



University Technology Committee | University of Wisconsin-Whitewater

Thursday, August 27th, 2020 | 1pm to 2pm | Webex

Matt Aschenbrener X	Nicole Weber	Karen Brueggeman X
Max Servais	Elizabeth Watson X	Kris Curran
Paul Waelchli X	Bob Mertens X	Robert Schramm
Taryn Carothers	Patty Fragola	Elena Pokot X
Mary Acuna X	Dane Seckar-Anderson X	Sara Deschner
Kevin Potter		

Minutes

1. Review July 30th, 2020 meeting minutes (handout)

The minutes were reviewed and approved.

2. LTC Update (handout)

Elena Pokot went over the LTC update with the committee. She shared with the group updated numbers regarding instructors who have enrolled in TEACH over the summer (234). She also talked about the additional 31 video-enabled classrooms that were added as well as the current order of mics for instructors. Finally, she touched on some additional training and development opportunities that the LTC is holding in the coming months including, HyFlex Training, TEACH, and the 2020 Summer Flexible Faculty Development Workshop Series Fall Reprise. She encouraged the committee to spread the word regarding instructional training and development.

a. WBW Training Sessions

3. Webex – Troubleshooting (handout)

Elena gave a quick update regarding Webex and possible outages and troubleshooting solutions. The main question that had been coming up was, “what do we do if there is a Webex outage (small or large)?” She explained to the group that a new page on the Remote Site is being added to address this question. The page will offer troubleshooting information for Video Conferencing based off of four possible levels of the issue.

These levels include local issues, global issues, connection issues, and issues with Webex itself during a meeting. Elena asked the committee to look over this new page and provide any feedback they can.

Elena added that the page name should be changed to “Video Conferencing (Webex) Troubleshooting.” The goal is to get this page live prior to the first day of instruction.

4. Security

a. Shared Accounts Practice Directive (handout)

Elena gave an update on the Shared Accounts project. Over the past two years, ICIT has been working with campus departments to reduce the number of shared accounts. Collectively the campus has helped ICIT to reduce shared accounts by about 90%. Elena thanked the committee for their help with this. She continued by talking about the official Practice Directive. These are now standard forms that reaffirm the UW System Policy regarding shared accounts and will provide information on how transition from a shared login to a user login. Elena asked the committee for feedback by 9/10/20 on the directive.

5. UW-W App

a. Preparation for Reopen (handout)

Elena gave an update on new functionality for the UW-W App regarding the campus reopen. The plan is to use the app as an avenue for reporting positive COVID tests. The last count had approximately 4000 downloads of the app, which will hopefully cover about half of the students on campus.

An additional feature will be exposure notification. Using campus Wi-Fi and building IDs, we will be able to alert those who were in the vicinity of someone who tested positive.

The last feature that is planned for September will be the ability to register for classes or events through the app. With limited seating available in classes, students will be able to reserve a spot through the app to avoid overcrowding, the same will be true with events.

Paul Waelchli asked about contact tracing in the app. He wanted to know if the app cannot pinpoint the data spot within a building, how broad are these notifications going to be? He was worried that this may create additional concern. Elena explained that they are still working on this functionality and that it won't be possible to pinpoint an exact location, however, it will be better to error on the safe side regarding notifications.

Bob Mertens asked for some clarification regarding the contact tracing process. Elena explained that if a device is connected to the UW-W wireless network, we know where the device was located or which access point it was connected to. As someone travels through the building, they may jump between access points as they move. Health Services will receive info of positive cases, and the report will cross reference cases as to where the devices were located at that time. We can then notify those who were in the same building(s) at the time of the positive test.

6. Emergency Text Notifications (handout)

Elena gave a quick update on the Emergency Text Notification project. Prior to this, users would get notifications via the Informacast app that had to be downloaded to a device. Now, students, staff and UW-W family members can receive emergency alerts as a text message without the need of an app. Students were automatically added last Fall, but now these text notifications are available for UW-W staff and families. Instructions have been created and announcements will be going out through Police Services and First Year Experience.

7. Tech Open House

Dane Seckar-Anderson gave a quick update on the ICIT Tech Open house running this week. There is one more day left for students, faculty and staff to participate. He highlighted the digital scavenger hunt through Goosechase and reminded the committee of the Vendor Webex sessions. The event concludes this Friday.