

Minutes
University Staff Council
Thursday, September 6, 2018; 9:00 a.m.
UC 264

Kirsten Mortimer, chair, called the meeting to order at 9:34 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Wes Enterline, Allyson Nysted, Rebecca Jones, Rebecca Knapp, Kirsten Mortimer, Julia Rowehl, CynDee Sentieri

Absent: John Boie, Kari Heidenreich, Kim Rusk

Quorum Present: Yes

Unfinished Business

None

New Business

Julia motioned to approve the August 2, 2018 council minutes; Jenny seconded the motion, approved unanimously.

Chair's Report:

SPBC: Reviewed and approved change to the university mission statement to better include UW-W Rock County. Karen motioned to endorse the changes, Rebecca K. seconded the motion, motion approved. They meet again September 18.

UW –System Representation: Meets tomorrow

UPARC:

- UW program array review committee: they are reviewing all programs and coming up with a plan.

Vice Chair Report:

Inclusive Excellence:

- Discussed fall diversity forum to be held Sunday, October 7 – Tuesday October 9. Julie distributed the agenda.
- Working on Strategic plans, MLK event and spring diversity forum.

Treasurer Report: John will be meeting with Donna to discuss responsibilities.

Chancellor Liaison Report (Kari) – No report, Kirsten meets with the chancellor today.

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Human Resources Liaison Report:

- Working on recruitments
- New HR director Janelle Crowley introduced herself.
 - o T&TC Update
 - Faculty is being pulled in now
 - Huron is the company they are working with now
 - The on-campus workgroup should be reforming soon.
- The council asked Janelle how she views the role of shared governance. She said she thinks governance is a collaborative involvement.
- Council requested the director to see if there will again be a process for merit raises.
- UW-W Rock County will meet with HR to discuss position descriptions.
- Discussed tuition reimbursement and professional development.

Campus Committees

- ELARC (Rebecca Jones) – No updates
- Sesquicentennial Committee (Deronica G.) - No updates
- Sustainability Committee (Kirsten) – No updates
- Transportation and Logistics Team (Becky) – No updates
- Student Success (CynDee) – No updates
- Rec. Sports Advisory Committee (Kim R.) – No updates
- Title and Total Compensation Campus Workgroup (Karen) – No updates
- Civil Discourse Steering Committee (Karen) - No updates.
- Employee Education Assistance Program Committee (Tuition Reimbursement Policy) – No updates, Kirsten is meeting with Grace regarding this.
- Landscape and Planning (Julia): No updates
- UW-W Rock County Updates:
 - o University Staff are represented on a couple committees, Tanja will send the list to Kirsten.
 - o Question regarding sustainability, will forward to Wes
 - o Café opened today.
 - o No update on when the students will be in WINS.
- Search Committees – None at this time

Subcommittee Reports

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Grant/Fundraising – Liz would like approval to spend funds on a banner to use for the vendor fair. Julia motioned to approve the banner, Cyndee seconded the motion, approved unanimously.

Programming/Outreach – No updates

Employee Recognition: No updates

UPS Policy - No updates

Elections: No updates.

By-laws – No updates

Other Business

Committee Representation:

- Combining of Facilities Services – will add this to the list of campus committees, Kirsten will ask for clarification from the chancellor re: representation. Jenny would like to be on this committee.
- Kirsten will also discuss parking and disabled spots with the chancellor.

Fall General Member Meeting:

- Scheduled for Wednesday, September 26 at 9:00 in UC 275A.

Website Comments

None

Julia motioned to adjourn the meeting, Becky seconded the motion, meeting adjourned at 10:51 a.m.

Respectfully submitted,
Karen Brueggeman, USC Secretary