



## University Technology Committee | University of Wisconsin-Whitewater

Wednesday, April 10th, 2019 | 2pm to 3pm | Hyer 142

Matt Aschenbrener X	Nicole Weber X	Julia Rowehl
Alex Ostermann	Elizabeth Watson	Kris Curran X
Paul Waelchli	Bob Mertens X	Robert Schramm
David Munro	Patty Fragola X	Elena Pokot X
Hunter Little	Dane Seckar-Anderson X	Sara Deschner X
Todd Carothers	Brianna Leske (student) X	Joel Koszyczarek X

# Minutes

### 1. Review March 12th, 2019 meeting minutes (handout)

The minutes were reviewed and approved.

### 2. LTC Update (handout)

Nicole Weber went over the LTC handout.

#### Updates

- Roughly 80% of courses are in Canvas this semester, with UWW leading the UW System
- Tools familiar to instructors and staff (e.g., Respondus, Turningpoint, Turnitin, Webex, etc.) have been integrated into Canvas
- Grade Transfer from Canvas to WINS is available (step by step instructions available here: <https://spaces.uww.edu/x/ugPN>)
- Summer courses are in Canvas--look for fall courses this week!

#### How to Support Your Department During the Transition

- Think about converting any administrative D2L sites where you might have any departmental documentation to Canvas or another option (e.g., Webex Teams)
- Gather training needs from your instructors/staff and contact the LTC ([LTC@uww.edu](mailto:LTC@uww.edu)) if you have specialized training needs



- Encourage instructors and staff transitioning for summer and fall to seek training opportunities well in advance of them using or teaching their courses in Canvas
- Instructors and staff can:
  - Attend LTC Canvas training sessions, which include:
    - [Canvas Hands-On Introduction](#) (focuses on accessing support, navigation, setting up assignments, grading, and feedback);
    - [Canvas Construction Zone](#) (supports instructors and staff in moving their components from D2L and constructing their course in Canvas);
    - [Canvas Open Labs](#) (instructors and staff can work on their Canvas course with a LTC staff member on hand to help, if needed); and
    - [Canvas Deep Dives](#) (provides more information on content, discussions, rubrics, quizzes, and grades).
      - Dates for sessions can be found in the UWW Signup Tool (<http://go.uww.edu/ltc-workshop-signup>)
  - Contact 24/7 Canvas Support with questions related to using their course site.

Applications are now open for the Summer 2019 Online/Blended Institute. Applications are due by 5pm Monday, April 15<sup>th</sup>.

Dates for the 2019 Summer Online/Blended Teaching Institute:

June 14: Face-to-Face meeting: 9:00 am – 4:00 pm

June 21: Face-to-Face meeting: 9:00 am – 4:00 pm

June 28: Online using WebEx: 9:00 am – 12:00 pm

July 12: Online using Web Ex: 9:00 am – 12:00pm

Submission of final Institute content: July 26<sup>th</sup>

Institute Objectives:

- Develop a unit/module utilizing best practices in online/blended course design.
- Demonstrate technological proficiency useful in facilitating online/blended courses.
- Apply methods to facilitate assessment and evaluation.
- Illustrate approaches to building community online.
- Develop strategies for effective time management.



Celebrating Teaching and Learning Conference, Wednesday May 22<sup>nd</sup>.

- The Call for Proposals period has closed. We are in the process of confirming presentations with presenters and creating a schedule of events!
- Register for the event here: <https://blogs.uww.edu/ctl/registration>

### **3. Connect IT** (handout)

Dane Seckar-Anderson and Elena Pokot went over the current issue of Connect IT, the ICIT newsletter. The committee reviewed the newsletter and will provide any feedback if needed.

### **4. Adobe Licensing Transition** (handout)

Joel Koszyczarek gave the group an overview of the Adobe named-user licensing transition. As part of the Enterprise License Agreement, faculty and staff at UW-Whitewater will receive a named-user license for Adobe applications. Named-user licenses allow for up to two concurrent activations at a time. This means you can have Adobe products installed on your campus-issued device, as well as home devices at the same time. If you reach the two activation threshold, a warning will notify you that you have reached your limit, and provide you with an option to logout of one of the other active sessions. Faculty and staff will also receive access to cloud applications as well as 20GB of Adobe cloud storage.

Students will continue to have access to Adobe applications in labs and classrooms. In order to use these applications, they will be required to authenticate in one of two ways; login using their UW-W Net-ID and password or login using their personal Adobe account (if they have one). There are no home rights for students at this time with the exception of *Spark* and accessing cloud storage. Students will have 2GB of cloud storage that will be tied to their Net-ID.

The full rollout is planned for the end of the Spring semester. Communications will be going out at that time. Sarah Deschner asked about virtualizing the Adobe apps. Joel explained that the goal is to have the Adobe suite virtualized over the summer.



## **5. UW-Whitewater App Update** (handout)

Elena gave the group a quick update on the UW-W app. She was happy to announce that the official rollout is now underway. The app is being promoted at SOAR days as well as being used in community-based learning classes. As of today there have been 600 downloads. The next rollout event will be the Warhawk Welcome.

At this time, they are testing the QR code setup as well wireless pinging for attendance tracking. QR codes will be a great method for event check-ins.

Elena went over the handout provided for this topic. In the handout, were images of Canvas, Webex Teams and the UW-W app. This handout was presented to student government and the faculty senate. The handout depicts the different methods of communication for students, instructors and staff. Canvas is an instructor-driven communication model, Webex Teams is collaborative communication tool and the UW-W app gives the student control on what info they want to receive. The purpose of this handout was to demonstrate the many different ways in which the UW-W app can help students communicate with the campus.

### **Anything else?**

Brianna Leske (a student) spoke to the group about student/professor evaluations and how/where they are placed on the universities website. Her concern was that student feedback was not being shared enough with campus. The committee encouraged Brianna to speak with the Dean of students or an appropriate channel to voice her concerns. The committee explained to her that student feedback and input is critical to the University. Elena offered any additional help to Brianna if she needed it. .

### **Next Meeting:**

September 2019