



October 16, 2018

Adding Online Evaluations to Canvas

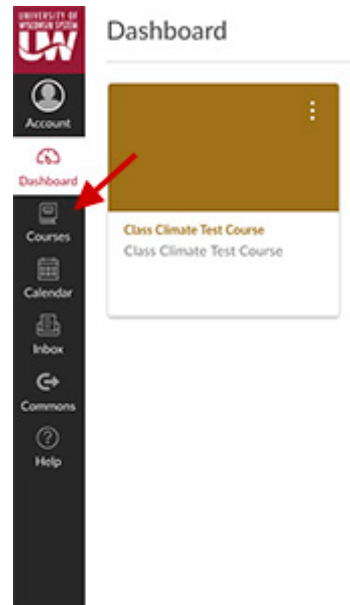
OVERVIEW

This guide will walk you through the steps to add Online Evaluations to a course in Canvas.

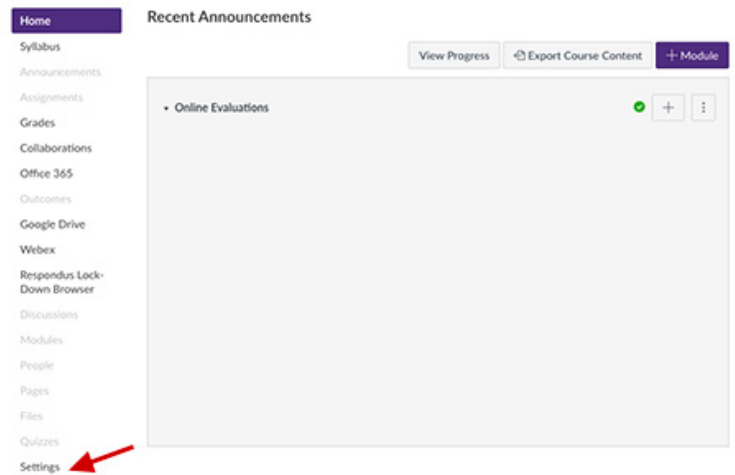
Step 1. Log into Canvas.

Step 2. Click on "courses" in the side menu.

Step 3. Choose your desired course from the menu that opens.

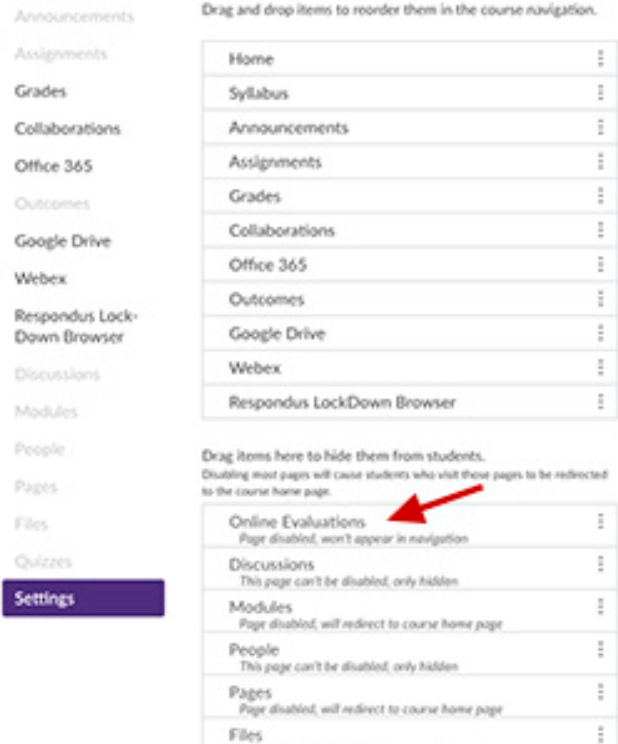


Step 4. When the course opens, click "Settings" in the side menu.



Step 5. Find "Online Evaluations" under the heading "Drag items here to hide them from students."

Step 6. Drag "Online Evaluations" up to the active items and place it in its desired spot in the menu list





Announcements

Assignments

Grades

Collaborations

Office 365

Outcomes

Google Drive

Webex

Respondus Lock-Down Browser

Discussions

Modules

People

Pages

Files

Quizzes

Settings

Drag and drop items to reorder them in the course navigation.

Home	⋮
Syllabus	⋮
Announcements	⋮
Assignments	⋮
Grades	⋮
Collaborations	⋮
Office 365	⋮
Outcomes	⋮
Google Drive	⋮
Webex	⋮
Online Evaluations	⋮
Respondus LockDown Browser	⋮

Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Discussions	⋮	This page can't be disabled, only hidden
Modules	⋮	Page disabled, will redirect to course home page
People	⋮	This page can't be disabled, only hidden
Pages	⋮	Page disabled, will redirect to course home page
Files	⋮	

Step 7. Click "Save."

Need Additional Help?
Email evals@uww.edu

Edit Course Navigation

Page disabled, won't appear in navigation	⋮
Chat	⋮
Page disabled, won't appear in navigation	⋮
Turning Point 8	⋮
Page disabled, won't appear in navigation	⋮
RedShelf eBooks	⋮
Page disabled, won't appear in navigation	⋮
Library Resources	⋮
Page disabled, won't appear in navigation	⋮
My Media	⋮
Page disabled, won't appear in navigation	⋮
Media Gallery	⋮
Page disabled, won't appear in navigation	⋮
Respondus StudyMate	⋮
Page disabled, won't appear in navigation	⋮
Cengage	⋮
Page disabled, won't appear in navigation	⋮

Save