

Minutes
University Staff Council
Thursday, October 4, 2018; 9:00 a.m.
UC 264

Kirsten Mortimer, chair, called the meeting to order at 9:03 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Wes Enterline, Allyson Nysted, Rebecca Jones, Rebecca Knapp, Kirsten Mortimer, Julia Rowehl, CynDee Sentieri

Absent: John Boie, Kari Heidenreich, Kim Rusk

Quorum Present: Yes

Unfinished Business

None

New Business

Julia motioned to approve the September 6, 2018 council minutes; Jenny seconded the motion, approved unanimously.

Chair's Report:

SPBC: No Updates.

UW –System Representation:

- USC Reps have scheduled a meeting with Ray Cross on Wednesday, November 7, to discuss the following:
 - o State of the System
 - o Shared services and shared governance
 - o Workplace and structure conditions
 - o Moral in light of restructure
 - o Functionality of restructure
 - o Outlook for future
 - o Attitude and esteem toward university staff
 - o Relations with external community
 - o Feelings that if university staff fail they will be fired
 - o Shared governance framework
 - o Our council requested that communication be added to the agenda along with difficulty of functioning when policies are made at administrative levels without input from university staff.

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Strategic Enrollment Plan:

- Mandate from committee that all employees, regardless of their role, are responsible for enrollment and retention.

UPARC:

- Meets next week.

Other: Pay Plan Rollout

- UW-Milwaukee did a review of rollout on their campus. Kristen will send out an email that she received from them.

Vice Chair Report:

Inclusive Excellence:

- Diversity Forum starts this Sunday
- They are working on their Strategic Plan.

Landscape and Planning: No updates

Benefits Fair, October 10

- Volunteers needed, Karen will take the 9:30 – 10:30 shift and Kirsten will take the 1:00 – 2:00pm shift.
- Julia would like to order pens. CynDee motioned to approve ordering pens, Becky seconded the motion, approved unanimously.

Treasurer Report: No updates since General Member Meeting

Chancellor Liaison Report (Kari) – No report

Human Resources Liaison Report:

- Phoua is leaving.
- They will be recruiting for her position as well as another HR assistant and an office coordinator.

Campus Committees

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- ELARC (Rebecca Jones) – Focusing on distributing report from last year, they will focus on 3 ELO's this year instead of everything.
- Sesquicentennial Committee (Deronica G.) - No updates
- Sustainability Committee (Kirsten):
 - o Project list created
 - o They received a significant donation from Fairhaven for the food pantry.
 - o Suggestion to switch vendor fair donation to the tree planning project. Kirsten motioned to move the donation, Julia seconded the motion, approved unanimously.
- Transportation and Logistics Team (Becky) – No updates
- Student Success (CynDee) – No updates
- Rec. Sports Advisory Committee (CynDee):
 - o There is now a \$40 permit for community members
 - o Discussed parking signs saying after 5:00pm parking is free, but parking services stating they won't ticket after 3:00pm.
 - o They are going to start renovations on the weight room
 - o Fee structure changed.
- Title and Total Compensation Campus Workgroup (Karen):
 - o Should be reforming soon, there will also be a benefits group and a team to review position descriptions.
- Employee Education Assistance Program Committee (Tuition Reimbursement Policy) – Meeting set for October 15.
- UW-W Rock County Updates:
 - o Provost is visiting on October 15 with key governance leaders.
 - o Dean search has started
- Search Committees – None at this time

Subcommittee Reports

Grant/Fundraising – Liz would like approval to spend funds on a banner to use for the vendor fair. Julia motioned to approve the banner, Cyndee seconded the motion, approved unanimously.

Programming/Outreach – No updates

Employee Recognition: No updates

UPS Policy – Do we need a retention policy for grievance panel? How long do we keep them and where? Council will invite Denise and Deronika to the December meeting to discuss

Elections: No updates.

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By-laws – No updates

Other Business

Committee Representation:

- Beth Lamb reached out to say she would like to volunteer to be on a committee.
- Combining of Facilities Services – Rebecca K. will be our rep on the committee. Council discussed if UW-W Rock County. Tanja said she would email their custodians and ask for a representative. Jenny will be involved as a supervisor.
- Parking – Becky will be the representative on this committee that the chancellor stated would be formed. WSG forwarded a resolution to the chancellor regarding the committee. Suggestion from faculty to have tiered system for cost based on wages.
- Internal sub-committees – Kirsten would like a spreadsheet with the description for each and current members. Karen will create spreadsheet.

University Center Board:

- CynDee will be the representative on this board.

WSG:

- Discussed being up to date with their topics. Council can watch the meetings on facebook live.

Website Comments

None

Jenny motioned to adjourn the meeting, Julia seconded the motion, meeting adjourned at 10:47 a.m.

Respectfully submitted,
Karen Brueggeman, USC Secretary