

# **University Housing timeline**

### **LATE JULY**

We'll add the fall housing charges to your student bill.

### **JULY 27**

The Express Check-In link at **uww.edu/housing** will be active. Express Check-In must be completed before you are able to sign up for a drop-only time slot. Complete this early, so you can pick your preferred arrival time.

### **AUG. 10**

This is the deadline to order a loft kit from Bedloft.com to ensure delivery before drop-only. If you'd like a bike locker, we encourage you to submit a request at this time:

uww.edu/housing/residencehalls/bikelockers. Both are optional.

#### AUG. 21-29

See Extended Drop-Only section.

### **AUG. 30 (SUNDAY)**

If you did not move into the halls during the drop-only period (Aug. 21-29), you can check in on Sunday, Aug. 30, at your front desk. We highly recommend that you take advantage of the drop-only dates.

If you did move in during the extended period, we encourage first-year students to return to campus on Sunday, Aug. 30, to participate in orientation events.

### **LATE OCTOBER**

All residence hall students will receive an email about the spring semester. If you are graduating, doing student teaching, studying abroad during spring semester, transferring out of UW-Whitewater at the end of the fall term or withdrawing from school, you'll want to submit a Contract Release Request before Thanksgiving Break.

### **FALL AND SPRING SCHEDULES**

After Nov. 20, classes will move online through finals week, Dec. 14-18. Students who wish to remain in the residence halls may do so. The Winterim and spring semester timelines have not been determined at this time. More information, including when the room reapplication process will happen (for students who wish to remain in the residence halls in 2021-22), will be provided to students as they are determined.

### **EARLY ARRIVAL REQUESTS**

Students requesting an early arrival (where they would be staying in the halls overnight during the drop-only period), are required to submit a separate Early Arrival Request on the Student Portal on the housing website. There is a \$15 per day charge for early arrival requests. These requests need to be submitted by 9 a.m. on Aug. 18 to avoid an additional administrative charge for the request.

If a student is an early arrival for a university department or office (for example, Marching Band, Athletics, etc), the campus department/office will submit the request on your behalf.

### **University Housing**

200 Goodhue Hall

housing@uww.edu | General information: 262.472.4200 uhrooms@uww.edu | Room assignments: 262.472.4255

Fax: 262.472.5277 Facilities: 262.472.1502

Residence Life: 262.472.5275

resnet@uww.edu | Technology (ResNET): 262.472.3233

For more information, visit: uww.edu/housing



LIVE LEARN!

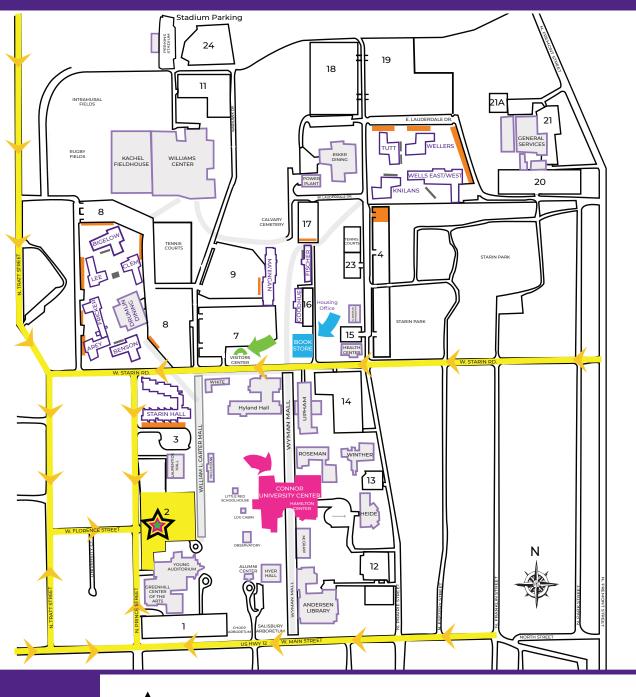
ENGAGE!

University of Wisconsin Whitewater

Complete Map for Drop-Only Aug. 21-29, 2020

# Directions

- -Start at Lot 2 for key pick-up
- -Proceed to unloading zone by hall
- -Unload vehicle(s)
- -Move vehicle(s) from unloading zone
- -Return home





**KEY** 



- Campus Building



- Unloading Zone



- Parking Office (located in Visitors Center)



University Housing

LIVE! LEARN! ENGAGE!

University Housing information for students 2020-21

# Roommate assignments

Would you like to find out about your roommate? Follow these steps:

### Step 1

Go to uww.edu/housing (this is the same website you used to fill out your housing contract).

### Step 2

Under Apply for Housing, click on **Housing Contract.** 

#### Step 3

Click on Apply for Fall 2020, new and transfer or reapplication (returners).

#### Step 4

Log in using your student ID number as BOTH the Student Number and Password.

#### Step 5

At the top of the page, click on Application.

