

UNIVERSITY STAFF COUNCIL (USC) | MEETING AGENDA
Thursday, January 6, 2022 | 9:00 A.M.
WEBEX

MISSION STATEMENT

The mission of the University of Wisconsin-Whitewater University Staff Council (USC) is to promote a positive environment for all university staff employees and encourage active participation in the University decision-making process. The USC is dedicated to promoting professional development and ongoing educational opportunities as well as serving as a channel of respectful communication among all university staff employees, and between university staff employees and the broader University community. The USC serves in an advisory role to the Chancellor and University administration. The USC represents all university staff permanent, temporary, and project appointment employees of the University.

ATTENDANCE

Present:

Tanja Anderson, Karen Brueggeman, Jenny Clauer, Abby Dunkleberger Katrisa Hilliard,
 Jacqui Palcic, CynDee Sentieri

Absent:

Kim Duesing, Rori Eilenfeldt, Tracy Hawkins, Victoria Johnson, Gretchen Kinney
Julia Rowehl, Amy Sexton

Guests:

SEM Plan Presentation | Matt Aschenbrener, Associate Vice Chancellor for Enrollment & Retention

Quorum Present: Yes

WELCOME

The University Staff Council Meeting (USC) was called to order at 09:07 AM

GUEST SPEAKER PRESENTATION | SEM Plan | Matt Aschenbrener, Associate Vice Chancellor for Enrollment & Retention

Strategic Enrollment Management Plan was discussed:

- 14 action items were developed
- Chat bot
- Looking to expand university 4-year programs into the Rockford/Beloit area
- Noted a decline in the number of enrolled International Students within the UW System
- University is bringing back Learning Communities
- Jennifer Anderson, Social Work Professor, has been attempting to connect with students that have received 100 credits in efforts to encourage them to return to school to earn their degree(s)
- Timeline: one (1) more meeting is scheduled to review the proposed action items. Plans have been submitted to the Provost for review. Goal is to finalize which areas will be funded and placed into a formalized plan by February 1st, 2022



MINUTES APPROVAL:

Meeting minutes approval motion: Jacqui Palcic requested a motion to *approve the December 2, 2021 Meeting Minutes*

- First Motion: Karen Brueggeman
- Second Motion: Jenny Clauer

No changes to the meeting minutes were requested. Meeting minutes passed unanimously

CHAIR REPORT | Jacqui Palcic

Grievance Policy has passed and uploaded to the Human Resources (HR) webpage:

<https://www.uww.edu/documents/adminaffairs/HR%20Diversity/Grievance%20Form.pdf> A notification will be sent out to staff on Monday (01.10.2022)

TREASURER REPORT | Kim Duesing

General Account: \$1773

Foundations Account: \$1092.29

CHANCELLOR LIAISON REPORT | Rori Eilenfeldt

Member not in attendance | nothing to report

HUMAN RESOURCES LIAISON REPORT | Abby Dunkleberger / Victoria Johnson

- Pay plan has been approved. Information will be provided in next week's newsletter. Increase was effective p1.02.2022 and will be seen on the 01.27.22 paycheck.
- TTC appeal process has been extended to 02.04.2022. Please review the newsletter for additional information
- Office has been busy with rehires
- Free bowling & free billiards for faculty / staff event will be offered from Noon – 4PM – more information to come

GOVERNANCE GROUP(S) UPDATE(S):

- a. Faculty Senate | Tracy Hawkins / Gretchen Kinney**
- b. Academic Staff Assembly | Christine Hoover**
- c. Whitewater Student Government | Gretchen Kinney**

** Nothing to report at this time

CAMPUS COMMITTEE(S) UPDATES (upload committee updates a minimum of 24 hours prior to meeting to correct date folder at T:\University Staff Council\USC Council Meeting Information

- a. Essential Learning and Assessment Review Committee (ELARC) | Rori Eilenfeldt**
 - b. Inclusive Excellence | Julia Rowehl**
 - c. Landscape and Planning | Kim Duesing**
 - d. Parking Committee| CynDee Sentieri**
 - e. Rec. Sports Advisory Committee | Kim Duesing**
 - f. Strategic Enrollment Planning Committee | Miguel Aranda / Nicole Caine**
 - g. Strategic Planning & Budget Committee (SPBC) | Jacqui Palcic / Julia Rowehl**
 - h. Student Success Committee | Gretchen Kinney**
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- i. Student COVID Vaccine Task Force | Arin Diederich**
- j. Sustainability Committee | CynDee Sentieri**
- k. Titling Committee | Karen Brueggeman / Jacqui Palcic**
- l. University Center Board | Cyndee Sentieri**
- m. University Program Array Review Committee (UPARC) | Jacqui Palcic**
- n. UWW-Rock update(s) | Tanja Anderson
 - Jacob Foulker, Pre-College Coach, has been hired to be present on campus to coordinate the Pre-College program
 - Chris has also been hired as the Veteran Services Coordinator
- o. University Search Committees**
 - Dean of College of Integrated Studies | Jacqui Palcic
 - VP Administrative Affairs | Connie Putland
- p. University Technology Committee | Karen Brueggeman**

*** Nothing to report at this time*

SUBCOMMITTEE REPORTS

- a. By-laws **
- b. Employee Recognition
 - a. Jeff Angileri is planning to begin sending out award announcements
 - b. 02.01.2022 | 2022 nominations are due
 - c. Unsure if the University will host a retirement party this year due to COVID
- c. Elections **
- d. Grant/Fundraising **
- e. Programming/Outreach **

*** Nothing to report at this time*

OTHER BUSINESS:

*** Nothing to report at this time*

NEXT MEETING

Date: Thursday, February 3, 2022

Time: 9AM – 11AM

Meeting preparation:

*** Nothing to prepare at this time*

Respectfully submitted,

Katrisa Hilliard | USC Secretary
University Executive Staff Assistant | Dean of Students office
Friday, January 21, 2022
