University Technology Committee | University of Wisconsin-Whitewater

Thursday, July 30th, 2020 | 1pm to 2pm | Hyer 142

Matt Aschenbrener X	Nicole Weber	Karen Brueggeman X
Max Servais	Elizabeth Watson	Kris Curran
Paul Waelchli X	Bob Mertens X	Robert Schramm X
Taryn Carothers	Patty Fragola X	Elena Pokot X
Mary Acuna X	Dane Seckar-Anderson	Sara Deschner X
Kevin Potter		

Minutes

1. **Review June 25th, 2020 meeting minutes** (handout)

Minutes were reviewed and approved.

2. **LTC Update** (handout)

Upcoming Training and Development (LTC)

- Remaining Summer Instructional Development Opportunities
   - TEACH is a self-paced, asynchronous course in Canvas that focus on providing strategies to enhance courses across modalities. The first 300 instructors to complete all of the TEACH modules before Tuesday, September 15th will be eligible to receive a $100 stipend. In addition, 100 instructors will be able to complete an application project for a $250 stipend.

   - Blended/Hybrid Workshop Series—remaining sessions include:
      - Options for Instructor Presentation of Content (August 4, 9:00)
      - Student Presentations (August 5, 9:00)
      - Student-Student Interaction (August 7, 9:00)

   - What is HyFlex?
      - Thursday, August 6, 9:00am

   - Instructional Technology Workshops
      - Breakouts with Webex Teams (July 31, 2:00 or August 21, 2:00)
      - Canvas Deep Dive-Discussions (August 4, 11:00)
      - Teaching with Webex Teams (August 6, 11:00 or August 21, 11:00)
      - Canvas Deep Dive-Webex Tools (August 6, 3:00)
      - Canvas Basics (August 11, 1:00)

Elena Pokot gave an update on the recently added video-enabled classrooms. 31 additional classrooms have been equiped to allow in-person and remote instruction at the same time. Patty Fragola asked how classes are being assigned to these rooms? Elena explained that the Provost office is working closely with the Deans and Department Chairs to figure out which classes would be best suited. Sara Deschner added that CoBE polled their Department Chairs to see which instructors would be best for remote instruction in tech-enabled rooms.

Elena also talked about the approval to get all on-campus instructors microphones. These are currently on back order but we hope to have them by the end of August. Once they arrive we will provide training videos on how to use them, and encourage instructors to practice with them in the classrooms prior to their instruction. We will also be taking advantage of the UW-W App's ability for students to requests seats for in-person classes.

     a. Closed Captioning Follow Up (handout)

Elena went over the Video Captioning for Accessibility Document with the committee. The document goes over the options for captioning regarding different types of video content. Some classes use live interpreters which we are working to integrate into Webex. Webex itself has technology that can transcribe the lecture and send to the instructor once the class is over. This will allow the instructor to read the transcription after their class, then correct any errors before sending it to the student. Depending on the option, there may be a cost associated with the captioning. Campus events will also have captioning options available.

3. **Computing Environment Update**
     a. **Older (unsupported) Mac OS are having issues with Webex client**
          i. **Sierra 10.4 – 48**
          ii. **El Capitan – 9**

Elena gave an update on the OS environment for Macs and PCs. ICIT is working with the campus community to make sure that the outdated OS devices are updated, specifically the

Macs as El Capitan is no longer supported and Sierra is not supported by certain vendors such as Webex. Elena asked the group to please tell their constituents to upgrade ASAP.

4. **Remote Access Departmental Labs**
   a. **Geography and MAGD**

Elena gave the group an update regarding the virtualization of academic software. Virtualization allows students to access academic software from anywhere. Unfortunately, virtualization does not work as well for graphic-intensive software. In order to resolve this issue, a new functionality was recently added that will allow on-campus computers (PCs) in departmental labs such as Geography and MAGD to be remoted into by students. This will allow students to access graphic intensive software from anywhere.

Bob Mertens asked is this will work on Macs? Elena said it is available for Windows computers online, however, ICIT will work with departments to find a solution to meet their needs. ICIT will also add software to the virtual library as they are requested.

5. **Security**
   a. **Additional Rules for VPN Access**

Elena gave a brief summary of some upcoming rule changes regarding campus VPN. Since COVID, VPN usage has gone way up. ICIT discovered that some employees use VPN to remote to their office computers. This creates a potential security threats to the UW-W network. If home computers are not properly protected, the UW-W network could be affected. To keep the network secure, additional rules will be implemented for VPN. These include disabling the ability to remote into office computers without special protection, as well as making sure home devices have proper virus protection. ICIT will ask user community to transition documents stored locally on office computers to network drives that can be accessed securely through VPN, and work with ICIT to find alternatives to if they need to use software installed on office computers. Elena shared a prepared statement with the group that will be going out to the community about the VPN changes. She added that this change will be coming sooner rather than later, and asked for any feedback.

6. Technology Open House 2020

Dane Seckar-Anderson gave a brief update on the upcoming ICIT event. ICIT's annual Technology Open House showcases the latest technology tools, services and resources designed to help students, faculty, and staff succeed at UW-Whitewater. As part of Welcome Back Week, this year's event will run through **August 24th-28th** and will be completely virtual. The event will take place within the Mobile Scavenger Hunt App, **Goosechase.**

Dane encouraged the committee to spread the word as well as attend of possible.

Anything else?
Next Meeting?