



January 28, 2016

## Accessing UWW Network Storage off Campus - Mac

### OVERVIEW

This guide will walk you through the steps to access UWW network storage while working off campus.

**Note:** You must ALWAYS establish a VPN connection before access network storage off campus.

**Note:** To access network storage off campus you must have the AnyConnect VPN client installed on that computer. Instructions on installing the AnyConnect VPN client can be found [here](#).

**Note:** Make sure to disconnect from the VPN connection once you no longer need to connect to remote campus storage.

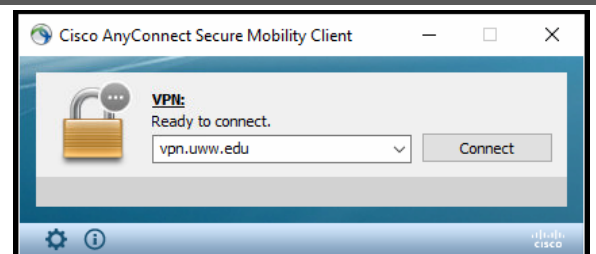
**Note:** Campus owned Macs may already be mapped to access network drives.

### Establish VPN Connection

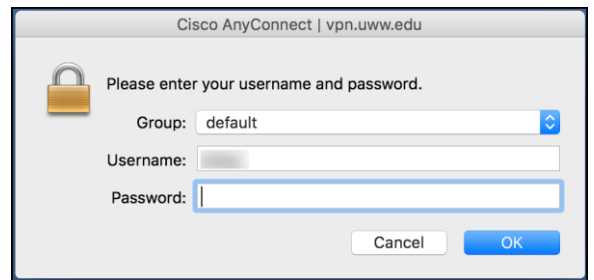
**Step 1.** Launch the Cisco AnyConnect Secure Mobility client installed on your computer.

**Note:** You must have installed the AnyConnect VPN client previously using the instructions above.

**Step 2.** Click the **Connect** button to establish a VPN connection.



**Step 3.** Enter your Net-ID and password, then click the **OK** button.



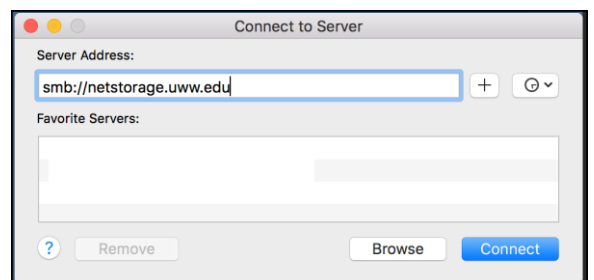
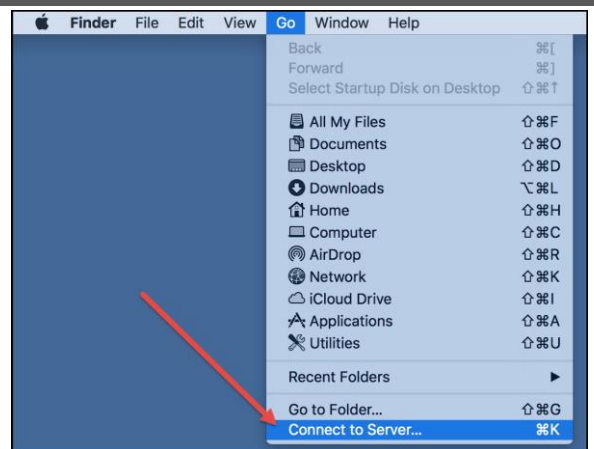
## Access Network Drives

**Step 1.** Select **Go > Connect to Server** from your top menu bar.

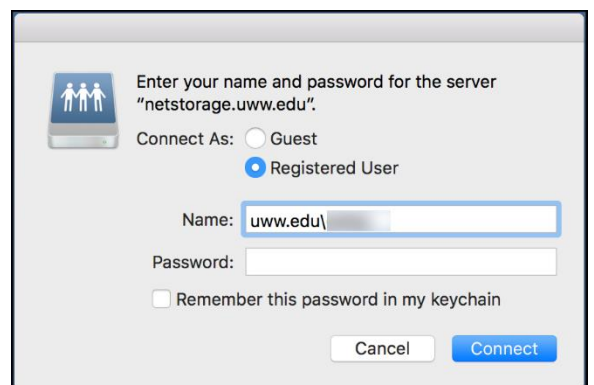
**Step 2.** Enter the address:  
Smb://netstorage.uww.edu

**Note:** Click the + button next to the server address name to add this address to your favorite servers list.

**Step 3.** Click the **Connect** button to connect to the server.

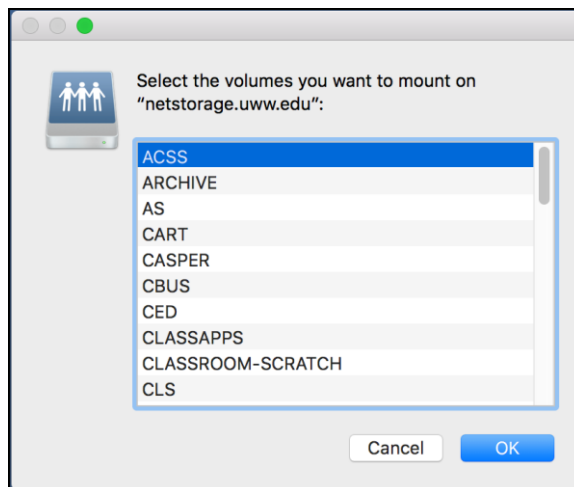


**Step 4.** If prompted for network credentials, enter `uww.edu\`(Net-ID) and password, then click **Connect**.



**Step 5.** Select the folder you wish to access.

To access a specific folder, please select from the options below. You will have to do the above process for each primary folder you wish to connect to.



