

Minutes
University Staff Council
Thursday, November 1, 2018; 9:00 a.m.
UC 264

Kirsten Mortimer, chair, called the meeting to order at 9:03 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Wes Enterline, Allyson Nysted, Rebecca Jones, Rebecca Knapp, Kirsten Mortimer, Julia Rowehl, CynDee Sentieri

Absent: John Boie, Kari Heidenreich, Kim Rusk

Quorum Present: Yes

Unfinished Business

None

New Business

CynDee motioned to approve the October 4, 2018 council minutes; Kirsten seconded the motion, approved unanimously.

Chair's Report:

SPBC:

- Higher Learning site visit is coming up in Madison
- Parking committee has been formed
- Change to goals 3 and 4
 - o Increase operational efficiencies

Strategic Plan:

- ICIT doing digital progress report of plan, this will be added to the website.

UW –System Representation:

- Meets next week

Meeting with Chancellor Kopper:

- Met on 10/29
- Please send any issues to Kirsten

Strategic Enrollment Plan:

- Kirsten routed member list for action plan mapping team.

Other:

- Thanks for manning the tables at the Benefits Fair
- Tea with the Chancellor is on 11/5, please attend if you can.

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- Shared governance meeting from UWW and UWW-Rock County will all meet with the Provost to discuss restructure.
- Wanda is no longer in the chancellor's office

Vice Chair Report:

Inclusive Excellence:

- Meets 11/6.

Landscape and Planning:

- Electing a new chair
- Mapping the trees on campus
- UWW will be a bee university

Treasurer Report: No updates since General Member Meeting

Chancellor Liaison Report (Kari) – No report

Human Resources Liaison Report:

- Newsletter being created to send out to employees.
- Evaluating titles on campus for compression raises.

Campus Committees

- ELARC (Rebecca Jones) – No updates
- Sesquicentennial Committee (Deronica G.) - Apply for funding if you want to do an event.
- Sustainability Committee (Kirsten):
 - o Discussing food waste on campus
 - o Wes reported on sustainability study.
 - o Presentation on Ice Age Trail alliance
 - o 4/23/19 is Make a Difference Day.
- Transportation and Logistics Team (Becky) –
 - o Discussed parking committee formation
 - o Still looking at bike-share programs
 - o Discussed shuttle bus service, brainstorming ways to increase ridership
 - o Meeting with the city of Janesville to discuss expanding transportation options
- Student Success (CynDee) –
 - o Reviewed charge of committee
 - o Reviewed project proposals and will be looking at map works.
- Rec. Sports Advisory Committee (CynDee):
 - o Discussed weight room
 - o Focus on strategic plan

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- Increase Wheelchair Basketball
- Looking at building a climbing wall
- Title and Total Compensation Campus Workgroup (Karen):
 - The T&TC Study has now evolved into a project. The plan is to now build job families that will categorize work by function and type and develop standard job descriptions.
 - Mercer did a conference call to discuss benefits, many parties on the call voiced concerns regarding diminished benefits and higher prices. There will be a benefits survey sent out after Thanksgiving.
 - The new team should be meeting soon.
- Employee Education Assistance Program Committee (Tuition Reimbursement Policy) –
 - Alexandra Stokes and Grace Crickette met with Kristen.
 - Professional development and tuition reimbursement needs review.
 - Very decentralized
 - Would like to look at all aspects and have it centralized.
 - Developing “where are we now” documentation
 - Looking at a more comprehensive plan
- UW-W Rock County Updates:
 - Provost announced Tricia Clasen as the interim dean.
 - Card readers finally work
 - Goal to have more Rock County staff on committee.
- Combining of Facilities (Rebecca) -
 - Team is charged with helping make the transition efficient
 - They are just starting and working on options
- Parking (Becky) –
 - Has not met yet.

Subcommittee Reports

Grant/Fundraising – December 1st is the Vendor Fair, please sign up to volunteer if you can.

Programming/Outreach – Julia distributed event highlights from the past few years, the USC brochures have been updated, she will distribute for council to review and edit. The committee will ask Continuing Education if there are options. Active shooter training; the committee would like to have that offered. Some other classes are available for non-credit.

Employee Recognition – Meets 11/15 at 2:00 in Upham 222. Rebecca Knapp would like to join.

UPS Policy – Do we need a retention policy for grievance panel? How long do we keep them and where? Council will invite Denise and Deronika to the December meeting to discuss

Elections: No updates.

By-laws – No updates

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Other Business

Survey Storage – Becky has them in her account right now and will share surveys as needed.

What issues do we need to focus on?

- Council asked to bring issues to next meeting

Website Comments

None

Julia motioned to adjourn the meeting, Becky seconded the motion, meeting adjourned at 10:52 a.m.

Respectfully submitted,
Karen Brueggeman, USC Secretary