



UNIVERSITY STAFF COUNCIL (USC) | MEETING MINUTES
THURSDAY, APRIL 6, 2023 | 9:00 A.M.
WEBEX | LT4012

MISSION STATEMENT

The mission of the University of Wisconsin-Whitewater University Staff Council (USC) is to promote a positive environment for all university staff employees and encourage active participation in the University decision-making process. The USC is dedicated to promoting professional development and ongoing educational opportunities as well as serving as a channel of respectful communication among all university staff employees, and between university staff employees and the broader University community. The USC serves in an advisory role to the Chancellor and University administration. The USC represents all university staff permanent, temporary, and project appointment employees of the University.

MEETING AGENDA

Attendance:

Executive Board

- Jacqui Palcic
- Julia Rowehl
- Pedro Aranda
- TBD

Council Members

- Tanja Anderson
- Karen Brueggeman
- Jenny Clauer
- Wesley Enterline

- Jill Gerber
- Katrisa Hilliard
- Ramon Rocha

Additional Attendees:

Faculty Senate Representative

- Kim Nath

Academic Staff Assembly Representative

- Christine Hoover

Guest(s):

Quorum Present:

1. Approval of **Thursday, March 2, 2023** USC Council meeting minutes
 - Motioned: Karen
 - Seconded: Tanya
 - All yay, no nay
 2. Chair Report | Jacqui Palcic
 - Jacqui Accepted position at Arizona State University
 - i. Last day is April 20
 - ii. Julia take chair position until elections are done
 - The empowered university book
 - i. Wednesday April 12 at 12:15 pm w/ talk at 3 pm
 - Policy Update
 - i. Megan Williams working on updates on website is updated and correct
 - ii. Made comments
 1. Missing emeritus status
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2. Missing parts of grievance policy
 - a. Karen on committee
 - iii. Info in Meeting folder
 1. Board of Regents Summary – Christine
 2. Winther/Heide Update
 - a. UW System Policy Group
 3. USC General Meeting
 - a. Supervisor wished to know about it to let employees know
 3. Treasurer Report | Julia Rowehl
 - General 102 Account: \$1195.72
 - Foundations Account: \$657.69
 - Jill – Fundraiser
 - i. \$88 originally earned (10% from bill of UWW employees)
 - ii. \$250 received (additional amount in-kind from restaurant)
 4. Updates from other Governance Groups:
 - a. Faculty Senate | Kim Nath
 - Tracey has left
 - Gathering Nominations for positions
 - Focus on staying afloat until then
 - b. Academic Staff Assembly | Christine Hoover
 - Closing nominations for elections next year and voting for executive board
 - VC becomes Chair which becomes past chair
 - Resolution to meet during summer
 1. Traditionally September – May
 2. Not part of attendance if not on contract
 - Passed Academic Staff Promotion for non-instructional employees
 - c. Whitewater Student Government | Julia Rowehl
 - Policy for class attendance
 5. Campus Committees (*upload committee updates a minimum of 24 hours prior to meeting to correct date folder at [T:\University Staff Council\USC Council Meeting Information](#)*):
 - a. Audit, Review, Compliance and Ethics (ARCE) | Jacqui Palcic
 - b. Chancellor's Committee on Veteran and Service-Member Issues | Julia Rowehl
 - c. Community Engagement Center (CEC) Advisory Board | Julia Rowehl
 - d. Essential Learning and Assessment Review Committee (ELARC) | Jill Gerber
 - e. Inclusive Excellence | Julia Rowehl
 - f. JED Team (Mental Health) | Julia Rowehl
 - g. Landscape and Planning | Wes Enterline
 - a. Call for agenda items
 - i. No response
 - b. More auxiliary than before
 - c. Focus on tour routes
 - d. Paint Job for UC – Jenny C
 - h. Parking Committee | Jill Gerber & Wes Enterline
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- a. Has been sharing the information
 - i. Rec. Sports Advisory Committee | Jill Gerber
 - j. Strategic Planning & Budget Committee (SPBC) | Jacqui Palcic / Julia Rowehl
 - k. Strategic Planning Process Team | Jacqui Palcic
 - l. Student Success Committee | TBD
 - m. Sustainability Committee | TBD
 - a. Waiting on reboot
 - b. Working with current provost
 - n. Title IX Advisory Committee | Karen Brueggeman
 - o. Titling Committee | Jacqui Palcic, Karen Brueggeman
 - p. University Center Board | Jenny Clauer
 - q. University Program Array Review Committee (UPARC) | TBD
 - r. University Technology Committee | Karen Brueggeman
 - a. Office coming
 - s. UWW at Rock County Admin Council | Tanja Anderson
 - a. HR & D happenings
 - b. April 19
 - i. Final collegial of semester – Kelly from Kepro present
 - ii. Chancellor / Provost attending
 - t. UWW at Rock County Steering Committee | Tanja Anderson
 - u. UWW at Rock County Safety and Facilities Committee | Tanja Anderson
 - 6. Subcommittee Reports
 - a. By-laws
 - b. Elections
 - a. Ramon replaced Gretchen
 - i. His will be in the cycle
 - b. Nomination process started
 - c. Add Julia and Pedro to Qualtrics (And Wes)
 - i. Save collaborative Qualtrics
 - d. Karen / Katrisa / Tanya up this year
 - e. June 1, 2023 executive board voting
 - c. Employee Recognition
 - a. All letters out to winners, nominators, nominees & retirees
 - i. 2 presenters per person (winner / retirees)
 - ii. Dinner credits from Chancellor's Office (\$1000)
 - iii. Free to winners / retires (+1 guest)
 - b. Invited all university staff
 - d. Grant/Fundraising
 - e. Programming/Outreach
 - 7. Other Business:
 - 9 approvals for Tracey Hawkins
 - 9 votes updating text for grievance policy
 - Award winners' requirements
 - Voting for Resolution Thanking John Chenoweth
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- i. Wesley motioned
 - ii. Karen seconded
 - iii. 8 yay, 0 nay
- Resolution for thanking Robin Fox
 - i. Jenny motioned
 - ii. Tanya seconded
 - iii. 8 yay, 0 nay
- Assistant Vice Chancellor finalist open forums today
 - i. Anny levany
 - ii. Michael lingals

8. Next Meeting

- **Date: May 4, 2023** **Time: 9 am – 11 am**