

1. Priority Business

- a. Review/Approval of February 13, 2019, Minutes

2. Chair's Report

a. **Consideration of Resolution on SYS-102**

- https://www.wisconsin.edu/uw-policies/download/draft_policy_documents/SYS-102_Summary-of-Policy-Revisions.pdf
- <https://www.wisconsin.edu/uw-policies/uw-system-administrative-policies/policy-on-university-of-wisconsin-system-array-management-program-planning-delivery-review-and-reporting-2/>

3. Vice-Chair's Report

4. Academic Staff Committee Reports

- a. Awards (Weber)
b. Economic Issues (Rivers)
c. Elections (Villancencio)
d. Government (Flanagan / Kriska)
e. Instructional Promotions (Fragola)
f. Outreach (Weber)
g. Professional Development (Fragola)
h. Review (Tumbarello)
i. Rewards and Recognition (Tumbarello)
j. Titling (Weber)
k. Title Appeals (Fragola)

5. Updates/Announcements/Other Business

- a. Transportation & Logistics (LaValley)
b. Employment Educational Assistance Program Policy (Tumbarello)
c. Sustainability Council (Fragola)
d. Academic Staff Review Process (Rahr)
e. Open Floor

**2018-2019 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON FEBRUARY 13, 2019, UC264**

PRESENT: Patricia Fragola, Katie Rutenbar, Joan Stamm, Carmen Rivers, Huckleberry Rahr, Nadine Kriska, Terry Tumbarello, Carl Fox, JP Villavicencio, Mike Gorman, Abbie Windsor, Curt Weber, Mike Flanagan, Heather Rasmussen (recorder)

GUEST: Julia Rowehl

EXCUSED: Andrew Cole

1) Urgent/Priority Business

- a) Minutes of December 18, 2018, meeting approved unanimously on motion from Tumbarello and a second by Villavicencio.
- b) Chancellor's Search update from Tumbarello.
 - Leadership Profile and Position Description comments due by end of day today. Will be posted Monday, February 18, 2019.
 - (1) Discussion of Leadership Profile and Position Description
 - (2) Term "faculty" in lieu of "all staff" through document.
 - (3) More expression of "Wisconsin Idea" needed.
 - (4) First bullet point under "Requirements for the Next Chancellor" – should "relevant" precede "professional accomplishment?"
 - (5) Advancing fund development needs more emphasis. The chancellor is the external face of the University and needs to fundraise.
 - (6) Nothing about Research and Sponsored Programs.
 - (7) Commitment to Inclusive Excellence doesn't list LGBTQ. Should the wording "but is not limited to" be added?
 - Committee will submit list of recommendations to Regents. Regents can add to, or delete from, list.
 - Timeline: Candidates on campus prior to finals with the goal to have new chancellor on board prior to the beginning of the next fiscal year.

2) Chair's Report

- Interim Chancellor Green has requested governance leaders to attend at least one cabinet meeting per month. Fragola attended February 11, 2019. Grace Crickette discussed Policy Directive Initiative. Administrative Affairs created a page listing System policies (new and updated).
- Emeriti program is still in process.
- Provost Elrod went to EAB program which will replace MapWorks. Will meet with a bigger group and then expanding. Tumbarello is on EAB Implementation Plan team.
- Pay Plan – Nothing is approved yet, but a 3+3 has been requested. It would utilize the same process as last time.
- Shuttle bus to Rock County campus – finalized coordination with Blackhawk Tech, Van Galder and Janesville Transit System. With correct timing, one can get from UW-Whitewater to Chicago. The shuttle has been well received, and campus is looking into a tracking app for riders and a card swipe to monitor usage.

- TTC – met February 11, 2019. Continuing to analyze job descriptions. The Benefits Survey has a 47% return rate across all campuses with a 44% return rate at UW-Whitewater.
- UTC – preview of Connect IT newsletter. Mojave not yet being released on campus. Check LTC's web site for Canvas training dates.
- By-laws – looking for way to build-in visits from key administrators on campus. Making it an expectation is key.
- Personnel rules – Large break through with rough first draft of wording. Working through language and hoping to finish this semester.

3) Vice-Chair's Report

- Governance met a week ago. Changing composition of TTC. Currently disseminating to various universities for feedback. Questions regarding how it's being disseminated and how feedback delivered to Weber will be reported back. Timeline is becoming more focused.
- Campus closures for weather – Whitewater looked good. Each campus made the decision individually.

4) Academic Staff Committee Reports

- Awards:** There have been two nominees for Academic Staff programs. The deadline for individual nominees is February 15, 2019. The committee is meeting next week.
- Economic Issues:** None.
- Elections:** As soon as by-laws are sorted out, work will begin.
- Government:** Still working on getting Bryan Steil, U.S. House Representative-elect in Wisconsin's First Congressional District, to visit campus.
- Instructional Academic Staff Promotions:** Met February 11, 2019, with seven applications being reviewed. Six were recommended and are moving forward. There were fewer applications than last year but they seemed to be of better quality.
- Outreach:** None.
- Professional development:** RFP is out.
- Review:** None.
- Rewards and Recognition:** None.
- Titling Committee:** Process is becoming clearer. If a titling change is approved, it's because the position has more responsibilities as part of the job description and isn't being used as a way to promote the individual. The position needs to involve significant change, not just evolution. Committee is receiving more questions from instructors.
- Title Appeals:** None.

5) Updates/Announcements/Other Business

- Transportation & Logistics (Fragola): None
- Employment Educational Assistance Program Policy (Tumbarello): None
- Sustainability Council (Fragola): Missed last meeting.
- Academic Staff Review Process (Rahr): None

The meeting adjourned at 1:46 on a motion from Flanagan (Rutenbar, second).