UW-Whitewater Club Sports
Coach/Instructor Agreement

PLEASE REVIEW AND FILL OUT THIS FORM COMPLETELY

Name ___________________________  Preferred Phone ___________________________

Address ___________________________  Preferred Email ___________________________

HOUSE NUMBER AND STREET

ADDRESS LINE 2

CITY, STATE, ZIP

Emergency Contact ___________________________

Contact Phone ___________________________

Are you currently affiliated with the University of Wisconsin-Whitewater? 
YES  NO

If yes, how are you affiliated?  UNDERGRAD STUDENT  GRAD STUDENT  ALUMNI  FACULTY/STAFF

This agreement is for the following academic year 

FALL SEMESTER  SPRING SEMESTER

Club Sport you will be assisting this academic year ___________________________

TERM DEFINITION
This coaching/instructing role is valid for the academic year listed above. Semesters are defined as:

Fall – July 1 thru December 31
Spring – January 1 thru June 30

DUTIES
The primary role of the coach/instructor is to provide clubs with activity-specific skill instruction and club development. Individuals in this role may be asked to attend practices, competitions and special events. In addition, the following is expected of all coaches/instructors involved in such capacity with organizations affiliated with the Office of Recreation Sports & Facilities:

• The university will recognize the coach/instructor strictly as a volunteer. If the club chooses to reimburse or compensate the individual listed above, it will be with club-generated funds. SUFAC funds may NOT be used for coach/instructor payment(s).

• The coach/instructor must adhere to the guidelines established by individual club constitutions regarding his/her duties and responsibilities.

• The coach/instructor is obligated to protect the safety of all club members and should take every precaution to avoid risk of injury.

• The coach/instructor must restrict his/her involvement with the club to teaching and instructing. Coaches/instructors are not to be active members in club management beyond this role unless approved by elected club leaders and the Assistant Director.

• The coach/instructor is not an agent or representative of the University of Wisconsin-Whitewater when acting in such a capacity and may not sign contracts or agreements or facilitate contracts or agreements on behalf of the university or the club listed above without the consent of the Assistant Director.

Continued on next page
DUTIES (continued)

- Participation in a club is strictly voluntary. Monetary awards or scholarships shall not be promised to any active or prospective club member by the coach/instructor.

- The coach/instructor must demonstrate and promote positive sportsmanship at all times. Club members and coaches/instructors are expected to conduct themselves in a manner fitting to represent UW-Whitewater and the Office of Recreation Sports & Facilities.

- The coach/instructor should be aware of and follow all policies and procedures established by the University of Wisconsin-Whitewater and all its affiliated campus departments.

- The Assistant Director will act in accordance to the wishes of elected club leaders and not the coach/instructor. Coaches/instructors are permitted to be faculty advisors permitting they meet criteria established by UW-Whitewater Career & Leadership Development.

FINANCIAL INVOLVEMENT

- The coach/instructor is strictly a volunteer. If compensated, it is done so by the club through the approval of the Office of Recreation Sports & Facilities. If a club cannot afford to pay a coach/instructor after compensation has been previously arranged and agreed to, the coach/instructor may terminate his/her relationship with the club or continue as a volunteer.

- The coach/instructor is not to be involved in the financial responsibilities of the club without approval of the Assistant Director.

- The coach/instructor should not use personal funds for club needs or activities at any time outside of relevant personal expenses when traveling. Any use of personal funds for unauthorized reasons must receive approval from the Assistant Director.

- Reimbursement for personal expenses is not guaranteed and is at the discretion of the individual club.

TERMINATION

A coach/instructor may be terminated if it is determined the best interests of the club in-question are not being met as a result of the coach/instructor’s involvement. Any of the following individuals/groups have the authority to terminate the coach/instructor relationship at any time:

- Individual club officers
- Assistant Director of Club Sports
- Director of Recreation Sports & Facilities
- University of Wisconsin-Whitewater representative

Grounds for termination can include, but are not limited to:

- Failure to meet any of the aforementioned duties and expectations
- Failure to act in accordance with UW-Whitewater policies and procedures
- Inappropriate behavior of any kind
- Disbandment of club or lack of club involvement
- Request by club officers
- Any involvement with hazing and/or the use of unapproved substances
OVERALL AGREEMENT

PLEASE NOTE

- Coach/instructor appointment is contingent on club receive recognition status by UW-Whitewater Career & Leadership development
- Coach/instructors shall not act as a club advisor unless appropriately appointed to the advisor role

By signing below, the prospective coach/instructor and club president agree to the terms and conditions outlined in this document.

Coach/Instructor

__________________________________________________   _________________________
NAME (PRINT)         SIGNATURE         DATE

__________________________________________________
SIGNATURE

Club President

__________________________________________________
NAME (PRINT)   _________________________
SIGNATURE         DATE

Assistant Director, Club Sports

__________________________________________________
NAME (PRINT)   _________________________
SIGNATURE         DATE

Thank you for your time and commitment to UW-Whitewater Club Sports!

** COACH/INSTRUCTOR MUST ALSO COMPLETE THE WAIVER OF LIABILITY (SEPARATE FORM) **