### Step 6

Select the upcoming Academic Year and click Save and Continue.

### Step 7

Proceed to the Confirm Completion of Application step.

### Step 8

Under the Room Reservation Details you will find your hall and room information. Roommate information can be found at the bottom of the page under Occupancy Information by clicking on View Profile.

Welcome to UW-Whitewater! We know you're eager to find out your room assignment and who your roommate is. That information has been sent to your student email account. PLEASE open this email as soon as possible.

Don't know what your student email is? All students receive a university email account. While we know that students have other email accounts, you will need to use your student email account in order to communicate with and receive important updates from university offices, programs and faculty.

Do you have questions? From this point forward, please send any general housing emails to: UHrooms@uww.edu

# **Express Check-In**

To make your transition go as smoothly as possible, we have an Express Check-In program that lets you take care of some required paperwork before you arrive. For example, the university is required to collect information about meningitis and hepatitis B vaccinations and emergency contact information from all students living in the residence halls and Cambridge apartments.

The link for Express Check-In can be found at **student.housing.uww.edu** and will be active starting July 27. Just log in to the Student Portal in the middle of the page using your Net-ID and password. Express Check-In must be completed before you are able to select an extended drop only time slot.



# Moving in Aug. 30-Sept. 1

(Did not participate in drop-only)

### Step '

If you did not participate in drop-only, go to your residence hall. Pick up your Check-In Packet, which includes your oom key, at the front desk of your hall If you completed Express Check-In in advance, you can skip step 2.

### Step 2

If you haven't completed the Express Check-In (student.housing.uww.edu) before arriving, you'll need to complete your Resident Emergency Contact Information and your meningitis and nepatitis B vaccination information during check in, and should expects delays.

### Step 3

After your car is unloaded, park it in the designated parking lot. Unloading zone are only available for 30 minutes.

### Step 4

Go up to your room! Before you unpack, complete the room condition inventory. (You'll find instructions in your Check-In Packet.)

Step 5

me to unpack and set vour room.

Welcome Warhawk! We hope this information answers all of your questions, whether you are a new or returning student. If not, feel free to contact us at 262-472-4255 or housing@uww.edu or find us online at **uww.edu/housing**.

### More resources

Express Check-In	Student.housing.uww.edu
Staff Contacts	uww.edu/housing/staff
Bed Lofts	bedloft.com
Floor Plans	uww.edu/housing/residencehalls/floorplans
Bedding (Twin XL)	rhl.org/wwh
ResNET	uww.edu/housing/services/technology/resnet
Parking	uww.edu/adminaffairs/parking-regulations
Bike Locker Rental	uww.edu/housing/residencehalls/bikelockers

# **Residence Hall contact information**

HALL	STREET ADDRESS	FRONT DESK	HALL STAFF
AREY	1024 W. Starin Rd.	262.472.2757	262.472.2760
BENSON	1008 W. Starin Rd.	262.472.5698	262.472.2126
BIGELOW	441 Koshkonong Dr.	262.472.2253	262.472.2256
CAMBRIDGE	375 N. Harmony Ln.	262.473.2630	262.472.2554
FISCHER	771 W. Lauderdale Dr.	262.472.2627	262.472.4459
FRICKER	423 Koshkonong Dr.	262.472.2757	262.472.2760
GOODHUE	790 W. Starin Rd.	262.472.4200	262.472.5679
KNILANS	411 N. Prairie St.	262.472.3015	262.472.3018
LEE	429 Koshkonong Dr.	262.472.3145	262.472.3148
MA'IINGAN	451 Warhawk Dr.	262.472.2512	262.472.2515
STARIN	901 W. Starin Rd.	262.472.6919	262.472.6912
TUTT	431 N. Prairie St.	262.472.4456	262.472.1808
WELLERS	705 E. Lauderdale Dr.	262.472.4599	262.472.4602
WELLS	611 E. Lauderdale Dr.	262.472.3708	262.472.1990

# **About our rooms**

Here's some information we hope will help you plan for your room. All beds are twin XLs.

Arey, Benson, Bigelow, Fischer, Fricker, Knilans, Lee, Tutt, Wellers Dimensions: 11'  12' wide (wide end) 16' long	Starin Hall rooms  12' x 12' kitchen  12' x 12' living area 8' x 13' bedroom	Ma'iingan Hall rooms 32' x 26' total pod size 12.5' x 14' bedroom
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# **Receiving packages**

Packages sent to you on campus through the U.S. Postal Service will be delivered to your hall, where you can pick them up at the front desk. You can pick up packages delivered through any other carrier at the front desk of Goodhue Hall, which is near the University Bookstore. You will receive an email notifying you when the package is available to be picked up.

### **EXTENDED DROP-ONLY for the Residence Halls**

Extended Drop-Only has been created to help ease the move-in process for students and their families and to allow for social distancing. The number of time slots that will be available during each period will be limited for each building. This should reduce the long lines waiting for key pick-up, parking in unloading zones, available carts and any congestion in stairwells and elevators. More details are provided below.

