



## MEMORANDUM

Date: April 10, 2018

To: Provost & Vice Chancellors, UW System Regional Comprehensive Campuses

CC: Jim Henderson, Vice President for Academic and Student Affairs; Offices of Research and Sponsored Programs

From: Arjun Sanga, President

RE: Wisconsin Science & Technology Symposium Travel Assistance

We are planning for the 11<sup>th</sup> annual Wisconsin Science & Technology Symposium (WSTS) and are looking forward to having faculty, staff and students from your campus join us at UW-Parkside, July 30 – 31, 2018 for this year's signature networking opportunity for University of Wisconsin researchers, students and industry professionals.

Last year in Platteville, we had over 250 attendees with UW faculty, students and staff engaging with representatives from Wisconsin-based small companies, Wisconsin economic development agencies and state government.

This year at UW-Parkside we will have another engaging program showcasing innovative research from around the system from faculty and students through scientific sessions and oral presentations, posters and an innovation showcase competition. We will also have a dynamic keynote speaker in Stanford University's Dr. Thomas M. Krummel, a UW-Parkside alum, Morgridge Institute Board Member and Chairman of the Fogarty Institute for Innovation's Board of Directors.

Last year we piloted this program to make it easier for faculty, students and staff to attend the annual conference given the great distances some attendees must travel to participate. Given the great response (five institutions requested matching funds) we will be offering this program again this year.

An eligible institution may be reimbursed up to \$500 in match-funding to supplement the costs of travel to the 2018 WSTS. A 1:1 match is required from the campus and awards will be made upon receipt of reimbursable expenses. Funds may be used only for travel-related expenses for attending the symposium, including reimbursement of mileage, group transportation, parking and lodging expenses.

To process your match funding request, please complete the attached expense report and submit the report along with all receipts to Alicia Schiff at [aschiff@wisys.org](mailto:aschiff@wisys.org) on or before August 31, 2018 for consideration.