

2022 Spring Deadlines Course Adds & Drops, Grade Basis Changes and Withdraws

Students who enroll for courses at **UW-Whitewater main campus, Rock County Campus or UW-Extended Campus (UWEX)** and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS up to the published deadlines.

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Students who find it necessary to withdraw from **all** classes (even before the classes begin) may do so using WINS. See instructions at:

<http://www.uww.edu/registrar/forms/withdrawal-procedures-web>. Any refund of fees is based on the official effective date of the withdrawal as recorded by the Registrar's Office (nonattendance does not exempt the student from tuition and fee payment responsibilities). The student is responsible for taking care of obligations at other offices with which the student has unfinished business. Please see withdrawal confirmation email for details. Any questions regarding the withdrawal process should be directed to the Registrar's Office (262-472-1570).

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) **before** dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Length of Course and Session</i>	<i>Last day to Add a course 100</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to Change a class' Grading Basis to/from: Graded, S/NC, or Audit</i>	<i>Final deadline to Drop a course – 'W' grade assigned 250</i>	<i>Final Deadline to drop ALL classes and Withdraw ('W' grades are assigned and classes appear on transcript) 280</i>
Full term (Jan. 18 – May 13)	Jan 25	Jan 31	Mar. 11	Mar. 11	April 22
(UWEX) (Jan. 18 – May 13)	Jan 25	Jan 31	Mar. 11	Mar. 11	April 22
First 8-week (Jan. 18 – March 12)	Jan 19	Jan 24	Feb. 4	Feb. 4	N/A
Second 8-week (March 14 – May 13)	Mar 15	Mar 18	Apr. 6	Apr. 6	April 22

2022 Spring Refunds Deadlines

The deadlines for dropping classes to obtain a refund are indicated in the chart below. Please be aware that the listed refund percentages for dropping classes by certain deadline dates pertain only to the portion of course charges that relate to normal tuition and fees. Supplemental course fees (e.g., on-line fees, equipment costs, field trip expenses) may be refunded in full if the course is dropped by the 100% deadline; after that no refund of such fees is available. Costs associated with travel study courses are non-refundable.**

<i>Length of Course and Session</i>	<i>Last day to drop a course for 100% refund for normal tuition**</i>	<i>Last day to drop a course for 50% refund for normal tuition**</i>	<i>Last day to drop a course for 25% refund for normal tuition**</i>
Full term – (Jan. 18 – May 13) Main, Rock, UWEX	Jan. 31	Feb. 14	N/A
First 8-week (Jan. 18 – March 12) Main, Rock, UWEX	Jan. 24	Jan. 31	Feb. 7
Second 8-week (March 14 – May 13) Main, Rock, UWEX	Mar. 18	Apr. 1	Apr. 8

2022 Spring Grade Deadlines

8W1 Grade Rosters Available	March 9, 2022
8W1 Grades Due by 12:00 pm	March 16, 2022
8W2 & Regular Term Grade Rosters Available	May 9, 2022
Grades Due by 12:00 pm (noon)	May 17, 2022

2022 Spring Active Duty Tuition Assistance Return Schedule

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded.

To comply with the new Department of Defense policy, the University of Wisconsin Whitewater will return any unearned TA funds on a prorate basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. These funds are returned to the military Service branch.

Instances when a Service member stops attending due to a military service obligation, the University of Wisconsin Whitewater will work with the affected Service member to identify solutions that will not result in student debt for the returned portion.

The Tuition Assistance Return Schedule is listed below.

Return Schedule for the 16 Week Session

<i>Before through Week 2</i>	<i>During Weeks 3 – 4</i>	<i>During Weeks 5 – 10</i>	<i>During Weeks 11 - 16</i>
100%	50%	25%	No Return

60% Completion Point

Return Schedule for the 8 Week Session

<i>Before through Week 1</i>	<i>During Week 2</i>	<i>During Weeks 3 – 6</i>	<i>During Weeks 7 -8</i>
100%	50%	25%	No Return

60% Completion Point