



Middle Tier Committee

University of Wisconsin - Whitewater

Wednesday, January 8th, 2020

11:00 a.m. to 12:00 p.m. | Andersen Library - 2005

Todd Carothers	Lauree Miller	Elizabeth Watson
Kristin Fillhouer X	Elena Pokot X	Lynsey Schwabrow X
Matt Aschenbrener X	Jackie Briggs	Kristin Plessel
Elizabeth Hachten X	Janelle Crowley	Heather Chermak X
Dane Seckar-Anderson X	Louann Gilbertson X	Bill Trippett
Dawn Marsh X		

Minutes

1. Review and approve September 19th, 2019 meeting minutes (handout)

Minutes were reviewed and approved.

2. Projects for Next Quarter (handout)

Elena went over the current projects with the group. Fluid is still top of the list for now. Liz Hachten brought up the issue of difficult advising and spring registration with Fluid. It seemed that Fluid only had about 10% of what the classic view had, making it very difficult for advisors to help students. Elena explained that one issue identified with Fluid was the search function, this is being worked on and additional attributes are being added and tested. Liz explained that she is still anxious about Fluid, and hopes it will be where it needs to be for registration. She asked if we need to put together any additional advising materials as a backup. Elena suggested giving advisors a way to see the student view in Fluid. Heather Chermak added that they can come up with sessions to help train advisors on the student view as well. Elena added that classic view is going away and will be out of support in 6 months. Liz noted that it will be very important to get a lot of feedback on Fluid so that users do not get gun shy. Liz reiterated that she hopes for a smoother transition as classic view goes away in the Fall.

Elena continued to address the project list saying that 60-70% of the high priority projects are being worked at this time. There is a current Webex Teams space where project updates are provided, Liz asked to be added to it.

Elena provided the group with an update on EAB. Training is starting next week and MFA is being setup now. Mary Acuna added that the initial rollout will include freshman, CoBE and Rock County. There is a communication being developed at this time that will be coming from the Provost.

3. Data Governance Policy (handout)

Elena gave a brief summary from last meeting on a possible Business Intelligence implementation. The group decided to move forward with a Data Governance structure, this included forming a committee that included Elena, Heather Chermak, Lynsey Schwabrow and Heather Plessel.

Elena went over the first draft of the Data Governance Policy with the Middle Tier Committee. She asked the group to read, and provide feedback before the next meeting if possible. Elena told Liz that it is important that this policy meets her needs.

Elena said that they are unsure of the current OBIEE tool at this time, eventually they will look for another. Liz offered that since we cannot hire a BI specialist, if anyone is considering how we can enhance end user's abilities with the current tool. Liz added that some issues are coming up that should be fixed by existing queries. She is unsure that the queries being run are accurate, or if those running them are doing it correctly. Heather said that she would touch base with Don about this.

Elena asked Liz if most of the needs are operational and/or do not have the data to make decisions? Liz explained that some queries have items that have been replaced. Mary Acuna pointed out that it would be beneficial to see a list of the old queries. To fill the gap of departmental operations, Heather and Elena will touch base and come up with a plan to resolve the issue. Heather will also plan to meet with Don. Liz added that

there should also be some communication to departments and units as to what is in place currently.

4. IT Security

i. Stroz Assessment Action Plan (handout)

Elena gave a brief summary of the Stroz Assessment Action Plan. Recommendations include full disk encryption, removal of administrative rights access and additional security training for campus leadership (among other items). More info to come on upcoming security changes once the plan is completed.

ii. Administrative Rights Access (handout)

Elena gave a summary about the plan to remove administrative rights access on work computers for users who do not need them. Most people do not require this access, for those who do, an exception process will be established. Louann Gilbertson added that hackers are able to access more data from users who have admin rights access. For users who say they need admin rights access, we will look to see if it's needed for the entire OS, or for specific applications only. This will help protect the computer.

Elena added that we will also need to start talking to vendors and making sure they are not telling faculty how to run certain software, this will help improve the environment from the onset. The current plan is to start with the ICIT team, this will help establish an exception process. After ICIT, we will then move on to non-instructional staff, then instructional departments, and then student employees and faculty.

iii. MFA Status Update (handout)

Elena gave a brief summary on the updated status for MFA on high-risk data applications. Currently, EAB is not on the list but will be added once it goes live. Several applications have already been mitigated, with plans in place for the remainders.

5. UW-Whitewater App Update (handout)

Elena gave an update on the UW-W app. At this point, there are over 3,300 downloads. The next step is to roll out the Service Hours functionality, starting with CoBE. The hope is that this feature will automate many tasks for the instructors, making it easier to record and process service hours.

The UW-W app is also able to integrate with Canvas, instructors simply need to turn it on in the Canvas settings section. Liz said that she taught a recent student seminar and had them all download the app. The feedback she got was that it would be helpful if the app could provide a breakdown of campus buildings and room locations on each floor. Elena appreciated the feedback and said the app is driven by students. One thing the student government is asking for is to include a safety feature in the app. If a student is walking into an unsafe environment, they can push a button to automatically call 911.

Anything else?