 1972): " Those freshman and sophomore students who are not veterans, married or living with parents or legal guardians, shall be required to live in a university-operated residence hall when such accomadations are available..."

If you would like to request an exemption from this requirement, please complete this information, check the appropriate box, and provide the necessary documentation as requested. Return the completed form (including the information on the reverse side) to address on back.

Name: _____
Last First M.I.

I.D. #: _____ Date of Birth: _____ Gender: M F

Home Address: _____
Street City State Zip

Home Phone #: _____

Current Class Standing: Freshman Sophomore
(0-30 credits earned) (31-60 credits earned)
(Juniors and above do NOT need to complete this form)

Email Address: _____

(Optional)

I am requesting an exemption for:

Starting: Academic Year _____
 Fall Semester Spring Semester

You live with parent(s) and/or legal guardian(s) within a 40 mile radius

- The student must submit a Commuter Form that is signed by the student and parent(s) and/or legal guardian(s).
 Note: The parent and/or legal guardian signature must be notarized.
 - Required signed and notarized commuter form
 - This form should be signed, notarized and then scanned as it can then be attached to the on-line request as supporting documentation.
- Upon receipt of these forms/request, University Housing verifies that the addresses match using WINS Student Administration System.
 - If address do not match: The student will be contacted and asked to provide clarification.
 - If the addresses match: The student will be informed of an approved exemption.

You are married (Required: Copy of your marriage license).

You are a veteran or have two years of active duty with the military (Required: Copy of your DD214 discharge papers).

You have special circumstances that will be reviewed by a campus team with recommendations made to the chancellor
 - Such as medical or financial hardship (Required: Special Circumstances Request Form).
 - Special consideration – this includes any matter that needs consideration based on documentation you provide.

Capacity Issues

- The University does not have housing to accommodate children. You are a custodial parent or legal guardian of a child/children (Required: Copy of the birth certificate(s) and verification by a third party that the child is living with you).
- If the university is at full capacity then there may be additional students who will not be housed on campus even though there is no qualifying exemption.

PLEASE READ THIS STATEMENT CAREFULLY BEFORE YOU SIGN

I am requesting an exemption to the Board of Regents' policy requiring me to live on-campus during my freshman and sophomore years. If this is granted, I agree to be in compliance with the Board of Regents' policy for the reason(s) stated on the reverse side of this form. I have included the necessary documentation (if any) to support my application for an exemption. I understand that I am responsible to review any and all documentation presented by me or on my behalf that supports this request. The information supplied on and with this request is to the best of my knowledge, accurate in every detail.

I am aware that knowingly making a false statement, either orally or in writing, to any university employee on a university-related matter in violation of the UW-System Administrative code and may result in severe disciplinary action that could affect my student status. I further certify that I will remain in compliance throughout this academic year. If request is to commute from parent/legal guardian's home, I understand that if I move from the address listed on the reverse side of this form without written permission from UW-Whitewater University Housing, this request will be null and void and that I will be in violation of the UW-System Board of Regents' residency requirement and that the University will take appropriate action.

Student's signature: _____ Date: _____

NOTARIZATION OF PARENTAL/LEGAL GUARDIAN'S SIGNATURE FOR STUDENTS COMMUTING FROM PARENTAL/LEGAL GUARDIAN'S HOME

If you are commuting from a parent/legal guardian's home, your parent/legal guardian must sign this statement in the presence of a Notary Public, confirming that you are indeed commuting from your parent/legal guardian's home.

I am aware that my signature on this document certifies that the student listed on this form will be living with me in my home on a full-time basis. I am further aware that any false information on this form, or any unauthorized changes in the student's living situation, may result in serious disciplinary action that could affect the student's status at the university.

Parent or legal guardian's signature: _____

FOR THE NOTARY PUBLIC:

Subscribed and sworn to before me this _____ day of _____, _____

My commission expires _____

Notary signature: _____

Please return your completed form to:

University Housing
Suite 200, Goodhue Hall
Whitewater, WI 53190

ATTENTION: Room Assignments Office

PLACE NOTARY SEAL HERE

