

Minutes  
University Staff Council  
Thursday, January 9, 2020; 9:30 a.m.  
UC 69

Julia Rowehl, chair, called the meeting to order at 9:32 a.m.

Present: Karen Brueggeman, Jenny Clauer, Kim Duesing, SueAnn Farnsworth, Rebecca Knapp, Jacqui Palcic, Julia Rowehl, Jean Sickels

Absent: Andrea Romine, Tanja Anderson,

Quorum Present: Yes

New Business

Jacqui motioned to approve the November 7, 2019 council minutes with two edits; Jenny seconded the motion, approved unanimously.

Chair's Report:

Resignation:

- Andrea Romine has resigned her seat on the council due to health reasons. Council would like to appoint CynDee Sentieri to the seat for the remainder of Andrea's time.

SPBC:

- Changing their name
- Thinking about breaking the meeting into smaller groups and then only having the main group meet a few times a year

UW –System Representation:

- Discussed search and screen for UW-System President
  - o No university staff chosen to sit on search
  - o Search Firm (Storbeck/Pimental) chosen to assist
  - o Timeline is to have the new president start Spring 2021

Inclusive Excellence:

- Julie distributed draft of new diversity statement, council gave feedback and Julia will forward that feedback to the committee.

Audit, Risk, Compliance and Ethics (Julia):

- Julia distributed minutes from the November meeting.
- Meets again on 1/21/20

Strategic Enrollment Council:

- Meets on 1/13/20

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UC 69

Chancellor 1:1 meeting w/Julia:

- Send Julia issues for her meeting on 1/30/20

Chancellor Liaison Report (Kari):

- No updates from Kari
- Chancellor State of the University Address is scheduled for 2/3/20 at 3:00pm

Human Resources Liaison Report:

- T&TC Update
  - o Position mapping was completed last fall but they are still working on updates from feedback. They also created new positions that did not have one in the original descriptions. This process has moved the timeline out some.
  - o Around 1/15/20 a communication will be sent out
  - o 2/1/20 – 4/15/20 the employee/manager conversations will take place, and there will be the ability for the employee to appeal if they disagree with their position description.
  - o July 1, 2020 is the go-live date
- Pay Plan
  - o Was approved on 12/22/19, 2% will be on the next check
  - o The date for the other 2% has not yet been determined.
  - o Look at the payroll on the HR website for who is eligible
- Payroll will move to bi-weekly for all employees in fall.

Vice Chair Report:

- No report

Treasurer Report:

- No changes since last report.

Campus Committees

- o ELARC: They are looking at a study on student papers and giving guidelines on how to write a paper
- o Sustainability Committee (Wes):
  - Julia will send out climate commitment resolution from WSG to council, please send her feedback. Arboretum is up to date and our campus has a Arbnet level 2 certification
- o Transportation and Logistics Team (Wes/Kim): No updates
- o Landscape & Planning: No updates
- o Student Success (CynDee): No updates
- o Rec. Sports Advisory Committee (Kim): No updates

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- Title and Total Compensation Campus Workgroup (Karen):
  - Karen gave update from town hall in November and distributed notes from the town hall. Please take the time to view if you can, very helpful information regarding promotion vs. progression.
- Employee Education Assistance Program Committee (??): Julia will discuss with the chancellor
- UW-W Rock County Updates: No updates
- Parking (SueAnn): Pending approval there will be a \$10 increase in the price for parking passes. They are testing a new login for department to purchase parking passes for guests
- UC Board (CynDee): No Updates
- University Technology Committee (Karen):
  - Talked about getting data out of D2L before the end of Spring 2020.
- Search Committee:
  - Philanthropy – Hire done, started on January 1.
  - Assistant Vice Chancellor for Student Diversity, Engagement and Success – Completed
  - Vice Chancellor of Student Affairs, meets next week for WebEx interviews to narrow field down to 4 on-campus finalists.

Subcommittee Reports

Grant/Fundraising – No updates

Programming/Outreach – No updates

Employee Recognition – Email will be sent out next week re: nominations for excellence award.

UPS Policy – No updates

Elections: - Will start this process in March

By-laws: - No updates

Other Business:

Bin reduction announcement: Council concerned about communications issues regarding policy change.

Website Comments

None

Karen motioned to adjourn the meeting, Jenny seconded the motion, meeting adjourned at 11:29 a.m.

Respectfully submitted,  
Karen Brueggeman