

Minutes  
University Staff Council  
Thursday, August 6, 2020; 10:00 a.m.  
WebEx

Julia Rowehl, chair, called the meeting to order at 10:18 a.m.

Present: Tanja Anderson, Karen Brueggeman, Jenny Clauer, Kim Duesing, Jacqui Palcic, Julia Rowehl, CynDee Sentieri, Abby Dunkleburger, Amy Sexton

Absent: Rebecca Knapp

Quorum Present: Yes

New Business

Tanja motioned to approve the May 7, 2020 council minutes; Jacqui seconded the motion, approved unanimously.

Chair Position: Julia resigned as chair of University Staff Council effective 08/04/2020. Jacqui has agreed to take over the chair position until new council is in place after voting takes place.

Karen motioned to approve Jacqui as chair, Tanja seconded the motion, approved unanimously.

Chair's Report:

SPBC:

- They will have smaller groups this year.

UW –System Representation:

- There are weekly call in meetings with the system president

Inclusive Excellence:

- Planning for fall Diversity Forum, slated for the end of September, they will send out a save the date announcement.

Enrollment Strategy and Evaluation Committee:

- They asked for feedback on the June 11 retreat. There were comments and improvements made.

Vice Chair Report:

Audit, Risk, Compliance and Ethics (Julia):

- Has been meeting this summer, they will be sending out a Going to Work Through the Covid Crisis Assessment Guide.
- August 18<sup>th</sup> they will meet to discuss re-opening CDC guidelines.

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Treasurer Report:

- Balances: 102: \$2431.43, Foundation: \$1092.29
- Karen motioned to approve the treasurer's report, Jacqui seconded the motion, approved unanimously.

Chancellor Liaison Report (Kari):

- No updates from Kari

Human Resources Liaison Report:

- Warhawk Wingo for Wellness going on, there will be prizes.
- Bi-Weekly payroll moved to shared services.
- Recruitments updated from Abby
- 8/11/20 is the next new hire orientation.
- Positions are being pushed back to 2021

Campus Committees

- o ELARC: No Update
- o Sustainability Committee (Wes): No update
- o Transportation and Logistics Team (Wes/Kim): No update
- o Landscape & Planning: No updates
- o Student Success (Lisa Roth): No updates
- o Rec. Sports Advisory Committee (Kim): No updates
- o UW-W Rock County Updates:
  - We are planning to assign specific places for students to use for remote learning – some will have face to face class and immediately after, a remote class.
  - Solution center staff and myself will be cross-training, in order to rotate staff at the front desk – PPE (masks) have been distributed
  - Very few events will be held on our campus due to limited space – student needs and social distancing in rooms will be priority.
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- o Parking (???): No updates
- o UC Board (CynDee): No Updates
- o University Technology Committee (Karen):
  - They have been working with instructors to help develop different ways of having classes.
- o Search Committee: No updates

Subcommittee Reports

Grant/Fundraising – No updates

Programming/Outreach – No updates

Employee Recognition – No updates

UPS Policy – No updates

Elections: - Plan for Elections

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- Council agreed to send out nomination survey from August 17 – August 28.
- Nominated employees will have from 8/31 – 9/4 to accept or decline nomination
- Elections will take place from 9/7 – 9/18.
- Results will be sent out on 9/23.
- All new members will be invited to 10/1 meeting and election of the executive board will take place at that meeting.

By-laws: - No updates

Other Business:

Re-opening plan:

- College of Letters and Sciences ADA's were told to only come to campus 2 days a week.
- HPERC – Kim was told to work from home
- UHCS – All staff required to be on campus.

Website Comments

None

Karen motioned to adjourn the meeting, Jacqui seconded the motion, meeting adjourned at 11:02 a.m.

Respectfully submitted,  
Karen Brueggeman