

**1. Priority Business**

- a. Review/Approval of February 27, 2019, Minutes
- b. Heather Chermak, Registrar
- c. Alexandra Stokes, Quality Assurance Specialist; Warhawks Do The Right Thing (TENTATIVE)

**2. Chair's Report**

**3. Vice-Chair's Report**

**4. Academic Staff Committee Reports**

- a. Awards (Weber)
- b. Economic Issues (Rivers)
- c. Elections (Villancencio)
- d. Government (Flanagan / Kriska)
- e. Instructional Promotions (Fragola)
- f. Outreach (Weber)
- g. Professional Development (Fragola)
- h. Review (Tumbarello)
- i. Rewards and Recognition (Tumbarello)
- j. Titling (Weber)
- k. Title Appeals (Fragola)

**5. Updates/Announcements/Other Business**

- a. Transportation & Logistics (LaValley)
- b. Employment Educational Assistance Program Policy (Tumbarello)
- c. Sustainability Council (Fragola)
- d. Open Floor

---

**2018-2019 ACADEMIC STAFF ASSEMBLY  
MINUTES  
12:30PM - 1:45PM ON FEBRUARY 27, 2019, UC262**

---

**PRESENT:** Patricia Fragola, Katie Rutenbar, Joan Stamm, Huckleberry Rahr, Nadine Kriska, Terry Tumbarello, Mike Gorman, Curt Weber, Heather Rasmussen (recorder)

**GUESTS:** Tom Kind, Zach Klotz (WSG)

**EXCUSED:** Andrew Cole, Carmen Rivers, Carl Fox, JP Villavicencio, Abbie Windsor, Mike Flanagan

**1) Urgent/Priority Business**

- a) Minutes of February 13, 2019, meeting approved unanimously on motion from Tumbarello and a second by Rahr.

**2) Chair's Report**

- a) Consideration of Resolution on SYS-102
  - Handouts provided of documents linked in today's agenda. Weber moved to table discussion until next draft is released. Kriska seconded the motion. Unanimous approval.

**3) Vice-Chair's Report**

- Governance meeting next week.

**4) Academic Staff Committee Reports**

- a) **Awards:** Put forth nominee for Regent's Award. Two Academic Staff program nominees were forwarded to Hermie. The deadline for nominations is Friday.
- b) **Economic Issues:** None.
- c) **Elections:** Report by Fragola. Waiting a bit longer to see about bylaw changes to include Rock County. If changes are not through soon, a Rock County representative will be added to the ballot.
- d) **Government:** Email report from Flanagan. Bryan Steil, U.S. House Representative-elect in Wisconsin's First Congressional District, will not be visiting campus this spring.
- e) **Instructional Academic Staff Promotions:** The committee met. Tabulator (Fragola) preparing submission of recommendations to the Provost's Office
- f) **Outreach:** None.
- g) **Professional development:** Submissions have been received from ORSP. The committee will meet soon to make their recommendations.
- h) **Review:** None.
- i) **Rewards and Recognition:** None.

j) **Titling Committee:** Met last week. A number of request were approved; however, some required additional information and were tabled.

k) **Title Appeals:** No appeals, but it was discussed at the most recent Titling meeting that we need to review, and possibly revise, the process.

#### 5) **Updates/Announcements/Other Business**

- a) Transportation & Logistics (Fragola): Reported by Tom Kind that the shuttle service between UW-Whitewater and Rock County is ADA compliant and has two stops in Rock County. A bikeshare program is again being questioned.
- b) Employment Educational Assistance Program Policy (Tumbarello): None
- c) Sustainability Council (Fragola): There is a meeting coming up soon.
- d) Academic Staff Review Process (Rahr): Departments across campus have no uniform process/format for reviews. Discussion: It's not a role of ASA to set process. This should be an HR process with rubrics and a defined mechanism for evaluation that mirrors that of faculty. There should also be an appeal process.
- e) Chancellor's Search update from Tumbarello. Every change Academic Staff/University Staff recommended was implemented in the job announcement/profile posted. At the last meeting, faculty again requested non-voting members from each college be added to committee. Tumbarello put forth that he would like a University Staff member added to the committee if more faculty were being added. The next meeting is March 4, 2019. The UW-Whitewater members of the committee are trying to get more advance notice of scheduled meetings as the notice time now is considerably short.

The meeting adjourned at 1:19 on a motion from Rahr (Rutenbar, second).