

Minutes  
University Staff Council  
Thursday, May 6, 2021; 9:30 a.m.  
WebEx

Jacqui Palcic, chair, called the meeting to order at 9:34am.

Present: Mary Alkons, Tanja Anderson, Karen Brueggeman, Jenny Clauer, Jacqui Palcic, Julia Rowehl, CynDee Sentieri, Abby Dunkleberger, Victoria Johnson.

Bakhtear Talukdar, Faculty Senate Rep.

Mike Gorman, Academic Staff Rep

Absent: Kim Duesing, Amy Sexton, Gretchen Kinney

Quorum Present: Yes

Jacqui Palcic a motion to approve April 1, 2021 Minutes

Karen Motioned

CynDee Seconded

Approved unanimously

**Chair report:**

- **Cabinet/leadership:**

- o Stephanie Hartmann from HR
  - Working on concerns coming back from covid-19
  - Putting together a workshop
- o EOC: (Notes in T-drive)
  - Waiting on the UW-System to decide on coming back this fall.
- o Academic Staff Assembly
  - Approved our upward evaluation resolution
  - All employee governance groups approved it.

**Treasurer Report:**

- \$100.00 payment for the University Staff Excellence award.
- \$400.00 less in that account

**Chancellor Liaison Report (Kari):**

- No Report

**Human Resources Liaison Report:**

- TTC Conversations to begin Mid-June through August. These meetings do not include pay ranges.
  - o If employee doesn't agree with title and can't agree on one during the meeting, they will fill out the title appeal form (our Tilting committee will review these). UW System is creating/standardizing this form. Response period from Titling Committee is 60 days. Final authority would be Janelle.
  - o July – September: Appeal resolution meetings

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- Nov 7<sup>th</sup> is implementation date
- All employees will be paid biweekly starting in July (this means two paychecks per month) instead of the normal one for past monthly employees
- Summer Session/Service is in full swing
- Review the updated COS approval flowchart as this has changed because of Payroll transitioning to shared services
- Handshake is coming to Rock Campus in the fall
- Benefits: New 60 Second Challenge (Full details in newsletter)

**Campus Committees:** (Notes in T-drive)

- **Enrollment Strategy & Evaluation (Julia):**
  - Notes are on T-Drive
- **Inclusive Excellence (Julia):**
  - Campus Climate Survey on the Students
  - Next year need to process a climate survey for the employees
- **SPBC(Julia):**
  - Notes are on the T-Drive
- **ELARC (Kim/Mary):**
  - Looking at doing summer work
  - Elizabeth Watson in assessing nonacademic programs, in the same audit and review process.
  - It's a 5-year process and how well they are doing.
- **Landscape & Planning (Kim/Gretchen):**
  - No Update
- **Rec. Sports Advisory Committee (Kim/CynDee):**
  - No update
- **Transportation and Logistics: Team (Wes/Kim/Gretchen):**
  - Notes are on T-Drive
- **Sustainability Committee (Mary):**
  - No update
- **Student Success (Gretchen):**
  - No updates
- **UW-W Rock County Updates:**
  - Notes are on T-Drive
  - Chancellor came to Rock's Campus
- **PIAT (Tanja):**
  - Notes are on T-Drive
- **Parking Committee (CynDee):**
  - No update
- **UC Board (CynDee):**
  - Notes are on T-Drive

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- **University Technology Committee (Karen):**
  - o No update
  - o **POGG (Jacqui):** Delete from agenda
  - o **BOC:** Delete from agenda
  - o **Audit, Risk, Compliance and Ethics (Mary):** Delete from agenda
- **UPARC (Mary):**
  - o Chancellor presented a metrics to faculty, send it for them to review and consider.
  - o Feedback during the meeting was to clarify the timelines and the usage of the metrics.
    - Use of the metrics were unclear
    - Process was also unclear
- **USARC (Karen):**
  - o Notes are on T-Drive
  - o Finalizing the rest of the programs with the information they got.
- **Faculty Senate:** (Mary/Bakhtear Talukdar)
  - o To wrap up the metrics discussion
  - o Passed Ethical Standards
  - o Considered a statement about addressing mental health and workloads.
  - o Notes are on T-Drive
- **Academic Staff Assembly** (Michael Gorman/Sue Morris):
  - o New Chair taking over the Patty
  - o A lot of the departments already have the upward evaluations internally already.
  - o Supervisory role should expect a feedback and evaluation.
- **Search Committee:**
  - o Athletic Director
  - o Director of Assessments
  - o Dean of graduate
- **Subcommittee Reports**
  - o Grant/Fundraising – No updates
  - o Programming/Outreach – No updates
  - o Employee Recognition –
    - Nominated winners have been notified.
    - Retirees certificates will be mailed.
    - \$100.00 was authorized
    - Cupcakes
      - No more cupcakes

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- Region Awards
  - Week of May 24 to review nominations
  - Done by June 25, 2021
- Elections:
  - Elections ends May 11, 2021.
  - June 3, meeting, we will vote on the executive board meeting.
  - July 1, is the official meeting for the next group.
- By-laws:
  - 2018 was when it was changed.
    - Choose your top candidates for University Staff Council, the candidate that receives the most votes from each division. Will be elected to represent the division. The next 2 highest vote totals overall receive, at large seats. Then it says you may vote for a maximum of 5 candidates.
    - Needs to be spelled out in the by-laws.
  - Karen motioned for: The candidates receiving the most votes filling the at large seats.
    - Mary second
    - Approved unanimously to make the amendment to our by-laws.
- Grievance Committee:
  - Meeting in the following weeks

**Other Business:**

- Academic staff titling committee
  - Making it a joint committee and would like 3 from the University staff committee.
    - Jacqui, Karen and Jenny will be on this committee.
- Goals:
  - 3 specific questions were asked.
    - Will be located in the 2021 ideas folder under goals.

**Website Comments:**

None

Karen motioned to adjourn the meeting,  
Mary Seconded the motion, meeting adjourned at 10:56am  
Approved unanimously

**Respectfully submitted,**  
Jenny Clauer