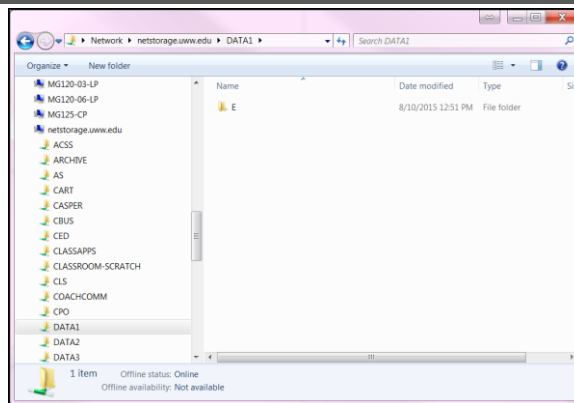
### Access G Drive (Personal)

**Step 1.** Follow the steps above to connect to the netstorage.uww.edu server.

**Step 2.** If prompted for network credentials, enter uww.edu\ (Net-ID) and password, then click **OK**.

**Step 3.** Select the folder based off of the first letter in your Net-ID.

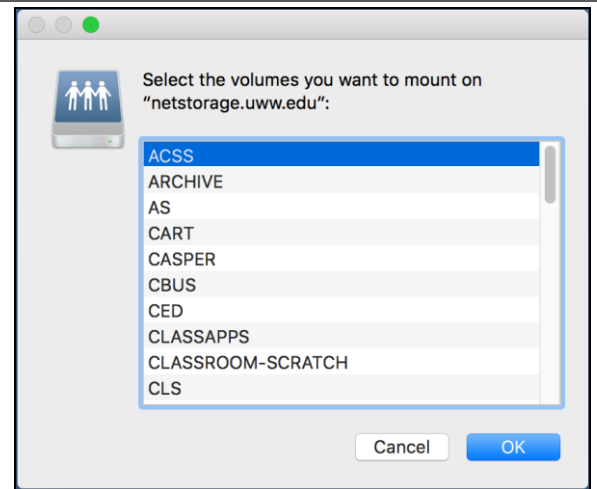
- A-G (Data1 folder)
- H-M (Data2 folder)
- N-S (Data3 folder)
- T-Z (Data4 folder)



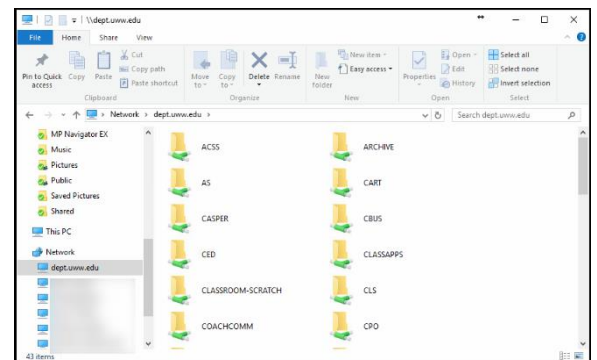
**Step 4.** Select the folder with your Net-ID name.

## Access H Drive (Department)

- Step 1.** Follow the steps above to connect to the netstorage.uww.edu server.
- Step 2.** Select your college or department name from the folder list.



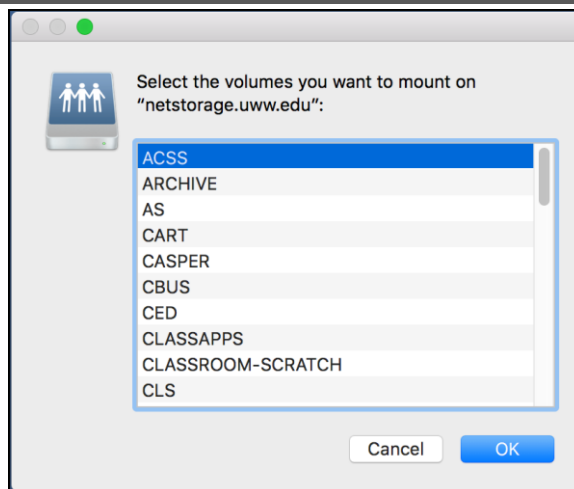
- Step 3.** Continue to navigate through folders until you find your department folder.



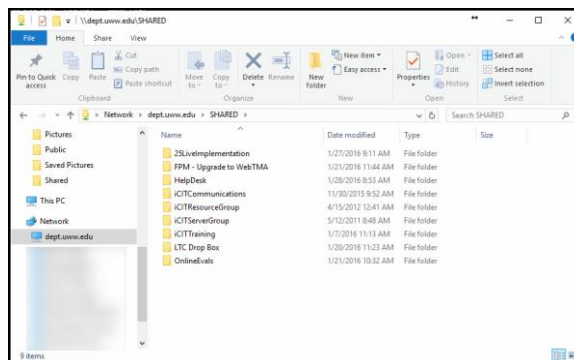
## Access T Drive (Shared Data)

**Step 4.** Follow the steps above to connect to the netstorage.uww.edu server.

**Step 5.** Select the folder called “Shared”



**Step 1.** Navigate to the shared folder you are looking for.



**Note:** Make sure to disconnect from the VPN connection once you no longer need to connect to remote campus storage. You can disconnect by launching the Cisco AnyConnect Secure Mobility client software, then click the **Disconnect** button.

Need Additional Help?

Email [helpdesk@uww.edu](mailto:helpdesk@uww.edu)