

Request for Evaluation of New Network Device

Background

Campus [Technology Purchasing Policy](#) requires that any computer, hardware, software, peripherals or other equipment that is intended to connect to the campus wired or wireless network and/or use an infrastructure building cabling will require consultation with ICIT prior to purchase.

This form is used to request consultation with ICIT to review the impact of connecting new networked device types to the campus network. Requests will be reviewed by the campus Network Architect for technical feasibility and by the ICIT Management Team for consistency with policy and strategic direction.

Once the form is completed, please submit as a generic support ticket with the Help Desk.

Please supply the following information:

1. Description of new device type

Please provide a brief description of the device. Attach specification documents or reference to same.

2. Anticipated deployment of new device type

Please provide information about where and in what quantities the proposed new devices will be deployed.

3. Infrastructure requirements for new device type

Please state the infrastructure needs for the device as you understand them. Examples might include wired network ports, Power-Over-Ethernet (PoE) capability, wireless user accounts, integration with existing systems, etc.

4. Capabilities gained by adding this device to the campus network

Please describe the advantages of placing the proposed device on the campus network. What business problems are solved by networking this device? What new capabilities are gained?

5. Business impacts if the device cannot be networked

Please describe the impact to business operations if the device cannot be added to the campus network.

ICIT Network Team Review

1. Technical review performed by:

2. Technical review date:

3. Technical Issues / Concerns

Describe any technical concerns that may arise if the request is fulfilled as written.

4. Limitations or mitigating controls required

Describe any limitations or mitigating controls that must be put in place to allow the device(s) to safely coexist with other network devices.

5. Sunset provisions

Describe any conditions that should trigger re-evaluation of this approval.

6. Technical recommendation

Describe whether or not the device(s) create a concern for the integrity or long-term health of the campus network, and whether/how that concern can be addressed.

ICIT Management Team Review

1. Management Team review date:

2. Policy / Process issues or concerns:

Describe any concerns relating to policy or process that may arise if the request is fulfilled as written.

3. Relationship to strategic direction:

Describe the extent to which this proposed course of action aligns with strategic direction.

4. Effective use of resources

Describe the extent to which the proposal's human and fiscal costs and benefits represent an effective use of limited resources.

5. Management decision:

Describe whether or not the proposed course of action will be pursued and under what conditions.