

Minutes  
University Staff Council  
Thursday, September 3, 2020; 9:00 a.m.  
WebEx

Jacqui Palcic, chair, called the meeting to order at 10:18 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Kim Duesing, Jacqui Palcic, Julia Rowehl, CynDee Sentieri, Jean Sickles, Abby Dunkleburger, Amy Sexton

Absent: Rebecca Knapp

Quorum Present: Yes

New Business

Tanja motioned to approve the August 6, 2020 council minutes; Jacqui seconded the motion, approved unanimously.

Chair's Report:

Update on Chancellor: He is on paid administrative leave, Greg Cook will serve as interim chancellor and will appoint an interim provost. He will also appoint an interim Vice Chancellor for Administrative Affairs.

EOC – Emergency Operations Committee – Chief Kenderlien has been working very hard to:

- ensuring we meet with all federal/state regulations regarding COVID
- recommend policies and procedures based on same
- tracking # cases EEs and students
- no magic # or threshold in COVID cases before closing campus, many factors will play into that decision if and when it is needed
- COVID hotline is up and running

COVID testing options:

- Ambrose Health Clinic
  - Hiring additional staff – health care providers and tracers
  - Basement is set up for COVID testing
- Employees
  - Encouraged to see their health care professional
  - Free testing is periodically available through local county agencies – that information will be shared campus-wide when those instances arise
- Students
  - On-campus, are provided free antigen testing at Ambrose Health Center
    - Students with insurance – insurance will be billed for lab work
    - No copays or other charges will be charged to students
  - Students living in residence halls will be randomly tested
    - Current testing capacity is 300/week

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- Goal is to test 300 students/day once all additional staff are hired and trained
- Student quarantine
  - Clem Hall is set up for student quarantine
  - Students will be encouraged to go home during quarantine if at all possible

#### Student parties

- WW Common Council
  - Concern has already been raised both on and off campus about the lack of social distancing at student gatherings over the weekend
  - UWW leaders met with WW common council on Tuesday to address these issues and to ask for co-ordinances between UWW and City of WW
  - This allows city police to take action on WW policies (like social distancing requirements) and issue citations. It also allows UWW police to assist city police with these issues.
  - WW Common Council has called a special meeting for next Wednesday to provide their decision
- WW League of Tavern Owners
  - UWW leaders will meet with WW League of Tavern Owners Wednesday to discuss concerns of student social distancing and large gatherings
- Face mask/social distancing – asking everyone to help by “see something, say something” (not in a punitive way).

#### WSG – WW Student Government

- Met with UWW leadership on Sunday to propose a student-driven campaign targeting responsible social distancing
- Best way to influence students is through students
- Requested funds from COVID relief monies for T-shirts, buttons, signs, etc.
- Plan to hire a student to coordinate activities
- Campaign and budget of \$15,000 approved by leadership
- #79Days, #UWWBreakTheBracket, #DontBeSillyMaskLikeWillie
- Johy (WSG president) is open to any offers of ideas and/or assistance. She can be reached through wsgprez

#### Additional recent COVID fund purchases:

- Cabinet approved hire of 3 US temp hire custodial positions
  - 6-month
  - COVID related positions (expanded academic building sanitation during afternoon and addl weekend custodial coverage to Andersen Library, Greenhill Center of Arts, Williams Center)

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- Cost \$46,800
- Special COVID relief funding
- UV Clean Box (proposal)
  - Safely sanitize technology used by public
  - Funds come from our “COVID relief” funds

# of Units	Price / unit	Total	Department/College
3	\$1,708.24	\$5,124.72	ICIT
2	\$1,708.24	\$3,416.48	Library
2	\$1,708.24	\$3,416.48	CoAC
1	\$1,708.24	\$1,708.24	CoBE
1	\$1,708.24	\$1,708.24	CoPS
1	\$1,708.24	\$1,708.24	CoLS
1	\$1,708.24	\$1,708.24	UC
1	\$1,708.24	\$1,708.24	ResNET
1	\$1,708.24	\$1,708.24	UWWTV
1	\$1,708.24	\$1,708.24	Police
14		\$23,924.32	

- Other purchases include (but not limited to):
  - Ambrose Health Clinic testing machine (that can be used for other flu, not just COVID) and additional staffing
  - Sanitation machines used by custodial staff
  - Refitting 31 classrooms across campus as hyflex rooms (ability to teach in-person and remotely at same time)
  - Microphones for all instructors

Homecoming

- will be mostly virtual
- theme “Warhawks Around the World”
- include: trivia night, scavenger hunt, talent show, study night, spirit day, possible drive-in movie (not virtual)
- eliminated: no parade, no football game

Grace Crickette will be leaving UWW. Chancellor will be working with Asst Vice Chancellors to work out a succession plan.

New campus committees for program optimization are being created:

- POGG – Program Optimization Guidance Group (Jacqui)
- UPARC – University Programs Array Review Committee (need liason)
- USARC – University Services Array Program Committee (Karen)
- Other committees – need coverage (see my list)

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SPBC:

- No updates

UW –System Representation:

- There are weekly call in meetings with the system president

Inclusive Excellence:

- No updates

Enrollment Strategy and Evaluation Committee:

- No updates.

Vice Chair Report:

Treasurer Report:

- Balances: 102: \$2431.43, Foundation: \$1092.29
- No change since last approval.

Chancellor Liaison Report (Kari):

- No updates from Kari

Human Resources Liaison Report:

- Warhawk Wingo for Wellness going on, there will be prizes.
- Biometric screening is taking place Sept. 25<sup>th</sup> & 30<sup>th</sup> at the CEC
- Open enrollment Sept. 28-Oct. 23.
- Recruitments! Lost of internal/external postings – 2 week internal search them moved to external
- Spread the word – we are in dire need of USTEs for custodial, grounds and some administrative support work.
- Newsletter sent out this morning
- Grace Crickette is transferring – Sept. 15 is her last day

Campus Committees

- ELARC: No Update
- Audit, Risk, Compliance and Ethics (Julia):
  - Covid Risk Assessment Tool demonstrated
  - Quarterly meeting held, discussed covid related topics
- Sustainability Committee (Wes): No update
- Transportation and Logistics Team (Wes/Kim):
  - Lighting by starin has been updated

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- Masks required on shuttle
- o Landscape & Planning: No updates
- o Student Success (Lisa Roth): No updates
- o Rec. Sports Advisory Committee (Kim): No updates
- o UW-W Rock County Updates:
  - Convocation last week
- o Parking (???): No updates
- o UC Board (CynDee): No Updates
- o University Technology Committee (Karen):
  - Covid self report now on the UWW App
  - Shared accounts have been pared down significantly.
- o Search Committee: No updates

Subcommittee Reports

Grant/Fundraising – No updates

Programming/Outreach – No updates

Employee Recognition – No updates

UPS Policy – No updates

Elections: - Plan for Elections

- Ballots will go out in the next few weeks. Will invite new members to October meeting.

By-laws: - No updates

Other Business:

Furloughs:

Those furloughed for less than 3 months can be furloughed for more time, but there aren't any planned at this time.

Website Comments

None

Karen motioned to adjourn the meeting, Jacqui seconded the motion, meeting adjourned at 10:40 a.m.

Respectfully submitted,  
Karen Brueggeman