




September 30, 2014

Connecting to Email on Apple iOS Devices

OVERVIEW

This guide will walk you through the steps to configure UW-Whitewater email on your Apple iOS device.

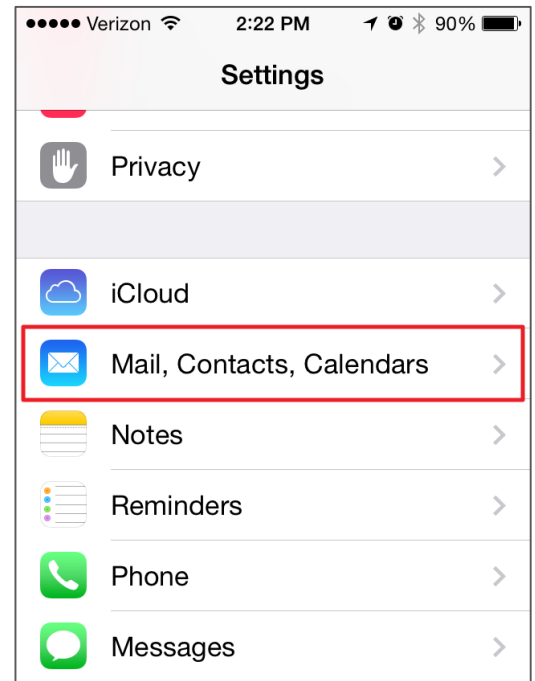
Step 1

From the main screen of your Apple iOS device, locate and tap the  (Settings) button.

Step 2

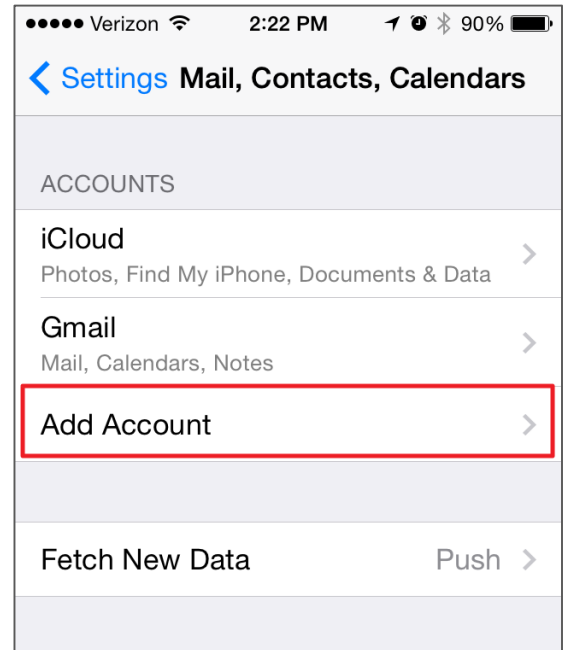
Locate and tap the “Mail, Contacts, Calendars” option.

NOTE: You may need to scroll down the screen to locate the mail option.



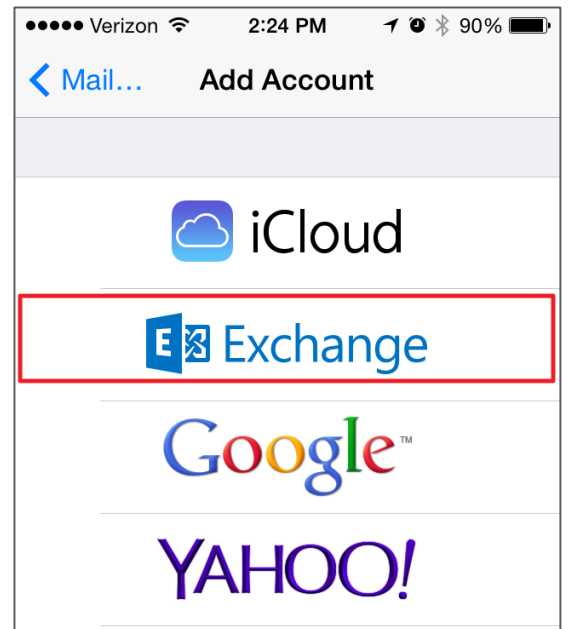
Step 3

Tap Add Account to configure a new mail account.



Step 4

Select Exchange.

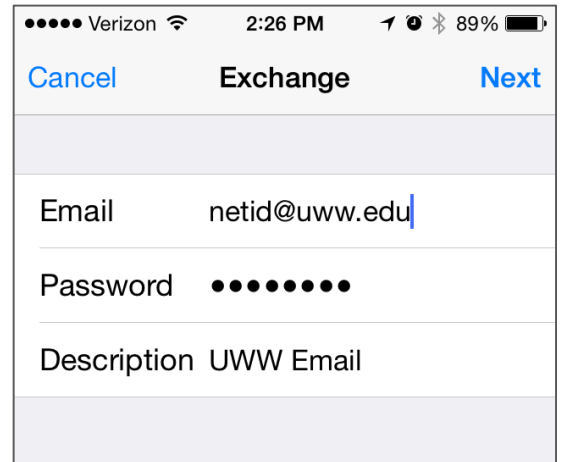


Step 5

Enter the following information:

- **Email:** Your full UWW email address
- **Password:** Your Net-ID password
- **Description:** A description of your email account.

Click **Next** to continue.

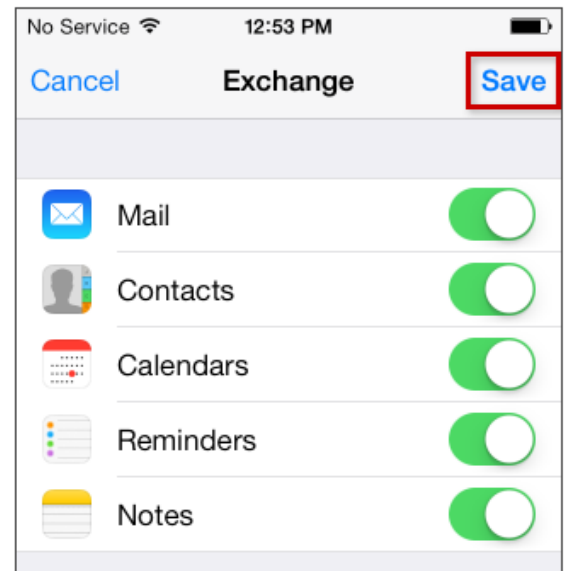


Step 6

Select which services you would like to sync with your phone.

NOTE: Services that are green will be services synced with your phone.

Click **Save** to finish.



Trouble Downloading or Installing?

Contact the TSC Technology Support Center Helpdesk at helpdesk@uww.edu or (262) 472-4357.