

## GRADUATE COUNCIL MEETING MINUTES

February 6, 2020

**PRESENT:** Jennifer Betters-Bubon, Rachel Bucheger, Kristen Curran, Abbie Daly, Corey Davis, Courtney DeVries, Lynn Gilbertson, SangHee Park, Denise Roseland, Balaji Sankaranarayanan, John Smith, Joanna Stradusky, Shannon Stuart, Donna Vosburgh, John Zbikowski, Sarah Hessenauer, Whitney Sherret (sitting in for Maxwell Hsu), Kenyatta Barber, Arjan Premti, and Jiazhen Zhou

**ABSENT:** Xueqing Chen, Christine Neddenriep, \*Maxwell Hsu (on Sabbatical) and \*Joan Littlefield Cook

**GUESTS:** Paul Ambrose, Tamela Rocke, Kaley Rogers, Carol Elsen, Angela Harlan, and Matt Vick

**PRESIDER:** Matt Vick

\*Previously notified.

The February 6, 2020, meeting was called to order at 2:15 p.m. by Interim Associate Dean Matt Vick. Kris Curran moved, with a second by Praveen Parboteeah, to approve the minutes of the December 5, 2019, meeting, and then the motion carried.

### **Announcements**

#### **Graduate Teaching Award Nominations:**

Matt Vick that each college should nominate one person and submit applications by March 1, 2020. A committee will be formed after nominations are received.

#### **New Syllabus Content required by Faculty Senate:**

Mandatory Reporting Statement approved by actions at Faculty Senate meetings on 11/10/98, 9/14/04, and 12/10/19: "Federal law requires all university employees to report information obtained during the course of their duties regarding sexual misconduct, including domestic and dating violence, unless otherwise exempt by state law. For more information, including on how to report an incident, see <http://www.uww.edu/sexual-misconduct-information>"

### **Informational Items**

Tamela Rocke, from the registrar's office, addressed the committee about dual-listing requisites crossing undergraduate and graduate careers.

## **Business Items**

### **College of Arts and Communication**

Corey Davis made a motion to approve items A – B. Donna Vosburgh second that motion. The motion carried without further discussion.

- A. Curricular Action: Prerequisite change from the Department of Communication: [COMM 731](#): EFFECTS OF MASS COMMUNICATION
- B. Curricular Action: Prerequisite change from the Department of Communication: [COMM 785](#): APPLIED COMMUNICATION RESEARCH

### **College of Business and Economics**

Next, Abby Daly made a motion to discuss items A – L. Donna Vosburgh second that motion. The motion carried. The program agree to remove the change for an unrequisite for ACCOUNT 756 after the Registrar's Office presentation.

- A. Curricular Action: Course title and description change from the Department of Accounting: [ACCOUNT 749](#): ADVANCED AUDITING
- B. Curricular Action: Prerequisite and Unrequisite change from the Department of Accounting: [ACCOUNT 756](#): CORPORATE AND SPECIAL ENTITIES TAXATION
- C. Curricular Action: Course content and CPA exam coverage change from the Department of Accounting: [ACCOUNT 757](#): ISSUES IN FINANCIAL ACCOUNTING
- D. Curricular Action: Prerequisite change from the Department of Accounting: [ACCOUNT 758](#): TAX RESEARCH
- E. Curricular Action: Prerequisite change from the Department of Accounting: [ACCOUNT 759](#): TAX RESEARCH, VOLUNTEER EXPERIENCE, AND PRACTICAL TAX LEARNING
- F. Curricular Action: Prerequisite change from the Department of Accounting: [ACCOUNT 760](#): INTERNATIONAL TAXATION
- G. Curricular Action: New course from the Department of Accounting: [ACCOUNT 770](#): ANALYTICS IN ACCOUNTING
- H. Curricular Action: Grammar error change from the Department of Accounting: [ACCOUNT 781](#): ACCOUNTING THEORY AND APPLIED RESEARCH

- I. Curricular Action: Course credit increase, learning objectives, and syllabus change from the Department of Accounting: [ACCOUNT 789](#): CAPSTONE: READINGS AND RESEARCH IN ACCOUNTING
- J. Curricular Action: Grade basis change from the Department of Accounting: [ACCOUNT 793](#): PRACTICUM IN PROFESSIONAL ACCOUNTANCY
- K. Curricular Action: Program Change Request from the Department of Accounting: [BEMPAACTG](#): ACCOUNTING MPA
- L. Curricular Action: New program proposal from the Department of Accounting: [GRADUATE CERTIFICATE IN ACCOUNTING](#)

Donna Vosburgh moved to consider agenda items M, N, DD, and EE. With a second by Denise Roseland, the motion passed without further discussion.

