

Minutes
University Staff Council
Thursday, March 4, 2021; 9:30 a.m.
WebEx

Power Outage on campus caused meeting to start later

Jacqui Palcic, chair, called the meeting to order at 9:45am estimate time.

Present: Mary Alkons, Tanja Anderson, Karen Brueggeman, Jenny Clauer, , Jacqui Palcic, Julia Rowehl, CynDee Sentieri, Abby Dunkleberger, Victoria Johnson, Amy Sexton, Gretchen Kinney.

Mike Gorman, Academic Staff Rep, Bakhtear Talukdar, Faculty Senate Rep.

Royal Purple News Editor: Alicia Dougherty

Absent: Jean Sickels, Kim Duesing

Quorum Present: Yes

Guest speaker: Heather Chermak – 22/23 Academic Calendar

Difficult calendar – mainly because where Labor Day falls and WI statute which states fall semester can't start before September 1st. Under 80 teaching days (79).

“When will we know the Last day of semester and end of second semester contracts?”

Heather said that this is a “System” decision and HR.

Amy Sexton said it does not come from HR.

No objections from USC on calendar

Jacqui Palcic a motion to approve February 4, 2021 minutes
Gretchen /Mary – Minutes approved

Chair report:

- **Cabinet/leadership:**

o EOC:

- Returning back to campus after spring break 'as-is'
Strongly encouraging testing before and after travel – can't be mandated
Trying to do in-person graduation
COVID vaccine information email might not be getting to all targeted individuals
Under 10 budgetary layoffs
Trying for reassignments across campus

Possibly a Regent staff award – more details to come

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- **UW-System Representative update:**
- **Treasurer Report:**
 - o No change from last month
- **Chancellor Liaison Report (Kari):**
 - o No Report
- **Human Resources Liaison Report:**
 - o Reminder: Performance review should be taking place and due around the first of April
 - o Provost - Interviews are starting next week on campus
 - o Athletic Director - Initial interviews are underway
 - o Counseling Services Director – Interviewing
 - o Dean of Students – Posted
 - o Director of Academic Advising and Exploration Center – Posted
 - o Dean of Grad Studies and Continuing Ed – Upcoming
 - o Upcoming event: Bridging the Gap - Monday, March 8th 10 – 11
 - o HR Newsletter for additional updates (sent Tuesday)

Campus Committees: ((Notes in T-drive)

- **Enrollment Strategy & Evaluation (Julia):**
 - o Had a retreat
 - o Notes are on T-Drive
- **Inclusive Excellence (Julia):**
 - o Diversity Forum
 - o Micro aggression 2.0
 - o Diversity and Inclusion award
- **SPBC(Julia):**
 - o Went into work groups
 - o Chancellor Watson talked with us on Strategic direction and timeline
 - o Chief of IRP gave us our progress report on metrics
- **ELARC (Kim/Gretchen):**
 - o No Update
 - o Mary is attending in replace of Gretchen
- **Landscape & Planning (Kim/Gretchen):**
 - o No Update
- **Rec. Sports Advisory Committee (Kim/CynDee):**
 - o No update
- **Transportation and Logistics: Team (Wes/Kim/Gretchen):**
 - o Working on a vaccine on campus at the CEC
 - o We are going to make our own steam on campus
 - o Notes are on T-Drive

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- **Sustainability Committee (Jean):**
 - o No update/ Mary is replacing Jean on this committee
- **Student Success (Gretchen):**
 - o No updates
- **UW-W Rock County Updates:**
 - o Admin Council is the new committee that was created
 - Potential Tech upgrades
 - Collaboration with Black Hawk Tech. Collage
 - 8th grade industry days will be virtual
 - Steering will meet again March 19, 2021
 - o Notes are on T-Drive
- **PIAT (Tanja):**
 - o Meeting March 4, 2021 Approved practice directive on closed captioning and open access.
 - o Notes are on T-Drive
- **Parking Committee (CynDee):**
 - o Increase in parking fee is being proposed
 - o Concerns on the shifting of funds
 - o Notes in T: drive
- **UC Board (CynDee):**
 - o No update
 - o March 12, 2021 next meeting
 - o Notes in T: drive
- **University Technology Committee (Karen):**
 - o Notes in T: drive
- **POGG (Jacqui):**
 - o No updates
- **BOC:**
 - o Cabinet is reworking committees
- **Audit, Risk, Compliance and Ethics (Mary):**
 - o Additional requirements
 - Technology risks
 - Audits being required
 - Updating outside activity reports
 - o Notes in T: drive
- **UPARC (Mary):**
 - o Notes in T: drive
- **USARC (Karen):**
 - o Meeting March 5, 2021
 - o Notes in T: drive

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- **Faculty Senate:** (Mary/Bakhtear Talukdar)
 - o Listening Session
 - Discussion on the Expectations from the Administration & Chancellor
 - Communications are an issue
 - Governance Leaders are sometimes bypassed on decisions being made
 - A list of expectations was put together
 - Voting on a list of expectations next week
 - Contacted every student looking to attend Fall 2021
 - o Notes in T: drive
- **Academic Staff Assembly** (Michael Gorman/Sue Morris):
 - o Budget impacts have been
 - o Outside of HR, there is a lot of sloppy language being used
- **Search Committee:**
- **Subcommittee Reports**
 - o Grant/Fundraising – No updates
 - o Programming/Outreach – No updates
 - o Employee Recognition – University staff \$100.00 award and back-dating one year for University Staff Excellence Award:
 - Motion to approve Karen
 - Second Mary
 - Opposed Julia
 - Motion passed
 - o Elections: - No updates
 - o By-laws: - No updates
 - o Getting the grievance committee updated

Other Business:

- USC Goals
 - o Something to do and thank the frontline workers
 - o Taking up a student cause-suicide awareness? May is mental health month
 - o Brain storming some ideas, how we can help students
 - o Something, for Boss's Day? Administrative Day?
 - o Brainstorming ideas on how to get USC out there and cast in a positive light.

Website Comments:

None

Karen motioned to adjourn the meeting,
Julia seconded the motion, meeting adjourned at 11:20am
Approved unanimously

Respectfully submitted,

Jenny Clauer & Gretchen Kinney