

Approximately 70 university staff employees present.

1:04p.m. Chair Julia Rowehl called the meeting to order.

Guest Speaker: Dr. Green, Interim Chancellor

Interim Chancellor Green gave a university update:

- Dr. Green intends to be the biggest advocate for the university
- Supporting the university's mission
- Updates
 - o Clear that people want more spaces to have their voices heard. To facilitate that she has invited shared governance to sit in on the Cabinet meetings.
 - o Participated in UW-W day at the capitol in Madison to report on our achievements. She met with 6 legislators one-on-one.
 - o Board of Regents did approve 3% pay plan
 - o We requested 1 million dollars to continue to be the gold standard for students with disabilities.
 - o Disability & Innovation Employment Institute in the works
 - o Current retention rate is 82%
 - o Her hope is that everyone is involved in the Strategic Enrollment Plan, everyone is important in helping us succeed.
 - o There is an event planned in appreciation of the grounds crew for all their assistance this winter.
 - o Warhawk shuttle is up and running and has been expanded. This is a free service for all students, faculty and staff.

Human Resources & Diversity Update:

- Amy Sexton gave an overview and update of the Title and Total Compensation Study.
 - o Last one was over 30 years ago.
 - o Project teams are looking at positions and really highlighting major duties.
 - o The UW-System Website on the T&TC study is updated often, please visit the site for information.

- HR has a newsletter and it is both available on the Website and distributed to campus emails.

Wes Enterline motioned to approve the September 26, 2018 minutes, Jody Marquardt seconded the motion, unanimously approved.

Chair Report:

Thank you to Kirsten Mortimer for her time as Chair of the Council. She has taken an academic staff position and Julia is now acting chair.

UW-W Committee Representation:

Strategic Planning and Budget Committee:

- Going through Goal #6, discussing website management and storytelling. They will be implementing new storytelling and marketing strategies.
- Marketing will do a storytelling initiative for university staff, let Julia know if you are interested.

UW-System Joint Representatives Meeting:

- Discussed changes going on at all the universities across the state.
- Former military member that teaches teambuilding discussed. We may bring him to campus for a continuing education opportunity.
- Overview of T&TC shared services.

Inclusive Excellence:

- Due to weather the MLK event was postponed. They are working on rescheduling the keynote speaker and will also show the movie Selma the day before.
- Excerpts read from Martin Luther King and Letters from a Birmingham Jail.
- Black History Month presentation was yesterday and other events are also going on this month.

Treasurer's Report:

- Treasurer Report was given by Julia Rowehl on current balances; \$2356.98 foundation and \$2285.98 for GPR.

Each current standing committee (Elections, Bylaws, Employee Recognition, Outreach, Grant and Fundraising, and Programming) gave an update.

Grant/Fundraising Committee:

- Thanks to Liz Woolever for all her hard work, more than \$900 donated to the food pantry on behalf of University staff.
- 166 pounds of food collected as well as 36 volunteer hours.

Programming/Outreach:

- No updates, looking for new members

Elections:

- Please watch your email for election information, please nominate yourself or someone who would like to serve on the council.

Employee Recognition:

- Employee Recognition and Retirement dinner is scheduled for May 14.
- The committee received many nominations for the University Staff Excellence Award.

Bylaws Committee:

- No updates

Policy Committee:

- UW-W Policies under review/discussion:
 - o Emeritus Policy
 - o Telecommuting Policy
- All Policies can be found on the HR website: www.uww.edu/adminaffairs/hr
- Please contact usc@uww.edu if you are interested in joining the committee.

Personnel Review Committee:

- Meets rarely, only for appeal process for disciplinary reasons.
- We are always looking for members of this non-active committee.

Campus Committees:

Tech Committee:

- 79% of courses are now in canvas. Some have not transitioned due to upcoming faculty retirements.
- Helpdesk survey was handed out
- Involvio app
 - o Student designed app for campus that includes maps, dining information, calendar, events, etc.
 - o Currently being tested by pilot groups on campus.
- Campus computers now have inactivity timeout. Starting in Winterim, computers timeout after 30 minutes of inactivity. Just a screen lock.

Parking:

- Parking permits are supposed to be frozen this year, but in future expect a 3% increase each year.
- This doesn't include visitor's permits which will increase \$1 so they are now \$6.
- These charges were not determined by the committee – we were told the charges and they were not up for discussion.
- Things to note:
 - o There is an hourly parking dispenser behind the visitors center for people for short-term parking or as an alternative to the passport parking app. Credit card is required.
 - o Faculty Senate had put forth a resolution for income-based permits for faculty/staff. Determined by Parking Services not to be viable.
- Please send any feedback to USC email. Becky will take feedback to the meeting next Wednesday
- If you have a small group that you are bringing to campus and not charging for this event, then you will not be charged for parking.

- Council members reported issues with the parking app.

Updates at UW-W Rock County:

- Collegium is scheduled for March 14th at noon, all are welcome.

Strategic Enrollment Planning Council Meeting

- Met February 8th
- Research being done to provide data to council
- Held forum on February 14th
 - o Discussed enrollment, student profile and employment, and financial aid.
- They are seeking staff to participate in focus groups.

Sesquicentennial Committee:

- Deronica reported on list of events for spring.
- Please see the website for a list of all the events planned.

Website Comment:

- None at this time.

Other Business:

Continuing Education Certificates:

- Certificate programs available. These are designed for university staff who want to learn new skills or brush up on ones they already have.

Announcements

- Council Meetings are the first Thursday of every month at 9:00 a.m.
- Please leave us a comment or email at usc@uww.edu if you have an item you would like us to address
- Next USC General Meeting – Fall 2019 or as needed

2:15p.m. the meeting was adjourned on a motion by Becky Jones, seconded by Gretchen Kinney.

Respectfully Submitted,

Karen Brueggeman, Secretary
University Staff Council