

Minutes
University Staff Council
Thursday, May 3, 2018; 9:30 a.m.
UC 264

Wes Enterline, chair, called the meeting to order at 9:34 a.m.

Present: Donna Bare, Karen Brueggeman, Wes Enterline, Allyson Nysted, Julia Rowehl, Kim Rusk, CynDee Sentieri, Kim Apel

Guest: Denise Ehren

Absent: Kirsten Mortimer, Kelsi Servi

Quorum Present: Yes

Unfinished Business

None

New Business

Karen motioned to approve the April 5, 2018 council minutes; CynDee seconded the motion, approved unanimously.

Chair's Report:

SPBC/Strategic Enrollment Council:

- Update given on the restructure plan, feedback from HLC is positive.
- MOU's re: HR/IT central vs. local for Colleges.
- Discussed mission statement to be inclusive of U-Rock
- Updates distributed on KPI's.
- Moving onto how to measure initiatives.

Landscape and Planning:

- No updates

Restructuring Team:

- Tanja Anderson will be the appointed University Staff Rep to the Council.
- Fee structure and classes are being moved into PeopleSoft
- Students will be active in WINS to register for Fall 2019 classes

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UW –System Representation:

- Meets tomorrow, agenda to include:
 - o Replace Denise as Chair and assign new TTC rep.
 - o Incorporation of Colleges
 - o Banked Leave Policy

Treasurer Report

- Donna reported on current balances. She will send spreadsheet to Karen; Julia motioned to approve the report, Kim Apel seconded the motion, approved unanimously.

Chancellor Liaison Report (Kari) – No report

Human Resources Liaison Report:

- Victoria Johnson attended meeting today, she is back from maternity leave.
- HR Director candidates being interviewed

Campus Committees

- ELARC (Rebecca Jones) – No updates
- Sesquicentennial Committee (Deronica G.) - Gala was very well attended.
- Sustainability Committee (Wes)
 - o Meets tomorrow, will discuss energy, transportation.
 - o They are still in the learning phase.
 - o Kirsten will be the rep on this committee.
- Transportation and Logistics Team (Wes)
 - o Discussed bus service contract
 - o Talking about transportation between here and U-Rock.
 - o Bike share – still looking at companies.
- Student Success (CynDee)
 - o Meets next Thursday.
- Rec. Sports Advisory Committee (Kim R.)
 - o No updates, CynDee will sub when Kim is out this fall on maternity leave.
- Inclusive Excellence (Julia)
 - o Meets on Monday.
- Title and Total Compensation Campus Workgroup
 - o Information sent out to committee re: software Mercer will use to build position descriptions. Council discussed information. Feedback was sent to Connie.

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- Civil Discourse Steering Committee
 - o No updates, Karen was unable to attend meeting.
- Employee Education Assistance Program Committee
 - o Paige Smith is gone now so no changes to policy. Wes will ask who will take ownership of policy when he meets with the Chancellor.
- Search Committees
 - HR Director Search continues, some candidates have withdrawn their application. They will be going back to the phone interview list.

Subcommittee Reports

Grant/Fundraising - No updates

Programming/Outreach – Tour planned this month

Employee Recognition:

- Dinner set for next Wednesday, 35 reservation. Wes will send out reminder to staff to please attend.

UPS Policy:

- Performance Management is approved.

Elections:

- Ballot open until next week Friday
- Council discussed note that was passed around saying if you are in HR you could not vote, or if you were probationary, you could not. Wes will send out an email letting staff know they are eligible to vote.

By-laws:

- Denise presented changes to Bylaws excluding the chancellor liaison position. Julia motioned to approve changes, CynDee seconded the motion, motion failed to pass.

Other Business

Strategic Enrollment Planning Council:

- Met with consultant in April
 - o KPI's and Goals and Objectives
- CynDee will be the rep.
- UPARC – will need rep. for Fall

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Committee Representation:

- Council reviewed spreadsheet for representatives needed for campus committees. Will discuss again after elections.

Website Comments

None

Julia motioned to adjourn the meeting, CynDee seconded the motion, meeting adjourned at 11:04am.

Respectfully submitted,
Karen Brueggeman, USC Secretary