

## Policy: Online Course Fees at UW-Whitewater

### Guidelines for Online Course Fees:

- A supplemental distance education fee is approved for courses offered online or via other digital, interactive multimedia-based systems (e.g., compressed video, video conferencing).
- A supplemental distance education fee is charged for those online courses in which 75% or more of the traditional student contact hours are replaced with online instruction, as [defined by CDR](#).
- Courses in which tuition rates are subject to [SYS 130 policy](#) and principles for [Distance Education](#) and [Service Based Pricing](#).
- The normal additional rate for this supplemental fee is \$50 per credit (unit). A larger fee may be proposed by the academic department sponsoring the course, and is subject to approval by the appropriate academic dean and the provost.
- Courses with [modes of instruction](#) of Online (O), Virtual Classroom (VC) and Limited On-Campus (LC) will be charged the supplemental distance education fee when it is listed in the Schedule of Classes.
- Students admitted to and enrolled in an online degree program may receive priority access for registration for certain online courses; students should check with the department offering the course for questions regarding registration for online courses.
- 90% of the supplemental distance education fees goes to the college offering the course in recognition of the additional costs associated with the delivery of services.
- 10 % of the supplemental distance education fees goes to academic affairs via provost office to be used to defray costs associated with the delivery of services.

### Departments/Colleges may use funds from the supplemental distance education fee for the following:

- Online program and course development
- Course development, preparation, and revision expenses
- Instructional compensation
- Course supplies and expenses
- Graduate assistant or student help
- Marketing
- Other costs, including administrative costs, at the discretion of the dean

Approval: March 2023