

Minutes
University Staff Council
Thursday, December 6, 2018; 8:00 a.m.
UC 264

Kirsten Mortimer, chair, called the meeting to order at 8:06 a.m.

Present: John Boie, Tanja Anderson, Karen Brueggeman, Jenny Clauer, Wes Enterline, Allyson Nysted, Rebecca Jones, Kirsten Mortimer, CynDee Sentieri

Absent: Kari Heidenreich, Rebecca Knapp, Julia Rowehl, Kim Rusk

Quorum Present: Yes

Unfinished Business

None

New Business

Jenny motioned to approve the November 1, 2018 council minutes; CynDee seconded the motion, approved unanimously.

Chair's Report:

SPBC:

- No updates

UW –System Representation:

- Meet with Ray Cross and discussed:
 - o Received shared services update
 - Goal is to provide operational support
 - Still in identification stage
 - Working on efficiencies in HR, IT, procurement
 - o State of the System update
 - o Moral issues
 - o Conversation regarding esteem and respect in faculty/academic staff relationship with university staff
 - o Shared governance within the university system
 - University staff are not in the Statutes
 - o Suggestion to have reps meet with Ray Cross regarding policies

Meeting with Chancellor Kopper:

- Reported to chancellor the donation to the food pantry from the vendor event.
- Pay plan of 3% increase brought to Board of Regents
- Discussed staff attrition
 - o The chancellor will be getting a report from system re: leave and retention and will disseminate

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- Discussed advocating for university staff; moral professional development, ability for university staff to be involved in campus activities.
- She reiterated that it has been conveyed to supervisors that university staff are able to attend event/meetings/activities.
- Please send any issues to Kirsten

Vice Chair Report:

Inclusive Excellence:

- 2019 MLK events are planned. Dr. Terrance Green is the keynote speaker on Jan. 30th.
- Spring Diversity forum will be Feb. 26 and 27.

Landscape and Planning:

- Approved for tree planting campaign as part of the sesquicentennial celebration
- Nature preserve management plan being discussed

Treasurer Report: Foundation 2500.00, GPR 2200.00. Karen motioned to approve the budget, Jenny seconded the motion, approved unanimously. Council discussed plan to donate money from vendor fair to the campus food pantry, we will know amount of donation once expenses are compiled.

Chancellor Liaison Report (Kari) – No report

Human Resources Liaison Report:

- Board of Regents will be considering 3% per year for biennium budget.
- Evaluations are due January 15, 2019.

Campus Committees

- ELARC (Rebecca Jones) – New template for reports being worked on, they hope to finalize it in February.
- Sustainability Committee (Kirsten):
 - o Discussed climate action as a university – reevaluating, sub-committee has been formed.
- Transportation and Logistics Team (Wes) –
 - o Discussed parking
 - o Passport system available for metered parking
 - o Working on license plate reader for permit less parking
 - o Creating a bike infrastructure map to help build a bike culture
 - o Shuttle is going well, they are negotiating with Blackhawk Tech and speaking with Janesville Transport as well.

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- Student Success (CynDee) –
 - o 3 different groups working on various aspects.
- Rec. Sports Advisory Committee (CynDee) – No updates
- Title and Total Compensation Campus Workgroup (Karen):
 - o The benefits survey from Mercer has gone out, Council will send out a reminder email to university staff to complete the survey.
- Employee Education Assistance Program Committee (Tuition Reimbursement Policy) – No updates
- UW-W Rock County Updates:
 - o Collegium is 12/12.
 - o Provost will have open hours on their campus next Wednesday
 - o Request to have USC meeting at U-Rock, council agrees, will discuss date at a later time.
- Combining of Facilities (Rebecca) -
 - o Rebecca and Jenny were not invited to the meeting.
- Parking (Becky) –
 - o This is an advisory committee, Chief Kiederlen makes the decisions.
 - o Thinking about hiring Cleary report position
 - o Disabled parking - students can use any pass for any disabled parking spot.
 - o Discussed confidentiality concern for Health Center visitors.
- UC Board (CynDee) – CynDee will bring info to the next meeting.

Subcommittee Reports

Grant/Fundraising – Vendor fair was December 1st.

Programming/Outreach – No update

Employee Recognition – No updates.

UPS Policy – Do we need a retention policy for grievance panel? How long do we keep them and where? Council will invite Denise and Deronika to the December meeting to discuss –
Deferred to next meeting

Elections: No updates.

By-laws – Kirstin distributed the mission statement and by-laws

Other Business

Warhawks Do the Right Thing – Becky will email info to council – please send feedback to her.

Website Comments

None

Jenny motioned to adjourn the meeting, Becky seconded the motion, meeting adjourned at 10:02 a.m.

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Respectfully submitted,
Karen Brueggeman, USC Secretary