### **REQUIRED SIGN-UP:**

Sign-up for time slots will begin at 9 a.m. on Thursday, July 30. To sign up, students will need to log in to the Student Portal on the University Housing website.

### student.housing.uww.edu/login

Select "Drop Only" from the menu on the left. Sign-up will close at 9 a.m. on Tuesday, Aug. 18.

### WHAT IS ALLOWED DURING EXTENDED DROP-ONLY?

- Move in all personal items to your student room. You are not limited to only large items; you can bring all of the permitted items to your room that you will want for the academic year.
- Set up your room as desired if you want to, or you might plan to wait until later when you and your roommate can both be present to set up the room. The 1½-hour time slot is for the key pick-up portion of the process. If a student needs more time once at the hall, that is allowed.

### CAN A STUDENT STAY ON CAMPUS AFTER THEY MOVE IN?

- Students signed up for a time slot Aug. 21-26 will not be permitted to remain overnight in the residence halls. First-year students arriving during this time are expected to go home and then return to campus on Sunday, Aug. 30, to participate in orientation activities. Continuing students should return on Monday, Aug. 31, or Tuesday, Sept. 1, as classes will begin on Wednesday, Sept. 2.
- Students arriving Aug. 27-29 are also encouraged to go home and return to campus as indicated above, but are not required to do so. However, those wanting to stay will be required to submit an Early Arrival Request on the Student Portal by Aug. 17. Meal plans will begin on Thursday, Aug. 27.
- Because of these parameters, we encourage those that live more than two hours away to sign up for the later dates in this process if possible.

### **DATES AND TIMES:**

Time slots will be available on the following days and time periods.

Aug. 21	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 22	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 23	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 24	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 25	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 26	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 27	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 28	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.
Aug. 29	9-10:30 a.m.	11 a.m12:30 p.m	1-2:30 p.m.	3-4:30 p.m.

### **PROCESS:**

- 1. Sign up for a time slot between July 30 (9 a.m.) and Aug. 18 (9 a.m.).
  - You must complete the Express Check-in on the Student Portal prior to signing up for a time slot.
     Express Check-in is available on the Student Portal starting on July 27.
- 2. Students will receive a confirmation of their designated time slot.
- 3. During your designated time slot, pick up your key at the drive-thru service in Lot 2. Lot 2 is located off Prince Street and is the lot between the Center of the Arts and Laurentide Hall. Students should have their student ID present for key pick-up.
- 4. After receiving your key packet, proceed to your assigned residence hall.
- 5. Utilize the temporary unloading zone outside the hall to unload your items from your vehicle(s) and then move your vehicle(s) to a nearby parking lot. The unloading zone is meant to be for 30 minutes or less.
- 6. Move all your items in to your room and set it up if you want.
  - Carts will be available for use in the lobby of each building. Please return the carts to the lobby when you are done so others can use them.
- 7. Lock your room.
- 8. Return home and enjoy your time before returning to campus on Aug. 30-Sept. 1.
  - Aug. 30: First-year students return to campus to participate in orientation activities.
- Aug. 31 or Sept. 1: Continuing students return to campus for classes beginning on Sept. 2.

### **ADDITIONAL GUIDELINES:**

- Students can bring more than one vehicle; however we ask that only the vehicle with the student proceed to the key pick-up line in Lot 2. There will be an area for additional vehicles to pull off in Lot 2 to wait for the student to receive their key.
- Limit of people: There should only be a total of three people for drop-only (the student and up to two others).

  Only three will be permitted to enter the residence halls.
- Students and guests are expected to wear face coverings while in the common areas of the residence halls (lobby, stairwells, elevators, hallways, etc.).
- Follow directional signage in the residence halls. Some stairwells may be designated as one way. Please follow these directions.
- Carts will be available for use; however, we recommend that you bring your own sanitary wipes to disinfect them between uses.
- Students will receive their room key during this process and will keep their key for the remainder of the academic year. Please make sure you bring it with you when you return to campus.
- Outside doors will be open in the halls until 6 p.m. each day. Student e-access will not be enabled until Aug. 30 unless the student is an approved for Early Arrival through the process on the Student Portal.
- If a student ordered a loft from Bedloft.com prior to Aug. 10, the loft will be set up in the room at move-in.
- Vehicles will not need to display a parking permit in the Residence Hall lots (Yellow) during the drop-only dates (Aug. 21-29) between the hours of 8 a.m.-7 p.m. Vehicles left overnight in resident hall lots will be required to display the appropriate parking permit. Please purchase parking permits online before returning to campus at uww.aimsparking.com. Permits will be available to pick up at Parking Services during normal business hours (Monday-Friday, 8 a.m.-4 p.m.). See uww.edu/parking for pricing details.

University Housing desires a safe and efficient drop-only process for all students. We thank you in advance for your cooperation with this new initiative.