- M. Curricular Action: Spelling error change from the Department of Finance and Business Law: [FNBSLW 735](#): BUSINESS VALUATION USING FINANCIAL STATEMENTS
- N. Curricular Action: Course title spelling error change from the Department of ITSCM: [ITSCM 765](#): TOPICS IN PROJECT MANAGEMENT
- DD. Curricular Action: Grammar error change from the Department of SCHLBSMGMT: [SCHBUSMG 772](#): LEGAL ASPECTS OF EDUCATION
- EE. Curricular Action: Course description change from the Department of SCHLBSMGMT: [SCHBUSMG 774](#): SCHOOL BUDGETING AND FINANCIAL PLANNING

Balaji Sankaranarayanan moved to consider agenda items O – R. Sarah Hessenauer second that motion and it passed without further discussion.

- O. Curricular Action: New course from the Department of ITSCM: [ITSCM 778](#): PROGRAMMING FOR ANALYTICS
- P. Curricular Action: New course from the Department of ITSCM: [ITSCM 779](#): VISUAL ANALYTICS FOR BUSINESS
- Q. Curricular Action: New course from the Department of Management: [MANGEMNT 781](#): ANALYTICS FOR STRATEGIC DECISIONS
- R. Curricular Action: New program proposal from ITSCM: [BUSINESS ANALYTICS \(MS\)](#)

Donna Vosburgh made a motion to consider item S on the agenda. With a second by Sarah Hessenauer, the motion passed without further discussion.

- S. Curricular Action: Program Change Request from the Department of Management: [HRMGMTCERT](#): CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

Kris Curran made a motion to discuss items T – W on the agenda. Denise Roseland second that motion. The motion passed without further discussion.

- T. Curricular Action: Title and course description change from the Department of Marketing: [MARKETING 751](#): CONSUMER INSIGHT AND CUSTOMER EXPERIENCE
- U. Curricular Action: New course from the Department of Marketing: [MARKETING 777](#): ARTIFICIAL INTELLIGENCE IN MARKETING
- V. Curricular Action: New program proposal from the Department of Marketing: [CERTIFICATE IN DIGITAL MARKETING AND ARTIFICIAL INTELLIGENCE](#)
- W. Curricular Action: New program proposal from the Department of Marketing: [CERTIFICATE IN MARKETING STRATEGY](#)

Donna Vosburgh made a motion to discuss items X – Y on the agenda. With a second by Balaji Sankaranarayanan, the motion passed. The programs agreed to remove the unrequisite change based upon the feedback from the Registrar's Office.

- X. Curricular Action: Prerequisite and unrequisite change from the Department of OESH: [SAFETY 582](#): SAFETY IN THE CONSTRUCTION INDUSTRY
- Y. Curricular Action: Prerequisite and unrequisite change from the Department of OESH: [SAFETY 683](#): OCCUPATIONAL SAFETY
- Z. Curricular Action: Prerequisite and unrequisite change from the Department of OESH: [SAFETY 685](#): FIRE PROTECTION / PREVENTION

Donna Vosburgh made a motion to discuss item AA on the agenda. Abby Daly second the motion, and the motion passed without further discussion.

- AA. Curricular Action: Program Change Request from the Department of OESH: [CONSFTYCRT](#): CONSTRUCTION SAFETY PROGRAM CERTIFICATE

Donna Vosburgh made a motion to discuss agenda items BB – CC. With a second by Balaji Sankaranarayanan, the motion passed without further discussion.

- BB. [Environmental Safety and Health](#) request to change admission requirements.

CC. Curricular Action: Program Change Request from the Department of OESH:  
[BEMSSAFETY](#): ENVIRONMENTAL SAFETY AND HEALTH DEGREE (MS)

John Smith made a motion to discuss agenda item FF. Donna Vosburgh second that motion, and it passed without further discussion.

FF. Curricular Action: Grade basis and number of credits change from the Department of SCHLBSMGMT: [SCHBUSMG 778](#): INTERNSHIP IN SCHOOL BUSINESS MANAGEMENT

### **College of Education and Professional Studies**

Next, Denise Roseland, with a second by John Smith, moved to consider agenda items A – B. With no objections, the motion carried.

A. Curricular Action: Course credit range change from the Department of Curricular and Instruction: [CIFLD 793](#): PRACTICUM

B. Curricular Action: Program Change Request from the Department of Curriculum and Instruction: [EDMSBSMKED](#): BUSINESS EDUCATION DEGREE (MS)

Shannon Stuart moved to discuss item C on the agenda. With a second by Kris Curran, the motion passed without further discussion.

C. Curricular Action: Course title change from the Department of Special Education: [SPECED 661](#): PRACTICUM

### **Discussion Item**

Full-time status for Dissertator and internships: The committee discussed the number of credits needed to be considered full-time status for dissertators, internships, and capstone experiences.

Finally, Sarah Hessenauer moved to adjourn the meeting at 3:20 p.m. John Smith second the motion. Motion carried.

Respectfully submitted,

Ruth Peterson  
Secretary